



GREEN LAKE COUNTY

571 County Road A, Green Lake, WI 54941

Original Post Date: 07/07/2025

Amended Post Date:

The following documents are included in the packet for the Highway Committee Meeting on July 9, 2025:

- 1) Agenda
- 2) Minutes: 06/11/2025
- 3) Maintenance Limits for County Highway Intersections with Side Road and Driveways
- 4) Highway Facility Update
- 5) Highway Commissioner Report



GREEN LAKE COUNTY OFFICE OF THE COUNTY CLERK

Elizabeth Otto
County Clerk

Office: 920-294-4005
FAX: 920-294-4009

Highway Committee Meeting

Date: Wednesday, July 9, 2025 Time: 3:00 PM
Green Lake County Government Center,
County Board Room, 571 County Rd A, Green Lake WI

AGENDA

Committee Members

Bob Schweder
Chuck Buss – Vice Chair
Dennis Mulder - Chair
Harley Reabe
Charlie Wielgosh

AdHoc Highway Committee Members

Dave Abendroth
Don Lenz

Elizabeth Otto,
Secretary

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Approval of Minutes: 06/11/2025
5. Public Comment (3 min. limit)
6. Discussion regarding adding Maintenance Jurisdiction Clarification to the Highway Department Policies & Procedures manual
7. Railroad Consortium Update
8. Highway Facility Update
9. Financial Report
10. Commissioner's Report
11. Committee Discussion
 - Future Meeting Dates: August 13th, 2025
 - Future Agenda Items for Action & Discussion
12. Adjourn

This agenda gives notice of a meeting of the Highway Committee. It is possible that individual members of other governing bodies of Green Lake County government may attend this meeting for informative purposes. Members of the Green Lake County Board of Supervisors or its committees may be present for informative purposes but will not take any formal action. A majority or a negative quorum of the members of the Green Lake County Board of Supervisors and/or any of its committees may be present at this meeting. See State ex rel. Badke v. Vill. Bd. of Vill. of Greendale, 173 Wis.2d 553, 578, 494 N.W. 2d 408 (1993).

This meeting will be conducted and available through in person attendance or audio/visual communication. Remote access can be obtained through the following link:

Microsoft Teams [Need help?](#)

[Join the meeting now](#)

Meeting ID: 268 724 766 938

Passcode: 9WMKJB

Dial in by phone

[+1 920-515-0745,,536224616#](#) United States, Green Bay

[Find a local number](#)

Phone conference ID: 536 224 616#

For organizers: [Meeting options](#) | [Reset dial-in PIN](#)

Please accept at your earliest convenience. Thank you!

[Org help](#) | [Privacy and security](#)

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date of the meeting.

HIGHWAY COMMITTEE MEETING

June 11, 2025

The regular meeting of the Highway Committee was called to order by Chair Dennis Mulder at 3:00 PM on Wednesday, June 11, 2025 in the County Board Room, Green Lake County Government Center, Green Lake, WI. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Dennis Mulder
Chuck Buss (remote)
Bob Schweder
Harley Reabe

Absent: Charlie Wielgosh

Other County Employees Present: Liz Otto, County Clerk; Derek Mashuda, Highway Commissioner; Jeff Mann, Corporation Counsel; Dave Abendroth, County Board Chair; Jason Jerome, Interim County Administrator

MINUTES

Motion/second (Schweder/Reabe) to approve the minutes of the 05/14/2025 meeting with no errors or corrections. Motion carried with no negative vote.

PUBLIC COMMENT (3 minute limit) – none

APPEARANCES

- **UW-Milwaukee – Highway facility burial relocation process**

Jennifer Picard, Resource Program Manager at UW-Milwaukee, appeared remotely to outline the process for moving the bodies buried on the highway facility property. She stated that her department is currently in the permitting phase and field work can be scheduled as soon as the permits are granted. If all goes as planned excavation work could begin on July 14 with that process taking approximately a week.

DISCUSSION ON SPEED LIMIT ON CTH J WEST

Supervisor Schweder explained a potentially hazardous situation on CTH J west of Princeton with hidden driveways and excessive speed. Discussion held. Highway Commissioner Derek Mashuda explained that this should be presented to the Highway Traffic Safety Commission with a study performed by the DOT after that to decrease a speed limit any more than 10 mph. General consensus of the committee is to move this forward to the Highway Safety Commission – no formal action taken.

HIGHWAY FACILITY UPDATE

Highway Commissioner Derek Mashuda stated the initial meeting was held with Excel Engineering to go over details of the building project. The expense of moving the bodies on the property versus redesigning the project were discussed with a difference in price of \$42,500 to relocate the bodies to between \$200,000 - \$500,000 to redesign the project. Mashuda also stated that he has received approval from the DOT to change the main entrance access from Reetz Road to Highway 73. Groundbreaking is slated for August.

