



# ***GREEN LAKE COUNTY***

*571 County Road A, Green Lake, WI 54941*

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**Original Post Date: 08/20/2024**

**Amended Post Date:**

**The following documents are included in the packet for the Economic Development Corporation Committee Meeting on August 22, 2024:**

- 1) Agenda
- 2) Minutes: 07/12/2024



GREEN LAKE COUNTY  
OFFICE OF THE COUNTY CLERK

Elizabeth Otto  
County Clerk

Office: 920-294-4005  
FAX: 920-294-4009

Economic Development Corporation  
Meeting Notice

Date: Thursday, August 22, 2024 Time: 8:30 AM  
The Green Lake County Government Center, County Board Room  
571 County Road A, Green Lake WI

AGENDA

Corporation  
Members

Scott Mundro, Chair  
Scott Sommers  
Sara Rutkowski  
Harley Reabe  
Mary Neubauer  
VACANT  
VACANT  
  
Elizabeth Otto, Secretary

Virtual attendance at meetings is optional. If technical difficulties arise, there may be instances when remote access may be compromised. If there is a quorum attending in person, the meeting will proceed as scheduled.

This agenda gives notice of a meeting of the Economic Development Corporation Committee. It is possible that individual members of other governing bodies of Green Lake County government may attend this meeting for informative purposes. Members of the Green Lake County Board of Supervisors or its committees may be present for informative purposes but will not take any formal action. A majority or a negative quorum of the members of the Green Lake County Board of Supervisors and/or any of its committees may be present at this meeting. See State ex rel. Badke v. Vill. Bd. of Vill. of Greendale, 173 Wis.2d 553, 578, 494 N.W. 2d 408 (1993).

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Minutes: Review & Approval of 07/12/2024
5. Public Comment (3 minute limit)
6. Appearances
  - Jon Bartz, WEDC District Director
7. Discussion and update on Green Lake County Economic Energy Plan with Greg Wright
8. Discussion and possible action on Economic Development Corporation Bylaws
9. Discussion and possible action on 2025 Budget Proposal
10. Discussion and possible action on Heritage Tourism Guide
11. President’s Report and Discussion
12. Treasurer’s Report
13. Committee Discussion
  - Future Meeting Dates: September 19, 2024 at 8:30AM
  - Future Agenda Items for Action & Discussion
14. Adjourn

This meeting will be conducted through in person attendance or audio/visual communication. Remote access can be obtained through the following link:

Microsoft Teams [Need help?](#)

[Join the meeting now](#)

Meeting ID: 262 425 926 142

Passcode: i6Uqup

Dial in by phone

[+1 920-515-0745,,204074720#](#) United States, Green Bay

[Find a local number](#)

Phone conference ID: 204 074 720#

For organizers: [Meeting options](#) | [Reset dial-in PIN](#)

Please accept at your earliest convenience. Thank you!

[Org help](#) | [Privacy and security](#)

Kindly arrange to be present, if unable to do so, please notify our office. Elizabeth Otto, County Clerk

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk’s Office, 294-4005, not later than 3 days before date of the meeting.

## **ECONOMIC DEVELOPMENT CORPORATION**

July 12, 2024

The regular meeting of the Green Lake County Economic Development Corporation Board of Directors was called to order by Chair Scott Mundro at 8:30 AM on Friday, July 12, 2024 at Green Lake County Government Center, County Board Room, 571 County Road A, Green Lake, WI. The meeting was held both in person and via remote access. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Scott Mundro  
Harley Reabe  
Mary Neubauer  
Sara Rutkowski  
Liz Otto  
Scott Sommers

Absent:

Also Present: Ken Stephani, Finance Director

### **MINUTES**

*Motion/second (Rutkowski/Sommers)* to approve the minutes of June 20, 2024. Motion carried with no negative vote.

**PUBLIC COMMENT** – none

### **DISCUSSION AND POSSIBLE ACTION ON GREEN LAKE COUNTY ECONOMIC ENERGY PLAN CONTRACT**

Discussion held regarding a few minor changes with dates and addresses. Sara Rutkowski will make the changes and send to Scott Mundro for signature. *Motion/second (Rutkowski/Neubauer)* to approve the contract with the changes as outlined. Motion carried with no negative vote.

### **DISCUSSION AND POSSIBLE ACTION ON HERITAGE TOURISM GUIDE**

Mary Neubauer stated she has received positive feedback and some new material for the project. This will be kept on the agenda for updates each month.

### **DISCUSSION AND POSSIBLE ACTION ON EDC BYLAWS**

Updates and changes discussed. Scott Mundro will make the changes as suggested and present at the August meeting.

### **DISCUSSION AND POSSIBLE ACTION ON 2025 BUDGET**

Finance Director Ken Stephani provided input on the budget process. Scott Mundro will collaborate with the County Administrator in regard to timing and the submission process.

### **GLCVB UPDATE AND DISCUSSION**

Scott Mundro provided an update on the June meeting.

**PRESIDENT'S REPORT AND DISCUSSION** - none

### **TREASURER'S REPORT**

County Clerk Liz Otto stated that the balance in the housing grant account as of June 30, 2024 of \$52,324.60 and a balance of \$14,238.69 in the EDC checking account as of June 30, 2024. ***Motion/second (Rutkowski/Sommers)*** to accept the treasurer's report. Motion carried with no negative vote.

### **COMMITTEE DISCUSSION**

**Next regular meeting:** August 22, 2024 @ 8:30 AM

**Future Agenda Items for action & discussion:** heritage tourism guide update, EDC bylaws

### **ADJOURNMENT**

Scott Mundro adjourned the meeting at 9:29 AM.

Submitted by

Liz Otto  
County Clerk