



GREEN LAKE COUNTY

571 County Road A, Green Lake, WI 54941

Original Post Date: 08/23/2024

Amended Post Date:

The following documents are included in the packet for the Finance & Insurance Committee Meeting on August 28, 2024:

- 1) Agenda
- 2) Minutes – 7/24/2024
- 3) Treasurer’s Monthly Report
- 4) Resolutions
 - Resolution to Remove Countywide Ambulance Replacement Funds for ARPA Allocations
(Rescind Resolution 29-2022)
 - Resolution to Approve the Use of ARPA Funds for a New Highway Facility
- 5) Ordinance
 - Ordinance to Amend Chapter 202, Article I, Sale of County Tax Deeded Property
- 6) Supporting Documents for Item #10 Grant 80/20 Reimbursement
- 7) Finance Director Report
- 8) Economic Development Corporation 2025 Budget Request
- 9) Credit Card Request
 - Bryan Sedarski
- 10) Insurance Update – County Clerk
- 11) Revenue and Expenditures
- 12) Supervisor/Lay People Monthly Claims



GREEN LAKE COUNTY OFFICE OF THE COUNTY CLERK

Elizabeth Otto
County Clerk

Office: 920-294-4005
FAX: 920-294-4009

Finance & Insurance Committee Meeting Notice

Date: Wednesday, August 28, 2024 Time: 3:00 PM
The Green Lake County Government Center, County Board Room
571 County Road A, Green Lake WI

*AMENDED AGENDA

Committee Members

Harley Reabe - Chair
Luke Dretske
Donald Lenz
Dennis Mulder
*Brian Floeter – Vice
Chair*

Elizabeth Otto, Secretary

Virtual attendance at meetings is optional. If technical difficulties arise, there may be instances when remote access may be compromised. If there is a quorum attending in person, the meeting will proceed as scheduled.

This agenda gives notice of a meeting of the Finance Committee. It is possible that individual members of other governing bodies of Green Lake County government may attend this meeting for informative purposes. Members of the Green Lake County Board of Supervisors or its committees may be present for informative purposes but will not take any formal action. A majority or a negative quorum of the members of the Green Lake County Board of Supervisors and/or any of its committees may be present at this meeting. See State ex rel. Badke v. Vill. Bd. of Vill. of Greendale, 173 Wis.2d 553, 578, 494 N.W. 2d 408 (1993).

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Minutes: 7/24/2024
5. Public Comment (3 minute limit)
6. Treasurer's Monthly Report
 - Tax Collection Update
 - July Financial Reports
 - Sales Tax Update
7. In-Rem Update
8. Resolutions
 - *Resolution to Remove Countywide Ambulance Replacement Funds From ARPA Allocations (Rescind Resolution 29-2022)
 - Resolution to Approve the Use of ARPA Funds for a New Highway Department Facility
9. Ordinance
 - Ordinance to Amend Chapter 202, Article I, Sale of County Tax Deeded Property
10. *Approve payment for Department of Military Affairs and Public Safety Answering Point Grant 80/20 Reimbursement
11. Finance Director Report
12. *EDC Budget Request for 2025
13. Credit Card Request
 - Bryan Sedarski
14. Insurance Update – County Clerk
15. Budget Review of Revenue and Expenditures
16. Supervisor/Lay People Monthly Claims
17. Committee Discussion
 - Future Meeting Dates: September 25, 2024
 - Future Agenda items for action & discussion
18. Adjourn

Microsoft Teams meeting

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Meeting ID: 227 187 884 289

Passcode: UpLjaF

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[+1 920-515-0745,,358866639#](#) United States, Green Bay

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Kindly arrange to be present, if unable to do so, please notify our office.
Elizabeth Otto, County Clerk

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date of the meeting.

- **Future meeting dates: Regular meeting – August 28, 2024 @ 3:00 PM.**
- **Future agenda items for action & discussion:**

ADJOURNMENT

Chair Reabe adjourned the meeting at 3:26 PM.

Submitted by,

Liz Otto
County Clerk

DRAFT



GREEN LAKE COUNTY
OFFICE OF THE COUNTY TREASURER

Jessica McLean
Treasurer

Office: 920-294-4018
FAX: 920-299-5064

August 20, 2024

Memo to Finance Committee:

SALES TAX

The July sales tax deposit was \$177,331.77.

TAX COLLECTION

As of 08/20/24, we have \$596,437.27 left to collect for 2023 property taxes.

The Treasurer's department mailed out delinquent tax notices August 8, 2024.

On the first business day of September, we will issue a certificate number to every parcel with delinquent 2023 taxes. This "issuance" starts the redemption period until Green Lake County could take tax deed to the property. It is also required that a letter be sent to all delinquent 2023 taxpayers notifying them that we could take a deed to their property if the taxes remain unpaid for three years.

IN-REM

There are currently 8 parcels that have delinquent taxes for 2020.

CREDIT CARD

Per the August credit card statement, we have a balance of 718,315 credit card points. The county has earned an additional 43,835 points this statement. This calculates to \$7,183.15.

Respectfully submitted,

Jessica McLean

Jessica McLean

GREEN LAKE COUNTY TREASURER'S REPORT

JULY 2024

TREASURER'S CASH BALANCE: 6/30/2024 **430,183.85**

RECEIPTS:

General:	7,750,486.86
Redemption Tax - Principle:	17,231.25
Redemption Tax - Interest	3,576.90
Redemption Tax - Penalty	1,788.46
Postponed & Delinquent Tax - Principle	5,322,378.46
Postponed & Delinquent Tax - Interest	2,067.41
Postponed & Delinquent Tax - Penalty	1,046.83
Postponed & Delinquent Tax - Principle: Specials	471.41
Interest Tax - Specials	26.30
Sales Tax Deposit from State	177,331.77
Highway Loan Interest Wire	8,229.16
Transfer from LGIP	1,000,000.00
TOTAL RECEIPTS:	14,284,634.81 14,714,818.66

DISBURSEMENTS:

General Maintenance:	2,283,994.75
Direct Deposit Payroll	633,288.68
DHHS Deposit to LGIP	2,160,344.92
Payroll deductions and taxes	404,354.65
Sales Tax Money Transfer to LGIP	181,485.34
Real Estate Transfer Fees	31,799.04
Fleetcore	147.32
Monthly Insurance	246,164.34
Previous Months Voided Checks	0.00
Allstate Insurance	3,757.14
Delta Dental	14,906.08
Highway Note Interest Payment	8,229.16
FSA Funds	4,476.33
Monthly CC	28,592.29
Horicon ICS	5,500,000.00
Returned Payroll	-310.00
TOTAL DISBURSEMENTS:	11,501,230.04

TREASURER'S CASH BALANCE: 07/31/24 **3,213,588.62**

BANK RECONCILIATION

Green Lake Horicon Bank - Checking:	195	191,407.67	Balanced Monthly
Green Lake Horicon Bank - Money Market:	224	3,180,075.50	Balanced Monthly
TOTAL		3,371,483.17	

Less Outstanding Checks Balanced with Bank & **157,894.55** ALIO Monthly

Available Bank Balance **3,213,588.62**

CASH BALANCE	3,213,588.62
TREASURER'S CASH	3,213,588.62
DIFFERENCE	0.00

GREEN LAKE COUNTY TREASURER'S REPORT

JULY 2024

RECONCILIATION OF RECEIPTS & DEPOSITS

Cash in Office	June 30, 2024	0.00
Total Receipts	JULY 2024	14,284,634.81
SUB TOTAL		14,284,634.81
Less Deposits for Month:		<u>14,284,634.81</u>
Cash in Office	7/31/2024	-

PROOF OF OUTSTANDING CHECKS

Outstanding Checks	June 30, 2024	391,578.89
Total Disbursements	JULY 2024	11,501,230.04
SUB TOTAL		<u>11,892,808.93</u>
Less Checks Cashed by Bank		3,755,187.15
DHHS Deposit to LGIP		2,160,344.92
Payroll deductions and taxes		138,206.97
Sales Tax transfer to LGIP		181,485.34
Horicon ICS		5,500,000.00
Returned Payroll		-310.00
Outstanding Checks	7/31/2024	157,894.55

2024 INTEREST REVENUE

<i>1/31/24 Money Markets</i>	<i>January Interest</i>	<i>\$31,793.54</i>
<i>2/29/24 Money Markets</i>	<i>February Interest</i>	<i>\$34,997.96</i>
<i>3/31/24 Money Markets</i>	<i>March Interest</i>	<i>\$68,106.12</i>
<i>4/30/24 Money Markets</i>	<i>April Interest</i>	<i>\$69,103.27</i>
<i>5/31/24 Money Markets</i>	<i>May Interest</i>	<i>\$67,771.63</i>
<i>6/30/24 Money Markets</i>	<i>June Interest</i>	<i>\$62,740.40</i>
<i>7/31/24 Money Markets</i>	<i>July Interest</i>	<i>\$71,002.68</i>
<i>8/31/24 Money Markets</i>	<i>August Interest</i>	<i>\$0.00</i>
<i>9/30/24 Money Markets</i>	<i>September Interest</i>	<i>\$0.00</i>
<i>10/31/24 Money Markets</i>	<i>October Interest</i>	<i>\$0.00</i>
<i>11/30/24 Money Markets</i>	<i>November Interest</i>	<i>\$0.00</i>
<i>12/31/24 Money Markets</i>	<i>December Interest</i>	<i>\$0.00</i>
	TOTAL	<u>\$405,515.60</u>

HORICON BANK ACCOUNTS

	<u>Balance</u>
Gelhar Escrow Account #8674	\$124,420.52

GREEN LAKE COUNTY TREASURER'S REPORT

INVESTMENTS JULY 2024

<u>LOCAL GOVERNMENT INVESTMENT POOL</u>	<u>Account 01</u>	#4000	<u>Account #01</u>
Date			
06/30/24	Balance L.G.I.P.		254,708.80
	DCF SPARC PMT		95,408.42
	HSF COMM AIDS		2,064,936.50
	Interest		6314
	Gen Mtnc Cks/Payroll		-1,000,000.00
			\$1,421,367.72

Date Started	<u>INSTITUTIONS</u>		<u>PRINCIPLE</u>	<u>YIELD RATE</u>	<u>DUE DATE</u>
04/20/11	Farmers & Merchants Bank**	Money Market	818	186,234.07	3.85%
03/16/23	Farmers & Merchants Bank**(ICS)	Money Market	818	416,123.36	3.85%
02/13/20	ERGO Bank**	Money Market	2620	642,613.19	3.30%
03/01/20	Fortifi Bank** (ICS)	ICS	4930	2,238,172.68	5.38%
11/03/20	Charles Schwab (Dana Investments)	Short-Term Bonds	9437	2,043,198.36	3.83%
05/21/21	ERGO Bank**(ARPA Funds)	Money Market	2833	1,907,676.15	3.30%
11/01/15	Horicon Retirement	Money Market	4497	46.19	0.30%
08/05/13	Ripon Horicon Bank	Money Market	1744	5,300.73	0.75%
02/29/24	Horicon Bank**(ICS)	ICS	2082	14,203,345.58	5.38%
	TOTAL			\$21,642,710.31	

** Collateralized Investment

	<u>2024 PRINCIPLE</u>	<u>2024 INTEREST</u>	<u>TOTAL SALES TAX</u>
BALANCE 12/31/2023			5,220,644.89
01/31/24	174,339.55	23,173.15	197,512.70
02/29/24	126,028.23	20,734.69	146,762.92
03/31/24	213,847.99	21,808.40	235,656.39
04/30/24	144,195.78	21,756.77	165,952.55
05/31/24	113,200.60	23,105.08	136,305.68
06/30/24	191,510.44	23,449.36	214,959.80
07/31/24	181,485.34	25,206.22	206,691.56
08/31/24	0.00	0.00	0.00
09/30/24	0.00	0.00	0.00
10/31/24	0.00	0.00	0.00
11/30/24	0.00	0.00	0.00
12/31/24	0.00	0.00	0.00
TOTAL COLLECTED IN 2024	1,144,607.93	159,233.67	\$6,524,486.49
TOTAL 2024 LOAN PAYMENTS			1,005,835.70
TOTAL PAID TOWARDS UPGRADES			0.00

\$5,518,650.79

	<u>Institution</u>	<u>CD/MM #</u>	<u>Term</u>	<u>Principle Invested</u>	<u>Int. Rate</u>
7/31/2024	LGIP Sales Tax Account #09			5,517,906.72	5.42%
	Total Funds Held in Trust			\$5,517,906.72	

<u>2024 LOAN PAYMENT HISTORY</u>		
<u>PAYMENT DATE</u>	<u>LOAN PAYMENT AMOUNT</u>	<u>TOTAL</u>
02/16/24	\$1,005,835.70	\$1,005,835.70
	\$0.00	\$0.00
		\$1,005,835.70
		Total Paid on Loan in 2024

<u>2024 SECURITY UPGRADES</u>		
<u>PAYMENT DATE</u>	<u>PAYMENT HISTORY</u>	<u>TOTAL</u>
	\$0.00	\$0.00
	\$0.00	\$0.00
		\$0.00
		Total Paid Towards Upgrades

