



GREEN LAKE COUNTY

571 County Road A, Green Lake, WI 54941

Original Post Date: 11/07/2025

Amended Post Date:

The following documents are included in the packet for the County Board meeting on November 12, 2025:

- 1) Agenda
- 2) Minutes – 10/21/2025
- 3) Monthly update from Interim County Administrator
- 4) Resolution 24-2025 Initial Resolution Authorizing Not to Exceed \$6,000,000 General Obligation Promissory Notes for the Highway Building Project
- 5) Resolution 25-2025 Relating to 2026 Budget and 2025 Property Tax Levy
- 6) Resolution 26-2025 Relating to Adoption of a Public participation Plan for the update of the Comprehensive Planning Process for Green Lake County, Wisconsin
- 7) County Clerk retirement letter
- 8) Committee appointments



Green Lake County Board of Supervisors
Meeting Notice

The Green Lake County Board of Supervisors will meet in person and via virtual communication in Room #0902 in the City of Green Lake, Wisconsin on **Wednesday, the 12th day of November, 2025 at 6:00 PM** for the annual meeting of the Board. Business to be transacted include:

AGENDA

County Board of Supervisors

Dist. 1 Nancy Hoffmann
Dist. 2 Charles Buss
Dist. 3 Curtis Talma
Dist. 4 David Abendroth
Dist. 5 Mike Skivington
Dist. 6 Brian Floeter
Dist. 7 Bob Schweder
Dist. 8 Nancy Hiestand
Dist. 9 Bill Boutwell
Dist. 10 Sue Wendt
Dist. 11 Harley Reabe
Dist. 12 Charlie Wielgosh
Dist. 13 Don Lenz
Dist. 14 Dennis Mulder
Dist. 15 Nita Krenz
Dist. 16 Joe Gonyo
Dist. 17 Keith Hess
Dist. 18 VACANT
Dist. 19 Gene Thom

GREEN LAKE COUNTY
MISSION:

- 1) Fiscal Responsibility
- 2) Quality Service
- 3) Innovative Leadership
- 4) Continual Improvement in County Government

Virtual attendance at meetings is optional. If technical difficulties arise, there may be instances when remote access may be compromised. If there is a quorum attending in person, the meeting will proceed as scheduled.

1. Call to Order
2. Roll Call
3. Reading of the Call
4. Pledge of Allegiance
5. Minutes of 10/21/25 meeting
6. Announcements
7. Public Comment (3 min. limit)
8. Appearances
 - Monthly update from Interim County Manager Jason Jerome
 - Jon Trautman, CLA – 2024 Final Audit
9. PUBLIC HEARING – 6:30 PM
 - Recess for Public Hearing on 2026 Budget and 2025 Property Tax Levy at 6:30 PM. Regular business will resume at the conclusion of the Public Hearing.
10. Open discussion regarding 2026 budget and 2025 property tax levy
11. Resolutions
 - Res. 24-2025 Initial Resolution Authorizing Not to Exceed \$6,000,000 General Obligation Promissory Notes for the Highway Building Project
 - Res. 25-2025 Relating to 2026 Budget and 2025 Property Tax Levy
 - Res. 26-2025 Relating to Adoption of a Public Participation Plan for the Update of the Comprehensive Planning Process for Green Lake County, Wisconsin
12. Discussion and possible action regarding County Clerk retirement
13. Committee Appointments
14. Departments to Report on December 16, 2025
15. Future Agenda Items for Action & Discussion
16. Adjourn

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin, this 3rd day of November, 2025.

Elizabeth A. Otto, Green Lake County Clerk

This meeting will be conducted and available through in person attendance or audio/visual communication. Remote access can be obtained through the following link:

Microsoft Teams [Need help?](#)

Join the meeting now

Meeting ID: 277 155 564 423 5

Passcode: 4hN3Gv7H

Dial in by phone

[+1 920-515-0745,,991869214#](#) United States, Appleton

[Find a local number](#)

Phone conference ID: 991 869 214#

For organizers: [Meeting options](#) | [Reset dial-in PIN](#)

Please accept at your earliest convenience. Thank you!

[Org help](#) | [Privacy and security](#)

TO BE APPROVED AT THE NOVEMBER 12, 2025 MEETING

GREEN LAKE COUNTY

BOARD PROCEEDINGS

REGULAR MEETING

October 21, 2025

The Green Lake County Board of Supervisors met in regular session, Tuesday, October 21, 2025 at 4:30 PM via remote access and in person for the regular meeting of the Board.

