



GREEN LAKE COUNTY

571 County Road A, Green Lake, WI 54941

Original Post Date: 12/11/2025

Amended Post Date:

The following documents are included in the packet for the County Board meeting on November 16, 2025:

- 1) Agenda
- 2) Minutes – 11/12/2025
- 3) Monthly update from Interim County Manager
- 4) Ordinance 17-2025 Rezone in the Town of Brooklyn – Owner: Noah Polcyn
- 5) Ordinance 18-2025 Relating to the Adoption of the Green lake County Farmland Preservation Plan
- 6) Ordinance 19-2025 Ordinance Amending Article IV Boat Launch User Fees and Creation of Prohibition on Power Loading



Green Lake County Board of Supervisors

Meeting Notice

The Green Lake County Board of Supervisors will meet in person and via virtual communication in Room #0902 in the City of Green Lake, Wisconsin on Tuesday, the 16st day of December, 2025 at 4:30 PM for the regular meeting of the Board. Business to be transacted include:

AGENDA

County Board of Supervisors

Dist. 1 Nancy Hoffmann

Dist. 2 Charles Buss

Dist. 3 Curtis Talma

Dist. 4 David Abendroth,
Chair

Dist. 5 Mike Skivington

Dist. 6 Brian Floeter

Dist. 7 Bob Schweder,
Vice Chair

Dist. 8 Nancy Hiestand

Dist. 9 Bill Boutwell

Dist. 10 Sue Wendt

Dist. 11 Harley Reabe

Dist. 12 Charlie Wielgosh

Dist. 13 Don Lenz

Dist. 14 Dennis Mulder

Dist. 15 Nita Krenz

Dist. 16 Joe Gonyo

Dist. 17 Keith Hess

Dist. 18 VACANT

Dist. 19 Gene Thom

Virtual attendance at meetings is optional. If technical difficulties arise, there may be instances when remote access may be compromised. If there is a quorum attending in person, the meeting will proceed as scheduled.

GREEN LAKE
COUNTY MISSION:

- 1) Fiscal
Responsibility
- 2) Quality Service
- 3) Innovative
Leadership
- 4) Continual
Improvement in
County
Government

1. Call to Order
2. Roll Call
3. Reading of the Call
4. Pledge of Allegiance
5. Minutes of 11/12/25 meeting
6. Announcements
7. Public Comment (3 min. limit)
8. Appearances
 - Monthly update from Interim County Manager Jason Jerome
9. Appointment of Administrative Coordinator/County Manager
10. Ordinances
 - Ord. 17-2025 Rezone in the Town of Brooklyn – Owner: Noah Polcyn
 - Ord. 18-2025 Relating to the Adoption of the Green Lake County Farmland Preservation Plan
 - Ord. 19-2025 Ordinance Amending Article IV Boat Launch User Fees and Creation of Prohibition on Power Loading
11. Committee Appointments
12. Departments to Report on February 17, 2026 @ 4:30 PM
13. Future Agenda Items for Action & Discussion
14. Adjourn

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin, this 8th day of December, 2025
Elizabeth A. Otto, Green Lake County Clerk

This meeting will be conducted and available through in person attendance or audio/visual communication. Remote access can be obtained through the following link:

Microsoft Teams [Need help?](#)
[Join the meeting now](#)
Meeting ID: 239 180 168 403 88
Passcode: Up9mL9mQ
Dial in by phone
[+1 920-515-0745](#), [526778576#](#) United States, Appleton
[Find a local number](#)
Phone conference ID: 526 778 576#
For organizers: [Meeting options](#) | [Reset dial-in PIN](#)
Please accept at your earliest convenience. Thank you!
[Org help](#) | [Privacy and security](#)
[Org help](#) | [Privacy and security](#)

GREEN LAKE COUNTY

BOARD PROCEEDINGS

REGULAR MEETING

November 12, 2025

The Green Lake County Board of Supervisors met in annual session, Wednesday, November 12, 2025 at 6:00 PM via remote access and in person for the regular meeting of the Board.

