

ATTENTION CITY OF BERLIN TAX PAYERS

IMPORTANT DATES AND INFORMATION

PLEASE READ CAREFULLY:

OFFICE HOURS AT CITY HALL

Regular Hours: Monday–Friday, 7:30 a.m. to 4:30 p.m.

Holiday Hours:

December 24: Open from 7:30 a.m. – Noon, Closing at Noon

December 25: Closed

December 31: Open from 7:30 a.m. – Noon, Closing at Noon

January 1: Closed

City Hall Clerk's Department Dropbox:

Located in the City Hall front entrance, available 24/7

How to Submit your Payment:

- First tax payment is due: Saturday, January 31, 2026
- Payable to City of Berlin Treasurer, 108 N. Capron St., Berlin WI 54923
- Accepted tax bill payment methods: Cash or Check (no two-party checks) via mail, in-person, or drop box at City Hall.
- Multiple parcels can be combined into a single check; however, parcels in different counties should NOT be combined. **** For owners with properties in Green Lake and Waushara Counties, please send a separate check along with your payment stubs from your tax bills for each county.**
- If you require a receipt, please include a self-addressed stamped envelope with your payment. Please also include payment stub from Tax Bill or write Tax Bill number on check.
- **Due to new postal processing policies, mail your payment ahead of time to ensure timely postmarking.** Postmarks may be applied by the Post Office 1-3 days after the mail is received/dropped-off/mailed, even when mailed in-person at the Post Office.

Payments ON/BEFORE December 31, 2025:

- If you wish your payment to be posted in 2025, the payment MUST be received in person at the Clerk's Office by Wednesday, December 31 at 12:00 p.m., postmarked by December 31, OR dropped off in the City Hall Clerk's Department Dropbox located in front entrance of City Hall available 24/7 by December 31.

Payments ON/BEFORE January 31, 2026:

- The payment MUST be received in person at the Clerk's Office by Friday, January 30, postmarked by January 31, OR dropped off in the City Hall Clerk's Department Dropbox located in front entrance of City Hall available 24/7 by January 31. Please note, our office is closed Saturday, January 31, but the dropbox is always available.

Payments AFTER January 31, 2026:

- Payable to Green Lake County Treasurer, 571 County Road A, Green Lake WI 54941
- Payment methods: Cash, Check, or Credit/Debit/Electronic Check (fees apply)

LOTTERY CREDIT: If both installments on your tax bill are equal amounts, you are not getting the lottery credit. If the residence listed on your tax bill was your primary residence as of January 1, 2025, you may qualify for the lottery credit. Contact the Clerk's Office at 920-361-5400 for more information.

Where Do your Tax Dollars Go?

The City of Berlin collects the first installment payment for all of the taxing jurisdictions; the County collects the second installment (if applicable).

With each dollar paid on your 2026 tax bill, you are funding:



*Amounts rounded to the nearest cent

Questions on your Tax Bill? Contact Information for all Taxing Entities:

| | | |
|---|--|--|
| Green Lake County County Administrator 571 County Road A Green Lake, WI 54941 920-294-4147 | Berlin Area School District School Superintendent 222 Memorial Dr, #100 Berlin, WI 54923 920-361-2004 | Moraine Park Technical College Director of Finance 235 N National Avenue Fond du Lac, WI 54936 920-924-3236 |
| Waushara County County Treasurer 209 S. Ste Marie St Wautoma, WI 54982 920-787-0445 | City of Berlin City Treasurer 108 N. Capron Street Berlin, WI 54923 920-361-5400 | |

ADDITIONAL CITY OF BERLIN UPDATES AND REMINDERS

- ***NEW* Garbage and Recycling Pick-Up Date**
 - Garbage and recycling will now be picked up weekly on **THURSDAYS** in 2026. **The first Thursday is January 1, 2026, which is an observed holiday. The first pickup will be Friday, January 2.**
 - See attached 2026 Waste Management collection calendar.
- **2026 Dog Licenses**
 - 2026 Dog Licenses are due to be renewed in January.
 - Late fees will be assessed starting April 1, 2026.
 - City of Berlin Green Lake County residents will need to obtain their dog licenses in-person at Berlin City Hall.
 - City of Berlin Waushara County residents will now obtain dog licenses from the Waushara County Clerk's Office. See the attached memo for additional information.
- **FIND US ONLINE!**
 - Visit the City of Berlin website at cityofberlin.net to find a wide range of information about our community, businesses, departments, resources, meeting agendas and minutes, and more!
 - Follow us on Facebook, City of Berlin, Wisconsin, to see current announcements.
 - Find us on YouTube, @cityofberlin5623, to watch City meetings both live and recorded.

2026 Berlin Department of Public Works

RESIDENTIAL SERVICES TIMELINE

PLEASE KEEP AND REFER TO IT ALL YEAR

The City of Berlin Department of Public Works (DPW) would like to remind residents of services provided starting in the Spring of each year. These services are in place to help homeowners keep their properties neat, clean and free of unnecessary debris.

NOTE: BUSINESSES AND MULTI FAMILY DWELLINGS OVER 4 UNITS WILL NOT RECEIVE SPRING CLEANUP SERVICES.

1. SPRING ONLY BRUSH PICK-UP: Weather permitting, the following is the schedule for Spring Brush Pick-Up:

| | |
|----------------------------|---|
| Mon., May 4, 2026 | south of Broadway and west of the bridge |
| Tues., May 5, 2026 | north of Broadway and west of the bridge |
| Wed., May 6, 2026 | north of W. Huron, east of the bridge and west of N. Wisconsin Street |
| Thurs., May 7, 2026 | north of E. Huron and east of N. Wisconsin Street |
| Fri., May 8, 2026 | south of E. Huron and east of the bridge |

Brush should be piled parallel with the curb with cut ends to your right as you face the street.

