



# ***GREEN LAKE COUNTY***

***571 County Road A, Green Lake, WI 54941***

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**Original Post Date: 2/19/2026**

**Amended Post Date:**

**The following documents are included in the packet for the Future Fairgrounds AdHoc Committee Meeting on February 25, 2026:**

- 1) Agenda
- 2) Minutes for approval: 1/28/2026
- 3) Resolution
  - Resolution Creating a Nonprofit Entity for the Purpose of Managing the Green Lake County Fair



# GREEN LAKE COUNTY

## OFFICE OF THE COUNTY CLERK

Elizabeth Otto  
County Clerk

Office: 920-294-4005  
FAX: 920-294-4009

### Future Fairgrounds AdHoc Committee Meeting Notice

**Date: Wednesday, February 25, 2026 Time: 4:30 PM**  
**The Green Lake County Government Center, County Board Room**  
**571 County Road A, Green Lake WI**

#### AGENDA

##### Committee Members

*Nancy Hoffmann,  
Chair  
Helcia Bierman  
Joe Hollatz  
Tristan Jenkins  
Zach Knoke  
VACANT  
Stacy Graff  
Emily Strahota, Vice  
Chair  
  
Liz Otto, Secretary*

Virtual attendance at meetings is optional. If technical difficulties arise, there may be instances when remote access may be compromised. If there is a quorum attending in person, the meeting will proceed as scheduled.

This agenda gives notice of a meeting of the Future Fairground Committee. It is possible that individual members of other governing bodies of Green Lake County government may attend this meeting for informative purposes. Members of the Green Lake County Board of Supervisors or its committees may be present for informative purposes but will not take any formal action. A majority or a negative quorum of the members of the Green Lake County Board of Supervisors and/or any of its committees may be present at this meeting. See State ex rel. Badke v. Vill. Bd. of Vill. of Greendale, 173 Wis.2d 553, 578, 494 N.W. 2d 408 (1993).

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Public Comment (3 minute limit)
5. Approve Minutes: 1/28/2026
6. Resolution
  - Resolution Creating a Nonprofit Entity for the Purpose of Managing the Green Lake County Fair
7. Discussion regarding possible addition of member to the committee
8. Committee Discussion
9. Future Meeting Dates: TBD
10. Future Agenda items for action & discussion
11. Adjourn

### Microsoft Teams meeting

[Join Teams Meeting](#)

Meeting ID: 214 633 646 081 27

Passcode: sp3bD2AZ

[Need help? | System reference](#)

#### Dial in by phone

[+1 920-515-0745,,611174397#](tel:+19205150745,,611174397#) United States, Appleton

[Find a local number](#)

Phone conference ID: 611 174 397#

For organizers: [Meeting options](#) | [Reset dial-in PIN](#)

Please accept at your earliest convenience. Thank you!

[Org help](#) | [Privacy and security](#)

Kindly arrange to be present, if unable to do so, please notify our office.

Elizabeth Otto, County Clerk

**Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date of the meeting.**

**ADHOC FUTURE FAIRGROUNDS COMMITTEE**  
**January 28, 2026**

The meeting of the AdHoc Future Fairgrounds Committee was called to order by Chair Nancy Hoffmann at 4:34 pm on Wednesday, January 28, 2026 in the County Board Room at the Government Center, Green Lake, WI in person and via remote access. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Nancy Hoffmann  
Helcia Bierman  
Grace Brown  
Joe Hollatz  
Zach Knoke  
Tristan Jenkins

Absent: Emily Strahota

Others Present: Karissa Rohde, Deputy County Clerk; Jason Jerome, Interim County Manager; Jeff Mann, Corporation Counsel

**PUBLIC COMMENT - none**

**APPROVAL OF MINUTES**

*Motion/second (Bierman/Knoke)* to approve minutes of 09/30/2025. Motion carried with no negative vote.

**INTRODUCTION OF NEW FAIR COORDINATOR GRACE BROWN**

New Fair Coordinator Grace Brown introduced herself and gave a fair update.