JULY 2024

EFFECTIVE INTEREST RATES - OVERALL

<u>INSTITUTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>RATE</u>
L.G.I.P.	9,784,165.10		5.42%
Farmers & Merchants Bank**	186,234.07	818	3.85%
Farmers & Merchants Bank**(ICS)	416,123.36	7924	3.85%
ERGO Bank**	642,613.19	2620	3.30%
Fortifi Bank** (ICS)	2,238,172.68	4930	5.38%
Charles Schwab (Dana Investments)	2,043,198.36	9437	3.83%
ERGO Bank**(ARPA Funds)	1,907,676.15	2833	3.30%
Horicon Retirement	46.19	4497	0.30%
Ripon Horicon Bank	5,300.73	1744	0.75%
Horicon Bank** (ICS)	14,203,345.58	2082	5.38%
Horicon Bank	<u>3,180,075.50</u>	224	0.05%
	34,606,950.91		
<u>TOTAL INVESTED</u>	<u>31,421,528.49</u>		

Date	Institution	Account #	Amount	Date	Institution	Account #	Amount
1/31/2024	LGIP	Account #1	13,878.69	7/31/2024	LGIP	Account #1	6,314.00
1/31/2024	Farmers & Merchants	818	1,948.95	7/31/2024	Farmers & Merchants	818	1,987.19
1/31/2024	ERGO Bank	2620	1,660.52	7/31/2024	ERGO Bank	2620	1,768.91
1/31/2024	Fortifi Bank	4930	9,905.12	7/31/2024	Fortifi Bank	4930	10,157.12
1/31/2024	Charles Schwab	9437	3,529.34	7/31/2024	Charles Schwab	9437	5,210.81
1/31/2024	Horicon Retirement	4497	43.87	7/31/2024	Horicon Retirement	4497	1.15
1/31/2024	Ripon Horicon Bank	1744	3.35	7/31/2024	Ripon Horicon Bank	1744	3.37
1/31/2024	Horicon	224	667.71	7/31/2024	Horicon	224	386.36
1/31/2024	Horicon	195	155.99	7/31/2024	Horicon	195	179.97
				7/31/2024	Horicon	2082	44,993.80
TOTAL INTEREST \$31,793.54				TOTAL INTEREST \$71,002.68			

Date	Institution	Account #	Amount	Date	Institution	Account #	Amount
2/29/2024	LGIP	Account #1	13,127.78	8/31/2024	LGIP	Account #1	
2/29/2024	Farmers & Merchants	818	1,829.14	8/31/2024	Farmers & Merchants	818	
2/29/2024	ERGO Bank	2620	1,580.87	8/31/2024	ERGO Bank	2620	
2/29/2024	Fortifi Bank	4930	9,291.05	8/31/2024	Fortifi Bank	4930	
2/29/2024	Charles Schwab	9437	6,248.58	8/31/2024	Charles Schwab	9437	
2/29/2024	Horicon Retirement	4497	0.00	8/31/2024	Horicon Retirement	4497	
2/29/2024	Ripon Horicon Bank	1744	3.14	8/31/2024	Ripon Horicon Bank	1744	
2/29/2024	Horicon	224	1,146.95	8/31/2024	Horicon	224	
2/29/2024	Horicon	195	252.15	8/31/2024	Horicon	195	
2/29/2024	Horicon	2082	1,518.30	8/31/2024	Horicon	2082	
TOTAL INTEREST \$34,997.96				TOTAL INTEREST \$0.00			

Date	Institution	Account #	Amount	Date	Institution	Account #	Amount
3/31/2024	LGIP	Account #1	13,652.01	9/30/2024	LGIP	Account #1	
3/31/2024	Farmers & Merchants	818	1,961.50	9/30/2024	Farmers & Merchants	818	
3/31/2024	ERGO Bank	2620	1,749.82	9/30/2024	ERGO Bank	2620	
3/31/2024	Fortifi Bank	4930	9,994.41	9/30/2024	Fortifi Bank	4930	
3/31/2024	Charles Schwab	9437	4,209.87	9/30/2024	Charles Schwab	9437	
3/31/2024	Horicon Retirement	4497	0.00	9/30/2024	Horicon Retirement	4497	
3/31/2024	Ripon Horicon Bank	1744	3.35	9/30/2024	Ripon Horicon Bank	1744	
3/31/2024	Horicon	224	200.75	9/30/2024	Horicon	224	
3/31/2024	Horicon	195	94.50	9/30/2024	Horicon	195	
3/31/2024	Horicon	2082	36,239.91	9/30/2024	Horicon	2082	
TOTAL INTEREST \$68,106.12				TOTAL INTEREST \$0.00			

Date	Institution	Account #	Amount	Date	Institution	Account #	Amount
4/30/2024	LGIP	Account #1	10,338.21	10/31/2024	LGIP	Account #1	
4/30/2024	Farmers & Merchants	818	1,904.38	10/31/2024	Farmers & Merchants	818	
4/30/2024	ERGO Bank	2620	1,698.05	10/31/2024	ERGO Bank	2620	
4/30/2024	Fortifi Bank	4930	9,715.70	10/31/2024	Fortifi Bank	4930	
4/30/2024	Charles Schwab	9437	4,360.19	10/31/2024	Charles Schwab	9437	
4/30/2024	Horicon Retirement	4497	0.00	10/31/2024	Horicon Retirement	4497	
4/30/2024	Ripon Horicon Bank	1744	3.26	10/31/2024	Ripon Horicon Bank	1744	
4/30/2024	Horicon	224	168.33	10/31/2024	Horicon	224	
4/30/2024	Horicon	195	106.64	10/31/2024	Horicon	195	
4/30/2024	Horicon	2082	40,808.51	10/31/2024	Horicon	2082	
TOTAL INTEREST \$69,103.27				TOTAL INTEREST \$0.00			

Date	Institution	Account #	Amount	Date	Institution	Account #	Amount
5/31/2024	LGIP	Account #1	6,764.03	11/30/2024	LGIP	Account #1	
5/31/2024	Farmers & Merchants	818	1,974.30	11/30/2024	Farmers & Merchants	818	
5/31/2024	ERGO Bank	2620	1,759.34	11/30/2024	ERGO Bank	2620	
5/31/2024	Fortifi Bank	4930	10,103.61	11/30/2024	Fortifi Bank	4930	
5/31/2024	Charles Schwab	9437	6,450.43	11/30/2024	Charles Schwab	9437	
5/31/2024	Horicon Retirement	4497	1.16	11/30/2024	Horicon Retirement	4497	
5/31/2024	Ripon Horicon Bank	1744	3.36	11/30/2024	Ripon Horicon Bank	1744	
5/31/2024	Horicon	224	149.99	11/30/2024	Horicon	224	
5/31/2024	Horicon	195	130.24	11/30/2024	Horicon	195	
5/31/2024	Horicon	2082	40,435.17	11/30/2024	Horicon	2082	
TOTAL INTEREST \$67,771.63				TOTAL INTEREST \$0.00			

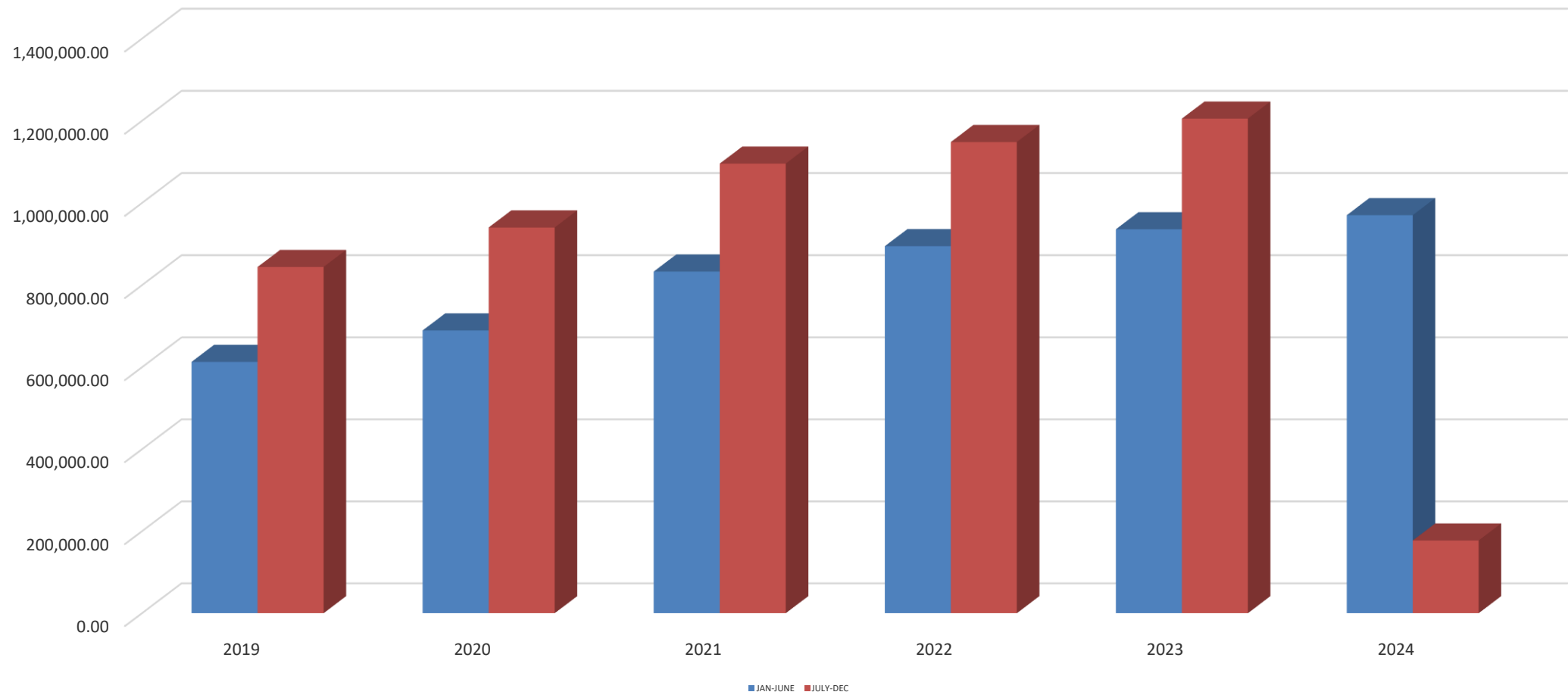
Date	Institution	Account #	Amount	Date	Institution	Account #	Amount
6/30/2024	LGIP	Account #1	5,742.65	12/31/2024	LGIP	Account #1	
6/30/2024	Farmers & Merchants	818	1,916.86	12/31/2024	Farmers & Merchants	818	
6/30/2024	ERGO Bank	2620	1,707.28	12/31/2024	ERGO Bank	2620	
6/30/2024	Fortifi Bank	4930	9,787.91	12/31/2024	Fortifi Bank	4930	
6/30/2024	Charles Schwab	9437	4,646.21	12/31/2024	Charles Schwab	9437	
6/30/2024	Horicon Retirement	4497	0.01	12/31/2024	Horicon Retirement	4497	
6/30/2024	Ripon Horicon Bank	1744	3.25	12/31/2024	Ripon Horicon Bank	1744	
6/30/2024	Horicon	224	106.70	12/31/2024	Horicon	224	
6/30/2024	Horicon	195	260.90	12/31/2024	Horicon	195	
6/30/2024	Horicon	2082	38,568.63	12/31/2024	Horicon	2082	
TOTAL INTEREST \$62,740.40				TOTAL INTEREST \$0.00			