The Board was called to order by Chair David Abendroth. Roll call taken – Present – 15, Absent – 3 (Curt Talma-District 3, Sue Wendt-District 10, Joe Gonyo-District 16), Vacant – 1 (District 18)

<u>Supervisor</u>	<u>Supervisor Districts</u>
Nancy Hoffmann	1
Charles Buss	2
David Abendroth	4
Mike Skivington	5
Brian Floeter	6
Bob Schweder	7
Nancy Hiestand	8
Bill Boutwell	9
Harley Reabe	11
Charlie Wielgosh	12
Don Lenz	13
Dennis Mulder	14
Nita Krenz	15
Keith Hess	17
Gene Thom	19

READING OF THE CALL

CALL TO ORDER

ROLL CALL

READING OF THE CALL

PLEDGE OF ALLEGIANCE

MINUTES OF 09/16/25 MEETING

ANNOUNCEMENTS

PUBLIC COMMENT (3 minute limit)

APPEARANCES

- Justin Fisher, Baird Public Finance – Highway Bonding

TO BE APPROVED AT THE NOVEMBER 12, 2025 MEETING

- Monthly update from Interim County Manager Jason Jerome
- Jeff Mann, Corporation Counsel – County Board Rules of Procedure update

RESOLUTIONS

- Resolution 22-2025 Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$2,500,000 General Obligation Promissory Notes
- Resolution 23-2025 Establishing 2026 Annual Budgeted Wage Allocation
- Resolution 24-2025 Authorizing Not to Exceed \$6,000,000 General Obligation Promissory Notes for the Highway Building Project

ORDINANCES

- Ordinance 15-2025 Rezone in the Town of Berlin – Owner: Richard and Carla Ann Hargrave
- Ordinance 16-2025 Rezone in the Town of Brooklyn – Owner: Rory's Powersports, LLC

COMMITTEE APPOINTMENTS

DEPARTMENTS TO REPORT ON November 12, 2025

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

ADJOURN

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin this 20th day of October, 2025.

Elizabeth A. Otto
Green Lake County Clerk

PLEDGE OF ALLEGIANCE

1. The Pledge of Allegiance to the Flag was recited.

MINUTES OF 09/16/2025 MEETING

2. ***Motion/second (Schweder/Reabe)*** to approve the minutes of the September 16, 2025 County Board meeting with no changes or corrections. Motion carried with no negative vote.

ANNOUNCEMENTS

3. The next County Board meeting will take place on November 12, 2025 at 6:00 PM. This will include the annual budget hearing at 6:30 PM.

PUBLIC COMMENT (3 minute limit)

4. Sheriff Mark Podoll spoke in remembrance of Green Lake County Sheriff's Deputy Bruce Williams who was killed in the line of duty on 10/19/2003.

APPEARANCES

5. Justin Fisher of Baird Public Finance spoke in regard to the bonding resolution on the agenda relating to highway road and equipment improvements. Fisher provided a detailed financing illustration and stated

TO BE APPROVED AT THE NOVEMBER 12, 2025 MEETING

rates will be locked in early November with a proposed closing date of 11/25/2025. ***Motion/second (Schweder/Buss)*** to allow Highway Commissioner Derek Mashuda to speak. Motion carried with no negative vote. Mashuda explained the General Transportation Aids (GTA) grants and how the bonding affects the funds received. Discussion held.

6. Interim County Manager Jason Jerome stated that the 2026 budget is balanced and will be presented to the Finance Committee on 10/22/2025, the 2024 audit will be presented to the Board on 11/12/2025, the search for an HR Coordinator is still taking place, and employee evaluations will be completed by the end of November. Discussion held regarding Jerome's status as the Interim County Manager and when that title will change.
7. Jeff Mann, Corporation Counsel, gave a presentation on the County Board Rules which are included in the Code of Ordinances under Chapter 9. Mann reviewed the rules for remote attendance at all meetings and the importance of following the procedures outlined.

