

ADMINISTRATIVE COMMITTEE MEETING

July 10, 2025

The meeting of the Administrative Committee was called to order by Chairman Dave Abendroth at 4:01 PM on Thursday, July 10, 2025 in person at the Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Dave Abendroth
Joe Gonyo
Nancy Hoffmann
Bob Schweder
Gene Thom
Dennis Mulder

Absent: Brian Floeter

Other County Employees Present: Karissa Rohde, Deputy County Clerk; Jason Jerome, Interim County Administrator; Stacy Graff, Fair Coordinator; Kayla Yonke, HHS Financial Manager; Jeff Mann, Corporation Counsel

Remote access was not available due to technical difficulties.

APPROVAL OF MINUTES – 06/12/2025

Motion/second (Schweder/Thom) to approve the minutes of the 06/12/2025 meeting as presented with no additions or corrections. Motion carried with no negative vote.

PUBLIC COMMENT (3 MINUTE LIMIT) – none

RESOLUTION

- **Delegating the Authority to Enter into Settlement Agreements with Opioid Defendants to the County Manager**

Outside counsel was hired to handle this matter. Discussion held.

Motion/second (Schweder/Thom) to approve the resolution and forward to County Board. Motion carried with no negative vote.

ORDINANCE

- **Ordinance Vacating Office of County Administrator and Establishing Office of County Manager**

Jeff Mann stated this ordinance is very similar to the ordinance presented at the May meeting. Discussion held.

Motion/second (Mulder/Schweder) to approve the ordinance and forward to County Board. Motion carried with no negative vote.

BUDGET ADJUSTMENT

- **Radio Towers** – in the past, the funding for the radio towers was not budgeted for. It has now been built into the 2026 Budget. This money will come out of the contingency fund.

Motion/second (Thom/Schweder) to approve the budget adjustment. Motion carried with no negative vote.

2026 BUDGETS

- **Administration** - The Admin, HR, and Finance budgets all have been combined into the Administration Budget. Jerome stated that this is why the proposed 2026 budget is so much bigger than previous years. Discussion held. Jerome will make changes to his budget.

- **County Clerk** – no discussion
- **County Board** – no discussion
- **Corporation Counsel** – no discussion
- **Fair** – Graff explained her budget to the committee. Repairs and maintenance have been the biggest increases this year in her budget. Discussion held.

CLOSED SESSION

- Move into closed session per WI §19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved – regarding potential involvement in unemployment appeal by former employee.

Motion/second (Gonyo/Schweder) to move into Closed Session at 4:38PM. Ayes - 6, Nays - 0, Absent – 1, Abstain - 0. Motion carried.

Motion/second (Schweder/Mulder) to allow Jason Jerome and Karissa Rohde to attend the Closed Session. Motion carried with no negative vote.

RECONVENE INTO OPEN SESSION TO TAKE ACTIONS, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

Motion/second (Thom/Schweder) to reconvene into Open Session at 4:49PM. Ayes - 6, Nays – 0, Absent – 1, Abstain - 0. Motion carried.

No action taken in Closed Session.

FUTURE AGENDA ITEMS FOR ACTION AND DISCUSSION

Future Agenda Items –

Next Meeting Date – August 14th, 2025 @ 4:00pm.

ADJOURNMENT

Chair Abendroth adjourned the meeting at 4:50pm.

Submitted by,

Karissa Rohde
Deputy County Clerk