

ADMINISTRATIVE COMMITTEE MEETING

April 9, 2025

The meeting of the Administrative Committee was called to order by Chairman Dave Abendroth at 4:17 PM on Wednesday, April 9, 2025 in person and via remote access at the Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Dave Abendroth
Brian Floeter
Nancy Hoffmann
Bob Schweder
Gene Thom

Absent: Joe Gonyo
Dennis Mulder

Other County Employees Present: Liz Otto, County Clerk; Jeffrey Mann, Corporation Counsel; Jason Jerome, Interim County Administrator; Kayla Yonke, HHS Financial Manager

APPROVAL OF MINUTES – 02/05/2025 and 03/13/2025 MINUTES

Motion/second (Schweder/Thom) to approve the minutes of the 02/05/2025 and 03/13/2025 minutes as presented with no additions or corrections. Motion carried with no negative vote.

DISCUSSION AND POSSIBLE ACTION REGARDING COUNTY FORM OF GOVERNMENT

Discussion held regarding moving forward with a County Administrator or an Administrative Coordinator. Motion Schweder to send to the full County Board for further discussion. Motion withdrawn. Highway Commissioner Derek Mashuda stated he is in favor of retaining the Administrator position because that is a better option for his position. He stated that Jason Jerome is doing a great job and would like to see it remain the same. The committee decided by general consensus to include this topic on the next County Board agenda for more discussion.

HR ASSESSMENT OPTIONS

Jason Jerome stated BoldPath Consulting has submitted a proposal with several options regarding the county's human resource needs. Patrick Glynn of BoldPath Consulting spoke via Teams regarding his proposal. Discussion held. This will be placed on the County Board agenda for further discussion by the entire board.

FINANCIAL PROCESS UPDATE

Jason Jerome provided an update to the financial processes and stated that the county will be migrating to LINQ from Alio on May 15, 2025. The list of required reports has been received by CLA for audit work. Jerome thanked Kayla Yonke and Stefanie Meeker for their work in coordinating all of this and taking on the added duties of the financial processes.

REVIEW HIGHWAY BONDING RESOLUTION

Chair Abendroth stated that the resolution has been approved by the Finance Committee. Discussion held. *Motion/second (Thom/Floeter)* to forward to County Board for final approval. Motion carried.

REPORTS

- Administrator

Jason Jerome reviewed his submitted written report. Jerome also stated that a new metal detector at the Security Desk had to be purchased at a cost of \$9,000 due to failure of the old unit.

FUTURE AGENDA ITEMS FOR ACTION AND DISCUSSION

Future Agenda Items – HR discussion, county form of government

Next Meeting Date – May 8, 2025 @ 4:00 PM

ADJOURNMENT

Chair Abendroth adjourned the meeting at 5:24 PM.

Submitted by,

Liz Otto
County Clerk

DRAFT