RESOLUTIONS

8. Resolution 22-2025 Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$2,500,000 General Obligation Promissory Notes. ***Motion/second (Lenz/Boutwell)*** to adopt Resolution 22-2025. Discussion held. Roll call vote on motion to adopt Resolution 20-2025 – Ayes – 15, Nays – 0, Abstain – 0, Absent – 3 (Talma, Wendt, Gonyo), Vacant - 1. Resolution 22-2025 passed as adopted.
9. Resolution 23-2025 Establishing 2026 Annual Budgeted Wage Allocation. ***Motion/second (Buss/Mulder)*** to adopt Resolution 23-2025. Discussion held. Roll call vote on motion to adopt Resolution 23-2025 – Ayes – 15, Nays – 0, Abstain – 0, Absent – 3 (Talma, Wendt, Gonyo), Vacant – 1. Motion carried. Resolution 23-2025 passed as adopted.
10. Resolution 24-2025 Authorizing Not to Exceed \$6,000,000 General Obligation Promissory Notes for the Highway Building Project. Chair Abendroth stated this resolution will not be considered by the full Board at this time. It will be reviewed by the Finance Committee at the 10/22/2025 meeting and brought forward in November if necessary.

ORDINANCES

11. Ordinance 15-2025 Rezone in the Town of Berlin – Owner: Richard and Carla Ann Hargrave. ***Motion/second (Thom/Boutwell)*** to enact Ordinance 15-2025. No discussion. Roll call vote on motion to enact Ordinance 15-2025 – Ayes – 14, Nays – 0, Abstain – 1 (Lenz), Absent – 3 (Talma, Wendt, Gonyo), Vacant - 1. Ordinance 15-2025 passed as enacted.
12. Ordinance 16-2025 Rezone in the Town of Brooklyn – Owner: Rory's Powersports, LLC. ***Motion/second (Buss/Thom)*** to enact Ordinance 16-2025. Discussion held. Supervisor Buss explained the reason for the rezone. Roll call vote on motion to enact Ordinance 16-2025 – Ayes – 14, Nays – 0, Abstain – 1 (Lenz), Absent – 3 (Talma, Wendt, Gonyo), Vacant - 1. Ordinance 15-2025 passed as enacted.

TO BE APPROVED AT THE NOVEMBER 12, 2025 MEETING

COMMITTEE APPOINTMENTS

13. Chair Abendroth stated there are no committee appointments at this time.

DEPARTMENTS TO REPORT ON November 12, 2025

14. Chair Abendroth stated that the Land, Water, Parks & Community committee will give an update in November as well as a Fair update.

FUTURE AGENDA ITEMS FOR ACTION AND DISCUSSION

15. To be determined

ADJOURN

16. Chair Abendroth adjourned the meeting at 5:24 PM.

Respectfully Submitted,

Elizabeth Otto
County Clerk



Green Lake County

County Board
November 12th, 2025

County Manager Update

- With the agenda tonight I will keep my report short. The resolution relating to 2026 budget and 2025 property tax levy was approved at the October Finance & Insurance meeting and is on the agenda later tonight. I again want to thank everyone for their time and effort in building this proposed budget.
- The Promissory notes for the \$2,500,000 approved at last month's County Board sold at a final true interest rate of 3.51%. This is lower than the 4% shared in the presentation and the Max parameter which was 4.5%
- We are continuing to recruit for the HR position. We are hopeful to have this filled soon.
- These represent some of the highlights of the last month. The day-to-day consists of learning new aspects of the job or County, working collaboratively with staff on solutions for problems that arise, and ensuring the day-to-day operations of the County are running as smoothly and efficiently as possible. I welcome any questions that anyone has.

Respectfully submitted,
Jason Jerome
Interim County Manager

RESOLUTION NUMBER 24-2025

**INITIAL RESOLUTION AUTHORIZING NOT TO EXCEED \$6,000,000 GENERAL
OBLIGATION PROMISSORY NOTES FOR THE HIGHWAY BUILDING PROJECT**

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 21st day of October, 2025, does resolve as follows:

WHEREAS, Green Lake County, Wisconsin (the "County") is in need of an amount not to exceed \$6,000,000 for public purposes, including paying the cost of constructing a highway building (the "Project");

WHEREAS, this \$6,000,000 is separate from the previous amount authorized by the County Board in an amount not to exceed \$29,000,000;

WHEREAS, general obligation promissory notes may be issued under Section 67.045, Wis. Stats., if the County Board of Supervisors adopts a resolution to issue the debt by a vote of at least three-fourths of its members-elect;

WHEREAS, it is desirable to authorize the issuance of general obligation promissory notes in an amount not to exceed \$6,000,000 to pay costs of the Project pursuant to Chapter 67 of the Wisconsin Statutes;

Fiscal note is attached.

Approved by Finance Committee

A 3/4^{ths} vote is needed to pass.