SALES TAX COMPARISON BY MONTH

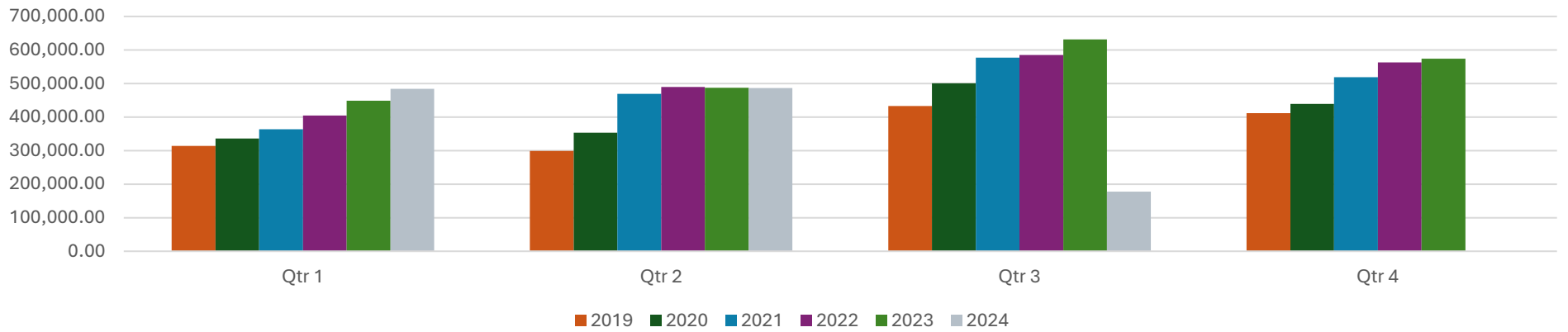
	2019	2020	2021	2022	2023	2024	Average	Highest	Lowest
JANUARY	109,509.43	128,731.85	129,049.30	129,910.32	132,549.17	126,028.23	99,016.60	132,549.17	62,321.73
FEBRUARY	119,075.76	116,846.62	133,920.39	165,044.95	196,656.86	213,847.99	102,588.23	213,847.99	60,255.84
MARCH	85,550.74	90,381.98	100,966.39	109,740.25	119,323.49	144,195.78	86,999.10	144,195.78	46,994.44
APRIL	76,224.82	113,659.11	127,433.63	136,138.08	127,794.28	113,200.60	79,892.92	136,138.08	36,804.46
MAY	118,471.32	119,338.16	151,450.22	159,631.49	170,254.53	191,510.44	92,735.31	191,510.44	41,257.94
JUNE	104,210.27	120,755.71	190,264.84	194,310.06	189,432.17	181,485.34	105,557.19	194,310.06	59,400.00
JULY	143,859.66	168,092.46	191,059.31	177,408.66	196,260.51	177,331.77	110,924.48	196,260.51	15,457.04
AUGUST	182,104.04	171,355.64	199,478.15	199,766.82	212,840.16		126,520.03	212,840.16	83,741.27
SEPTEMBER	106,728.23	161,646.56	186,737.85	207,875.18	222,261.39		125,287.27	222,261.39	1,077.35
OCTOBER	154,381.89	163,549.99	185,341.04	185,549.27	188,231.58		122,735.31	188,231.58	64,005.77
NOVEMBER	158,042.83	135,345.97	163,382.51	198,999.02	211,363.18		126,018.58	211,363.18	64,072.75
DECEMBER	99,052.48	140,318.27	169,786.68	178,669.33	174,339.55		111,769.17	178,669.33	64,039.26
30,976,984.79	1,457,211.47	1,630,022.32	1,928,870.31	2,043,043.43	2,141,306.87	1,147,600.15	1,282,657.90	2,141,306.87	931,953.00
	0.77%	11.86%	18.33%	5.92%	4.81%	0.00%			
By Quarter	2019	2020	2021	2022	2023	2024			
Qtr 1	314,135.93	335,960.45	363,936.08	404,695.52	448,529.52	484,072.00			
Qtr 2	298,906.41	353,752.98	469,148.69	490,079.63	487,480.98	486,196.38			
Qtr 3	432,691.93	501,094.66	577,275.31	585,050.66	631,362.06	177,331.77			
Qtr 4	411,477.20	439,214.23	518,510.23	563,217.62	573,934.31	0.00			
Total	1,457,211.47	1,630,022.32	1,928,870.31	2,043,043.43	2,141,306.87	1,147,600.15			
Variance	-	-	-	-	-	-			

	2019	2020	2021	2022	2023	2024
JAN-JUNE	613,042.34	689,713.43	833,084.77	894,775.15	936,010.50	970,268.38
JULY-DEC	844,169.13	940,308.89	1,095,785.54	1,148,268.28	1,205,296.37	177,331.77

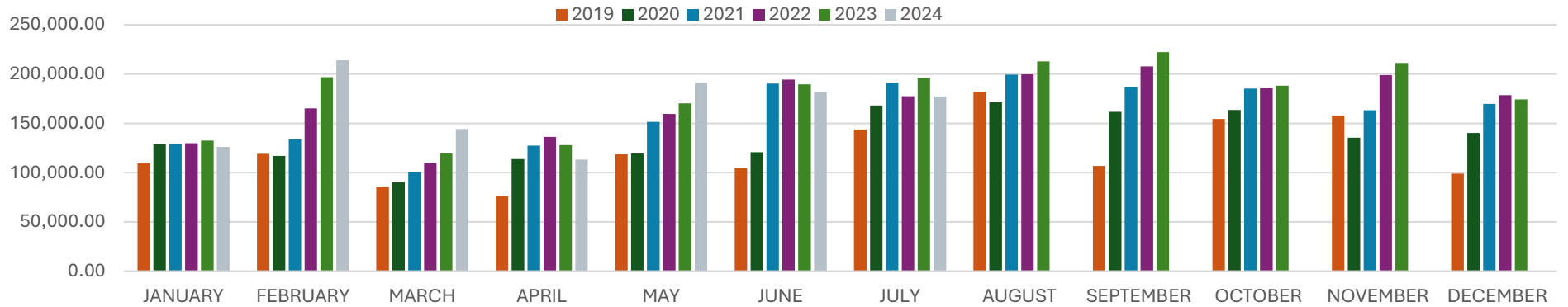
SALES TAX Q1/2 VS Q3/4



Sales Tax Revenue by Quarter



Sales Tax Revenue by Month



RESOLUTION NUMBER -2024

**Resolution to Remove Countywide Ambulance Replacement Funds
From ARPA Allocations (Rescind Resolution 29-2022)**

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 17th day of September, 2024, does resolve as follows:

- 1 **WHEREAS**, Green Lake County entered into contracts with Berlin Emergency Medical
- 2 Service and Southern Green Lake Ambulance Services in order to adequately provide
- 3 Emergency Medical Services (EMS) to the residents of Green Lake County ; and,
- 4 **WHEREAS**, the original contracts were built on the presumption that Green Lake
- 5 County would work towards taking full ownership of EMS; and
- 6 **WHEREAS**, the County budgeted in 2022 and 2023 as though EMS would be a
- 7 department of the County; and,
- 8 No fiscal impact.
- 9 Majority vote is needed to pass.

Roll Call on Resolution No. -2024

Submitted by Finance Committee:

Ayes , Nays , Absent , Abstain 0

Passed and Adopted/Rejected this 17th
day of September, 2024.

Harley Reabe, Chair

Brian Floeter, Vice Chair

County Board Chairman

Luke Dretske

ATTEST: County Clerk
Approve as to Form:

Don Lenz

Corporation Counsel

Dennis Mulder

10 **WHEREAS**, the EMS/Ambulance Ad Hoc Committee has determined that continuing to
11 contract services with the current providers is the best course of action to ensure the
12 delivery of appropriate services within the County, and not have services be a
13 department of the County. As a result, the County has adjusted its 2024 budget to align
14 with this new direction; and,

15 **WHEREAS**, it has been determined that the County has sufficiently levied funds to
16 cover the planned replacement of ambulances and equipment for each provider over
17 the duration of the current contract, thereby eliminating the need to use ARPA funds.

18 **NOW, THEREFORE, BE IT RESOLVED** by the Green Lake County Board of
19 Supervisors that Resolution 29-2022, which designated ARPA funds in the amount of
20 \$320,000.00 for countywide ambulance equipment, is hereby rescinded; and

21 **BE IT FURTHER RESOLVED** that the \$320,000.00 be returned to the unallocated
22 ARPA funds and be made available for redistribution by the Green Lake County Board
23 of Supervisors for other approved ARPA projects.

RESOLUTION NUMBER -2024

Resolution to Approve the Use of ARPA Funds for a New Highway Facility

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 17th day of September, 2024, does resolve as follows:

1 **WHEREAS**, the County Highway Department is tasked with overseeing the year-round
2 maintenance of over 200 miles of County Trunk Highways and 70 miles of State
3 Highways; and

4 **WHEREAS**, the County Highway Department operates primarily in a facility located
5 within the City of Green Lake, Green Lake County; and

6 **WHEREAS**, the current Highway Department Facility is outdated and does not meet the
7 demands or needs of the Highway Department; and

8 **WHEREAS**, the modernization of the Highway Department Facility is critical to the
9 ongoing operations of road and bridge construction and maintenance; and

10

11 No fiscal impact anticipated

12

13 Majority vote is needed to pass

14

Roll Call on Resolution No. -2024

Submitted by Finance Committee:

Ayes , Nays , Absent , Abstain

Passed and Adopted/Rejected this 17th
day of September, 2024.

Harley Reabe, Chair

Brian Floeter, Vice Chair

County Board Chairman

Luke Dretske

ATTEST: County Clerk
Approve as to Form:

Don Lenz

Corporation Counsel

Dennis Mulder

15 **WHEREAS**, the Green Lake County Board of Supervisors wishes to utilize ARPA funds
16 to benefit all areas of the county; and

17 **WHEREAS**, Green Lake County recognizes that the services provided by the Green
18 Lake County Highway Department benefit each resident and visitor to the County
19 equally.

20
21 **NOW THEREFORE BE IT RESOLVED:** by the Green Lake County Board of
22 Supervisors that they approve the usage of \$1,388,139.38 or the full remainder of
23 unallocated ARPA funds as August 31, 2024, to be utilized for the any and all expenses
24 associated with the building of the new Highway facility.

Green Lake County, Wisconsin

ARPA FUND DASHBOARD:					Received: 2021- \$1,836,814.50 2022- \$1,836,814.50	
Awarded \$3,673,629.00						
Approved Requests	Amount Requested	Resolution #	Resolution Date	Amount Allocated	Allocated Spent To Date	Remaining Allocated Balance
Communication Towers - Sheriff update obsolete equipment	\$1,679,585.00	45-2021	12/21/2021	\$1,393,103.84	\$1,393,103.84	\$0.00
HHS Software upgrade: Avatar medical records software; licenses; functionality	\$108,430.00	21-2022	8/16/2022	\$52,855.54	\$52,855.54	\$0.00
Fire Dept. Upgrades: Fire personnel safety equipment/turnout gear	\$465,160.00	20-2022	8/16/2022	\$465,160.00	\$438,316.46	\$26,843.54
County-wide Ambulance Service - Ambulance Replacement Fund: Berline EMS Southern Green Lake County EMS	\$320,000.00 (\$160,000.00 each)	29-2022	10/18/2022	\$320,000.00	\$0.00	\$320,000.00
Ground Water Program - Land Conservation high nitrates - household testing; educational campaign	\$21,030.00	05-2023	3/21/2023	\$21,030.00	\$20,552.66	\$477.34
Uniquely Wisconsin Campaign	\$60,000.00	16-2023	6/20/2023	\$60,000.00	\$60,000.00	\$0.00
AED's in Community Sites	\$60,000.00	18-2023	8/15/2023	\$59,240.00	\$59,240.00	\$0.00
Highway Building Design	\$35,000.00	02-2024	2/20/2024	\$35,000.00	\$28,000.00	\$7,000.00
Communication Towers - 2024 lighting upgrade	\$36,650.00	01-2024	2/20/2024	\$36,650.00	\$0.00	\$36,650.00
Replace Mobile Radios in Sheriff Dept Vehicles	\$179,974.78	09-2024	5/21/2024	\$179,974.78	\$0.00	\$179,974.78
ALLOCATED TOTALS:				\$2,623,014.16	\$2,052,068.50	\$570,945.66
TOTAL UNDESIGNATED DOLLARS				\$1,050,614.84	Updated 05/16/2024	

ARPA Funds Provided	\$3,673,629.00	Completed Projects
ARPA Funds Designated*	\$2,623,014.16	
Undesignated Funds	\$1,050,614.84	
Likely to be unspent from Allocation	\$17,524.54	expected from Fire Dept
Likely Available to Allocate	\$1,068,139.38	
Un-Allocate funds for Ambulances	\$320,000.00	
Available if we remove Funds for Ambulances	\$1,388,139.38	

ORDINANCE NO. -2024

Ordinance to Amend Chapter 202, Article I, Sale of County Tax Deeded Property.

1 The County Board of Supervisors of Green Lake County, Green Lake Wisconsin, duly
2 assembled at its regular meeting begun on the day of , 2024, does ordain as
3 follows:

4
5 **NOW, THEREFORE, BE IT ORDAINED**, that on March 24, 2024, the State of
6 Wisconsin enacted into law 2023 Assembly Bill 969 regarding the sale of tax-deeded
7 properties.

8
9 **NOW, THEREFORE, BE IT ORDAINED**, Chapter 202, Article I., be amended as
10 follows:

- 11
12 Chapter 202. Property, Sale of
13 Article I. Sale of County Delinquent Tax Parcels

14 [Adopted 11-18-1947 by Ord. No. 5; amended in its entirety 10-18-2005 by Ord. No.
15 845-05]

Submitted by Finance Committee:

Roll Call on Ordinance No. -2024

Ayes , Nays , Absent , Abstain 0

Passed and Enacted/Rejected this day
of , 2024.

Harley Reabe, Chair

Brian Floeter, Vice-Chair

County Board Chairman

Luke Dretske

ATTEST: County Clerk
Approve as to Form:

Dennis Mulder

Corporation Counsel

Don Lenz

16 § 202-1. Committee on Tax Deeds.

17 All powers of the County Board of Green Lake County to acquire, manage and sell
18 delinquent tax parcels under the provisions of Ch. 75, Wis. Stats., are hereby delegated
19 to and vested in a committee of the County Board to be titled "Committee on Tax Deeds."
20 Furthermore, all powers of the County Board of Green Lake County to acquire, manage
21 and sell tax-deeded property acquired under §§ 242-5 and 242-11 (adopting 75.521, Wis.
22 Stat., Foreclosure of tax liens by action in rem), are hereby delegated to and vested in
23 the Finance & Insurance Committee.

