

**GREEN LAKE COUNTY  
LAND USE PLANNING AND ZONING  
COMMITTEE MEETING MINUTES  
Thursday, March 6, 2025**

**CALL TO ORDER**

Planning & Zoning Chair Chuck Buss called the meeting of the Land Use Planning and Zoning Committee to order at 9:00AM in the Green Lake County Government Center, County Board Room #0902, Green Lake, WI. The requirements of the open meeting law were certified as being met. Public access was available via remote programming as well as in person. The Pledge of Allegiance was recited.

**Present: Chuck Buss, Gene Thom, Sue Wendt**

**Absent: Curt Talma, Bill Boutwell**

**Also Present: Matt Kirkman, Land Use Planning and Zoning Director; Karissa Block, Deputy County Clerk; Ryan Schinke, Land Use Coordinator/Technician; Noah Brown, Land Use and Shoreland Specialist; Maxwell Richards, Land Use and POWTS Specialist; Tami Toth, Legal Assistant (Remote); Renee Thiem-Korth, Register of Deeds; Jeff Mann, Corporation Counsel; Jason Jerome, Interim County Administrator**

**APPROVAL OF MINUTES**

***Motion/second (Thom/Wendt)*** to approve the minutes of the 2/6/2025 meeting. Motion carried with no negative vote.

**ANNUAL REPORT – REGISTER OF DEEDS**

Korth gave her report found in the packet. Discussion held. ***Motion/second (Thom/Wendt)*** to approve the report and forward to County Board. Motion carried with no negative vote.

\*Korth left the meeting at 9:12am

**ANNUAL REPORT – LAND USE PLANNING & ZONING DEPARTMENT**

Kirkman gave his report found in the packet. Discussion held. ***Motion/second (Thom/Wendt)*** to approve the report and forward to County Board. Motion carried with no negative votes.

**DEPARTMENT ACTIVITY REPORTS**

- Financial Reports
- Land Use & Septic Permits
- Violation Reports

Kirkman gave the above reports found in the packet. Discussion held.

\*Korth joined via zoom at 9:22am

**REQUEST FOR CREDIT CARD APPROVAL**

This credit card will be for Gerald Stanuch. Stanuch is the GIS Map Specialist in the Planning & Zoning Department. ***Motion/second (Thom/Wendt)*** to approve the request and send to the Finance Committee. Motion carried with no negative votes.

**FARMLAND PRESERVATION PLAN SUBCOMMITTEE UPDATE**

Things are going well for the Farmland Preservation Plan subcommittee. The last meeting will be in April.

**PUBLIC HEARING – NOT TO BEGIN BEFORE 9:30AM**

Chair Buss read the rules of the Public Hearing.

**Item #1: Owner:** Donald E. Kinas, **Agent:** Michael McConnell, **Location:** N5112 Brooklyn G Road, **Parcel:** 004-00786-0000. **Legal Description:** Part of NW ¼ of SW ¼, located in Section 36, T16N, R13E, Town of Brooklyn, ±5.0 acres. **Request:** The owners are requesting a rezone from A1, Farmland Preservation District, to R4, Rural Residential District to be identified by certified survey map.

Kirkman read Item #1. No public comments. Chair Buss closed the Public Hearing. Kirkman read the staff report. Town of Brooklyn also reviewed this request at the Town of Brooklyn meeting. *Motion/second (Wendt/Thom)* to approve the rezone from A1, Farmland Preservation District to R4, Rural Residential District. Motion carried with no negative vote.

**DISCUSSION – ACCESSORY STRUCTURES**

Kirkman gave the Accessory Structures presentation found in the packet. Discussion held. The committee would like to leave the ordinance as is for now.

**PUBLIC COMMENT - none**

**COMMITTEE DISCUSSION**

- a. Next meeting date – April 3, 2025 @ 9:00AM
- b. Future agenda items for action & discussion

**ADJOURN**

Chair Buss adjourned the meeting at 10:13am.

**Respectfully submitted,**

**Karissa Block  
Deputy County Clerk**