Roll Call on Resolution No. 24-2025

Submitted by Highway Committee:

Ayes , Nays , Absent , Abstain 0

/s/ Dennis Mulder

Dennis Mulder, Chair

Passed and Adopted/Rejected this 21st
day of October, 2025.

/s/ Chuck Buss

Chuck Buss

County Board Chairman

/s/ Charlie Wielgosh

Charlie Wielgosh

ATTEST: County Clerk
Approve as to Form:

/s/ Bob Schweder

Bob Schweder

Corporation Counsel

/s/ Harley Reabe

Harley Reabe

14 **NOW, THEREFORE, BE IT RESOLVED** by the Green Lake County Board of
15 Supervisors that the County borrow an amount not to exceed \$6,000,000 by issuing its
16 general obligation promissory notes for the public purpose of financing the Project.
17 There be and there hereby is levied on all the taxable property in the County a direct,
18 annual irrepealable tax in such years and in such amounts as are sufficient to pay when
19 due the principal and interest on such notes.

RESOLUTION NUMBER 25- 2025

Relating to 2026 Budget and 2025 Property Tax Levy

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its annual meeting begun on the 12th day of November 2025, does resolve as follows:

WHEREAS, the departments of Green Lake County Government have prepared estimates of revenues and expenditures for their respective departments for 2026 in coordination with their governing committees; and

WHEREAS, the County Manager and Finance Director, along with the Department Heads have made adjustments as deemed necessary and appropriate to present a budget that will adequately meet the needs of each department while staying within the confines of levy limit and acceptable government accounting practices; and

WHEREAS, the County Manager along with the Finance Committee of the County Board of Supervisors has reviewed each of these estimates in detail and made such additional adjustments as deemed necessary and appropriate.

NOW, THEREFORE, BE IT RESOLVED, that the attached budget for Green Lake County for 2026 be adopted; and

BE IT FURTHER RESOLVED, that a property tax of \$19,008,780.00 be apportioned among the sixteen (16) municipalities in accordance with ratios provided by the Wisconsin Department of Revenue.

Majority vote is needed to pass.

Roll Call on Resolution No. 25- 2025

Submitted by Finance Committee:

Ayes , Nays , Absent , Abstain

/s/ Harley Reabe
Harley Reabe, Chair

Passed and Adopted/Rejected
this 12th day of November 2025.

/s/ Brian Floeter
Brian Floeter

County Board Chairman

/s/ Charlie Wielgosh
Charlie Wielgosh

ATTEST: County Clerk

/s/ Dennis Mulder
Dennis Mulder

Approve as to Form: Corporation Counsel

/s/ Don Lenz
Don Lenz

RESOLUTION NUMBER 26-2025

Relating to Adoption of a Public Participation Plan for the Update of the Comprehensive Planning Process for Green Lake County, Wisconsin

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 12th day of November, 2025, does resolve as follows:

WHEREAS, pursuant to section 66.1001(2)(i) of the Wisconsin Statutes the Green Lake County Comprehensive Plan shall be updated no less than once every 10 years, and the County is currently engaged in that required update process, and

WHEREAS, a Public Participation Plan is a State-mandated element of a comprehensive plan, and

WHEREAS, the Public Participation Plan is intended to outline and identify the process to encourage public participation in regard to the comprehensive planning process, and

WHEREAS, a Public Participation Plan is required to be adopted prior to the beginning of the County's comprehensive planning process,

NOW THEREFORE BE IT RESOLVED, that Green Lake County officially adopts the Public Participation Plan for the County's Comprehensive Plan update.

PLAN LANGUAGE ATTACHED

Roll Call on Resolution 26-2025

Ayes____, Nays____, Absent____, Abstain____.

County Board Chairman

ATTEST: County Clerk

Approved as to Form:

Corporation Counsel

Recommended for approval by the
Land Use Planning and Zoning Committee

/s/ Chuck Buss

Chuck Buss, Committee Chair

/s/ Curt Talma

Curt Talma

Absent

Sue Wendt

/s/ Gene Thom

Gene Thom

/s/ Bill Boutwell

Bill Boutwell

PUBLIC PARTICIPATION PLAN
“Smart Growth” Comprehensive Plan Update
Green Lake County, Wisconsin

Purpose

In order for the Comprehensive Plan to operate effectively and according to the law and to address the needs of citizens of Green Lake County, the residents must be kept informed and provided an opportunity to participate in the planning process. In addition, pursuant to s.66.1001 (4)(a) of the statutes written notice shall specifically be provided to owners of property, or to persons who have a leasehold interest in property pursuant to which the persons may extract nonmetallic mineral resources in or on property, in which the allowable use or intensity of use of the property is changed by the comprehensive plan. Further, public participation will be used to collect data and opinions that can be obtained in no other way. The information received will be used to determine the needs of the County and develop community goals.

