

GREEN LAKE COUNTY DEPARTMENT OF HEALTH & HUMAN SERVICES

HEALTH & HUMAN SERVICES

571 County Road A

Green Lake WI 54941

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222 Leffert St.

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Post Date:

7/20/26

The following documents are included in the packet for the Combined ADRC Advisory & Commission on Aging Board Meeting held on Thursday, July 23, 2026.

- July 23, 2026, Combined ADRC Advisory & Commission on Aging Board agenda
- May 21, 2026, Combined ADRC Advisory & Commission on Aging Board Draft minutes
- Meal Bids for catering the GLC Elderly Nutrition Program
- Aging Goals Update



GREEN LAKE COUNTY
DEPARTMENT OF HEALTH & HUMAN
SERVICES

Office: 920-294-4070 Fax: 920-294-4139 Email: glcdhhs@greenlakecountywi.gov

Health & Human Services Combined ADRC Advisory & Commission on Aging Board Meeting Notice

Date: July 23, 2026, Time: 10:30 AM

Green Lake County Government Center Room County Board Room #0902
571 County Road A, Green Lake, WI 54941

AGENDA

**Committee
Members**

Harley Reabe, Chair
Sue Jungenberg
Gloria Lichtfuss
Darlene Krentz
Dusty Laper
Charlie Wielgosh
Mary Iserman
Sue Kiener
Alternate: Andy
Brendmihl

Virtual attendance at meetings is optional. If technical difficulties arise, there may be instances when remote access may be compromised. If there is a quorum attending in person, the meeting will proceed as scheduled.

This agenda gives notice of a meeting of the ADRC Advisory & Commission on Aging Board. It is possible that individual members of other governing bodies of Green Lake County government may attend this meeting for informative purposes. Members of the Green Lake County Board of Supervisors or its committees may be present for informative purposes but will not take any formal action. A majority or a negative quorum of the members of the Green Lake County Board of Supervisors and/or any of its committees may be present at this meeting. See State ex rel. Badke v. Vill. Bd. of Vill. of Greendale, 173 Wis.2d 553, 578, 494 N.W. 2d 408 (1993).

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Introductions
5. Election of Vice Chair
6. Minutes: (5/21/26)
7. Correspondence
8. Discussion/possible action of the Bids for catering the GLC Elderly Nutrition Program
9. Aging Plan Goals Review
10. ADRC Updates
11. Committee Discussion
 - Future Meeting Date: September 17, 2026, at 10:30am
 - Future Agenda items for action & discussion
12. Adjourn

This meeting will be conducted through in person attendance or audio/visual communication. Remote access can be obtained through the following link:

Microsoft Teams [Need help?](#)

[Join the meeting now](#)

Meeting ID: 241 202 695 484 3

Passcode: sY3ii9SB

Dial in by phone

[+1 920-659-4195,,170353818#](#) United States, Appleton

[Find a local number](#)

Phone conference ID: 170 353 818#

Kindly arrange to be present, if unable to do so, please notify our office.

Sincerely, Ryan Bamberg, Aging/Long Term Care Unit Manager

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date of the meeting.

Combined ADRC Advisory & Commission on Aging Board Meeting

The regular meeting of the Health and Human Services Combined ADRC Advisory & Commission on Aging Board meeting was called to order by Sarah Petit at 10:30am on Thursday, May 21, 2026, in the County Board Room, Green Lake County Government Center, Green Lake WI. The meeting was held in person and via Teams. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Harley Reabe, Sue Jungenberg, Andrew Brendemihl, Gloria Lichtfuss, Dusty Laper.

Absent: Darlene Krentz, Mary Iserman, Charlie Wielgosh.

Others present: Ryan Bamberg, Aging/Long Term Care Unit Manager, Sarah Petit, HHS Admin, Tony Daley, Berlin Journal Newspaper via Teams-(10:33-10:34 & 10:35-10:45), Sue Kiener, Berlin Senior Center.

Introductions:

Introductions were completed.

Election of Chair:

Sarah Petit called for nominations for Chair of the Combined ADRC Advisory & Commission on Aging Board Meeting. Andy Brendemihl nominated Harley Reabe. Sarah Petit called for nominations 3 times. No other nominations. ***Motion/second (Lichtfuss/Jungenberg)*** to nominate Harley Reabe as Chair of the Combined ADRC Advisory & Commission on Aging Board. All Ayes. Motion carried with no negative vote.

Election of Vice Chair:

Harley Reabe called for nominations for Vice Chair of the Combined ADRC Advisory & Commission on Aging Board Meeting. Andy Brendemihl nominated Sue Jungenberg. Sue Jungenberg declined Vice Chair role and there were no other nominations made. This item will be put on the agenda for the next meeting.

Minutes of 3/19/26:

Motion/second (Brendemihl/Lichtfuss) to approve the minutes of the March 19, 2026 meeting with no additions or corrections. Motion carried with no negative vote.

Correspondence:

None.