The Board was called to order by Chair David Abendroth. Roll call taken – Present – 17, Absent – 1 (Curt Talma-District 3), Vacant – 1 (District 18)

| <u>Supervisor</u> | <u>Supervisor Districts</u> |
|-------------------|-----------------------------|
| Nancy Hoffmann | 1 |
| Charles Buss | 2 |
| David Abendroth | 4 |
| Mike Skivington | 5 |
| Brian Floeter | 6 |
| Bob Schweder | 7 |
| Nancy Hiestand | 8 |
| Bill Boutwell | 9 |
| Sue Wendt | 10 |
| Harley Reabe | 11 |
| Charlie Wielgosh | 12 |
| Don Lenz | 13 |
| Dennis Mulder | 14 |
| Nita Krenz | 15 |
| Joe Gonyo | 16 |
| Keith Hess | 17 |
| Gene Thom | 19 |

READING OF THE CALL

- CALL TO ORDER
- ROLL CALL
- READING OF THE CALL
- PLEDGE OF ALLEGIANCE
- MINUTES OF 10/21/25 MEETING
- ANNOUNCEMENTS
- PUBLIC COMMENT (3 minute limit)

TO BE APPROVED AT THE DECEMBER 16, 2025 MEETING

APPEARANCES

- Monthly update from Interim County Manager Jason Jerome
- Jon Trautman, CLA – 2024 Final Audit

PUBLIC HEARING

- Recess for Public Hearing on 2026 Budget and 2025 Property Tax Levy at 6:30 PM. Regular business will resume at the conclusion of the Public Hearing.

OPEN DISCUSSION REGARDING 2026 BUDGET AND 2025 PROPERTY TAX LEVY

RESOLUTIONS

- Resolution 24-2025 Authorizing Not to Exceed \$6,000,000 General Obligation Promissory Notes for the Highway Building Project
- Resolution 25-2025 Relating to 2026 Budget and 2025 Property Tax Levy
- Resolution 26-2025 Relating to Adoption of a Public Participation Plan for the Update of the Comprehensive Planning Process for Green Lake County, Wisconsin

DISCUSSION AND POSSIBLE ACTION REGARDING COUNTY CLERK RETIREMENT

COMMITTEE APPOINTMENTS

DEPARTMENTS TO REPORT ON December 16, 2025

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

ADJOURN

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin this 3rd day of November, 2025.

Elizabeth A. Otto
Green Lake County Clerk

PLEDGE OF ALLEGIANCE

1. The Pledge of Allegiance to the Flag was recited.

MINUTES OF 10/21/2025 MEETING

2. ***Motion/second (Lenz/Mulder)*** to approve the minutes of the October 21, 2025 County Board meeting with no changes or corrections. Motion carried with no negative vote.

ANNOUNCEMENTS

3. The next County Board meeting will take place on December 16, 2025 at 4:30 PM.
4. County Clerk Liz Otto provided information and packets to the supervisors regarding their re-election paperwork for the April 7, 2026 election. Any incumbent not running for re-election should fill out a Declaration of Non-Candidacy and turn that in no later than December 26, 2025.

PUBLIC COMMENT (3 minute limit)

5. None

TO BE APPROVED AT THE DECEMBER 16, 2025 MEETING

APPEARANCES

6. **Motion/second (Reabe/Schweder)** to move the audit presentation up on the agenda. Motion carried with no negative vote.
7. Jon Trautman, Principal for CLA, Inc. provided an overview of the 2024 financial audit. Trautman stated that CLA has issued an unmodified clean opinion for 2024. He went on to explain the audit findings in detail and stated that 37% of the general fund balance is being carried over with 20%-25% being considered a health benchmark. Trautman and Amber Drewieske, Principal for CLA (appearing remotely) thanked the financial team for their cooperation, willingness to learn, and increased understanding of the audit responsibilities moving forward. Trautman sees no major changes in the next few years.
8. Interim County Manager Jason Jerome reviewed his written report in the packet.

PUBLIC HEARING – 6:30 PM

9. **Motion/second (Lenz/Boutwel)** to dissolve as a County Board of Supervisors at 6:30 PM and arise as a Committee of the Whole for the purpose of conducting a Public Hearing on the proposed 2026 budget. Motion carried with no negative vote.

Finance and Insurance Committee Chairman Harley Reabe conducted the Public Hearing. Interim County Manager Jason Jerome gave an overview of the budget and explained the process through a PowerPoint presentation. Jerome also advised the Board that an update to the County Board Rules will be forthcoming in regard to budget publication requirements. Discussion held.

