

## ADMINISTRATIVE COMMITTEE MEETING

March 13, 2025

The meeting of the Administrative Committee was called to order by Chairman Dave Abendroth at 4:00 PM on Thursday, March 13, 2025 in person and via remote access at the Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Dave Abendroth  
Brian Floeter  
Joe Gonyo  
Nancy Hoffmann  
Dennis Mulder  
Bob Schweder  
Gene Thom

Absent:

Other County Employees Present: Liz Otto, County Clerk; Jeffrey Mann, Corporation Counsel; Jason Jerome, Interim County Administrator; Sheriff Mark Podoll (4:04); Stacy Graff, Fair Coordinator, Bill Hutchison, IT Director (4:01); Todd Morris, County Conservationist

### **APPROVAL OF MINUTES – 01/09/2025 and 01/28/2025 MINUTES**

*Motion/second (Mulder/Schweder)* to approve the minutes of the 01/09/2025 and 01/28/2025 minutes as presented with no additions or corrections. Motion carried with no negative vote.

### **DISCUSSION AND POSSIBLE ACTION REGARDING COMMITTEE STRUCTURE**

Supervisor Gene Thom requested that the Personnel Committee be reinstated. Discussion held. Chair Abendroth stated that this will be determined based on decisions made regarding the county form of government.

### **DISCUSSION AND POSSIBLE ACTION REGARDING COUNTY FORM OF GOVERNMENT**

Chair Abendroth opened the floor for a discussion on the pros and cons of a County Administrator or an Administrative Coordinator form of county government. Discussion held. *Motion/second (Schweder/Mulder)* to allow Sheriff Podoll to speak. Motion carried with no negative vote. Podoll spoke regarding the recent WPPA contract negotiations and recommended the Administrative Coordinator form of government. Further discussion held. *Motion/second (Thom/Gonyo)* to recommend Corporation Counsel draft an ordinance to return to the Administrative Coordinator model for Green Lake County. Ayes – 6, Nays – 1 (Hoffmann), Absent – 0, Abstain – 0. Motion carried.

### **DISCUSSION AND POSSIBLE ACTION REGARDING SUMMER STAFFING AND CONTRACTED SERVICE FOR THE 2025 FAIR**

Fair Coordinator Stacy Graff stated that she is looking to hire fair LTE's to work this summer to help set up, run, and clean up after the fair. Maintenance Director Scott Weir has advised her that the maintenance department will be unable to do the fair setup this year due to staffing so she will be going through the hiring process for that. *Motion/second (Floeter/Mulder)* to approve the fair interns as presented by Graff. Motion carried with no negative vote.

### **HR UPDATE**

County Clerk Liz Otto stated that she and Jason Jerome met with Patrick Glynn of BoldPath Consulting on March 5 to determine the course of action needed for Human Resources services. Glynn offered to put together a recommendation and will be providing that within a week or two.

### **DISCUSSION AND POSSIBLE ACTION REGARDING FAIR CONTRACTS**

Fair Coordinator Stacy Graff presented 4 contracts – JS Enterprises (alcohol contract and truck/tractor pull agreement), International Demolition Derby, and Smoke Road (performer). *Motion/second (Schweder/Mulder)* to approve the contracts as presented. Motion carried with no negative vote. Graff was advised to work with the Interim County Administrator for approval on future contracts.

### **USE OF COUNTY PROPERTY**

County Clerk Liz Otto asked the committee for guidance on use of county property requests and provided background on the process in the past. Committee agreed by general consensus to continue with the current process of allowing the County Administrator to approve requests.

### **ANNUAL REPORTS**

- **Administrator**
- **Corporation Counsel**
- **Fair**
- **IT**
- **Maintenance**

Interim County Administrator Jason Jerome, Corporation Counsel Jeff Mann, Fair Coordinator Stacy Graff, and IT Director Bill Hutchison all spoke in regard to their annual reports. ***Motion/second (Schweder/Mulder)*** to accept the annual reports and forward to County Board for final approval. Motion carried with no negative vote.

### **CLOSED SESSION**

- Move into Closed Session per WI Statute 19.85(1)(f) considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific person except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any persons referred to in such histories or data, or involved in such problems or investigations – regarding findings of investigation.

***Motion/second (Thom/Hoffmann)*** to move into Closed Session as stated above at 5:17 PM – Roll call vote – Ayes - 7, Nays - 0, Absent – 0, Abstain - 0. Motion carried.

Remote access terminated.

***Motion/second (Schweder/Gonyo)*** to allow County Clerk Liz Otto and Interim County Administrator Jason Jerome to attend the Closed Session. Motion carried with no negative vote. Sheriff Podoll also attended.

### **RECONVENE INTO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION**

***Motion/second (Thom/Gonyo)*** to reconvene into Open Session at 6:05 PM – Roll call vote – Ayes - 7, Nays - 0, Absent - 0, Abstain - 0. Motion carried. No action taken on matters discussed in Closed Session.

### **FUTURE AGENDA ITEMS FOR ACTION AND DISCUSSION**

**Future Agenda Items –**

**Next Meeting Date – April 10, 2025 @ 4:00 PM**

### **ADJOURNMENT**

Chair Abendroth adjourned the meeting at 6:06 PM.

Submitted by,

Liz Otto  
County Clerk