Aging Plan Goals Review:

Ryan Bamberg reported:

GLC Senior Transportation Program- Goals in packet were reviewed. ThedaCare reached out wanting to review the 5-year transportation plan. ThedaCare has a transportation program set up in a neighboring

county. Ryan gave a summary of the presentation that was presented at the Transportation Committee Meeting by a State Rep from GWAAR. Gloria shared information from the Advocap meeting regarding their RSVP program for volunteer drivers. Ryan will contact Advocap. Discussion followed.

Minimize Social Isolation- No update.

Nutrition Program- Planning a BBQ Chicken Dinner pop-up event at a Green Lake City Park. Date to be determined. Chicken will be prepared by the Poy Sippi Fire Dept. Meal counts in packet were reviewed and discussed. Advertisement for Bids for the Elderly Nutrition Program was placed in the newspaper. Bids are due July 17, 2026. Meal bids will be brought to this committee for review and vote. Discussion followed.

Create Peer to Peer Volunteer Database- started to create a liability waiver form and created a spreadsheet database to track skills of volunteers.

Increase opportunities for Tribal Nations to access services- Ryan outreached to Native American | First Nations Outreach, Inc. | Wisconsin, who can assist with this goal.

ADRC Updates:

Ryan Bamberg reported: Data in packet was reviewed and discussed. Increased call volume regarding dementia, food needs, public benefits long term care and transportation. Also identified that individuals have a barrier of getting to the food pantry due to transportation. Exploring options to assist with this need. Discussion followed.

Committee Discussion

Future meeting date: July 23, 2026, at 10:30am. Meeting date changed from July 16th to July 23rd due to the Nutrition Program Bids deadline.

Future Agenda Items: Bids for catering the GLC Elderly Nutrition Program. Election of Vice Chair.

Adjourn

Chair Reabe adjourned the meeting at 11:07am.

**GREEN LAKE COUNTY HEALTH & HUMAN SERVICES AGING &
LONG TERM CARE UNIT
2027 ELDERLY NUTRITION PROGRAM BID**

Name of person submitting bid: Jennifer Sauer, Administrator

Business Name: Markesan Resident Home

Business Mailing Address: 1130 N Margaret St. Markesan WI 53946

Daytime Phone: 920-398-2751

Please complete the following questions with clear handwriting, typing, and/or attach additional pages if needed:

1. Describe your experience with mass food production:

Skilled Nursing facility and Assisted Living which provide meals for up to 82 residents per meal.

2. Have your services ever been contracted by Green Lake County as a caterer?

☐ No ☒ Yes, during year(s): 2025, 2026

3. If needed, How will you be transporting the food to the meal site(s)? (If not able to transport put N/A)

Food will be transported by Caterer to Meal site morning of. Food will be transported within safe temps utilizing equipment to safely transport food.

4. List certifications and trainings Staff have completed:

Certified Dietary Manager with SafeServe training. Wisconsin licensed Dietitian who oversees menu

5. Per meal bid price (could include congregate dining and home delivered meals serving):

Price per meal 2027: \$8.50

Price per meal 2028: \$8.70

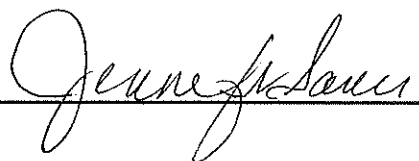
6. Provide a copy of your license, permit or certificate from your regulatory authority, proof of Insurance, and a copy of your most recent sanitation inspection.

7. Attach any additional information regarding factors reasonably related to bidder's ability to fulfill the contract that the Commission on Aging should consider in their decision.

I have read the Specification for Catering for Green Lake County and I agree to abide by all the terms and conditions if chosen as a vendor for Green Lake County.

☐ No ☒ Yes

Signature of person submitting bid:

X 

Date: 7/2/2026

Completed, sealed bids must be received on or before 4:30 p.m.

on **Monday, September 12, 2026**

Submissions by Mail, in-person, or email

Any questions call Ryan: 920-294-4070

Mail: Green Lake County Dept of HHS

Attn: Ryan Bamberg, ADRC / Aging Unit Manager

571 County Road A

Green Lake WI 54941

Email: rbamberg@greenlakecountywi.gov

In Person: HHS Building – ADRC Office

**GREEN LAKE COUNTY HEALTH & HUMAN SERVICES AGING &
LONG TERM CARE UNIT
2027 ELDERLY NUTRITION PROGRAM BID**

Name of person submitting bid: Click or tap here to enter text. Erica Sesma

Business Name: Click or tap here to enter text. Triangle Family Restaurant

Business Mailing Address: Click or tap here to enter text. 215 Ripon Rd Berlin WI 54923

Daytime Phone: Click or tap here to enter text. 920-290-3077

Please complete the following questions with clear handwriting, typing, and/or attach additional pages if needed:

1. Describe your experience with mass food production:

Click or tap here to enter text. Facility has provided Bulk orders for customers and organizations.

2. Have your services ever been contracted by Green Lake County as a caterer?

☒ No ☐ Yes, during year(s): Click or tap here to enter text.