11. **Motion/second (Buss/Boutwell)** to dissolve at 6:55PM as a Committee of the Whole and arise as a County Board of Supervisors for the purpose of continuing the meeting and that Dave Abendroth be seated as County Board Chairman. Motion carried with no negative vote.

OPEN DISCUSSION REGARDING 2026 BUDGET AND 2025 PROPERTY TAX LEVY

12. Discussion and questions were covered in previous agenda item.

RESOLUTIONS

13. Resolution 24-2025 Initial Resolution Authorizing Not to Exceed \$6,000,000 General Obligation Promissory Notes for the Highway Building Project. **Motion/second (Buss/Mulder)** to adopt Resolution 24-2025. Interim County Manager Jason Jerome stated this is additional funds which may be required above the original \$29,000,000 to meet the final estimate. This is a “not to exceed” amount and does not obligate the county to bond for the total amount if not needed at the end of the project. Discussion held. Roll call vote on motion to adopt Resolution 24-2025 – Ayes – 17, Nays – 0, Abstain – 0, Absent – 1 (Talma), Vacant - 1. Resolution 24-2025 passed as adopted.

TO BE APPROVED AT THE DECEMBER 16, 2025 MEETING

14. Resolution 25-2025 Relating to 2026 Budget and 2025 Property Tax Levy. **Motion/second (Lenz/Skivington)** to adopt Resolution 25-2025. Roll call vote on motion to adopt Resolution 25-2025 – Ayes – 17, Nays – 0, Abstain – 0, Absent – 1 (Talma), Vacant - 1. Resolution 25-2025 passed as adopted.
15. Resolution 26-2025 Relating to Adoption of a Public Participation Plan for the Update of the Comprehensive Planning Process for Green Lake County, Wisconsin. **Motion/second (Buss/Thom)** to adopt Resolution 25-2025. Supervisor Buss explained that this resolution is required by state statute. Roll call vote on motion to adopt Resolution 26-2025 – Ayes – 17, Nays – 0, Abstain – 0, Absent – 1 (Talma), Vacant - 1. Resolution 26-2025 passed as adopted.

DISCUSSION AND POSSIBLE ACTION REGARDING COUNTY CLERK RETIREMENT

16. County Clerk Liz Otto has submitted a letter to Sheriff Mark Podoll as required by statute notifying the county of her impending retirement effective February 27, 2026. **Motion/second (Schweder/Reabe)** to proceed with the appointment process to fill the remainder of the term as outlined by state statute. Discussion held. Roll call vote on motion to move forward with the appointment process – Ayes – 16, Nays – 1 (Hoffmann), Abstain – 0, Absent – 1 (Talma), Vacant - 1. Motion passed.

COMMITTEE APPOINTMENTS

17. Chair Abendroth requested a motion and vote to approve the following appointments:
 - Central Wisconsin Housing Region Committee – County Board Chair and County Clerk as an open ended appointment. **Motion/second (Buss/Boutwell)** to approve the appointments as recommended. Motion carried with no negative vote.

DEPARTMENTS TO REPORT ON December 16, 2025

18. Chair Abendroth stated that IT will do a presentation in December.

FUTURE AGENDA ITEMS FOR ACTION AND DISCUSSION

19. To be determined.

ADJOURN

20. Chair Abendroth adjourned the meeting at 7:20 PM.

Respectfully Submitted,

Elizabeth Otto
County Clerk



Green Lake County

County Board
December 16th, 2025

County Manager Update

- We have an accepted offer for our Human Resources Coordinator Position. Sophia Walters is scheduled to start January 5th. We are excited to welcome her to our team!
- We have a few other vacancies that I have been involved with the recruitment and interviewing process. We have had several interviews for the County Fair & UW Extension position. We are hopeful to fill this soon with a start date sometime after the first of the year.
- The County Clerk position has also been advertised. We are accepting applications, and the applicants will go through an interview process at the Administrative Committee who will then make a recommendation of appointment to this full County Board at the February meeting.
- The opioid settlement fund workgroup has been meeting to work on setting up a process to award and disperse these funds. We are working on a resolution to present to the Administrative Committee that will then be forwarded to the full County Board for final approval.
- We have established a Capital Improvement workgroup. Our first meeting is scheduled in January. This workgroup was established to start the process of gathering input and working with different committee's to begin developing a strategic plan for the short and long-term capital improvement needs and goals of the County.
- These represent some of the highlights of the last month. The day-to-day consists of learning new aspects of the job or County, working collaboratively with staff on solutions for problems that arise, and ensuring the day-to-day operations of the County are running as smoothly and efficiently as possible. I welcome any questions that anyone has.

