

**GREEN LAKE COUNTY  
LAND USE PLANNING AND ZONING  
COMMITTEE MEETING MINUTES  
Thursday, May 7, 2026**

**CALL TO ORDER**

Karissa Rohde called the Planning & Zoning meeting to order at 9:00 AM in the Green Lake County Government Center, County Board Room #0902, Green Lake, WI. The requirements of the open meeting law were certified as being met. Public access was available via remote programming as well as in person. The Pledge of Allegiance was recited.

**Present: Gene Thom, Chuck Buss, LuAnn Mirr-Frank, Brian Floeter, Bill Boutwell**

**Absent:**

**Also Present: Karissa Rohde, Deputy County Clerk; Noah Brown, Land Use and Shoreland Specialist; Ryan Schinke, Land Use Coordinator/Technician; Matt Kirkman, Land Use Planning & Zoning Director; Jason Jerome, County Manager; Renee Thiem-Korth, Register of Deeds; Jeff Mann, Corporation Counsel**

**ELECTION OF CHAIR AND VICE CHAIR**

Deputy County Clerk Karissa Rohde called for nominations for Chair. *Motion/second (Boutwell/Mirr-Frank)* to nominate Chuck Buss as Chair. No other nominations. Motion passed with no negative vote. Deputy Clerk Rohde declared Buss as Chair. Buss presided as Chair the remainder of the meeting.

**APPROVAL OF MINUTES**

*Motion/second (Thom/Floeter)* approve the minutes of the 4/2/2026 meeting with no additions or corrections. Motion carried with no negative vote.

**REGISTER OF DEEDS REPORT**

The Register of Deeds office will have a new part-time employee starting May 18<sup>th</sup>. The rest of the report can be found in the packet. Discussion held.

Renee Thiem-Korth left the meeting at 9:10 AM.

**DEPARTMENT ACTIVITY REPORTS**

- Financial Reports
- Land Use & Septic Permits
- Violation Reports

Kirkman went over the reports found in the packet. Discussion held.

Jason Jerome left the meeting at 9:35 AM.

**BUDGET REQUEST FOR LINE ITEM TRANSFER**

Discussion held. *Motion/second (Floeter/Mirr-Frank)* to approve the budget request for line-item transfer. Motion carried with no negative vote.

**COMPREHENSIVE PLAN UPDATE**

The Comprehensive Plan Sub-Committee is currently working on a survey to get out to the community. The next meeting will be held in June.

## DISCUSS SHORELAND ZONING ORDINANCE UPDATE

Committee agreed to postpone this discussion until the next scheduled meeting.

## PUBLIC COMMENT (3-MINUTE LIMIT) - none

## PUBLIC HEARING: (NOT TO BEGIN BEFORE 9:30AM)

Chair Buss read the rules for the Public Hearing.

**Item #1: Owner:** Lake Farms LLC, **Agent:** Brian Schulz, **Location:** N480 State Road 73, **Parcel:** 012- 00690-0100, **Legal Description:** Located in Gov't Lot 1 of Section 36, T14N, R12E, Town of Manchester, ±3.1 acres, **Request:** The owners are requesting a rezone of ±3.1 acres zoned A1, Farmland Preservation District, to R4, Rural Residential District. To be identified by Certified Survey Map.

Brian Schulz, owner, spoke for Item #1.

Lee Sixt, N3079 N Kearley Rd, spoke for Item #1.

Kirkman read the staff report.

*Motion/second (Thom/Boutwell)* to approve the rezone. Motion carried with no negative vote.

**Item #2: Owner:** Dale D. Lohrey, **Agent:** Betsy Vande Brink, **Location:** Tichora Road, **Parcel:** 010-00085- 0300, **Legal Description:** Located in the SW ¼ of SE ¼ of Section 4, T14N, R13E, Town of Mackford, ±3.05 acres, **Request:** The owners are requesting a rezone of ±3.05 acres zoned A1, Farmland Preservation District, to R4, Rural Residential District. To be identified by Certified Survey Map.

Dale Lehrey, owner, spoke for Item #2.

Kirkman read the staff report.

*Motion/second (Thom/Boutwell)* to approve the rezone. Motion carried with no negative vote.

## COMMITTEE DISCUSSION

- a. Next meeting date June 4<sup>th</sup>, 2026 @ 9:00 AM
- b. Future agenda items for action & discussion
  - Meeting time will change to 8:30 AM for future meetings.

## ADJOURN

Chair Buss adjourned the meeting at 10:34 AM.

**Respectfully submitted,**

**Karissa Rohde**  
**Deputy County Clerk**