



GREEN LAKE COUNTY
OFFICE OF THE COUNTY CLERK

Samantha Stobbe
County Clerk

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Administrative Committee Meeting Notice
Date: Thursday, August 13th, 2026 Time: 4:00 PM
Green Lake County Government Center,
County Board Room, 571 County Rd A, Green Lake WI

AGENDA

Committee
Members

Dave Abendroth –
Chair
Gene Thom – Vice
Chair
Brian Floeter
Joe Gonyo
Nancy Hoffmann
Dennis Mulder
Bob Schweder

Alt: Charles Buss

Samantha Stobbe,
Secretary

Virtual attendance at meetings is optional. If technical difficulties arise, there may be instances when remote access is a quorum attending in person, the meeting will proceed as scheduled.

This agenda gives notice of a meeting of the Administrative Committee. It is possible that individual members of other governing bodies of Green Lake County government may attend this meeting for informative purposes. Members of the Green Lake County Board of Supervisors or its committees may be present for informative purposes but will not take any formal action. A majority or a negative quorum of the members of the Green Lake County Board of Supervisors and/or any of its committees may be present at this meeting. See State ex rel. Badke v. Vill. Bd. of Vill. of Greendale, 173 Wis.2d 553, 578, 494 N.W. 2d 408 (1993).

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Approval of Minutes: 07/09/2026
5. Public comment (3 min. limit)
6. Appearances
 - HR Coordinator Sophia Leonard – Presentation on Proposed Policies & Procedures Updates
7. Discussion and Possible Action on Proposed Policies & Procedures Updates
8. Discussion and Possible Action on Day/Time Change of Meeting
9. Discussion and Possible Action on County Use of Artificial Intelligence
10. Resolutions
 - Establishing 2027 Annual Budgeted Allocation for Employee Wage Increase
 - Resolution Altering the position of Fleet & Warehouse Superintendent (Further known as Shop Foreman) and Creating a Parts and Facilities Manager
 - Creating one additional FTE (35 HR Full Time Employee) Direct Support Professional, Program Aide at Fox River Industries in Health & Human Services.
 - Upgrading and Reclassifying one Health & Human Services Unit Manager position to include Health & Human Services Deputy Director Job Responsibilities.
 - Creating one additional FTE Children’s Long-Term Support (CLTS) Service Facilitator in Health & Human Services – Behavioral Health Unit.
 - Resolution to Restructure the Land Use Planning & Zoning Dept:
 - Resolution Eliminating Three LTE (Limited Term Employee) and Creating One Additional FTE (Full Time Employee) Maintenance Repair Person in the Maintenance & Parks Department
11. 2027 Budget
 - Information Technology
12. County Manager update
13. Closed Session
 - Move into Closed Session per WI §19.85 (1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved – cyber security, Bug Tussel Bonding.
14. Reconvene into Open Session to take action, if appropriate, on matters discussed in Closed Session
15. Committee Discussion
 - Future Meeting Date: September 10th, 2026 @ 4:00 PM
 - Future Agenda Items for Action & Discussion
16. Adjourn

This meeting will be conducted through in person attendance or audio/visual communication. Remote access can be obtained through the following link:
Please accept at your earliest convenience. Thank you!

Microsoft Teams meeting

[Join Meeting Now](#)
Meeting ID: 284 085 903 993 94
Passcode: 8Mr9ve6X

[Need help?](#) | [System reference](#)

Dial in by phone

[+1 920-515-0745,,145033219# United States, Appleton](#)
[Find a local number](#)
[Phone conference ID: 145 033 219#](#)

For organizers: [Meeting options](#) | [Reset dial-in PIN](#) Please accept at your earliest convenience. Thank you!

Kindly arrange to be present, if unable to do so, please notify our office. Sincerely, Samantha Stobbe

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk’s Office, 294-4005, not later than 3 days before date of the meeting.