3. If needed, How will you be transporting the food to the meal site(s)? (If not able to transport put N/A) Will keep food at safe temperature using heating equipment

4. List certifications and trainings Staff have completed:

Food Manager Safety

5. Per meal bid price (could include congregate dining and home delivered meals serving):

Price per meal 2027: Click or tap here to enter text. \$10.00

Price per meal 2028: Click or tap here to enter text. \$10.00

6. Provide a copy of your license, permit or certificate from your regulatory authority, proof of Insurance, and a copy of your most recent sanitation inspection.

7. Attach any additional information regarding factors reasonably related to bidder's ability to fulfill the contract that the Commission on Aging should consider in their decision.

I have read the Specification for Catering for Green Lake County and I agree to abide by all the terms and conditions if chosen as a vendor for Green Lake County.

☐ No ☒ Yes

Signature of person submitting bid:

X 

Date: Click or tap here to enter text. 7/17/2026

Completed, sealed bids must be received on or before 4:30 p.m.
on **July 17, 2026**

Submissions by Mail, in-person, or email
Any questions call Ryan: 920-294-4070

Mail: Green Lake County Dept of HHS
Attn: Ryan Bamberg, ADRC / Aging Unit Manager
571 County Road A
Green Lake WI 54941

Email: rbamberg@greenlakecountywi.gov

In Person: HHS Building – ADRC Office

**GREEN LAKE COUNTY HEALTH & HUMAN SERVICES AGING &
LONG TERM CARE UNIT
2027 ELDERLY NUTRITION PROGRAM BID**

Name of person submitting bid: [Click or tap here to enter text.](#)

Business Name: Crossroads Catering

Business Mailing Address: 762 Commercial Avenue, Green Lake, WI 54941

Daytime Phone: 920-294-3340

Please complete the following questions with clear handwriting, typing, and/or attach additional pages if needed:

1. Describe your experience with mass food production:
35 years of Catering experience around the Green Lake Area
2. Have your services ever been contracted by Green Lake County as a caterer?
☒ No ☐ Yes, during year(s): [Click or tap here to enter text.](#)
3. If needed, How will you be transporting the food to the meal site(s)? (If not able to transport put N/A) Catering Van with Insulated Transportation Boxes.
4. List certifications and trainings Staff have completed:
Graduate of Fox Valley Technical College – Culinary Arts Program, Graduate of UW-Stout's – Hospitality & Tourism Management Degree, ServSafe Certification
5. Per meal bid price (could include congregate dining and home delivered meals serving):
Price per meal 2027: \$13.50 per meal

Price per meal 2028: \$14.50 per meal
6. Provide a copy of your license, permit or certificate from your regulatory authority, proof of Insurance, and a copy of your most recent sanitation inspection. Will provide all.
7. Attach any additional information regarding factors reasonably related to bidder's ability to fulfill the contract that the Commission on Aging should consider in their decision.

I have read the Specification for Catering for Green Lake County and I agree to abide by all the terms and conditions if chosen as a vendor for Green Lake County.

☐ No ☒ Yes

Signature of person submitting bid:

X

Date: *Jason A. Wendt*

Completed, sealed bids must be received on or before 4:30 p.m.
on **July 17, 2026**

Submissions by Mail, in-person, or email
Any questions call Ryan: 920-294-4070

Mail: Green Lake County Dept of HHS
Attn: **Ryan Bamberg, ADRC / Aging Unit Manager**
571 County Road A
Green Lake WI 54941

Email: rbamberg@greenlakecountywi.gov

In Person: HHS Building – ADRC Office

Commission on Aging Committee Meeting July

3-year Aging Goals 2025 - 2027

1. Senior Transportation Program
 - a. Recruited 1 new driver. Ended 1 driver's volunteer time with Green Lake County. Currently have 3 volunteer drivers.
 - b. Berlin Senior Center exploring not being a provider for Green Lake County 85.21.
 - c. 2027, explore adding more volunteer drivers and/or increasing stipend to drivers.
 - d. Verified volunteer drivers are covered through Green Lake County insurance. GLC insurance would act as secondary insurance if the driver's insurance does not cover.
2. Minimize Social Isolation (Senior Friends Volunteer Program) – promote health promotion programs
 - A. No Update
3. Nutrition Program – Highlight on menus most liked meals and create pop-up events
 - a. August 14th Pop up event for congregate meal site. Poy Sippi Fire Department BBQ Chicken. Location Legion in Green Lake.
 - b. Meal Counts:
 - i. Totals through April:
HDM: 9,001 total meals (1500 avg) 130 individuals served.
Congregate: 2,392 total meals (398 avg). 223 individuals served.
4. Create a Peer-to-Peer Volunteer Database
 - a. Started creating liability waiver form and created an excel database to track skills of volunteers.
 - b. Recruited 1 individual for grocery shopping. Will make big push at Health and Wellness Fair to recruit for this initiative
5. Increase opportunities for Tribal Nations to access services
 - a. No update