Public Participation Efforts

1. Interviews
2. Meeting notices posted at the Green Lake County Government Center and other locations
3. Green Lake County Government web site
4. Conduct public informational planning meetings
5. Public hearing
6. Receive and respond to written requests
7. Thirty days prior to the public hearing provide written notice to interested - individuals via first class mail in compliance with s.66.1001 (4)(f) of the statutes

Methodology

- Hold interviews with town & county officials, interested citizens and other agency personnel.
- Display notices of Green Lake County Land Use Planning & Zoning Committee meetings and any public informational planning meetings in a manner consistent with the usual county meeting notice procedures. Notices will also be posted at the Green Lake County Government Center, located at 571, County Road A, Green Lake, Wisconsin.
- Listing of progress reports, draft plan reports and support information on the Green Lake County Government web site:
<https://www.greenlakecountywi.gov/departments>
- Conduct periodic public informational meetings that are open to the public and invite participation by the public. Encourage citizen participation to identify problems and potentials for the County.
- Provide progress reports to the Green Lake County Land Use Planning & Zoning Committee. Provide the same information, including the handouts, to the public as received by the Committee.

- Hold at least one public hearing as described in the plan. The meeting notice shall also include the notification of parties specified in s.66.1001 (4)(e) including: (a) an operator who has applied for or obtained a nonmetallic reclamation permit; (b) a person who has registered a marketable nonmetallic mineral deposit; and (c) any other property owner or leaseholder who has an interest in property allowing extraction of nonmetallic mineral resources if the property owner requests in writing to be notified of the public hearing.
- The official notice for the public hearing(s) will be by public notice in the official newspaper with a minimum of a class one notice preceding the hearing. In addition, the public notice shall be posted at the Green Lake County Government Center, located at 571, County Road A, Green Lake, Wisconsin. These notices will include the following information: time, place and date of hearing; summary of the proposed Comprehensive Plan or amendment to such plan; name of a county employee who may provide additional information regarding the proposed Comprehensive Plan, ordinance, and information relating to where and when the proposed Comprehensive Plan or amendment to such will be passed; how a copy of the plan or amendment to such plan may be inspected before the hearing; and how a copy of the plan or amendment may be obtained.
- Citizens may submit written comments or questions on the Comprehensive Plan to Matt Kirkman, Green Lake County Land Use Planning & Zoning Director, 571 County Road A, Green Lake, WI. 54941 or by e-mail to mkirkman@greenlakecountywi.gov. The County will respond in writing to those comments or questions if requested.

As adopted by the Green Lake County
Land Use Planning and Zoning Committee

/s/ Chuck Buss 11/06/2025
Chuck Buss, Committee Chair Date



GREEN LAKE COUNTY
OFFICE OF THE COUNTY CLERK

Elizabeth Otto
County Clerk

Office: 920-294-4005
FAX: 920-294-4009

October 30, 2025

To: Sheriff Mark Podoll
Green Lake County

Dear Sheriff Podoll,

Per WI §17.01(7), I am required to submit my retirement/resignation notice to the Sheriff of Green Lake County. Upon receipt of this notification, you are required to notify the Chairman of the Green Lake County Board, Dave Abendroth.

Effective February 27, 2026 I will retire from Green Lake County and my position as Green Lake County Clerk. It is a bittersweet time for me – I have truly enjoyed my 17 year tenure at Green Lake County both as a Deputy County Clerk for 8 years and then serving as the elected County Clerk since January of 2017.

I have worked with many wonderful people in the last 17 years and I will miss the day to day interaction I had with them as well as serving the citizens of Green Lake County. By providing more than ample notice, I hope to be able to provide a smooth transition for my position and the duties it entails.

Best regards,

Elizabeth Otto

Elizabeth Otto
County Clerk
Green Lake County

APPOINTMENTS TO BE MADE AT THE November 12, 2025 County Board

Appoint/Reappoint	Name	Committee Name	Term Ending
Appoint	County Board Chair	Central Housing Region Committee	Open ended
Appoint	County Clerk	Central Housing Region Committee	Open ended