

ATTENTION CITY OF BERLIN TAX PAYERS

IMPORTANT DATES AND INFORMATION

PLEASE READ CAREFULLY:

OFFICE HOURS AT CITY HALL

Regular Hours: Monday thru Friday 7:30 a.m. to 4:30 p.m.

**Holiday Schedule: Closed on December 24 and December 31 at noon,
December 25 and January 1 all day**

- First Tax Payment is DUE: Wednesday, January 31, 2025
- **Payments ON/BEFORE January 31, 2025:** Payable to City of Berlin Treasurer, 108 N. Capron St., Berlin WI 54923
 - Accepted tax bill payment methods: Cash or Check (no two-party checks) via mail, in-person, or drop box at City Hall.
 - If you require a receipt, please include a self-addressed stamped envelope with your payment. Please also include payment stub from Tax Bill or write Tax Bill number on check.
 - **If you wish your payment to be posted in 2024, the payment MUST be received in person at the Clerk's Office by Friday, December 27 at 4:00 pm, postmarked by December 31 OR dropped off in the City Hall Clerk's Department Dropbox located in front entrance of City Hall available 24/7 by December 31.**
- **Payments AFTER January 31, 2025:** Payable to Green Lake County Treasurer, 571 County Road A, Green Lake WI 54941
 - Payment methods: Cash, Check, or Credit/Debit/Electronic Check (fees apply)
- **LOTTERY CREDIT:** If both installments on your tax bill are equal amounts, you are not getting the lottery credit. If the residence listed on your tax bill was your primary residence as of Jan 1, 2024 you may qualify for the lottery credit. Contact the Clerk's Office at 361-5400 for more information.
- Multiple Parcels can be combined into a single check; however, parcels in different counties should NOT be combined. **** For owners with properties in Green Lake and Waushara Counties, please send a separate check along with your payment stubs from your tax bills for each county.**

Questions on your tax bill?

Contact Information for all Taxing Entities:

Green Lake County County Administrator 571 County Road A Green Lake, WI 54941 920-294-4147	Berlin Area School District School Superintendent 295 E. Marquette Street Berlin, WI 54923 920-361-2004	Moraine Park Technical College Director of Finance 235 N National Avenue Fond du Lac, WI 54936 920-924-3236
Waushara County County Treasurer 209 S. Ste Marie St Wautoma, WI 54982 920-787-0445	City of Berlin City Treasurer 108 N. Capron Street Berlin, WI 54923 920-361-5400	

2025 Berlin Department of Public Works

RESIDENTIAL SERVICES TIMELINE

PLEASE KEEP AND REFER TO IT ALL YEAR

The City of Berlin Department of Public Works (DPW) would like to remind residents of services provided starting in the Spring of each year. These services are in place to help homeowners keep their properties neat, clean and free of unnecessary debris.

NOTE: BUSINESSES AND MULTI FAMILY DWELLINGS OVER 4 UNITS WILL NOT RECEIVE SPRING CLEANUP SERVICES.

1. SPRING ONLY BRUSH PICK-UP: Weather permitting, the following is the schedule for Spring Brush Pick-Up:

Mon., May 5, 2025	south of Broadway and west of the bridge
Tues., May 6, 2025	north of Broadway and west of the bridge
Wed., May 7, 2025	north of W. Huron, east of the bridge and west of N. WI Street
Thurs., May 8, 2025	north of E. Huron and east of N. Wisconsin Street
Fri., May 9, 2025	south of E. Huron and east of the bridge

Brush should be piled parallel with the curb with cut ends to your right as you face the street.

2. BULK ITEMS DROP OFF:

Residents will have the opportunity to dispose of bulk items by bringing them to Valley Trail Waste Management Landfill. Waste Management staff will confirm name and address before allowing residents to enter. Please bring proof of residency with you.

ADDRESS: N9101 Willard Road, Berlin, WI 54923

Dates for drop off:	Saturday, May 17, 2025	7:00 am- 12:00 pm (free)
	Saturday, September 20, 2025	7:00 am- 12:00 pm (free)

Year-round drop off for Berlin residents at a rate of \$25.00 (up to 500 lbs.) Drop items off at any time during the year for a small fee.

