

**FINANCE & INSURANCE COMMITTEE**  
**May 28, 2025**

The regular meeting of the Finance & Insurance Committee was called to order by Chair Harley Reabe on Wednesday, May 28, 2025 at 3:30 PM, in the County Board Room and via remote access format at the Government Center, Green Lake, WI. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present:                   Harley Reabe  
                                Dennis Mulder  
                                Don Lenz  
                                Charlie Wielgosh

Absent: Brian Floeter

Other County Employees Present: Liz Otto, County Clerk; Jessica McLean, Treasurer; Jason Jerome, Interim County Administrator; Jeff Mann, Corporation Counsel; Kayla Yonke, HHS Financial Manager; Derek Mashuda, Highway Commissioner

**MINUTES OF 04/23/2025**

*Motion/second (Lenz/Wielgosh)* to approve the minutes of the 04/23/2025 meeting with no additions or corrections. Motion carried with no negative vote.

**PUBLIC COMMENT** (3 minute limit) - none

**TREASURER'S MONTHLY REPORT**

- **Tax Collection Update**
- **April Financial Reports**
- **Sales Tax Update**

Treasurer Jessica McLean stated that reminders will be sent out the first week of June to property owners with postponed 2<sup>nd</sup> installments of property taxes. She had no further updates on her submitted written report.

**IN REM PROPERTY STATUS UPDATE**

Treasurer Jess McLean stated that there are currently 3 parcels on the list. Corporation Counsel Jeff Mann explained the pending bankruptcy process for one parcel. Discussion held.

**RESOLUTIONS**

- **Relating to Cancellation of Outstanding Checks**

*Motion/second (Mulder/Lenz)* to approve the resolution and forward to County Board for final approval. Motion carried with no negative vote.

- **Resolution to Eliminate the Part Time Accounting Specialist Position and Create a Full Time Highway Account Clerk Specialist**

*Motion/second (Lenz/Wielgosh)* to approve the resolution submitted by the Highway Committee and forward to County Board for final approval. Motion carried with no negative vote.

- **Resolution Authorizing a Highway Department Employee On-call Stipend**

*Motion/second (Wielgosh/Mulder)* to approve the resolution submitted by the Highway Committee and forward to County Board for final approval. Motion carried with no negative vote.

## **2026 BUDGET PROCESS AND TIMELINE**

Interim County Administrator Jason Jerome stated that the 2026 budget sheets have all been sent out to Department Heads. Committees should be reviewing department budgets with a final copy presented to Finance in late summer. Any additional work will take place after that with a balanced budget presented in October.

## **ADDITIONAL STIPEND FOR INTERIM ADMINISTRATOR AND FINANCIAL EMPLOYEES**

Interim County Administrator stated that the Administrative Committee has been informed of the additional compensation request for the acting Administrator and finance employees. Funds are coming out of budgeted amounts for the vacant County Administrator and Finance Director positions in the 2025 budget. The committee agreed by general consensus that this is under Jerome's authority to distribute as he sees fit.

## **CREDIT CARD APPROVAL**

- **Jacob MacDonald – SO**
- **Nathan Alsum - Maintenance**

*Motion/second (Mulder/Lenz)* to approve the credit cards as presented. Motion carried with no negative vote.

## **INSURANCE UPDATE – COUNTY CLERK**

County Clerk Liz Otto stated that the health insurance board at ETF has determined there will be an 11.5% average increase to health insurance premiums for 2026. Otto also advised of a slider dividend check received from Wisconsin County Mutual.

## **BUDGET REVIEW OF REVENUES AND EXPENDITURES**

No questions or discussion regarding the submitted report. Interim County Administrator Jason Jerome stated that the LINQ migration is complete with no problems. The auditors will be on site the first week of June to work on the 2024 audit.

## **SUPERVISOR/LAY PEOPLE MONTHLY CLAIMS**

- **Supervisor claims - \$3,570.20**
- **Lay People - \$471.65**

*Motion/second (Mulder/Lenz)* to approve the supervisor and lay people claims. Motion carried with no negative vote.

## **COMMITTEE DISCUSSION**

- **Future meeting dates: Regular meeting – June 25, 2025 @ 3:30 PM**
- **Future agenda items for action & discussion:**

## **ADJOURNMENT**

Chair Reabe adjourned the meeting at 3:59 PM.

Submitted by,



Liz Otto  
County Clerk