

HIGHWAY COMMITTEE MEETING May 14, 2025

The regular meeting of the Highway Committee was called to order by Chair Dennis Mulder at 3:00 PM on Wednesday, May 14, 2025 in the County Board Room, Green Lake County Government Center, Green Lake, WI. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

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| Present: | Dennis Mulder | Absent: Chuck Buss |
| | Bob Schweder | |
| | Harley Reabe | |
| | Charlie Weilgosh | |

Other County Employees Present: Liz Otto, County Clerk; Derek Mashuda, Highway Commissioner; Jeff Mann, Corporation Counsel; Dave Abendroth, County Board Chair; Jason Jerome, Interim County Administrator; Don Lenz, Supervisor #13

MINUTES

Motion/second (Schweder/Reabe) to approve the minutes of the 04/09/2025 meeting with no errors or corrections. Motion carried with no negative vote.

PUBLIC COMMENT (3 minute limit) – none

RESOLUTIONS

- **Resolution to Eliminate the Part Time Accounting Specialist Position and Create a Full Time Highway Account Clerk Specialist**

Interim County Administrator Jason Jerome stated that this new position is based on restructuring to allow for long term planning within the Highway Department. The additional funds needed as outlined in the fiscal note of \$35,664.96 are available within the current operational budget. Discussion held.

Motion/second (Schweder/Reabe) to approve the resolution and forward to Finance and Insurance Committee and the full County Board. Motion carried with no negative vote.

- **Resolution Authorizing a Highway Department Employee On-call Stipend**

Highway Commissioner Derek Mashuda explained that this resolution would allow for requiring 2 employees to be on call during non-working hours on a rotating basis to ensure that someone is available at all times. There have been problems in the past with getting a hold of someone for emergency situations such as downed trees. Discussions have been held with employees and they are in favor of this.

Motion/second (Schweder/Reabe) to approve the resolution and forward to Finance and Insurance Committee and the full County Board. Motion carried with no negative vote.

- **Resolution Amending Road Upgrade Agreement Between Green Lake County, Green Lake County Highway Department and A.F. Gelhar Co., Inc.**

Corporation Counsel Jeff Mann stated that discussions have been had with A.F. Gelhar and they are in support of this agreement as outlined.

Motion/second (Reabe/Wielgosh) to approve the resolution and forward to the full County Board. Motion carried with no negative vote.

SUMMER ROAD SCHOOL AT CHULA VISTA

Highway Commissioner Derek Mashuda stated that the summer road school is being held at Chula Vista in Wisconsin Dells from June 2 – 4. If any of the committee members are interested in attending they need to let Mashuda know by tomorrow, May 15.

HIGHWAY FACILITY UPDATE

Highway Commissioner Derek Mashuda stated that the county has completed the purchase of the property at W3925 Reetz Road for the new highway facility and all personal items from the previous owners have been removed. Site prep work has begun. Mashuda provided options for the burial sites on the property including changing the building plans to allow for the sites to remain as is or hiring archeologists from UW-Milwaukee to move the gravesites to a different location on the property. Discussion held. The committee recommended that Mashuda, Corporation Counsel Jeff Mann, County Board Chair Dave Abendroth, and Interim County Administrator Jason Jerome make the final decision based on cost.

Mashuda also stated that Reetz Road needs to be reconstructed to allow for the additional heavy traffic and requested that the driveway be moved now since the County will take over the maintenance of the road from the driveway east to Highway 73. The committee approved this by general consensus and advised Mashuda to work with the Town of Princeton to get this done.

REVIEW RFP FOR DESIGN ON CTH D AND SELECT CONSULTING FIRM

Highway Commissioner Derek Mashuda stated that he received no responses to the RFP. He has contacted Westbrook Engineering and they are willing to take on the project since we contract with them for on call engineering services. The committee directed Mashuda to move forward as he sees fit. Discussion held after Corporation Counsel Jeff Mann questioned the required bidding process.

FINANCIAL REPORT

Highway Commissioner Derek Mashuda stated that there is nothing out of the ordinary with the expenses and revenues for 2025.

COMMISSIONER'S REPORT

Highway Commissioner Derek Mashuda provided updates on the CTH O project and recent bridgework maintenance. Current projects also include shoulder maintenance, culverts, spraying to cut down on summer mowing, and the CTH A project is underway.

COMMITTEE DISCUSSION

Future meeting date: Regular meeting – Next meeting set for June 11, 2025 at 3:00 PM.

Future agenda items:

ADJOURNMENT

Chair Mulder adjourned the meeting at 3:48 PM.

Submitted by,



Liz Otto
County Clerk