24 A.

25 The Committee on Tax Deeds shall be comprised of the Finance Committee, the County
26 Clerk and the County Treasurer.

27

28 B.

29 The members of such Committee shall receive the same per diem and mileage allowance
30 as fixed by law for other ordinary committees of the County Board.

31 § 202-2. Examination and appraisal.

32 A.

33 The Committee on Tax Deeds may authorize and expend money for an abstract on
34 parcels of land delinquent and subject to tax deeds or descriptions of land in cases where
35 it is difficult to determine the rightful owners in order that proper notices may be served
36 for the purpose of acquiring a tax title on delinquent lands.

37

38 B.

39 The Committee shall personally examine each tract of land before acquiring, to do a visual
40 environmental inspection to determine if there is any reason to suspect a potential risk of
41 incurring financial liability for the County. The Committee shall appraise each separate
42 tract by taking into consideration the assessed value, market value, amount of
43 delinquency and other pertinent information, as nearly as that can be determined.

44 § 202-3. Tax deed procedure.

45 [Amended 2-21-2006 by Ord. No. 852-06]

46 Green Lake County shall utilize 75.39, Wis. Stats., which allows the County to file a
47 complaint against the previous owners of the property and get a court order barring the
48 previous owners or heirs from claiming any deficiencies in the procedure of taking tax
49 deed. This will allow a title insurance company to issue a title policy without fear of a
50 person claiming procedural errors.

51

52 [1]

53 *Editor's Note: Former § 202-3, Sale to previous owner, was repealed 3-18-2014 by Ord.*
54 *No. 1079-2014. This ordinance also provided for the renumbering of former § 202-3.1*
55 *as § 202-3.*

56 § 202-4. Method of sale.

57 [Amended 3-18-2014 by Ord. No. 1079-2014]

58 All delinquent tax parcels owned by the County, except such as have been set aside by
59 the Committee for County purposes, shall be sold by the **applicable committee** in the
60 manner following:

61
62 A.

63 A schedule of such delinquent tax parcels **and tax deeded parcels (acquired through the**
64 **in rem process)** containing a full description thereof, the appraisal value fixed upon each
65 tract and notice of sale fixing date, time and place shall be published ~~in a newspaper of~~
66 ~~general circulation within Green Lake County at least once each week for three~~
67 ~~successive weeks prior to the date fixed by the Committee for the sale of lands.~~ **on the**
68 **county's website and either by publication of a Class 1 notice, under Wis. Stats. Chapter**
69 **985, or by advertising on a multiple listing service, no later than 240 days after the county**
70 **acquires the property or, beginning in 2026, no later than 180 days after the county**
71 **acquires the property, prior to the date fixed by the Finance & Insurance Committee for**
72 **the sale of lands.**

73
74 B.

75 The Committee shall conduct the sale of such delinquent tax parcels on the date, at the
76 time and at the place stated in such published notice and shall sell any of such lands to
77 the highest bidder, provided that no bid less than the appraised value fixed by the
78 Committee shall be accepted.

79
80 C.

81 In the event that all of such lands shall not be sold at the time, date and place as stated
82 in the published notice, the Committee may thereafter sell any of the remaining parcels
83 of land at private sale without republishing for prices equaling or exceeding the appraisal
84 value placed thereon by the Committee.

85
86 D.

87 **The county shall, for single-family, owner-occupied properties, and may, at its option, for**
88 **all other properties, provide the former owner who lost his or her title through delinquent**
89 **tax collection or tax deed/in rem enforcement procedure, or his or her beneficiaries, as**
90 **defined in WI Stat. 851.03, or heirs, defined in WI Stat. 851.09, with preference and the**
91 **right to purchase such property by paying the county for all costs and expenses incurred**
92 **as provided under WI Stat. 75.36 (3)(a), plus the amount of property taxes that would**
93 **have been owed on the property for the year during which the purchase occurs if the**
94 **county had not acquired the property and plus amounts to satisfy any other liens at the**
95 **time of the foreclosure including the county's costs associated with the repurchase. Any**
96 **sale under this ordinance is exempt from any or all provisions of WI Stat. 75.69.**

97

98

99 § 202-5. Quitclaim deed.

100 Upon repurchase of any of such delinquent tax parcels by the prior owner or his heirs, or
101 upon purchase by any other person or persons at such public sale, or when directed to
102 do so by the Committee pursuant to this article, the County Clerk shall forthwith prepare,
103 execute and deliver in the name of the County a quitclaim deed conveying the title of the
104 County to the purchaser of such lands.

105 § 202-6. Abstract of title.

106 The Committee may, in its discretion, procure and deliver to any purchaser of such lands
107 a good abstract of title thereto, and the expense of procuring such abstract, together with
108 the expense of revenue stamps and other costs incidental to such conveyance, shall be
109 paid by the County.

110 § 202-7. Applicability.

111 [Amended 2-21-2006 by Ord. No. 852-2006]

112 This article shall apply to all delinquent tax parcels now owed by the County as well as
113 land which shall be hereafter acquired by the tax deed procedure.

114

115 § 202-8. Excess funds.

116 Upon acquisition of a tax deed under this chapter, the county treasurer shall notify the
117 former owner, by registered mail or certified mail sent to the former owner's mailing
118 address on the tax bill, that the former owner may be entitled to a share of the proceeds
119 of a future sale. The county shall send to the former owner any excess proceeds minus
120 any delinquent taxes, interest, and penalties owed by the former owner to the county in
121 regard to other property and minus the actual costs of the sale plus all amounts disbursed
122 and plus the amount of property taxes that would have been owed on the property for the
123 year during which the sale occurs if the county had not acquired the property.

124

125 § 202-9 Unclaimed funds.

126 If the payment to the former owner is returned to the county or otherwise not claimed by
127 the former owner within one year following the mailing of the excess funds/proceeds, the
128 payment shall be considered unclaimed funds and disposed of pursuant to 59.66 (2), Wis.
129 Stats. Neither the former owner nor any person making claim for any funds under this
130 section is entitled to interest on sums owed by the county under this section.

131 § 202-10. through § 202-19. (Reserved)

132 **BE IT FURTHER ORDAINED**, that any and all existing language in this Article, that is
133 neither modified nor stricken, remain unchanged.

134
135
136

BE IT FURTHER ORDAINED, that this ordinance shall become effective upon passage and publication.



Invoice: PB3619
Date: 5/31/2024
Total Due: \$187,471.89
PO Number: SIGNED PROPOSAL

Bill To:
GREEN LAKE COUNTY SHERIFF'S OFFICE
571 COUNTY ROAD A
GREEN LAKE, WI 54941-8630

Amount Paid \$ _____

Location:
GREEN LAKE COUNTY SHERIFF'S OFFICE
571 CTY RD A
GREEN LAKE, WI 549410586

DETACH TOP PORTION & RETURN WITH PAYMENT

For Professional Services Rendered in Connection With GREEN LAKE CTY VESTA REFRESH/ESINET/SMS

Project: 21164_2519 - GREEN LAKE CTY VESTA REFRESH/ESINET/SMS

Description:

21164_2519_ML_EQ - \$159,681.89 21164_2519_ML_SVC - \$27,790.00

Subtotal \$187,471.89
Tax \$0.00
Total Due This Invoice: \$187,471.89

Note: Due and payable 10 days from Receipt of Invoice



Invoice: PB3620
Date: 5/31/2024
Total Due: \$228.00
PO Number: SIGNED PROPOSAL

Bill To:
GREEN LAKE COUNTY SHERIFF'S OFFICE
571 COUNTY ROAD A
GREEN LAKE, WI 54941-8630

Amount Paid \$ _____

Location:
GREEN LAKE COUNTY SHERIFF'S OFFICE
571 CTY RD A
GREEN LAKE, WI 549410586

DETACH TOP PORTION & RETURN WITH PAYMENT

For Professional Services Rendered in Connection With GREEN LAKE CTY VESTA REFRESH/ESINET/SMS

Project: 21164_2519 - GREEN LAKE CTY VESTA REFRESH/ESINET/SMS

Description: EXTRA MONITORS FOR VESTA HARDWARE REFRESH PROJECT. NEEDS TO BE BILLED SEPERATELY FOR GRANT FUNDING PURPOSES.

21164_2519_ML_EQ1 - \$228.00

Subtotal	\$228.00
Tax	\$0.00
Total Due This Invoice:	\$228.00

Note: Due and payable 10 days from Receipt of Invoice



A Lifeline in the Moments that Matter

INVOICE

Invoice Date 6/10/2024
Purchase Order SIGNED PROPOSAL
Master Contract Number 21164_M

TOTAL DUE **\$38,885.00**

Amount Paid \$ _____

BILL TO

GREEN LAKE COUNTY SHERIFF'S
 OFFICE
 571 COUNTY ROAD A
 GREEN LAKE, WI 54941-8630

LOCATION

GREEN LAKE COUNTY SHERIFF'S
 OFFICE
 571 CTY RD A
 GREEN LAKE, WI 549410586

DETACH TOP PORTION & RETURN WITH PAYMENT

Billing Date	Description	Contract Number	Invoice Number	Amount
6/10/2024	IS 911 SYSTEM CONTACTS	21164_01	SRVCE000000050348	\$21,780.00
	Billing Note: 911 SERVICE AGREEMENT START DATE 6/1/24 END DATE 5/31/25			
6/10/2024	VESTA PURCHASED SUPPORT	21164_02	SRVCE000000050348	\$17,105.00
	Billing Note: VESTA PURCHASED SUPPORT 6/1/24 TO 5/31/25			
			Tax:	\$0.00
			Total Due	\$38,885.00

REMITTANCE ADDRESS
 BAYCOM, INC c/o OwnersEdge Inc.
 PO Box 88013
 MILWAUKEE, WI 53288-8013
 accounts-receivable@baycominc.com
 For Billing Questions call 800-726-5426

RESOLUTION NUMBER 23-2022

Resolution relating to PSAP Grant Funding for One Public Safety Answering Point per County

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting on this 16th day of August 2022, does resolve as follows:

- 1 **WHEREAS**, every municipal and state agency that provides fire suppression, law
- 2 enforcement, and EMS, may establish a 911 system. Most counties operate their own
- 3 Public Safety Answering Point (PSAP) to meet the needs of their citizens; and

- 4 **WHEREAS**, the 2017-19 Wisconsin state budget required DMA to create an emergency
- 5 services IP network to be provided to all PSAPs. This digital network is essential in
- 6 transitioning the state's 911 system from the old and outdated analog system to a
- 7 current and advanced NextGeneration 911 system; and

- 8 Fiscal note is not applicable.

- 9 Majority vote is needed to pass.

Roll Call on Resolution No. 23-2022

Submitted by Judicial/Law
Enforcement & Emergency
Management Committee

Ayes 18, Nays 0, Absent 1, Abstain 0

/s/ Joe Gonyo
Joe Gonyo, Chair

Passed and Adopted/~~Rejected~~ this 16th
day of August 2022.

/s/ Sue Wendt
Sue Wendt

/s/ David Abendroth
County Board Chairman

/s/ Ken Bates
Ken Bates

/s/ Elizabeth A. Otto
ATTEST: County Clerk
Approve as to Form:

/s/ Don Lenz
Don Lenz

/s/ Dawn N. Klockow
Corporation Counsel

/s/ Gene Thom
Gene Thom

10 **WHEREAS**, 2019 Wisconsin Act 26 created a much needed PSAP grant program
11 aimed to provide grant dollars for advanced training of telecommunicators; equipment or
12 software expenses; and incentives to consolidate some or all of the functions of two or
13 more PSAPs; and

14 **WHEREAS**, 2019 Wisconsin Act 26 requires that only one PSAP per county receive the
15 grant funds; and

16 **WHEREAS**, DMA Chapter 2 requires the county board of supervisors determine the
17 one PSAP per county via resolution except for Milwaukee County where the
18 Intergovernmental Cooperation Council will make the determination.

19 **NOW, THEREFORE, BE IT RESOLVED** that Green Lake County does hereby
20 designate the Green Lake County Public Safety Answering Point for the purposes of
21 2019 Wisconsin Act 26 grant dollars or federal grant opportunities.



State of Wisconsin / DEPARTMENT OF MILITARY AFFAIRS

PO BOX 14587
MADISON 53708-0587

TELEPHONE 608 888-5501

OFFICE OF EMERGENCY COMMUNICATIONS

January 19, 2023

Green Lake County Sheriffs Office
Mark Podoll, Sheriff
571 County Road A
Green Lake, WI 54941

RE: Chapter DMA 2 PSAP Grant Program

Dear Mark Podoll,

The Wisconsin Department of Military Affairs/Office of Emergency Communications (DMA/OEC) is pleased to award **Green Lake County Sheriffs Office** state funding through the PSAP Grant Program to provide additional funding for the equipment upgrades and advanced training necessary for Next Generation 9-1-1 (NG9-1-1) implementation. Before work on the grant project can begin, we will need the following:

1. Thoroughly read each document within this award package.
1. The **Signatory Official** must sign and initial where indicated including the bottom of each page, after each general and/or special condition, and the last page. Electronic signatures are acceptable.
2. The **Signatory Official** is responsible for ensuring that the agency agrees with the terms and conditions of this grant award. If the agency or signatory official does not agree with the terms and conditions, they may notify the program contact identified in the award package to decline the award.
3. Maintain a copy of the signed award documents. Return the signed award documents via email within thirty (30) days to interop@widma.gov.

