

ADMINISTRATIVE COMMITTEE MEETING

November 6, 2025

The meeting of the Administrative Committee was called to order by Chairman Dave Abendroth at 5:30 PM on Thursday, November 6, 2025 in person at the Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Dave Abendroth
Brian Floeter
Joe Gonyo
Nancy Hoffmann
Bob Schweder
Gene Thom
Dennis Mulder

Absent:

Other County Employees Present: Liz Otto, County Clerk; Jason Jerome, Interim County Manager; Stacy Graff, Fair Coordinator; Jeff Mann, Corporation Counsel

APPROVAL OF MINUTES – 09/11/2025

Motion/second (Schweder/Mulder) to approve the minutes of the 09/11/2025 meeting as presented with no additions or corrections. Motion carried with no negative vote.

PUBLIC COMMENT (3 MINUTE LIMIT) – none

DISCUSSION REGARDING FAIR REVENUE UPDATE

Fair Coordinator Stacy Graff stated the vendor revenue for the 2025 fair was approximately \$200 more than last year with an increase of roughly \$8,000 in all other revenues. Graff reminded the committee that weather is a huge factor in the success of the fair and the weather was great this year. Graff also informed the committee that she will be leaving her position on 11/18/2025. Corporation Counsel Jeff Mann gave the committee a brief update on the progress of the 501(c) (3) status.

DISCUSSION REGARDING FAIR 5K

Fair Coordinator Stacy Graff informed the committee that there has been interest in sponsoring a 5K Run during the Fair in the future. The committee agreed this would be a good idea to pursue through the governing committee for the Fair.

DISCUSSION AND POSSIBLE ACTION REGARDING COUNTY CLERK RETIREMENT

County Clerk Liz Otto has submitted a letter to Sheriff Mark Podoll with her intent to retire on 02/27/2026. Per statute, the County Board must decide how to fill the remainder of the term which expires in January of 2029 with options being an appointment or a special election. Discussion held. Motion made by Thom to thank Liz Otto, accept her resignation, and recommend to the full Board to appoint an interim replacement with a special election in November of 2026 to fill out the remainder of the term. Thom rescinded his motion after further discussion. Committee agreed by general consensus that Corporation Counsel and County Clerk Liz Otto meet to bring back further information at the December meeting.

CLOSED SESSION

- Move into Closed Session per WI §19.85(1)(C) considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility – regarding Interim County Manager performance evaluation.

Motion/second (Thom/Mulder) to move into Closed Session at 6:06 PM. Roll call vote - Ayes - 7, Nays - 0, Abstain – 0, Absent - 0. Motion carried.

Motion/second (Schweder/Thom) to allow County Clerk Liz Otto to remain in the Closed Session. Motion carried with no negative vote.

RECONVENE INTO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

Motion/second (Schweder/Thom) to reconvene into open session at 6:53 PM. Roll call vote - Ayes - 7, Nays - 0, Abstain - 0, Absent - 0. Motion carried.

FUTURE AGENDA ITEMS FOR ACTION AND DISCUSSION

Future Agenda Items – action regarding Interim County Manager position

Next Meeting Date – December 11, 2025 @ 4:00pm.

ADJOURNMENT

Chair Abendroth adjourned the meeting at 6:54 PM.

Submitted by,

Liz Otto

Liz Otto
County Clerk