

ADMINISTRATIVE COMMITTEE MEETING

July 9, 2026

The meeting of the Administrative Committee was called to order by Chair David Abendroth at 4:00 PM on Thursday, July 9, 2026 in person and via remote access at the Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present:	Dave Abendroth	Absent: Brian Floeter
	Gene Thom	
	Nancy Hoffmann	
	Dennis Mulder	
	Bob Schweder	
	Joe Gonyo	

Other County Employees Present: Samantha Stobbe, County Clerk; Jason Jerome, County Manager; Mike Van Meel, Maintenance Supervisor; Mark Podoll, Sheriff; Sophia Walters, HR Coordinator; Grace Jenkins, Fair & UWEX Office Manager; Jeff Mann, Corporation Counsel; Kayla Yonke, HHS Finance/Finance Director; Bill Hutchison, IT Director; Pam Weber, Chief Deputy Register of Deeds (Remote); Jason Kerr, IT (Remote); Matt Vande Kolk, Chief Deputy (Remote); Stefanie Meeker, RPL/Deputy Treasurer (Remote); Renee Thiem-Korth, Register of Deeds (Remote)

APPROVAL OF MINUTES – 6/16/2026

Motion/second (Schweder/Thom) to approve the minutes of the 06/16/2026 meetings as presented with no additions or corrections. Motion carried with no negative vote.

PUBLIC COMMENT – None

APPEARANCES

- Bug Tussel – Project Update

Jesse Lane, VP of Strategic Development, gave a presentation regarding the partnership with Green Lake County. Other members from the Bug Tussel team spoke on various updates, projects and outlooks regarding Bug Tussel. Discussion held. County Manager, Jason Jerome thanked the representatives for presenting at the meeting.

RESOLUTION

- Resolution for County to Partner with a Private and/or Nonprofit Agency Organized for the Purposes of Supporting the Green Lake County Fair

Corporation Counsel, Jeff Mann, gave a brief overview of the resolution and how it came to fruition. Discussion held. Nancy Hoffmann spoke about how the AdHoc meeting came to this resolution.

Motion/second (Schweder/Mulder) to approve the resolution and forward to County Board. Motion carried with no negative vote.

DISCUSSION AND POSSIBLE ACTION ON COUNTY USE OF ARTIFICIAL INTELLIGENCE

Jason Jerome, County Manager, gave a brief overview of County policy use of AI and was asking for direction from the committee as to whether AI should be allowed in work use and if a policy should be developed. IT Director, Bill Hutchison spoke briefly about AI. Discussion held.

DISCUSSION AND POSSIBLE ACTION ON COUNTY BOARD AUDIO UPGRADE QUOTE

Jason Jerome explained the audio upgrade project in the County Board room. Jason discussed how the Capital Improvement group has this item included in the 2027 budget as part of the Capital Improvement items. Discussion held.

DISCUSSION AND POSSIBLE ACTION ON COUNTY CLERK FEES

County Clerk, Samantha Stobbe, discussed the other County Clerk fees within her district.

Motion/second (Thom/Mulder) to increase passport photo fees to \$20 and marriage license fees to \$100 starting January 1, 2027. Motion carried with no negative vote.

DISCUSSION AND POSSIBLE ACTION ON DAY/TIME CHANGE OF MEETING

Discussion held on the time change.

Motion/second (Schweder/Mulder) to keep the time/day the same for the Administrative meeting going forward. 3-Ayes (Gonyo, Mulder, Schweder), 2-Nays (Thom, Hoffmann). Motion passed.

2027 BUDGET

- **Administration**
- **County Clerk**
- **County Board**
- **Corporation Counsel**
- **Fair**

Jason Jerome gave an update on the budgets and when departments deadlines are. Changes in staff wages are pending approval of a formal resolution and will be amended if necessary.

COUNTY MANAGER UPDATE

Jason Jerome, went over the memo in the packet. He also added that CLA will be at Finance meeting next month with the findings of the 2025 audit.

FUTURE AGENDA ITEMS FOR ACTION AND DISCUSSION

Future Agenda Items – AI Policy

Next Meeting Date – August 13 @ 4:00PM

ADJOURNMENT

Chair Abendroth adjourned the meeting at 5:42PM.

Submitted by,

Samantha Stobbe
County Clerk