

ADMINISTRATIVE COMMITTEE MEETING

February 12, 2026

The meeting of the Administrative Committee was called to order by Chairman Dave Abendroth at 4:00 PM on Thursday, February 12, 2026 in person and via remote access at the Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Dave Abendroth
Nancy Hoffmann (remote)
Bob Schweder
Gene Thom
Dennis Mulder

Absent: Brian Floeter
Joe Gonyo

Other County Employees Present: Liz Otto, County Clerk; Jason Jerome, County Manager; Sheriff Mark Podoll, Matt Vandekolk, Chief Deputy; Sophia Walters, HR Coordinator; Grace Brown, Fair Coordinator; Dave Cornelius, Communications Sergeant; Mike Van Meel, Maintenance Coordinator

APPROVAL OF MINUTES – 01/08/2026 and 01/15/2026

Motion/second (Mulder/Schweder) to approve the minutes of the 01/08/2026 and 01/15/2026 meetings as presented with no additions or corrections. Motion carried with no negative vote.

RESOLUTION

- **Relating to Salary for Clerk of Court 2027–2030**

Jason Jerome, County Manager, stated he worked with Corporation Counsel to develop the list of comparables and the amounts for the salaries for both the Sheriff and the Clerk of Court. Jerome stated that both resolutions must be in place prior to April 15 (the first day to circulate nomination papers). His goal is to make these resolutions as consistent as possible moving forward. Discussion held.

Motion/second (Thom/Schweder) to approve the resolution and forward to Finance & Insurance Committee and to County Board for final approval. Ayes – 4, Nays – 1 (Hoffmann)

- **Relating to Salary for County Sheriff 2027-2030**

Motion/second (Mulder/Schweder) to approve the resolution and forward to Finance & Insurance Committee and to County Board for final approval. Motion carried with no negative vote.

- **Resolution Requesting Wisconsin Counties Association Lobby State Legislature and Governor on Legislation for Greater Local Control for Wisconsin Counties**

Motion/second (Schweder/Mulder) to approve the resolution and forward to County Board for final approval. Discussion held on the importance of maintaining local control. Motion carried with no negative vote.

ANNUAL REPORTS

- **Corporation Counsel**
- **County Clerk**
- **Administration**
- **County Fair**

Each annual report was discussed individually.

Motion/second (Thom/Mulder) to accept the Corporation Counsel report. Motion carried with no negative vote.

Motion/second (Mulder/Schweder) to accept the County Clerk report. Motion carried with no negative vote.

Motion/second (Schweder/Mulder) to accept the Administration report. Motion carried with no negative vote.
Motion/second (Mulder/Schweder) to accept the County Fair report. Motion carried with no negative vote.

CREDIT CARD APPROVAL

- **Grace Brown – Fair Coordinator**

Discussion held on the limit of \$1,000 requested. County Manager will look into the policy and see if there is a required amount for a low limit. This will be further discussed at the next meeting.

DISCUSSION AND POSSIBLE ACTION ON DRIVEWAY EASEMENT AT THE GREEN LAKE CAMPGROUND/TOWER PROJECT

Motion/second (Thom/Mulder) to allow Maintenance Supervisor Mike Van Meel to speak. Motion carried with no negative vote.

Van Meel explained the packet documents including the 3 bids received. He recommended going with Northeast Asphalt and outlined his reasons for that. This was also the lowest bid.

Motion/second (Thom/Schweder) to approve the bid from Northeast Asphalt and forward to Finance & Insurance committee. Motion carried with no negative vote.

FUTURE AGENDA ITEMS FOR ACTION AND DISCUSSION

Future Agenda Items – credit card approval

Next Meeting Date – March 12, 2026 @ 4:00 PM

ADJOURNMENT

Chair Abendroth adjourned the meeting at 4:52 PM.

Submitted by,



Liz Otto
County Clerk