

**GREEN LAKE COUNTY
LAND USE PLANNING AND ZONING
COMMITTEE MEETING MINUTES
Thursday, September 3, 2026**

CALL TO ORDER

Chair Charles Buss called the Planning & Zoning meeting to order at 8:31 AM in the Green Lake County Government Center, County Board Room #0902, Green Lake, WI. The requirements of the open meeting law were certified as being met. Public access was available via remote programming as well as in person. The Pledge of Allegiance was recited.

Present: **Gene Thom, LuAnn Mirr-Frank, Bill Boutwell**

Absent: **Brian Floeter**

Also Present: **Pamala Dykstra**, Deputy County Clerk; **Jeff Mann**, Corporation Council; **Stefanie Meeker**, Real Property Lister/Deputy Treasurer (remote); **Ryan Schinke**, Land Use Coordinator/Technician; **Noah Brown**, Land Use and Shoreland Specialist; **Matt Kirkman**, Land Use Planning & Zoning Director; **Jason Jerome**, County Manager

APPROVAL OF MINUTES

Motion/second (Boutwell/Mirr-Frank) to approve the minutes of the 08/06/2026 meeting with no additions or corrections. Motion carried with no negative vote.

PUBLIC APPERANCE

Steve Sorenson, 479 Golf Hill Ct, Green Lake, WI, presented on behalf of Mason Steffes of Signature Homes regarding living spaces above attached garages. Discussion held.

DEPARTMENT ACTIVITY REPORTS

- Financial Reports
- Land Use & Septic Permits
- Violation Report
- POWTS Failure Report

Kirkman and Mann went over reports found in the packet. Discussion held.

COMPREHENSIVE PLAN UPDATE

Kirkman discussed that the outcome of the surveys has established good elements that will be incorporated into the plan. The subcommittee will meet to draft the plan and possibly present it at a the October meeting. Discussion held.

2027 LUP&Z DEPARTMENT RESTRUCTURE PROPOSAL STATUS

Kirkman stated that this will go to the County Board of Supervisors meeting in September for final approval.

PUBLIC COMMENT (3-MINUTE LIMIT) - none

PUBLIC HEARING: (NOT TO BEGIN BEFORE 9:00AM)

Each item below will consist of:

- Public Testimony/Comment: 3-minute time limit
- Committee Discussion & Deliberation
- Committee Decision
- Execute Ordinance/Determination Form

Item #1: Applicants: Green Lake County Land Use Planning & Zoning Committee, **Request:** The committee is requesting an amendment to Chapter 338, Shoreland Zoning Ordinance of the Code of Green Lake County, more specifically, to account for recent changes to the State Administrative Code.

- Taylor Haag Strauser, 820 Sunnyside Rd, Green Lake, WI, spoke in favor of the update.
- Kirkman summarized the changes and stated that they were just administrative updates that were made by the DNR and the State and we are required to abide by them.
- **Motion/second (Boutwell/Mirr-Frank)** to approve the Ordinance. Motion carried with no negative vote.

Item #2: Owner: Steven Draeger & Robin Hein, **Agent:** Madelyn Koerner – WE Energies, **Location:** County Highway H, **Parcel:** 006-00980-0000, **Legal Description:** Part of the SE ¼ of the NE ¼ of Section 34, T15N, R12E, Town of Green Lake, ±.008 acres, **Request:** The owners are requesting a Conditional Use Permit for a gas regulator station and the necessary access to the easement area.

- Scott Shepard of WE Energies, 800 S. Lynndale Dr. Appleton, explained the reason for moving this regulator station is to change it from high pressure to low pressure for the safety of the customer.
- **Motion/second (Thom/Boutwell)** to approve the Ordinance. Motion carried with no negative vote.

COMMITTEE DISCUSSION

- a. Next meeting date October 1st, 2026 @ 8:30 AM
- b. Future agenda items for action & discussion
- c. Public Hearing items in October – Weiler Rezone

ADJOURN

Chair Buss adjourned the meeting at 9:14 AM.

Respectfully submitted,

Pamala Dykstra

Pamala Dykstra

Deputy County Clerk