Please feel free to reach out to the Grant Specialist, Grant Grywalsky, with any questions. We look forward to a collaborative working relationship with **Green Lake County Sheriffs Office**.

Sincerely,

Grant Grywalsky
NextGen9-1-1 Grant Specialist
Office of Emergency Communications
WI Dept of Military Affairs

ATTACHMENT A – GRANT SUMMARY AND AWARD CONDITIONS

Re: **Chapter DMA 2 PSAP Grant Program**

Grant Number: **2023-P138**

The Office of Emergency Communications (OEC), Department of Military Affairs (DMA) hereby awards to **Green Lake County Sheriffs Office** (hereinafter referred to as the Grantee), the amount of \$226,356.89 for programs or projects pursuant to the 2019 Wisconsin Act 26 and Chapter DMA 2 of the Wisconsin Administrative Code.

This grant may be used until **June 30, 2024** for the projects consistent with the budget and general conditions in Attachment A, subject to any grant assurances set forth in Attachment B, and the reporting requirements outlined in Attachment C.

The Grantee shall administer the program or projects for which this grant is awarded in accordance with the applicable rules, regulations, and conditions of the Department of Military Affairs. The submitted application is hereby incorporated as reference into this award as Attachment D.

This grant shall become effective, and funds may be obligated (unless otherwise specified in Attachments A, B and/or C) when the Grantee signs and returns a signed version of this grant award to the Department of Military Affairs. Keep a copy of these documents for your records.

DocuSigned by:
Erik Viel
4249C595540744F
Erik Viel, Director
Office of Emergency Communications
Wisconsin Department of Military Affairs

1/19/2023 | 5:15 PM CST
Date

The Grantee, Green Lake County Sheriffs Office hereby signifies its acceptance of the above-described grant on the terms and conditions set forth above or incorporated by reference therein.

Grantee: **Green Lake County Sheriffs Office**

By: Mark Podoll
Mark Podoll
Sheriff

01-20-23
Date

Signing Official
Initials MMP
Date 01-20-23

ATTACHMENT A – GRANT SUMMARY AND AWARD CONDITIONS

Grantee: **Green Lake County Sheriffs Office**
Project Title: **FY23 PSAP Grant Program**
Statute Reference: **§ 256.35 (3s) (bm) and § 20.465 (3) (qm)**

Grant Number: **2023-P138**

Grant Period from: **Date of Award Signature to June 30, 2024**

APPROVED BUDGET

Cost Category	State & Match
Equipment Hardware	\$126,007.00
Software	\$4,769.00
Advanced Training	\$2,780.00
Consolidation or Other Services	\$92,800.89
STATE (80%) TOTAL	\$181,085.51
MATCH (20%) TOTAL	\$45,271.38
TOTAL APPROVED BUDGET	\$226,356.89

Special Condition(s)

The following must be addressed during the performance period:

1. Provide a copy of your agency’s procurement/purchasing process (e.g., sole/single source waiver, competitive bidding documents, etc.) that will be used to purchase items funded under this grant award.

Grant/Budget Modifications

Budget changes in excess of 10% of the total project budget, or a change to include a grant expense not previously approved, requires a written modification request prior to any budget reallocations. In most circumstances, grant modifications cannot increase the award total. Contact OEC for a Modification Request Form.

Any changes in personnel involved with the grant including the main contact, the secondary contact and the signing official need to be reported to grant administrative staff via email.

Name of Grant Specialist: **Grant Grywalsky**
Phone Number: **608-471-2155**
Email: **grant.grywalsky@widma.gov**

Name of Program Manager: **Jessica Jimenez**
Phone Number: **608-888-5520**
Email: **Jessica.Jimenez@widma.gov**

General OEC Email: **Interop@widma.gov**

Signing Official
Initials MXP
Date 01-24-23

ATTACHMENT A – GRANT SUMMARY AND AWARD CONDITIONS

Award General Conditions

1. *Supplantation:* In appropriate circumstances, grant funds may be used to supplant local funds authorized for a PSAP. However, grant funds must increase the amount of funds for the PSAP that would otherwise be available from local resources and PSAP base operating budgets shall not be reduced because of the award of grant funds. Grantees that are suspected of supplanting local funds will be scrutinized more closely and Department of Military Affairs (DMA) may require additional documentation to ensure PSAP base budgets are not being reduced.
2. *Training:* All personnel who utilize equipment purchased with funds from this grant must receive training either through the equipment vendor or other competent source specific to that piece of equipment before it is put into service. The Grantee is required to maintain proper training records.
3. *Fiscal Compliance:* To be allowable under a grant program, costs must match the approved budget and must be obligated (purchase order issued, class scheduled) during the grant performance period. Payment must be made within 30 days of the grant period ending date and/or vendor invoicing. Reimbursement for travel (i.e., mileage, meals, and lodging) is limited to applicable state rates and timeframes. Taxes are not allowable.
4. *Allowable Costs:* Costs incurred shall be allowable and meet grant goals and objectives. No costs or services shall be incurred outside of the approved grant performance period.
5. *Programmatic Changes:* Any changes to the grant require **prior** approval from DMA through a modification submitted via email and approved by the DMA Grant Specialist. Changes requiring a modification may include but are not limited to Budget, Scope of Project, Period of Performance, Project Director, Fiscal Manager, and/or applicable Performance Measures.
6. *Contracts and Procurement:* Grantees shall use their own procurement procedures and regulations, provided that the procurement conforms to applicable state law and procurement standards. Copies of legal agreements shall be submitted to the DMA Grant Specialist as deemed necessary which may include procurement solicitations, Contracts, Interdepartmental Agreements and Memorandums of Understanding (MOU) among collaborating agencies.
7. *Conflict of Interest:* No staff member of the Grantee organization may use their position to obtain financial gain or anything of substantial value for the private benefit of themselves or their immediate family, or for an organization with which they are associated, such as a royalty, commission, contingent fee, brokerage fee, consultant fee, or other benefit. Wis. Stat. § 19.59(1)(a).
8. *Fiscal Control:* The Grantee will use fiscal control and fund accounting procedures and will ensure proper disbursement of, and accounting for, funds received and distributed under this program, per Wis. Stat. § 16.41 (Agency and authority accounting; information; aid).
9. *Disbursement:* Grant funds will be disbursed in the form of reimbursement by DMA upon completion of approved Program Report(s), Fiscal Report(s), Project Closeout, and satisfaction of Special Conditions. The Final Closeout Report is considered your Request for Reimbursement and must

Signing Official

4

Initials MAP

Date 01-20-23

ATTACHMENT A – GRANT SUMMARY AND AWARD CONDITIONS

include copies of paid detailed invoices/receipts, necessary supporting documentation and a completed Request for Reimbursement Form signed by the Signatory Official for your agency.

10. *Program Income:* All income generated as a direct result of a grant-funded project shall be deemed program income. Program income must be used for the purpose and under the conditions applicable to the award. Program income should be used as earned and accounted for in your reimbursement request.
11. *Copyright, Acknowledgement, and Publications:* The Grantee will comply with all copyright and materials acknowledgement requirements as addressed in the projects' grant guidelines. The Wisconsin Department of Military Affairs reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, for DMA purposes: the copyright in any work developed under this grant; and any rights of copyright to which the Grantee or a contractor purchases ownership with grant support. The content of any grant-funded publication or product may be reprinted in whole or in part, with credit to the DMA acknowledged. When issuing statements, press releases, and other documents describing projects or programs funded in whole or in part with grant funds, the Grantee shall clearly acknowledge the receipt of grant funds in a statement.
12. *Grant Compliance:* Grantee must comply with the Grant Announcement used to announce the funding opportunity and this Grant Award Document. The Grantee must cooperate with the DMA Grant Specialist.
13. *Grant Reporting:* The Grantee shall ensure that all grant reporting will be timely on a schedule established by the DMA. Grant reporting information provided to the DMA staff shall accurately assess the completeness of grant goals, activities, benchmarks and target dates.
14. *Cooperation with Evaluation or Audit:* The Grantee shall cooperate with the performance of any evaluation or audit of the program by the State 911 Subcommittee, DMA or by their contractors.

Signing Official
Initials MUP
Date 01-20-23

ATTACHMENT B – GRANT ASSURANCES

1. Wisconsin State Statute and Standards Compliance

The Grantee agrees to comply with the requirements outlined in the statewide emergency services number statute (Wis. Stat. 256.35) and Wisconsin Administrative Code, Chapter DMA 2. All awards funded under this Grant Announcement must comply with evolving state and national standards pertaining to NextGen9-1-1 systems as those standards are finalized and released statewide or at the national level.

2. Grant Administration Training

The Grantee shall make every effort to participate in any applicable grant program conference calls or administrative trainings supplied by DMA. Grantees must participate in scheduled grant training events, allow a programmatic or financial site visit (if applicable), and accept technical assistance from DMA.

3. Audit Requirements

a. The Grantee agrees to comply with all applicable Wisconsin State Purchases Law pursuant to Wis. Stat. Chapter 16; purchasing rules and regulations.

b. The Grantee is prohibited from transferring funds between programs (i.e., NextGen9-1-1 Program, Homeland Security, Emergency Management Program Grant, etc.)

c. The Grantee agrees to fully cooperate with compliance audits including periodic programmatic, fiscal monitoring, records review and site visits conducted by DMA. Grantees agree to submit timely and accurate Program Evaluation Reports to DMA as required and to participate in DMA sponsored surveys and all other required reports related to any DMA administered grant program. DMA reserves the right to deny payment to any approved programs for failure to comply with this provision.

4. Matching Funds

This grant award requires a 20% local match. Matching funds must be an allowable expense under the grant program and must come from a non-state or federal grant funding source. By accepting this grant award, the Grantee is certifying that it has the funding available to cover the total cost of the project prior to receiving reimbursement by DMA. The 80% state reimbursement will be a one-time payment at the close out of the grant project when all funds for the project have been expended.

5. Payment Methodology and Withholding Grant Funds

DMA shall only remit funds to Grantees upon receipt of a Grant Reimbursement Request Form at the close out of the grant period, signed by the Signatory Official, and including the required supporting documentation. The Grantee fully understands that DMA has the right to withhold, suspend or terminate grant funds to any recipient that fails to conform to the requirements (general/special conditions, reporting) outlined in this award package. If the Grantee is deemed to be out of compliance with the applicable administrative rule (Chapter DMA 2) or any grant conditions or requirements that would make the Grantee ineligible to receive grant funding, current grant funds may be held or de-obligated, and the approval of future grant funds may be impacted.

6. Non-Appropriation

All awards are subject to the availability of appropriated state funds and to any modifications or additional requirements that may be imposed by law.

7. Maintenance of Records

Signing Official

Initials MVP

Date 01-20-23

ATTACHMENT B – GRANT ASSURANCES

All grant documents including but not limited to invoices, purchase orders, packing slips, equipment make, model and serial numbers, must be maintained by the Grantee for a minimum of three (3) years after DMA closeout date.

8. Property acquired with grant funds

DMA requires that property acquired with grant funds be tagged and tracked detailing the description of the property, serial or identification number, source of property, name of owner, acquisition date, cost, location, and condition. Title to property acquired in whole or part with grant funds shall vest in the Grantee, subject to divestment at the option of DMA, where its use for 9-1-1 purposes is discontinued. Grantees shall exercise due caution in the use, maintenance, protection and preservation of such property. Grantees that accept grant funding are responsible for all sustainment costs after the end of the grant period.

9. Equal Opportunity, Non-discrimination and Affirmative Action Program Requirements

It is the responsibility of all Grantees to ensure that their employment practices comply with Equal Opportunity Requirements, s. 51.01 (5), Wis. Stats., s. 111.32 (13)(m), Wis. Stats., and Gubernatorial Executive Orders governing the promotion of a diverse workforce, equal opportunity and the prevention of sexual harassment and including where applicable, the requirement of Grantees to formulate, implement and file an Equal Opportunity Plan with DMA.

In connection with the performance of work under this grant, the Grantee agrees not to discriminate against any employee or applicant of employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability as defined in s. 51.01(5), Wis. Stats., sexual orientation as defined in s. 111.32(13m), Wis. Stats., or national origin. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Except with respect to sexual orientation, the Grantee further agrees to take affirmative action to ensure equal employment opportunities.

Pursuant to 2019 Wisconsin Executive Order 1, Grantee agrees it will hire only on the basis of merit and will not discriminate against any persons performing a contract, subcontract or grant because of military or veteran status, gender identity or expression, marital or familial status, genetic information or political affiliation.

