

FINANCE & INSURANCE COMMITTEE
January 22, 2025

The meeting of the Finance & Insurance Committee was called to order by Chair Harley Reabe on Wednesday, January 22, 2025 at 3:00 PM, in the County Board Room and via remote access format at the Government Center, Green Lake, WI. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present:	Brian Floeter	Absent:	Don Lenz
	Harley Reabe		Charlie Wielgosh
	Dennis Mulder		

Other County Employees Present: Liz Otto, County Clerk; Ken Stephani, Finance Director; Jessica McLean, Treasurer; Sheriff Mark Podoll; Jason Jerome, HHS Director; Matt Vandekolk, Chief Deputy; Kayla Yonke, HHS Financial Manager; Jeff Mann, Corporation Counsel; Joe Gonyo, Supervisor #16; Gene Thom, Supervisor #19; Dave Abendroth, County Board Chair

MINUTES OF 12/18/2024

Motion/second (Mulder/Floeter) to approve the minutes of the 12/18/2024 meeting with no additions or corrections. Motion carried with no negative vote. County Clerk Liz Otto stated that the 12/17/2024 minutes from the special meeting will be approved next month since it was missed for this agenda.

PUBLIC COMMENT – none

TREASURER’S MONTHLY REPORT

- Tax Collection Update
- December Financial Reports
- Sales Tax Update

Treasurer Jessica McLean stated that the municipalities are collecting the first installments now and that is going well. The January 15th settlements have all been done except for one.

OPEN BIDS FOR IN REM PROPERTY

No bids received.

SHERIFF’S OFFICE STAFFING ADJUSTMENTS

Sheriff Mark Podoll spoke to further explain the letter in the packet. Discussion held on how the additional pay is distributed. *Motion/second (Floeter/Mulder)* to approve the request as presented. Motion carried with no negative vote.

FINANCE DIRECTOR REPORT

Finance Director Ken Stephani stated that the 2025 budget is entered and the accounts have been rolled over. Stephani stated that 2023 audit costs paid in 2024 was \$83,622 and the prior year was more than that. He is working with Jon Trautman of CLA to find ways to reduce that cost by performing more work on our end. The LINQ migration will take place in February. Discussion held on contingency balance and indigent burials. ESU Unit Manager Shelby Jensen provided information on how that is paid out. The committee asked to review the current resolution for discussion next month.

INSURANCE UPDATE – COUNTY CLERK

County Clerk Liz Otto provided an update on the insurance payments for 2025. Overall the payments are under budget at this point.

CREATE BANK ACCOUNT FOR LAND CONSERVATION

Todd Morris, County Conservationist, spoke to request a specific bank account be opened for online payments for a native plant sale that the Land Conservation Department is facilitating. The proceeds from the plant sale will be used to fund groundwater lessons in area schools and scholarships for conservation camps. Discussion held. **Motion/second (Floeter/Mulder)** to allow the County Treasurer to set up the account as outlined. Motion carried with no negative vote.

BUDGET REVIEW OF REVENUES AND EXPENDITURES

No questions or discussion

SUPERVISOR/LAY PEOPLE MONTHLY CLAIMS

- **Supervisor claims - \$6,286.83**
- **Lay People - \$237.40**

Motion/second (Floeter/Mulder) to approve the supervisor and lay people claims. Motion carried with no negative vote.

CLOSED SESSION

- **Move into Closed Session per WI Statute 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – discussion regarding finance Department responsibilities**

Motion/second (Mulder/Floeter) to move into Closed Session at 3:41 PM. Ayes - 3, Nays - 0, Absent - 2, Abstain - 0. Motion carried.

Clerk Liz Otto left the meeting. Corporation Counsel Jeff Mann took the remainder of the minutes.

Individuals present in Closed Session: Reabe, Mulder, Floeter. Others present (and deemed necessary): Dave Abendroth, Gene Thom, Joe Gonyo, Ken Stephani, Jeff Mann, and Jon Trautman of CLA

4:30 PM- Stephani and Trautman left the meeting – discussion continues

RECONVENE INTO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

Motion/second (Floeter/Mulder) to reconvene into Open Session at 5:00 PM. Ayes - 3, Nays - 0, Absent - 2, Abstain - 0. Motion carried.

Motion/second (Floeter/Mulder) to tentatively approve work order with auditing company and forward to Administrative Committee and County Board. Motion carried with no negative vote.

COMMITTEE DISCUSSION

- **Future meeting dates: Regular meeting – February 26, 2025 @ 3:00 PM.**
- **Future agenda items for action & discussion:**

ADJOURNMENT

Chair Reabe adjourned the meeting at 5:05 PM.

Submitted by,

Liz Otto

Liz Otto
County Clerk