



GREEN LAKE COUNTY

571 County Road A, Green Lake, WI 54941

Original Post Date10/06/2026

Amended Post Date:

The following documents are included in the packet for the Administrative Committee Meeting on October 8th, 2026:

- 1) Agenda
- 2) Minutes for approval: 09/10/2026
- 3) County Manager Update



GREEN LAKE COUNTY OFFICE OF THE COUNTY CLERK

Samantha Stobbe
County Clerk

Office: 920-294-4005
FAX: 920-294-4009

Administrative Committee Meeting Notice

Date: Thursday, October 8th, 2026 Time: 4:00 PM
Green Lake County Government Center,
County Board Room, 571 County Rd A, Green Lake WI

AGENDA

Committee Members

*Dave Abendroth –
Chair*
*Gene Thom – Vice
Chair*
Charles Buss
Brian Floeter
Joe Gonyo
Nancy Hoffmann
Dennis Mulder

*Samantha Stobbe,
Secretary*

Virtual attendance at meetings is optional. If technical difficulties arise, there may be instances when remote access is a quorum attending in person, the meeting will proceed as scheduled.

This agenda gives notice of a meeting of the Administrative Committee. It is possible that individual members of other governing bodies of Green Lake County government may attend this meeting for informative purposes. Members of the Green Lake County Board of Supervisors or its committees may be present for informative purposes but will not take any formal action. A majority or a negative quorum of the members of the Green Lake County Board of Supervisors and/or any of its committees may be present at this meeting. See State ex rel. Badke v. Vill. Bd. of Vill. of Greendale, 173 Wis.2d 553, 578, 494 N.W. 2d 408 (1993).

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Approval of Minutes: 09/10/2026
5. Public comment (3 min. limit)
6. Appearances
7. County Manager update
8. Closed Session
 - Move into Closed Session per WI § 19.85 (1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved – Bug Tussel Bonding.
9. Reconvene into Open Session to take action, if appropriate, on matters discussed in Closed Session
10. Committee Discussion
 - Future Meeting Date: November 12th, 2026 @ 4:00 PM
 - Future Agenda Items for Action & Discussion
11. Adjourn

This meeting will be conducted through in person attendance or audio/visual communication. Remote access can be obtained through the following link:
Please accept at your earliest convenience. Thank you!

Microsoft Teams meeting

[Join Meeting Now](#)

Meeting ID: 284 085 903 993 94

Passcode: 8Mr9ve6X

[Need help?](#) | [System reference](#)

Dial in by phone

[+1 920-515-0745, 145033219# United States, Appleton](#)

[Find a local number](#)

[Phone conference ID: 145 033 219#](#)

For organizers: [Meeting options](#) | [Reset dial-in PIN](#) Please accept at your earliest convenience. Thank you!

Kindly arrange to be present, if unable to do so, please notify our office. Sincerely, Samantha Stobbe

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date of the meeting.

ADMINISTRATIVE COMMITTEE MEETING

September 10, 2026

The meeting of the Administrative Committee was called to order by Chair David Abendroth at 4:00 PM on Thursday, September 10, 2026 in person and via remote access at the Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Dave Abendroth
Gene Thom
Nancy Hoffmann
Dennis Mulder
Chuck Buss
Joe Gonyo
Brian Floeter

Absent:

Other County Employees Present: Samantha Stobbe, County Clerk; Jason Jerome, County Manager; Mark Podoll, Sheriff; Jeff Mann, Corporation Counsel; Derek Mashuda, Highway Commissioner; Matt Vande Kolk, Chief Deputy; Jason Preuss, Deputy; Grace Jenkins, UW-Ex/Fair Coordinator; Kayla Yonke, HHS Finance/Finance Director (remote); Stefanie Meeker, RPL/Deputy Treasurer (Remote);

APPROVAL OF MINUTES – 08/13/2026

Motion/second (Mulder/Hoffmann) to approve the minutes of the 08/13/2026 meetings as presented with no additions or corrections. Motion carried with no negative vote.

PUBLIC COMMENT – None

APPEARANCES -None

RESOLUTION

- **Resolution Altering the position of Fleet & Warehouse Superintendent (Further known as Shop Foreman) and Creating a Parts and Facilities Manager**

County Manager, Jason Jerome, spoke on the resolution. Discussion held.

Motion/second (Buss/Mulder) to suspend the rules and allow Derek Mashuda, Highway Commissioner to speak.

Motion/second (Thom/Buss) to approve the resolution changing the amount on line 48 to \$101,996, and forward to the County Board. Motion passed with no negative vote.

DEPARTMENT REPORT

- **Grace Jenkins- Green Lake County Fair**

Grace Jenkins, UW-Ex/Fair Coordinator updated the committee on the fair. Discussion held.

DISCUSSION AND POSSIBLE ACTION REGARDING GREEN LAKE CAMPGROUND TOWER ENTRANCE PAVING PROJECT

Jason Jerome spoke on the paving project. Discussion held.

Motion/second (Mulder) to table the discussion until next month when Mike Van Meel, Maintenance Supervisor can attend. Motion failed due to lack of a second.

BUDGET ADJUSTMENT

- **Green Lake Campground Tower Entrance Paving Project**

Will be discussed at Finance Committee.

2027 BUDGET

County Manager, Jason Jerome, spoke on the budget process.

COUNTY MANAGER UPDATE

Memo in the packet. No discussion.

FUTURE AGENDA ITEMS FOR ACTION AND DISCUSSION

Future Agenda Items – AI Policy
- Bug Tussel Update

Next Meeting Date – October 8 @ 4:00PM

ADJOURNMENT

Chair Dave Abendroth adjourned the meeting at 4:32PM.

Submitted by,

Samantha Stobbe
County Clerk



Green Lake County

Administrative Committee

October 8th, 2026

County Manager's Report:

The draft 2027 budget has been submitted to the Finance Committee for review. A presentation of the proposed budget, along with a request for committee approval, is scheduled for the Finance & Insurance Committee meeting on October 29. Final approval is anticipated at the November 10 meeting of the County Board.

The 2025 audit has been certified and formally submitted to the Federal Audit Clearinghouse (FAC).

Proposed updates to the Policies and Procedures Manual were presented to this committee in August. Following the collection of feedback from Department Heads and committee members, the workgroup is proceeding with the revision process. A finalized version of the updated manual will be presented to this committee upon completion.

Late last month, I attended the Wisconsin Counties Association (WCA) Conference. The conference provided valuable opportunities to engage with colleagues from across the state, learn from various breakout sessions, and explore new ideas relevant to county operations. It was also encouraging to see that several Green Lake County Board Supervisors were in attendance. They will be able to share key takeaways and insights with the full County Board at a future meeting.

Respectfully submitted,

Jason Jerome

County Manager