

## ADMINISTRATIVE COMMITTEE MEETING

August 14, 2025

The meeting of the Administrative Committee was called to order by Chairman Dave Abendroth at 4:00 PM on Thursday, August 14, 2025 in person at the Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present:	Dave Abendroth	Absent:	Brian Floeter
	Joe Gonyo		
	Nancy Hoffmann		
	Bob Schweder		
	Gene Thom		
	Dennis Mulder		

Other County Employees Present: Liz Otto, County Clerk; Jason Jerome, Interim County Administrator; Stacy Graff, Fair Coordinator; Jeff Mann, Corporation Counsel; Renee Thiem-Korth, ROD; Matt Vandekolk, Chief Deputy; Sheriff Mark Podoll; Bill Hutchison, IT Director; Derek Mashuda, Highway Commissioner

### **APPROVAL OF MINUTES – 07/10/2025**

*Motion/second (Mulder/Schweder)* to approve the minutes of the 07/10/2025 meeting as presented with no additions or corrections. Motion carried with no negative vote.

### **PUBLIC COMMENT (3 MINUTE LIMIT)**

Sheriff Mark Podoll commended Maintenance Supervisor Mike Van Meel for his attitude and performance since he has been employed with the county.

### **RESOLUTION**

- **Resolution Creating a Fee Schedule for the Production of Copies of Public Records**

Corporation Counsel Jeff Mann stated this fee schedule is in regard to an increase in public records requests and the desire to provide guidance and a uniform response to all parties involved. Discussion held.

*Motion/second (Schweder/Mulder)* to eliminate the lines regarding the option to waive fees so that all costs are uniform. Motion carried with no negative vote. *Motion/second (Schweder/Mulder)* to approve the resolution and forward to County Board. Motion carried with no negative vote.

### **DISCUSSION REGARDING 2026 WAGES**

Interim County Administrator Jason Jerome presented the new wage structure for 2026 which was the result of a collaboration between himself and a committee of 5 other Department Heads. The scale includes a cost of living increase and step increases for longevity. Discussion held. The committee agreed by general consensus to move forward with the process as Jerome sees fit.

### **FAIR RECAP**

Fair Coordinator Stacy Graff stated she does not have formal numbers yet from the 2025 Fair but provided general information to the committee. Graff stated that the weather was great and the events were well attended. In the future we could use more bleachers and more portable toilets. Sponsorships were down slightly but there was a problem with mail so she believes next year will be better. Animal showing was up as well. Graff also thanked the Maintenance and Highway Departments for all of their help.

### **CREDIT CARD**

- **Maintenance – Van Meel**

*Motion/second (Thom/Mulder)* to approve the credit card request for \$5000. Motion carried with no negative vote.

## **2026 BUDGET**

- IT

IT Director Bill Hutchison outlined his 2026 budget. Discussion held.

## **FUTURE AGENDA ITEMS FOR ACTION AND DISCUSSION**

**Future Agenda Items** – employee vacation

**Next Meeting Date** – September 11, 2025 @ 4:00pm.

## **ADJOURNMENT**

Chair Abendroth adjourned the meeting at 4:53 PM.

Submitted by,

Liz Otto  
County Clerk