10. Ethical Standards/Prohibited Political Activity

It is the responsibility of all Grantees to comply with applicable provisions of Wis. Stats. Chapter 19, Subchapter III – Code of Ethics for Public Officials and Employees and the provisions of the Hatch Act, which limits the political activity of public employees.

11. Collection of Unallowable Costs

Payments made for costs determined to be unallowable by either the awarding agency, cognizant agency for indirect costs, or pass-through entity, either as direct or indirect costs, must be refunded (including interest) to the State of Wisconsin in accordance with instructions from the state agency that determined the costs are unallowable unless state statute directs otherwise.

12. 9-1-1 Fee Diversion

Signing Official
Initials MLH
Date 01-20-23

ATTACHMENT B – GRANT ASSURANCES

In accordance with the Federal Communications Commission (FCC) regulation on 9-1-1 fee diversion, the Grantee agrees that as a taxing jurisdiction of the State of Wisconsin, the Grantee shall not use any portion of funds received under this grant program for a purpose or function other than those approved by DMA and designated by the FCC as acceptable under 47 CFR § 9.23.

Grantee agrees that, as a condition of receipt of the grant, the Grantee will return all grant funds if the Grantee expends, at any time for the full duration of this grant, any portion of funds received under this grant program for a purpose or function other than those approved by DMA and designated by the FCC as acceptable under 47 CFR § 9.23.

Signing Official
Initials MLH/P
Date 01-20-23

ATTACHMENT C – REPORTING REQUIREMENTS AND CLOSEOUT

Reporting Requirements

Grantee agrees to meet reasonable fiscal and administrative requirements to account for its grant funds in accordance with state statute, administrative code, and as the Office of the Governor or DMA may require including but not limited to submitting quarterly progress reports, final financial reports, and closeout documentation. Templates for the quarterly reports will be made available at a later date.

Quarterly reports must be to DMA within thirty (30) days (with the exception of the closeout report) after the close of each calendar quarter as follows:

Report 1 – Grant Period Start to March 31, 2023	Due: April 30, 2023
Report 2 – April 1, 2023 to June 30, 2023	Due: July 30, 2023
Report 3 – July 1, 2023 to September 30, 2023	Due: October 30, 2023
Report 4 – October 1, 2023 to December 31, 2023	Due: January 31, 2024
Report 5 – January 1, 2024 to March 31, 2024	Due: April 30, 2024
Report 6 – April 1, 2024 to June 30, 2024	Due: At Closeout

Failure to comply with this provision may result in the withholding of grant funds until the delinquent report is received. If a Grantee closes out their project prior to the grant period end date, a final progress report and closeout report is required within forty-five (45) days of the final expense and invoice.

Grant Closeout

After the project period of the grant has ended, the Grantee will need to submit all closeout documents and complete closeout requirements within 60 days after the end of the grant. Extension requests must be submitted a minimum of 30 days before the end date of the grant performance period and will be reviewed by program staff on a case-by-case basis. Requests to extend the grant performance period are generally discouraged. There is no guarantee of an extension request approval and extensions are contingent on state fiscal year deadlines and state statutory requirements.

Unless requested in advance, grant reimbursement payment will be in the form of a check. If the Grantee prefers electronic payment via ACH, please contact OEC for more information.

In order to closeout a grant, DMA requires submission of:

- *Grant Reimbursement Request Form* – expenditures on the Grant Reimbursement Form must have been incurred within the approved period of performance listed on these award documents.
- *Invoices and proof of payment* for all grant funded items identified on the Grant Reimbursement Request Form – proof of payment can be a copy of the check or a general ledger report with the check number.
- *A copy of the procurement information* authorizing that type of purchase if not already submitted to OEC.
- *A final equipment inventory report* – this report is required for any equipment purchased with a single per unit cost in excess of \$5,000 and should include serial numbers for equipment. A template will be provided.

Upon completion of the closeout process, DMA will send a Closeout Letter to Grantees, advising the grant is closed.

Signing Official
 Initials MLP
 Date 01-20-23



State of Wisconsin /


DEPARTMENT OF MILITARY AFFAIRS

PO BOX 14587
MADISON 53708-0587

OFFICE OF EMERGENCY COMMUNICATIONS

TELEPHONE 608 888-5501

As the duly authorized representative, I hereby certify that this award package was received and reviewed by the appropriate members of this organization. I also acknowledge receipt of the Grant Award and any attached Special Conditions, as well as receipt of the General Conditions. I understand that this grant is awarded subject to compliance with all certifications and conditions described in this award package.

	01-20-23	Green Lake County Sheriffs Office
Signature of Authorized Agent	Date	Agency

Mark Podoll	2023-P138
Name (printed)	Grant Award Number

This grant award is effective from the date of the above signature. Substitute signing or stamping is not accepted.

PLEASE SIGN DOCUMENTS, KEEP ONE COPY FOR RECORDS AND RETURN A SIGNED SCANNED VERSION VIA EMAIL WITHIN THIRTY (30) DAYS TO:

Interop@widma.gov
Subject: Signed Grant Award Documents



Attachment D: Application

Chapter DMA 2 – PSAP Grant Program Application Form



Eligible applicants should complete this form and submit with the required documentation to interop@wisconsin.gov by the deadline specified in the Grant Announcement. If you are experiencing issues submitting your application, please call [608] 888-5501 for assistance.

Section 1: Applicant Information	
A. Agency Name	Green Lake County Sheriffs Office
B. Physical Address	571 County Road A Green Lake, WI 54941
C. Mailing Address (Leave blank if same as above)	
D. Main Point of Contact	<u>Name:</u> Matthew L. Vande Kolk
	<u>Title:</u> Chief Deputy
	<u>Email:</u> mvandekolk@greenlakecountywi.gov
	<u>Phone:</u> 920-294-4134 ext 1162
E. Secondary Point of Contact (Must be different from above)	<u>Name:</u> Dave Cornelius
	<u>Title:</u> Communications Sergeant
	<u>Email:</u> dcornelius@greenlakecountywi.gov
	<u>Phone:</u> 920-294-4134 ext 1117
F. Signatory Official	<u>Name:</u> Mark A. Podoll
	<u>Title:</u> Sheriff
	<u>Email:</u> mpodoll@greenlakecountywi.gov
	<u>Phone:</u> 920-294-4134 ext 1160



Chapter DMA 2 – PSAP Grant Program Application Form



Section 2: Project Narrative

A. Provide a summary of the proposed project(s) to be funded during the grant period.

The Green Lake County Sheriff's Office as the sole designated PSAP for Green Lake County is proposing a project to facilitate the implementation of the AT&T ESInet interface with our call handling system and NG911 services in an effort to prepare for the retirement of the Legacy Selective Router system. Our existing call handling system was installed in October of 2018, and will be reaching end of life in October of 2023. This grant award would also provide us with up to date hardware and software that would be able to integrate with the latest GIS data to provide high quality mapping information to aid in the response of emergency services to 911 callers. Our existing hardware is insufficient to handle the GIS upgrade. The grant award would also provide us with the framework to fully integrate additional upgrades to our NG911 as the system evolves.

B. Provide a proposed timeline for your project(s), including proposed start date, anticipated purchasing process plan and implementation schedule.

The proposed project would start immediately upon notification of the grant award with communication and collaboration of the vendor. This would afford them the best opportunity to locate and obtain the necessary equipment and avoid any supply chain delays. The project planning and equipment delivery will then commence as soon as possible. We are planning for that to occur between January and March 2023. Installation and implementation would occur between April and June. Invoicing and disbursements would be completed between July and September, with an anticipated completion date prior to the end of 2023.

C. Describe any planned NG9-1-1 coordination between the applicant and the Land Information Office within the applicant's county. Coordination between PSAPs and GIS personnel will be essential to successful NG9-1-1 buildout.

Green Lake County GIS specialist Gerald Stanuch and Green Lake County Sheriff Mark Podoll have collaborated for at least the past 6 years. As part of this grant the Green Lake County Sheriff, Chief Deputy, Communications Sergeant, Emergency Management Director, and GIS Specialist/Land Information Officer have signed a collaborative agreement to demonstrate their commitment to this relationship going forward. All parties recognize and agree to provide the resources necessary to make the NG911 project a success.



Chapter DMA 2 – PSAP Grant Program Application Form



Section 3: Proposed Project Budget

A. Provide a narrative for the proposed budget. The detail provided in the narrative must be sufficient so that reviewers can interpret what each identified cost is and how costs were estimated or calculated in the budget details in Section 3B based on the vendor quotes provided. The narrative should also identify the source of the local match required. The budget may include multiple projects.

The proposed budget for this project relates only to the integration of the ESInet system and the upgrade of the Motorola Vesta call handling equipment. The quote associated with this project was provided by BAYCOM and will be the only quote associated with this project. The total of that quote is \$229,710.89. Of this amount the ESInet interface module hardware is \$16,570 and \$28,388 is ESInet configuration, management, and onsite and remote cutover support. The remaining expense of \$181,398.89 is related to the Motorola Vesta call handling equipment hardware, software, licensing, training and support. The local match funds will be acquired from the Green Lake County Sheriff's Office capital outlay account. The initial payment of this project prior to reimbursement from the grant would be requested from the reserve undesignated funds.

B. Budget Details. Based on the narrative provided in Section 3A, enter the grant costs into the associated cost categories below. The total in the last row should reflect the entire amount to be funded with both the state share and any required local share/match. The state and local share are automatically calculated based on the required percentage and total cost of the grant project(s). The budget may include multiple projects.

Cost Category	Item(s) Description – List all proposed grant funded items	Total Cost	
Equipment Hardware	VESTA Essentials Server Bundle ESInet Interface Module (EIM)-IP Call Delivery Hardware VESTA Workstations VESTA Comm and Post - Mobile Position VESTA Analytics Life Network Equipment Peripherals & Gateway Equipment Session Border Controller (SBC) SIP to SIP Connectivity ALLCAD Output VESTAS Map Local	\$126,007.00	
Software	VESTA Upgraded Site Licensing and Software Future Licensing V911 RT-9 LIC/DOC/NEO UPGRADE V911 CAD PRT LIC/NEO UPGRADE V9 BSC MTP SEAT LIC/FEE VESTAS 9-1-1 Basic Prime to VESTAT 9-1-1 Advanced Licenses VADV LIC/ACC-ON V911 RR LIC/NEO UPGRADE VESTAS 9-1-1 SMS LICENSE, V911 ADV DATA LEVEL 1 V-ANALYT LITE LIC SEAT, V-ANALYT LITE ADD-ON BUNDLE V911 LICENS RG ERA MODULES VIRTUAL MEDIA SET RT 9-015 VMAP LOCAL RS PREM MED UPGD VMAP LOCAL PREM LIC ONLY	\$4,769.00	
Advanced Training	System Training E-LEARN V9-1-1 SMS ADMIN DELTA TRAINING E-LEARN V9-1-1 SMS AGENT DELTA TRAINING E-Learning for VESTA SMS Admin is a computer-based training course. The course is for up to a maximum of 5 students. E-Learning for VESTA SMS AGENT is a computer-based training course. The course is for up to a maximum of 10 students. VESTA MAP LOCAL AGENT TRAINING is a computer-based training course. The course is for up to a maximum of 10 students. E-LEARN V-ANALYT LITE TRAINING is a computer-based training course. The course is for up to a maximum of 5 students. E-Learning for VESTA Analytics Life is a computer-based training course. The course is for up to a maximum of 5 students.	\$2,780.00	
Consolidation or Other Services	Labor and Support: BAYCOM Onsite Configuration, Installation, Engineering and Transition Support for Hardware Refresh VESTA Remote Engineering and BAYCOM Onsite Configuration, Installation, Engineering and Transition Support for Implementing SMS ESInet Interface Module (EIM)-IP Call Delivery Configuration, Project Management, Onsite & Remote Cutover Support VESTA MAP LOCAL Installation and Field Engineering One Year Onsite and Remote Support Service Agreement from BAYCOM and Motorola VESTA	\$92,800.89	
	State Share: 80% of Total	Local Share/Match: 20% of Total	Total:
	\$181,085.51	\$45,271.38	\$226,356.89

NOTE: Please reference Attachment A for the approved grant budget



Chapter DMA 2 – PSAP Grant Program Application Form



Section 4: Grant Project Sustainability Plan

A. Provide a narrative for the proposed sustainment and maintenance of any grant-funded activities after the grant period has ended. Applicants must demonstrate that any projects that extend beyond the grant period will be sustained.

The updated Motorola Vesta call handling equipment and AT&T ESInet equipment will be maintained through the service provided by the vendor for one year. After that time, any repairs or equipment that would need to be replaced would be financed through the capital outlay accounts for service and repairs of communications equipment. The installed equipment will become the only source of NG911 and must be maintained and sustained to provide emergency services to the communities that we serve.

B. Provide a narrative that demonstrates your regular operating budget will not decrease as a result of receiving this grant award.

The 2023 Sheriff's Office budget is proposed, and soon to be approved. There is no portion of the budget that is designated for any part of this project. The budget will increase in the event of this grant award due to the local match requirement. This is not a planned budget project and we will not be able to fund this project in the event we do not obtain the grant award.