FINANCIAL REPORT

Highway Commissioner Derek Mashuda updated the financials and stated that current expenditures are below expectations due to a mild winter.

COMMISSIONER'S REPORT

Highway Commissioner Derek Mashuda outlined current projects and stated that he is hoping that mowing will only be required one time this year due to the spraying that was done. He also stated that he is having permitting issues with the DNR on CTH H.

COMMITTEE DISCUSSION

Future meeting date: Regular meeting – Next meeting set for July 9, 2025 at 3:00 PM.

Future agenda items:

ADJOURNMENT

Chair Mulder adjourned the meeting at 3:37 PM.

Submitted by,

Liz Otto
County Clerk

DRAFT



RIGHT-OF-WAY

TOWN ROAD

RIGHT-OF-WAY

CULVERT

DITCH BOTTOM

COUNTY HIGHWAY

RIGHT-OF-WAY

RIGHT-OF-WAY

RIGHT-OF-WAY

RIGHT-OF-WAY

PRIVATE DRIVEWAY

EDGE OF PAVEMENT

EDGE OF SHOULDER

THE COUNTY HIGHWAY DEPARTMENT WILL TYPICALLY PERFORM ROUTINE MAINTENANCE ON LAND LOCATED WITHIN THE HIGHWAY RIGHT-OF-WAY. (SHADED AREA)

AT PRIVATE DRIVEWAYS, THE DEPARTMENT WILL TYPICALLY MAINTAIN TO THE EDGE OF THE HIGHWAY PAVEMENT ADJACENT TO THE DRIVEWAY. THE LANDOWNER IS RESPONSIBLE FOR MAINTAINING THEIR DRIVEWAY AND CULVERT.

AT MUNICIPAL STREET INTERSECTIONS, THE DEPARTMENT WILL TYPICALLY MAINTAIN TO A POINT EQUAL TO THE NORMAL HIGHWAY SHOULDER BREAK POINT (THE EDGE OF THE GRAVEL SHOULDER). THE MUNICIPALITY IS RESPONSIBLE FOR MAINTAINING THE MUNICIPAL STREET AND THE MUNICIPAL CULVERT.

2025 Green Lake County Highway Building

Date	Company	Description	Cost	Total Cost
4/24/2024	Excel	Initial Design	\$5,045.00	\$5,045.00
5/1/2024	Excel	Initial Design 2	\$12,125.00	\$17,170.00
5/29/2024	Excel	Initial Design 3	\$5,630.00	\$22,800.00
6/13/2024	Berlin Journal	CM RFP Ad	\$185.00	\$22,985.00
6/13/2025	Excel	Services	\$570.00	\$23,555.00
8/7/2024	Excel	Initial Design 4	\$4,630.00	\$28,185.00
8/21/2024	Berlin Journal	Real Estate Agent RFP Ad	\$108.00	\$28,293.00
8/21/2024	Attolles	A133 Contract Review	\$517.00	\$28,810.00
10/4/2024	Attolles	Contract Review	\$897.00	\$29,707.00
10/9/2025	Attolles	Contract Review	\$2,484.00	\$32,191.00
12/4/2024	Attolles	Contract Review	\$3,139.50	\$35,330.50
2/10/2025	Attolles	B133 Contract Review	\$1,029.50	\$36,360.00
2/12/2025	Emmer	Land Down Payment	\$25,000.00	\$61,360.00
3/12/2025	GLSD	Escrow to complete boundary change	\$10,000.00	\$71,360.00
4/16/2025	Washkovick	Dumpster rental	\$620.00	\$71,980.00
4/21/2025	Attoles	Contract Review	\$497.00	\$72,477.00
5/1/2025	Excel	Geotech Design	\$19,767.70	\$92,244.70
5/1/2025	Attolles	B133 Contract Review	\$4,666.00	\$96,910.70
5/9/2025	Attolles	B133 Contract Review	\$1,207.00	\$98,117.70
5/21/2025	GEC	Land Survey	\$4,000.00	\$102,117.70
5/23/2025	Excell	Design	\$15,050.00	\$117,167.70



GREEN LAKE COUNTY HIGHWAY COMMISSION

Derek Mashuda
Highway Commissioner

Office: 920-294-4060

Fax: 920-294-4066

Email: dmashuda@greenlakecountywi.gov

Commissioner's Report

July 9, 2025

Previous month review

- Treeing and Brushing
- Mastic
- Patching
- CTH H Project
 - Project Staking
 - Erosion Control Items
- CTH A Project
 - Getting moistures dried out
 - Paving
 - Striping and Signing
- CTH GG Project
 - Staking
 - Ditchwork
 - Pipes
 - Shoulders

Upcoming activities

- Patching
- Brush Cleanup
- CTH A Project
 - Punch List
- CTH H Project
 - Project Layout
 - Strip Topsoil
 - Culvert installs
 - Grading
- CTH GG Project
 - Staking
 - Ditchwork
 - Pipes