Respectfully submitted,
Jason Jerome
Interim County Manager

ORDINANCE NO. 17-2025

**Relating to: Rezone in the Town of Brooklyn
Owner: Noah Polcyn**

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 16th of December 2025, does ordain as follows:

NOW, THEREFORE, BE IT ORDAINED that the Green Lake County Zoning Ordinance, Chapter 350 as amended, Article IV Zoning Districts, Section 350-26 Official Map, as relates to the Town of Brooklyn, shall be amended as follows:

Owner: Noah Polcyn, **Location:** W3251 Princeton Road, **Parcel:** 004-00839-0200. **Legal Description:** Located in the E ½ of the SW ¼ of NW ¼ of Section 23, T16N, R12E, Town of Brooklyn, ±10.93 acres. **Request:** The owners are requesting a rezone of ±10.93 acres zoned A2, General Agriculture District, to R4, Rural Residential District. To be identified by Certified Survey Map.

BE IT FURTHER ORDAINED, that this ordinance shall become effective upon passage and publication.

Roll Call on Ordinance No. 17-2025

Submitted by Land Use Planning &
Zoning Committee:

Ayes , Nays , Absent , Abstain

/s/ Chuck Buss

Chuck Buss, Chair

Passed and Enacted/Rejected this 16th
Day of December 2025.

/s/ William Boutwell

William Boutwell, Vice Chair

County Board Chairman

/s/ Sue Wendt

Sue Wendt

ATTEST: County Clerk
Approve as to Form:

/s/ Gene Thom

Gene Thom

Jeffrey Mann, Corporation Counsel

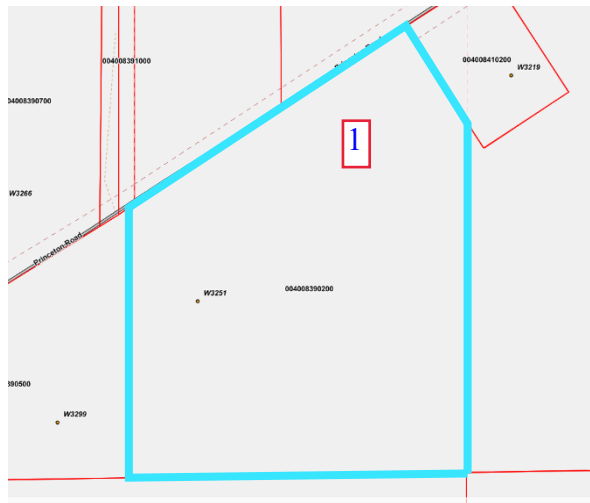
Absent

Curt Talma

Noah Polcyn
Town of Brooklyn
W3251 Princeton Road, Parcel #004-00839-0200
E ½ of the SW ¼ of NW ¼, Section 23, T16N, R12E

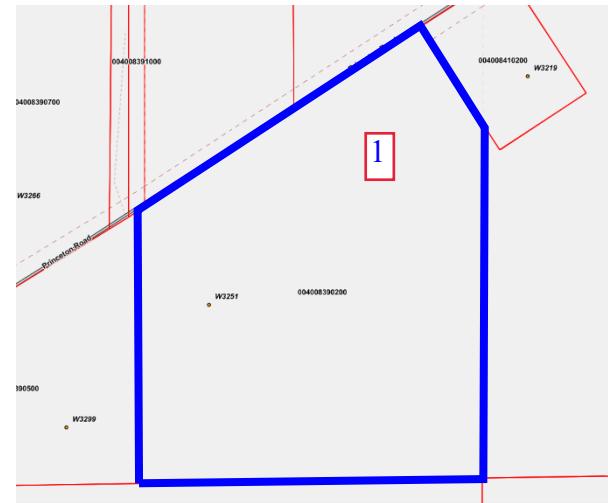
Existing Configuration

1 = ±10.93-acre parcel zoned A2, General Agriculture District.