Chapter DMA 2 – PSAP Grant Program Application Form



Section 5: Standards Compliance Certification

By signing this application form, the Applicant certifies, to the best of their ability, that the information provided below is true and accurate at the time of this grant application. The Applicant also certifies that the below basic training and service standards will be maintained during the grant period. The 911 Subcommittee may choose to audit any applicant based on the responses to these questions.

Please review the statements carefully and check "yes" if the requirement has been met/will be maintained during the grant period and "no" if the requirement has not been met or cannot be maintained during the grant period.

Yes <input checked="" type="checkbox"/>	1. The applicant is a Designated PSAP as required by Wis. Admin. Code DMA § 2.03. See OEC Grant Guidance, Section 3.1 for additional details.
No <input type="checkbox"/>	
Yes <input checked="" type="checkbox"/>	2. The applicant has a basic training program (either commercially available or in-house) that provides at least 40 hours of instruction to telecommunicator/dispatch staff.
No <input type="checkbox"/>	
Yes <input checked="" type="checkbox"/>	3. The basic training program covers general knowledge and awareness of geography, population and demographics served by the applicant, including other emergency services agencies and their jurisdictions.
No <input type="checkbox"/>	
Yes <input checked="" type="checkbox"/>	4. The basic training program provides an overview of the Incident Command System (ICS), National Incident Management System (NIMS), interoperable communications plans, and emergency operations plans.
No <input type="checkbox"/>	
Yes <input checked="" type="checkbox"/>	5. The basic training program reviews procedures for:
No <input type="checkbox"/>	<ul style="list-style-type: none"> a) Accurately processing and relaying caller information b) Obtaining complete caller information c) Properly classifying and prioritizing requests for emergency services d) Processing available caller information to identify conditions that may affect safety e) Operating and responding to emergency alerts f) Processing and documenting records and operating records systems
Yes <input checked="" type="checkbox"/>	6. The basic training program instructs telecommunicators in the appropriate use of emergency services terminology and the ability to communicate clearly in written and oral form, especially when relaying emergency information and communicating with the public.
No <input type="checkbox"/>	
Yes <input checked="" type="checkbox"/>	7. The basic training program includes initial training in the applicant's continuity of operations plans and provides annual refresher training to all telecommunicators on the applicant's plans.
No <input type="checkbox"/>	
Yes <input checked="" type="checkbox"/>	8. The applicant has implemented a policy that prohibits a telecommunicator from handling 9-1-1 calls without direct supervision until the telecommunicator has completed the basic training program.
No <input type="checkbox"/>	
Yes <input type="checkbox"/>	9. If any telecommunicators were hired prior to submitting this grant application, the newly hired telecommunicators were scheduled to begin the basic training program before the grant application deadline and will complete the program within 12 months of starting the training.
No <input type="checkbox"/>	
N/A <input checked="" type="checkbox"/>	
Yes <input checked="" type="checkbox"/>	10. Any telecommunicators hired after submission of this grant application will begin basic training within 12 months of their hiring date.
No <input type="checkbox"/>	
Yes <input checked="" type="checkbox"/>	11. The applicant has implemented Emergency Medical Dispatch (EMD) protocols at the agency or transfers EMD-related calls to a 3 rd party provider. The EMD training organization used meets the standards set by the 9-1-1 Subcommittee. See OEC Grant Guidance, Section 3.2.2 for additional details.
No <input type="checkbox"/>	
—	11.a. If yes to #11, enter the date in which EMD protocols were implemented at the agency or the date in which EMD-related calls began to be transferred to a 3 rd party provider. If no to #11, skip to #12.
Yes <input type="checkbox"/>	12. If no to #11, within 3 years of the first grant award under this grant program, the applicant will implement EMD protocols at the agency or contract to transfer EMD-related calls to an authorized 3 rd party such as another PSAP that has implemented the required EMD protocols. If yes to #11, skip to #13.
No <input type="checkbox"/>	
Yes <input checked="" type="checkbox"/>	13. The applicant agency receives both wireline and wireless 9-1-1 calls directly.
No <input type="checkbox"/>	



Chapter DMA 2 – PSAP Grant Program Application Form



Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	14. The applicant operates 24 hours per day, seven days per week.
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	15. A minimum of two telecommunicators are on duty and available to receive and process 9-1-1 calls while the applicant agency is in operation.
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	16. 90% of all 9-1-1 calls are answered within 10 seconds, and 95% of 9-1-1 calls are answered within 20 seconds.
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	17. The applicant has established a continuity of operations plan (COOP) that addresses all of the following topics: <ul style="list-style-type: none"> a) The PSAP's operational processes that identify key communications and IT components. b) Any processes required to recover PSAP operations. c) Roles and responsibilities of a communications response team that may be deployed to restore PSAP operations. d) Employee training exercises necessary to implement and maintain the COOP. e) Interoperable communications planning and operations. f) A list of essential contacts, including PSAP and emergency services staff within the agency. g) Identification of any alternate operations site. (NOTE: This may also include any alternate routing agreements and procedures with outside jurisdictions capable of handling 9-1-1 calls from the PSAP in the event of system failure or facility abandonment.)

Section 6: Additional Applicant Data

Current 9-1-1 call handling equipment manufacturer and model	Motorola Vesta 911
When was the call handling equipment originally installed?	October 31, 2018
When does your agency plan to replace the call handling equipment?	Upon award of this grant
Current 9-1-1 logging recorder manufacturer and model	Eventide MediaWorks DX
Current Computer Aided Dispatch (CAD) equipment vendor and model	Motorola Spillman Flex
Current Record Management System (RMS) manufacturer and model	Motorola Spillman Flex
Number of answering positions/workstations	3
Number of back up or remote answering positions/workstations	1
Does your agency operate a back-up or disaster recovery location?	no
Number of telecommunicators (on staff/vacant)	7 / 4
Who is your Geographic Information System (GIS) mapping provider? (in-house, another municipal agency, or name of vendor)	In-house GIS
If yes to #11 above, who is your EMD training provider?	APCO instructed by in-house trainer

Section 6: Authorized Signature

	10-25-22
Signatory Official Signature	Date



Green Lake County

Finance Department

Status Report

August 20, 2024

Year-end financial work

CLA continues to work through our Financial Audit and Single Audit field work. GASB 96 information and 2023 Carryover information has been provided. I am waiting for questions. We are now receiving requests for information for the Single Audit work. The Single Audit is expected to be completed by 9/30.

Migrating Alio on CESA 10 to Alio on AWS

Conversion from Alio to Linq is expected to occur in September, 2024. I am also considering other systems in an effort to gain more efficient integration between the many systems that we use.

Budgeting for 2025 and Creating a Capital Budget

- 2025 Budgeting is underway. I have received the budgets from most departments. I am working on the salary component and compiling the budgets. The Capital budget work will continue as the budget gets completed.

Other Successes and Notes

Review of County EMS spending in 2022 and 2023.

Other Current Projects

- Writing up Finance Policies to solidify our financial processes
- Maximus – Provide Information for Annual Allocation Calculation

Respectfully submitted,

Kenneth J. Stephani, CPA
Finance Director
Green Lake County, Wisconsin

Green Lake County Economic Development Corporation 2025 Budget Request

In 2024, GLCEDC received funding in the amount of \$26,168 in the Green Lake County Budget.

To date in 2024, GLCEDC continues its partnership with Green Lake Country Visitors Bureau (GLCVB), which promotes the area as a premier destination. From 2022 to 2023, Green Lake County saw the third largest percentage increase (10.1%), translating to \$69 million, of total economic impact from tourism. The county similar saw the third largest increase across the state (12.2%), translating to \$44.3 million, in direct visitor spending. These increases are similarly seen in the 4.81% increase to Green Lake County's sales tax revenues, from 2022 to 2023, accounting for \$2.14 million dollars.

Additionally in 2024, GLCEDC has contracted with Spark Towns, LLC in order to develop a strategic plan for economic development in Green Lake County. It is anticipated that this plan will be completed near the end of 2024 or in early 2025, at which point GLCEDC will look to implement strategies, as outlined in the plan, to further drive economic growth throughout Green Lake County.

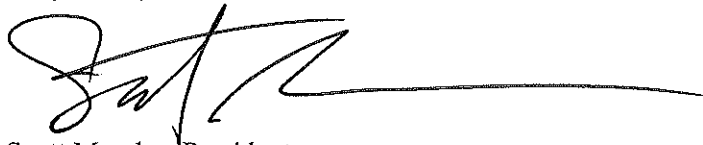
Currently, GLCEDC members are also working with historical societies in the county to recreate a countywide "Heritage Tourism Guide" highlighting the rich history of the area.

2024 Expenditures (real and projected)

Looking ahead to 2025, GLCEDC respectfully requests funding in the amount of \$52,000; an amount equal to previous years' funding of economic development, that had been included in the annual GLC Budget. The previous \$52,000 had included \$12,000 for GLCVB, and \$40,000 that went to the Tri-County Regional Economic Development Corporation. It is GLCEDC's belief that a stronger, local focus on and commitment to economic development will see a continued and measurable increase to sales tax revenues while enhancing growth, empowering communities and enriching the lives of all who visit, work in, or call Green Lake County home.

2025 Projected Expenditures

Respectfully submitted,



Scott Mundro, President
on behalf of the Green Lake County Economic Development Corporation

August 23, 2024

Request for Credit Card Approval

Department: Highway
 Committee: Highway Committee

Name of Card Holder	Title of Position	Credit Card Limit
Bryan Sedarski	Shop Superintendent	5,000

Justification for Credit Card(s):

Needs to have the ability to purchase parts from vendors that the county may not have an account through. Will need to purchase items as needed to keep equipment running in case of an emergency.

Department Head Approval: Derek Mashuda
 Date Approved by Committee of Jurisdiction: 8/14/24 (Highway)

Following this acceptance please forward to the County Clerk's Office.

Date Approved By Finance Committee: _____

EMPLOYEE AGREEMENT

I, (employee name) Bryan Sedarski, agree to comply with the following terms and conditions regarding my use of the County credit card.

- I understand that I will be making financial commitments on behalf of Green Lake County and will strive to obtain the best value for the County.
- I understand that Green Lake County is liable for all charges made on the card. However I will be responsible for charges lacking proper documentation.
- I agree to use this card for approved purchases only and agree not to charge personal purchases. I understand that the County Clerk's Office will audit the use of this card and report and take appropriate action on any discrepancies.
- I agree to notify my Department Head and the County Administrator's Office immediately should any apparently fraudulent activity or charges related to the credit card arise or otherwise come to my attention.
- I will follow the established procedures for the use of the card. Failure to do so may result in either revocation of my use of County credit cards and/or other disciplinary actions.
- I have been given a copy of the Green Lake County Credit Card Policy and Procedures and understand the requirements for the card use.
- I agree to return the card immediately upon request or upon termination of employment (including retirement), or upon transfer to another department.
- I agree to return any credit card that has been canceled or expired to the County Administrator's Office as soon as possible for audit review.
- If the card is lost or stolen, I agree to notify the County Administrator and Department Head immediately.

Employee Signature: _____

Bryan Sedarski

Date: _____

7/10/24

Department: Highway

Card # Issued: _____

INSURANCE REPORT

Below is an update on recent developments:

I received an update from RaeAnne Beaudry at USI Insurance Services in regard to our request for bids for 2025 health insurance. As of August 23, no formal bids have been received.

On Friday, June 7 a property appraisal was completed for Green Lake County courtesy of Wisconsin County Mutual as part of their services. A representative was on site to do a physical appraisal of our current properties and their value. I received the results from Wisconsin County Mutual this week and I'm in the process of reviewing them with Scott Weir and the County Administrator.

Open enrollment for employees for 2025 health insurance through ETF starts on September 30, 2024 and continues through October 25, 2024. Employees will be able to enroll, terminate, or change their coverage for 2025 at that time. Rates have been confirmed and will be provided to employees along with all necessary materials required to make an informed decision. Network Health has scheduled an in person meeting here on October 1 at 10:30 AM for employees where they plan to discuss the inclusion of ThedaCare in their network as of January 1, 2025.