LIST OF UNACCEPTABLE TRASH MATERIALS: Batteries, major appliances, electronics, televisions, radios, cell phones, computers, computer accessories, waste oil, fluorescent lightbulbs, drywall, household or industrial waste, asbestos, machinery, tires, compost, auto parts, ashes or hot materials, ballasts, construction materials, or concrete.

3. MAJOR APPLIANCE DISPOSAL: Appliances such as freezers, refrigerators, dehumidifiers, microwaves and air conditioning units will be picked up during Spring Brush Pick-up week for a **NON-REFUNDABLE \$6.00** fee per appliance, which is due in advance, payable at the City Clerk's Office.

4. ELECTRONICS DISPOSAL: May 3, 2025 at the City Garage, 241 Spring St. Hours are 8:00 am to 12:00 noon. This is the **ONLY** option to get rid of TV's. Price is per pound.

5. YARD WASTE & LEAF DISPOSAL: DPW collects loose leaves and grass clippings in the spring and fall of each year for residents. **The 2025 Spring Leaf Pickup will begin the week of April 14.** City crews will pick-up ONE TIME THROUGH THE CITY. Once your area has been picked-up, the DPW will not come back a second time. Leaves should be placed loose in the terrace only. **DO NOT** include sticks, twigs or branches and **ABSOLUTELY NO GARBAGE, APPLIANCES, FURNITURE, TIRES, ETC.**

6. STORM DAMAGE PICK-UP: The Public Works Superintendent will determine if there is a need for brush pick up after a storm.

7. STUMP REMOVAL: DPW has a stump removal program. If you register at City Hall by the first Friday in May, stumps in the terrace area only can be removed for \$100 per stump.

8. BRUSH TRUCK RENTAL: If you need alternative options to the scheduled pick-ups, the DPW also offers residents the option of renting a brush truck from the City Garage for large piles (fees do apply). You may contact City Hall at 920-361-5400 to schedule brush truck rental.

9. ELDERLY/HANDICAP TUESDAY MORNING PICKUP: The Tuesday morning pickup for Elderly and physically handicapped begins May 12 through October 10. Call 920-361-5425 the Monday before to schedule a Tuesday morning pickup. The Tuesday morning pickup is limited to small amounts of yard waste (an arm full).

10. CITY COMPOST SITE: *CITY OF BERLIN RESIDENTS ONLY* may also drop off leaves, grass, sticks, branches, garden waste and other organic *compostable waste* at the City of Berlin Compost Site located at White Ridge Rd. (Enter Berlin Conservation Club site and take a right at the first driveway.) NO GARBAGE, APPLIANCES, ELECTRONICS, FURNITURE OR TIRES. Violators will be fined.

Assistance can be provided to residents as needed. Any questions, please call Department of Public Works at 920-361-5425.

Sign Up For CodeRED Emergency Alerts

What is CodeRED?

- CodeRED is an emergency notification service by which public safety can notify residents and businesses by telephone or cellular phone about emergency situations.

What kinds of situations will CodeRED be used for?

- Severe weather situations, substantial utility outage, evacuation notices, missing or lost persons, fires or floods, major roadway issues, significant criminal situations, chemical spills or gas leaks. CodeRED can be used for any emergency alert.

How to sign up to receive CodeRED alerts:

- Go to the following website- <https://www.greenlakecountywi.gov/departments/sheriff/>
- Click on CodeRED Community Notification Enrollment under "Related Links"
- Follow instructions to create an account or proceed to enroll as a guest
- **OR** download the mobile app on your smartphone

Yard Flag Identification Guide

COLOR	WHAT DOES IT MEAN
Yellow	Alliant Energy - Gas
Orange	Utility Company - Cable, Phone, or Fiber Optic
Blue	City of Berlin Water Department
Green	City of Berlin Sewer Department
Red	Alliant Energy - Electric