Proposed Configuration

1 = ±10.93-acre parcel zoned R4, Rural Residential District.



Land Use Planning & Zoning Public Hearing 12/4/2025

ORDINANCE NO. 18-2025

Relating to the Adoption of the Green Lake County Farmland Preservation Plan

The County Board of Supervisors of Green Lake County, Green Lake Wisconsin, duly assembled at its regular meeting begun on the 16th day of December 2025, does ordain as follows:

- 1 **WHEREAS**, the Wisconsin Working Lands Initiative was adopted under 2009 Wisconsin
2 Act 28 to encourage change to farmland preservation planning, including new tax
3 credits for farmers; and,
- 4 **WHEREAS**, the current Green Lake County farmland preservation plan was adopted in
5 2016 and must be amended by December 31, 2025, pursuant to Wis. Stat. §91.10(1);
6 however the County received a 1-year extension from the State for adoption of the plan;
7 and,
8
- 9 **WHEREAS**, the farmland preservation plan must be part of the adopted comprehensive
10 plan; and,
- 11 **WHEREAS**, a county must use the same procedures to adopt a farmland preservation
12 plan that are used to adopt a comprehensive plan; and,

**Recommended for Approval on December 4, 2025,
by the Land Use Planning & Zoning Committee**

Roll Call on Ordinance No. 18-2025

Submitted by Land Use Planning
and Zoning Committee:

Ayes , Nays , Absent , Abstain

/s/ Chuck Buss

Chuck Buss, Chair

Passed and Adopted/Rejected this 16th
day of December 2025.

/s/ William Boutwell

William Boutwell, Vice-chair

County Board Chairman

/s/ Sue Wendt

Sue Wendt

ATTEST: County Clerk
Approve as to Form:

/s/ Gene Thom

Gene Thom

Corporation Counsel

Absent

Curt Talma

13 **WHEREAS**, The County Board of Supervisors of Green Lake County, Wisconsin, had
14 adopted written procedures designed to foster public participation in every stage of the
15 preparation of a farmland preservation plan as required by Wis. Stat. §66.1001(4)(a).

16 **WHEREAS**, the Green Lake County Land Use Planning and Zoning Committee, by
17 majority vote, recorded in its official minutes, recommends to the County Board the
18 adoption of the document entitled “2025 Green Lake County Farmland Preservation Plan;”
19 and,
20

21 **WHEREAS**, Green Lake County has held at least one public hearing on this ordinance, in
22 compliance with the requirements of Wis. Stat. §66.1001(4)(d).
23
24

25 **NOW, THEREFORE, THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY**
26 **OF GREEN LAKE DOES ORDAIN AS FOLLOWS:**

27 SECTION 1: The Green Lake County Board of Supervisors of Green Lake County,
28 Wisconsin, does, by enactment of this ordinance, formally adopt the document entitled
29 “2025 Green Lake County Farmland Preservation Plan”.
30

31 SECTION 2: That the 2025 Farmland Preservation Plan shall be incorporated by
32 reference and included as an addendum to the Green Lake County Comprehensive Plan
33 2026 update. Both the 2025 Farmland Preservation Plan and eventually the
34 Comprehensive Plan 2026 update may be viewed and downloaded from the Green Lake
35 County Land Use Planning and Zoning Department’s webpage.
36

37 SECTION 3: All ordinances or parts of ordinances inconsistent with or in contradiction of
38 the provisions of this Ordinance are hereby repealed.

39 SECTION 4: A copy of the Farmland Preservation Plan shall be distributed according to
40 Wis. Stat. §66.1001(4)(b).

41 SECTION 5: This ordinance shall take effect upon passage by a majority vote of the
42 members-elect of the Green Lake County Board of Supervisors and publication as
43 required by law.

ORDINANCE NO. 19-2025

**Ordinance Amending Article IV Boat Launch User Fees and Creation of
Prohibition on Power Loading**

The County Board of Supervisors of Green Lake County, Green Lake Wisconsin, duly assembled at its regular meeting begun on the 16th day of December, 2025, does ordain as follows:

WHEREAS, it has come to the attention of Green Lake County that the method of loading watercraft with power from the engine (“power loading”) is causing significant damage to boat landings.