2. BULK ITEMS DROP OFF:

Residents will have the opportunity to dispose of bulk items by bringing them to Valley Trail Waste Management Landfill. Waste Management staff will confirm name and address before allowing residents to enter. Please bring proof of residency with you.

ADDRESS: N9101 Willard Road, Berlin, WI 54923

Dates for drop off: Saturday, May 16, 2026 7:00 am- 12:00 pm (free)
Saturday, September 19, 2026 7:00 am- 12:00 pm (free)

Year-round drop off for Berlin residents at a rate of \$25.00 (up to 500 lbs.)

LIST OF UNACCEPTABLE TRASH MATERIALS: Batteries, major appliances, electronics, televisions, radios, cell phones, computers, computer accessories, waste oil, fluorescent lightbulbs, drywall, household or industrial waste, asbestos, machinery, tires, compost, auto parts, ashes or hot materials, ballasts, construction materials, or concrete.

3. MAJOR APPLIANCE DISPOSAL: Appliances such as freezers, refrigerators, dehumidifiers, microwaves and air conditioning units will be picked up during Spring Brush Pick-up week for a **NON-REFUNDABLE \$10.00** fee per appliance, which is due in advance, payable at the City Clerk's Office.

4. ELECTRONICS DISPOSAL: May 2, 2026 at the City Garage, 241 Spring St. Hours are 8:00 am to 12:00 pm. This is the *ONLY* option to get rid of TV's. Price is per pound.

5. YARD WASTE & LEAF DISPOSAL: DPW collects loose leaves and grass clippings in the spring and fall of each year for residents. The 2026 Spring Leaf Pickup will begin the week of April 13. City crews will pick-up ONE TIME THROUGH THE CITY. Once your area has been picked-up, the DPW will not come back a second time. Leaves should be placed loose in the terrace only. DO NOT include sticks, twigs or branches and ABSOLUTELY NO GARBAGE, APPLIANCES, FURNITURE, TIRES, ETC. Fall leaf pick-up typically begins the middle of October and will continue until the leaves are all collected or winter weather does not permit.

6. STORM DAMAGE PICK-UP: The Public Works Superintendent will determine if there is a need for brush pick up after a storm.

7. STUMP REMOVAL: DPW has a stump removal program. If you register at City Hall by the first Friday in May, stumps in the terrace area only can be removed for \$125 per stump.

8. BRUSH TRUCK RENTAL: If you need alternative options to the scheduled pick-ups, the DPW also offers residents the option of renting a brush truck from the City Garage for large piles (fees do apply). You may contact City Hall at 920-361-5400 to schedule brush truck rental.

9. ELDERLY/HANDICAP TUESDAY MORNING PICKUP: The Tuesday morning pickup for Elderly and physically handicapped begins May 12 through October 13. Call 920-361-5425 the Monday before to schedule a Tuesday morning pickup. The Tuesday morning pickup is limited to small amounts of yard waste (an arm full).

10. CITY COMPOST SITE: *CITY OF BERLIN RESIDENTS ONLY* may also drop off leaves, grass, sticks, branches, garden waste and other organic *compostable* waste at the City of Berlin Compost Site located at White Ridge Rd. (Enter Berlin Conservation Club site and take a right at the first driveway.) NO GARBAGE, APPLIANCES, ELECTRONICS, FURNITURE OR TIRES. Violators will be fined.

Sign Up For CodeRED Emergency Alerts

What is CodeRED?

- CodeRED is an emergency notification service by which public safety can notify residents and businesses by phone about emergency situations.

What kinds of situations will CodeRED be used for?

- Severe weather situations, substantial utility outage, evacuation notices, missing or lost persons, fires or floods, major roadway issues, significant criminal situations, chemical spills or gas leaks. CodeRED can be used for any emergency alert.

How to sign up to receive CodeRED alerts:

- Go to the following website- <https://www.greenlakecountywi.gov/departments/sheriff/>
- Click on CodeRED Community Notification Enrollment under "Related Links"
- Follow instructions to create an account or proceed to enroll as a guest
- OR download the mobile app on your smartphone

Yard Flag Identification Guide

| COLOR | WHAT DOES IT MEAN |
|--------|--|
| Yellow | Alliant Energy - Gas |
| Orange | Utility Company - Cable, Phone, or Fiber Optic |
| Blue | City of Berlin Water Department |
| Green | City of Berlin Sewer Department |
| Red | Alliant Energy - Electric |





2026 *New Collection Day is Thursday*****

| January | | | | | | |
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| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

| February | | | | | | |
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| March | | | | | | |
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| April | | | | | | |
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| May | | | | | | |
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| June | | | | | | |
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| August | | | | | | |
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| September | | | | | | |
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| October | | | | | | |
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| November | | | | | | |
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| December | | | | | | |
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| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

* Observed holidays - Service delayed 1 day throughout remainder of week.

City of Berlin

 TRASH AND RECYCLING

WM Customer Service
1-888-960-0008

2026 HOLIDAYS - ONE DAY DELAY

| | |
|------------------|--------|
| New Year's Day | Jan 1 |
| Memorial Day | May 25 |
| Independence Day | July 4 |
| Labor Day | Sept 7 |
| Thanksgiving | Nov 26 |
| Christmas Day | Dec 25 |

