

ADMINISTRATIVE COMMITTEE MEETING

March 10, 2026

The meeting of the Administrative Committee was called to order by Chairman Dave Abendroth at 4:00 PM on Tuesday, March 10, 2026 in person and via remote access at the Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Dave Abendroth
Nancy Hoffmann
Bob Schweder
Gene Thom
Dennis Mulder
Joe Gonyo

Absent: Brian Floeter

Other County Employees Present: Samantha Stobbe, County Clerk; Jason Jerome, County Manager; Sheriff Mark Podoll, Matt Vandekolk, Chief Deputy; Sophia Walters, HR Coordinator; Grace Brown, Fair Coordinator; Mike Van Meel, Maintenance Coordinator; Kayla Yonke, Finance Director; Tom Wastart, Medical Examiner; Jeff Mann, Corporation Counsel; Chuck Buss, Supervisor #2

APPROVAL OF MINUTES – 02/12/2026

Motion/second (Schweder/Mulder) to approve the minutes of the 02/12/2026 meetings as presented with no additions or corrections. Motion carried with no negative vote.

PUBLIC COMMENT - None

ORDINANCE

- **Ordinance Amending Green Lake County Code Chapter 9**

Jeff Mann, Corporation Counsel, explained the changes in the ordinance going forward. Discussion held.

Motion/second (Schweder/Mulder) to approve the ordinance and forward to County Board. Motion carried with no negative vote.

COUNTY MANAGER EMPLOYMENT AGREEMENT

Jeff Mann, Corporation Counsel, explained the agreement for the County Manager position. Discussion held.

Motion/second (Schweder/Thom) to approve the agreement and forward to County Board.

Motion/second (Thom/Mulder) to add the words Administrative Committee and remove the word County in section 11 of the agreement and change the name of the County Clerk. Motion carried with no negative vote.

Motion/second (Schweder/Thom) to approve the agreement as amended forward to County Board. Motion carried with no negative vote.

DISCUSSION AND POSSIBLE ACTION ON GOVERNMENT CENTER SOLAR PROJECT PRESENTATION

Jason Jerome spoke about the ongoing work with the Comprehensive Plan workgroup and how the solar project came to life.

Motion/second (Mulder/Schweder) to suspend the rules and allow Mike Van Meel, Maintenance Coordinator, to give a presentation.

Mike gave a presentation on the current energy usage within the County building. He then discussed the potential benefits to adding solar energy to support the building. Discussion held. More information was requested on the use of solar panels for the County building.

DISCUSSION AND POSSIBLE ACTION ON MEDICAL EXAMINER

Jason Jerome, County Manager, spoke on the retirement of the current County Medical Examiner. Discussion was held about how to proceed with contracting or trying to recruit a full-time County Medical Examiner.

Motion/second (Schweder/Mulder) to suspend the rules and let the Sheriff speak on the Medical Examiner wait-time and background of previous contracts.

Motion/second (Schweder/Mulder) to approve and recommend the Medical Examiner Contract with Waushara County to the County Board. Motion failed. Ayes – Mulder, Abendroth, Schweder. Nays – Hoffman, Gonyo, Thom.

Discussion held. Jeff Mann, Corporation Counsel discussed where authority of this matter lies.

Motion/second (Schweder/Thom) to suspend the rules and let Tom Wastart speak on the Medical Examiner position.

Discussion held.

BUDGET ADJUSTMENT

- Sheriff's Tower

Motion/second (Thom/Mulder) to accept the budget adjustment and forward to County Board for final approval. Discussion held. Motion carried with no negative vote.

CREDIT CARD APPROVAL

- Grace Brown – Fair Coordinator
- Samantha Stobbe – County Clerk

Motion/second (Schweder/Thom) to forward to Finance for final approval. Motion carried with no negative vote.

FUTURE AGENDA ITEMS FOR ACTION AND DISCUSSION

Future Agenda Items –

Next Meeting Date – April 9, 2026 @ 4:00 PM

ADJOURNMENT

Chair Abendroth adjourned the meeting at 6:02PM.

Submitted by,

Samantha Stobbe
County Clerk