**DISCUSSION AND POSSIBLE ACTION REGARDING BUSINESS DEVELOPMENT PLAN**

Each committee member was given a business plan outline sheet. They will all fill it out on their own time and return it to Corporation Counsel, Jeff Mann.

**TIMELINE GOING FORWARD**

Jeff Mann will look at each business plan outline and form a proposed resolution. This resolution will be brought to the committee at the next scheduled meeting.

**COMMITTEE DISCUSSION**

**Future Meeting Date:** February 25<sup>th</sup> @ 4:30 PM.

**Future Agenda Items:**

**ADJOURNMENT**

Chair Hoffmann adjourned the meeting at 5:36 PM.

Submitted by,

Karissa Rohde  
Deputy County Clerk

**RESOLUTION NUMBER -2026**

**Resolution Creating a Nonprofit Entity for the Purpose of Managing the Green Lake County Fair**

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the \_\_\_\_\_ day of \_\_\_\_\_, 2026, does resolve as follows:

- 1   **WHEREAS**, Green Lake County has an established association with agriculture that is  
2   of both cultural and economic significance; and
- 3   **WHEREAS**, the Green Lake County Fair (the Fair) serves as the preeminent annual  
4   event whereat area youth groups, such as 4-H & FFA, showcase and sell livestock,  
5   goods and other agricultural achievements; and
- 6   **WHEREAS**, the Fair affords rural and urban citizens the opportunity to gather together  
7   for entertainment, educational and recreational purposes; and
- 8   Fiscal note is attached.
- 9   A majority vote is needed to pass.

Roll Call on Resolution No.   -2026

Submitted   by   Administrative  
Committee:

Ayes   , Nays   , Absent   , Abstain 0

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Dave Abendroth, Chair

Passed and Adopted/Rejected this \_\_\_\_\_  
day of \_\_\_\_\_, 2026.

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Gene Thom, Vice Chair

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County Board Chairman

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Dennis Mulder

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ATTEST: County Clerk  
Approve as to Form:

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Brian Floeter

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Corporation Counsel

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Bob Schweder

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Nancy Hoffmann

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Joe Gonyo

10   **WHEREAS**, the Fair is currently in a transitional period, having long shared the  
11   "fairgrounds" with the County Highway Department, which is in the process of  
12   constructing a new facility; and

13   **WHEREAS**, Green Lake County currently employs one full-time individual who is tasked  
14   with planning, managing and operating the Fair; and

15   **WHEREAS**, it would be advantageous for Green Lake County to create a nonprofit  
16   body to assist current County personnel with planning, managing and operating the Fair  
17   and ensuring its viability for future generations.

18   **NOW, THEREFORE, BE IT RESOLVED** by the Green Lake County Board of  
19   Supervisors that it hereby authorizes the creation of a new, nonprofit body to assist  
20   current County personnel with planning, managing and operating the Green Lake  
21   County Fair; and

22   **BE IT FURTHER RESOLVED** that the Future Fair Committee is authorized to act as the  
23   incorporator and shall draft and file Articles of Incorporation, as well as draft bylaws and  
24   abide by all other State and Federal laws when creating said body; and

25   **BE IT FURTHER RESOLVED** that said entity shall file the appropriate State and  
26   Federal tax documentation on an annual basis, for the duration of its existence; and

27   **BE IT FURTHER RESOLVED** that said entity is authorized to open a corporate bank  
28   account and regularly maintain current and accurate records of its contents; and

29   **BE IT FURTHER RESOLVED** that said entity will be comprised of \_\_\_\_\_ members,  
30   appointed by the chairwoman of the Future Fair Committee and subject to the approval  
31   of the County Board Chairman and County Board of Supervisors.

32   **BE IT FURTHER RESOLVED** that said entity shall be subject to the oversight of the  
33   Future Fair Subcommittee and held to report to the Administrative Committee,  
34   whenever so requested.

35   **FISCAL NOTE:** no immediate impact.