NOW, THEREFORE, BE IT ORDAINED, that § 187-11 be amended as follows:

§ 187-11 **Permit required to use boat launch; Prohibition on Power Loading.**

- A.** No person shall use any County of Green Lake County-owned or -operated boat launch facility for launching purposes without an annual or daily launching permit. The annual permit shall be valid from April 1 of the year of issuance to March 31 of the next year. The daily permit shall only be valid during the day of purchase.

Roll Call on Resolution No. 19-2025

Submitted by Land, Water, Parks &
Community Committee:

Ayes , Nays , Absent , Abstain 0

/s/ Bob Schweder

Bob Schweder, Chair

Passed and Enacted/Rejected this 16th
day of December, 2025.

/s/ Mike Skivington

Mike Skivington, Vice Chair

County Board Chairman

/s/ Nancy Hiestand

Nancy Hiestand

ATTEST: County Clerk
Approve as to Form:

Approved via remote access

Nita Krenz

Corporation Counsel

/s/ Bill Boutwell

Bill Boutwell

/s/ David Albright

David Albright

Daily permits will be sold through self-registration at each boat launch site. Annual permits will be sold at the County Clerk's office and all establishments approved by the Parks Commission. Boat launch sites include Margaret Dodge Memorial Park and Sunset Park.

B. Power Loading Prohibited – Watercraft must be loaded and unloaded from the watercraft trailer, or carriage or other devise used to transport said watercraft without the use of watercraft's main, auxiliary or trolling power devices. A rope, strap or similar device may be used. It shall be unlawful to otherwise launch or trailer a watercraft at any County-owned boat launch.

BE IT FURTHER ORDAINED, that § 187-12 be amended as follows:

§ 187-12 Fees; display of permit; definitions.

E. Watercraft shall include all motorized and on-motorized boats, personal watercraft, hydroplanes, amphibious vehicles, jet skis, sailboats, hovercraft, or any other craft or vehicle used upon the water.

F. Power loading is defined as the practice of putting on, or taking off, from a trailer, carriage or device, a watercraft while under motor power, whether by main, auxiliary or trolling power devices.

BE IT FURTHER ORDAINED, that § 187-15 **Enforcement** be amended as follows:

B. Failure to pay the fee for the launching permit, ~~or~~ to properly display the launching permit at all times that the motor vehicle is parked while the water craft is in the waters of Green Lake, **or by engaging in power loading** shall be deemed to be in violation of this article.

BE IT FURTHER ORDAINED, that § 187-17 **Citation; contesting citation** be amended as follows:

The Sheriff shall develop a citation for use in enforcing parking violations **or engaging in power loading** as described in Chapter 187. The citation shall provide that payment of the forfeiture shall be mailed or delivered to the Green Lake County Sheriff's Office and shall not be filed with any court. The amount of the forfeiture for such violation shall be paid in cash, money order, or bank check and shall be made payable to Green Lake County. If the defendant informs the Sheriff's Office that he or she wishes to contest the parking **or power loading** citation, the citation shall be dismissed and either a uniform traffic citation or uniform municipal citation, as applicable, shall be issued and filed with the Court.

BE IT FURTHER ORDAINED, that § 187-18 **Violations and penalties** be amended as follows:

Any person who shall violate any parking or power loading restriction under Chapter 187 shall forfeit \$50 for each violation, plus, if applicable, the costs of removal and storage of the vehicle.

A. If the \$50 prescribed above is not paid within 10 days after the citation was issued, and the citation is not contested, the forfeiture shall increase to \$100.

B. If the \$100 is not paid within 20 days of the citation, collection action for the forfeiture or proceedings to suspend the vehicle owner's registration as provided for in W.S.A. § 345.28 will be commenced, and an additional administrative fee of \$50 shall be added to the forfeiture amount, bringing the total due to \$150. (parking violations only).

BE IT FURTHER ORDAINED, that § 187-19 **Use of Launch Fee Revenue** be amended as follows:

The net revenue resulting from the sale and enforcement of launch fee permits or enforcement of power loading violations shall be used to establish, maintain and improve boat launch facilities within the County of Green Lake. (NR 1.91, Wis. Admin. Code).

BE IT FURTHER ORDAINED, that this ordinance shall become effective upon passage and publication.