Respectfully submitted,

Liz Otto

2024 Revenue / Expenditure Analysis

July 31, 2024

58%

	2024 Orig Budget	2024 Revised Budget	2024 Year to Date	Remaining	PERCENT USED
ADMINISTRATOR					
Expenditures	163,656	158,656	75,143	83,513	47.36%
Revenues	4,500	4,500	0	4,500	0.00%
Tax Levy	159,156	154,156		154,156	0.00%
CAPITAL OUTLAY FUND					
Expenditures	226,305	226,305	76,114	150,191	33.63%
Revenues	226,305	226,305		226,305	0.00%
Tax Levy	0	0		0	
CIRCUIT COURT					
Expenditures	122,557	122,557	69,829	52,728	56.98%
Revenues	24,000	24,000	14,150	9,850	58.96%
Tax Levy	98,557	98,557		98,557	0.00%
CLERK OF COURTS					
Expenditures	504,651	504,651	321,836	182,815	63.77%
Revenues	263,355	263,355	215,326	48,029	81.76%
Tax Levy	241,296	241,296		241,296	0.00%
COMMITTEES, BOARDS, & COMMISSIONS					
Expenditures	37,566	37,566	16,337	21,229	43.49%
Revenues	0	0		0	
Tax Levy	37,566	37,566		37,566	0.00%
CORPORATION COUNSEL					
Expenditures	214,640	214,640	107,184	107,456	49.94%
Revenues	3,750	3,750	4,100	-350	109.32%
Tax Levy	210,890	210,890		210,890	0.00%
COUNTY BOARD					
Expenditures	37,382	37,382	17,445	19,937	46.67%
Revenues	0	0		0	
Tax Levy	37,382	37,382		37,382	0.00%
COUNTY CLERK					
Expenditures	251,684	251,684	122,876	128,808	48.82%
Revenues	17,975	17,975	50,116	-32,141	278.81%
Tax Levy	233,709	233,709		233,709	0.00%
COUNTY CLERK - ELECTIONS					
Expenditures	86,560	86,560	43,807	42,753	50.61%
Revenues	4,900	4,900		4,900	0.00%
Tax Levy	81,660	81,660		81,660	0.00%
DISTRICT ATTORNEY					
Expenditures	243,581	243,581	129,968	113,613	53.36%
Revenues	57,500	57,500	46,676	10,824	81.18%
Tax Levy	186,081	186,081		186,081	0.00%
ECONOMIC DEVELOPMENT CORPORATION					
Expenditures	26,168	26,168	26,168	0	100.00%
Revenues	0	0		0	
Tax Levy	26,168	26,168		26,168	0.00%
EMERG. MGT/EPCRA/HAZMAT					
Expenditures	69,344	69,344	34,139	35,205	49.23%
Revenues	31,550	31,550	0	31,550	0.00%
Tax Levy	37,794	37,794		37,794	0.00%
EMERGENCY MEDICAL SERVICES (EMS)					
Expenditures	2,371,267	2,371,267	344,240	2,027,027	14.52%
Revenues	0	0	0	0	
Tax Levy	2,371,267	2,371,267		2,371,267	0.00%

2024 Revenue / Expenditure Analysis

July 31, 2024

58%

	2024 Orig Budget	2024 Revised Budget	2024 Year to Date	Remaining	PERCENT USED
COUNTY FAIR					
Expenditures	131,498	134,048	60,176	73,872	44.89%
Revenues	54,757	54,757	27,256	27,501	49.78%
Tax Levy	76,741	79,291		79,291	0.00%
FINANCE					
Expenditures	241,694	241,694	180,172	61,522	74.55%
Revenues	0	0		0	
Tax Levy	241,694	241,694		241,694	0.00%
HUMAN SERVICES					
Expenditures	9,881,244	9,881,244	4,988,978	4,892,266	50.49%
Revenues	7,226,955	7,226,955	3,170,377	4,056,578	43.87%
Applied from Reserve	0	0		0	
Tax Levy	2,654,289	2,654,289		2,654,289	0.00%
HIGHWAY - ROADS AND BRIDGES					
Expenditures	4,770,374	4,770,374	3,030,028	1,740,346	63.52%
Revenues	2,734,078	2,734,078	1,267,458	1,466,620	46.36%
Debt Borrowing					
Applied from Reserve	0	0		0	
HIGHWAY-SUMMARY					
Expenditures	6,146,191	6,146,191	3,824,348	2,321,843	62.22%
Revenues	6,146,191	6,146,191	3,654,834	2,491,357	59.47%
Applied from Reserve	0	0		0	
Tax Levy	2,036,296	2,036,296		2,036,296	0.00%
INSURANCE					
Expenditures	493,350	493,350	393,311	100,039	79.72%
Revenues	117,000	117,000		117,000	0.00%
INFORMATION TECHNOLOGY					
Expenditures	970,459	970,459	650,448	320,011	67.02%
Revenues	17,731	17,731	8,330	9,401	46.98%
Tax Levy	952,728	952,728		952,728	0.00%
LAND CONSERVATION					
Expenditures	972,960	972,960	403,923	569,037	41.51%
Revenues	579,650	579,650	61,533	518,117	10.62%
Tax Levy	393,310	393,310		393,310	0.00%
LAND INFORMATION					
Expenditures	111,000	111,000	44,159	66,841	39.78%
Revenues	111,000	111,000	126,949	-15,949	114.37%
Tax Levy	0	0		0	
LAND USE PLANNING/ZONING					
Expenditures	496,200	496,200	251,323	244,877	50.65%
Revenues	154,075	154,075	112,985	41,090	73.33%
Tax Levy	342,125	342,125		342,125	0.00%
LIBRARY SERVICES					
Expenditures	363,314	363,314	363,314	0	100.00%
Revenues	0	0	0	0	
Tax Levy	363,314	363,314		363,314	0.00%
MAINTENANCE					
Expenditures	554,631	554,631	340,704	213,927	61.43%
Revenues	2,000	2,000	0	2,000	0.00%
Tax Levy	552,631	552,631		552,631	0.00%

2024 Revenue / Expenditure Analysis

July 31, 2024

58%

	2024 Orig Budget	2024 Revised Budget	2024 Year to Date	Remaining	PERCENT USED
MEDICAL EXAMINER					
Expenditures	141,434	141,434	63,598	77,836	44.97%
Revenues	63,400	63,400	73,447	-10,047	115.85%
Tax Levy	78,034	78,034		78,034	0.00%
PARKS					
Expenditures	206,017	206,017	70,779	135,238	34.36%
Revenues	142,000	142,000	39,115	102,885	27.55%
Tax Levy	64,017	64,017		64,017	0.00%
PERSONNEL					
Expenditures	13,425	20,425	9,480	10,945	46.41%
Revenues	300	300	0	300	0.00%
Tax Levy	13,125	20,125		20,125	0.00%
PURCHASING/UTILITIES					
Expenditures	498,593	498,593	303,899	194,694	60.95%
Revenues	12,500	12,500		12,500	0.00%
Tax Levy	486,093	486,093		486,093	0.00%
REGISTER OF DEEDS					
Expenditures	298,885	298,885	123,766	175,119	41.41%
Revenues	155,125	155,125	132,745	22,380	85.57%
Tax Levy	143,760	143,760		143,760	0.00%
SHERIFF'S OFFICE					
Expenditures	6,151,466	6,151,466	3,390,905	2,760,561	55.12%
Revenues	721,061	721,061	296,297	424,764	41.09%
Applied from reserve	0	0		0	
Tax Levy	5,430,405	5,430,405		5,430,405	0.00%
TREASURER					
Expenditures	228,358	228,358	159,741	68,617	69.95%
Revenues	13,800	13,800	-2,620	16,420	-18.99%
Tax Levy	214,558	214,558		214,558	0.00%
UW-EXTENSION					
Expenditures	133,015	133,015	64,204	68,811	48.27%
Revenues	4,574	4,574	2,469	2,105	53.99%
Tax Levy	128,441	128,441		128,441	0.00%
VETERANS' SERVICE OFFICE					
Expenditures	145,369	145,369	71,898	73,471	49.46%
Revenues	17,068	17,068	15,177	1,891	88.92%
Tax Levy	128,301	128,301		128,301	0.00%
APPLIED FUNDS					
Expenditures	0	0		0	
Revenues	435,301	435,301		435,301	0.00%
Tax Levy	0	0		0	
CONTINGENCY					
Expenditures	132,865	130,865		130,865	0.00%
Revenues	0	0		0	
Tax Levy	132,865	130,865		130,865	0.00%
DEBT SERVICE					
Expenditures	1,299,021	1,299,021	57,363	1,241,658	4.42%
Revenues	0	0	1,307,020	-1,307,020	
Tax Levy	1,299,021	1,299,021		1,299,021	0.00%
BUILDING BOND PAYMENTS					
Expenditures	1,101,853	1,101,853	1,005,836	96,017	91.29%
Rev: Sales Tax + Inte	1,101,853	1,101,853		1,101,853	0.00%
GENERAL REVENUES	1,057,567	1,057,567	910,052	147,515	86.05%

2024 Revenue / Expenditure Analysis

July 31, 2024
58%

	2024 Orig Budget	2024 Revised Budget	2024 Year to Date	Remaining	PERCENT USED
911 PROJECT					
Expenditures	0	0		0	
ARPA					
Expenditures	0	84,000	146,845		174.82%
Revenue	0	0			
Interest			35,400		
Opioid Settlement					
Expenditures	0	0	0		
Revenue	0	0	134,606		
Interest			4,117		
Dog License					
Expenditures	0	0	8,098		
Revenue	0	0	5,923		
TOTALS from lines above					
Expenditures	39,838,577	39,925,127	21,392,380		53.58%
Revenues	21,501,821	21,501,821	11,713,840		54.48%
Applied from Reserves					
Calculated Levy	18,336,756	18,423,306	9,678,540		52.53%
TOTALS from the report					
EXPENDITURES		39,925,126	25,460,989	14,464,137	63.77%
REVENUE		22,087,201	15,782,451	6,304,750	71.46%
TAX LEVY		17,753,925		17,753,925	
NET (Over / (under) spend		-84,000	-9,678,538	9,594,538	

Compiled by: Finance Director

8/20/2024

Green Lake County
EMS Contract v Levy Analysis
as of 12/31/2023

	2022	2023	% change	2024	% change	2024 Quarterly Portion
Levy Amount (EMS Total)	2,188,257.00	2,237,638.00		2,371,267.00		
Contract						
Berlin (signed 12/21/21)	1,670,191.00	1,760,381.00	5.40%	1,813,192.00	3.00%	453,298.00
SGLCAS (signed 4/22/22)	302,200.00	318,519.00	5.40%	328,075.00	3.00%	82,018.75
Total Contracts	1,972,391.00	2,078,900.00		2,141,267.00		
Variance Contract v Levy	215,866.00	158,738.00		230,000.00		
	from the contract	from the budget				
Budget						
Berlin	1,200,000.00	1,760,381.00		1,813,192.00		453,298.00
New Ambulance				115,000.00		
SGLCA	800,000.00	318,519.00		328,075.00		82,018.75
New Ambulance				115,000.00		
Other	188,257.00	178,738.00				
Total Budget	2,188,257.00	2,257,638.00		2,371,267.00		
Variance Budget v Levy	-	(20,000.00)		-		
EMS Payments (Dept 26)						
Actual Payments	1,065,661.23	1,839,793.42		440,173.73		
Prior 4th Qtr Payment		(462,570.26)		(440,173.73)		
4th Qtr Payment	462,570.26	440,173.73				
Other Carryover	660,025.51	420,241.11		2,371,267.00		
Total Allocation	2,188,257.00	2,237,638.00		2,371,267.00		
Variance Payments v Levy	-	-		-		
Accum'd Carryover for other	660,025.51	1,080,266.62				
Total Carryover w/ A/P	1,122,595.77	1,520,440.35				
Recorded Carryover	-	1,520,440.35				

FINANCE and INSURANCE COMMITTEE

August 28, 2024

\$5,351.84

We the undersigned members of the Finance and Insurance Committee, Green Lake County Board of Supervisors, have this date reviewed the below listed Monthly Claims for payment and approve said payments as indicated.

PAYEE	AMOUNT
David Abendroth, Supervisor Dist. 4	\$ 196.28
Ken Bates, Supervisor Dist. 5	
William Boutwell, Supervisor Dist. 9*	\$ 255.10
Chuck Buss, Supervisor Dist. 2*	\$ 435.55
Luke Dretske, Supervisor Dist. 17	
Brian Floeter, Supervisor Dist. 6	
Joe Gonyo, Supervisor Dist. 16*	\$ 791.20
Nancy Hiestand, Supervisor Dist. 8	
Nancy Hoffmann, Supervisor Dist. 1*	\$ 531.00
Nita Krenz, Supervisor Dist. 15*	\$ 445.66
Donald Lenz, Supervisor Dist. 13	
Dennis Mulder, Supervisor Dist. 14*	\$ 692.60
Liz Otto, County Clerk	
Harley Reabe, Supervisor Dist. 11	\$ 416.23
Robert Schweder, Dist. 12*	\$ 670.60
Mike Skivington, Supervisor, Dist. 5*	\$ 456.44
Curt Talma, Supervisor, Dist. 3	
Gene Thom, Supervisor, Dist. 19	
Richard Trochinski, Dist. 18*	\$ 181.18
Sue Wendt, Supervisor Dist. 10*	\$ 280.00
Charlie Wielgosh, Supervisor Dist. 7	
	<hr/>
Total	\$ 5,351.84

*More than one months payment

Harley Reabe

Donald Lenz

Dennis Mulder

Luke Dretske

Brian Floeter

FINANCE and INSURANCE COMMITTEE

August 28, 2024

\$122.56

We the undersigned members of the Finance and Insurance Committee, Green Lake County Board of Supervisors, have this date reviewed the below listed Monthly Claims for payment and approve said payments as indicated.

<u>PAYEE</u>	<u>AMOUNT</u>
Rick Dornfeld	75.82
Ron Triemstra	46.74

\$122.56

*More than one month

Harley Reabe

Don Lenz

Luke Dretske

Dennis Mulder

Brian Floeter