

**FINANCE & INSURANCE COMMITTEE**  
**August 28, 2024**

The meeting of the Finance & Insurance Committee was called to order by Chair Harley Reabe on Wednesday, August 28, 2024 at 3:00 PM, in the County Board Room and via remote access format at the Government Center, Green Lake, WI. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Luke Dretske  
Brian Floeter  
Don Lenz  
Dennis Mulder  
Harley Reabe

Absent:

Other County Employees Present: Liz Otto, County Clerk; Ken Stephani, Finance Director; Jessica McLean, Treasurer; Sheriff Mark Podoll; Jason Jerome, HHS Director; Derek Mashuda, Highway Commissioner; Matt Vandekolk, Chief Deputy; Dave Abendroth, Supervisor #4

**MINUTES OF 07/24/2024**

***Motion/second (Lenz/Mulder)*** to approve the minutes of the 07/24/2024 meeting with no additions or corrections. Motion carried with no negative vote.

**PUBLIC COMMENT** – none

**TREASURER'S MONTHLY REPORT**

- **Tax Collection Update**
- **July Financial Reports**
- **Sales Tax Update**

Treasurer Jessica McLean stated that notices for 2023 delinquent taxes are being sent out in September.

**IN REM UPDATE**

Treasurer Jessica McLean stated there are currently 8 delinquent parcels from 2020 and the paperwork will be filed on 09/08/2024 to start the in rem process. There are approximately 70 delinquent parcels from 2021 and notices will be sent after 09/01/2024.

**RESOLUTIONS**

- **Resolution to Remove Countywide Ambulance Replacement Funds from ARPA Allocations (Rescind Resolution 29-2022)**

County Administrator Cate Wylie explained the budgetary differences between the budgeted departments versus contracted services. She stated the EMS will be part of operations moving forward. Discussion held. Supervisor Floeter moved to call the question.

***Motion/second (Mulder/Lenz)*** to approve the resolution and forward to County Board for final approval. Motion carried with no negative vote.

- **Resolution to Approve the Use of ARPA Funds for a New Highway Department Facility**

County Administrator Cate Wylie provided background information regarding the resolution. Discussion held.

***Motion/second (Mulder/Floeter)*** to approve the resolution and forward to County Board for final approval. Ayes – 4, Nays – 1 (Dretske), Absent – 0, Abstain – 0. Motion carried.

## **ORDINANCE**

- **Ordinance to Amend Chapter 202, Article I, Sale of County Tax Deeded Property**

Corporation Counsel Jeff Mann stated this ordinance is updating language to reflect changes made to Wisconsin law in March under Chapter 75. Discussion held.

*Motion/second (Mulder/Lenz)* to approve the ordinance and forward to County Board for final approval. Motion carried with no negative vote.

## **APPROVE PAYMENT FOR DEPARTMENT OF MILITARY AFFAIRS AND PUBLIC SAFETY ANSWERING POINT GRANT 80/20 REIMBURSEMENT**

County Administrator Cate Wylie stated that this item is in regard to an awarded grant from 2023 which will reimburse the county 80% of all expenses. The invoices must be paid so there is a budget adjustment request to take the 80% (\$181,085.51) out of contingency to be paid back when the reimbursement is paid. The remaining 20% will be taken out of Sheriff's Office funds. Discussion held.

*Motion/second (Mulder/Floeter)* to approve the budget adjustment. Motion carried with no negative vote.

## **FINANCE DIRECTOR REPORT**

Finance Director Ken Stephani stated that the single audit should be complete by 09/30/2024. He also stated that the Finance Department audit expenditures are over budget for 2024. Stephani stated that he will be requesting between \$78,000 and \$80,000 for the 2025 budget to cover audit expenses. The financial software will be upgraded to LINQ at the end of September.

## **EDC BUDGET REQUEST FOR 2025**

County Administrator Cate Wylie recommended that the EDC submit a report for the September meeting and provide more information on the 2025 budget request.

## **CREDIT CARD REQUEST**

- **Bryan Sedarski - Highway**

*Motion/second (Mulder/Lenz)* to approve the credit card request. Motion carried with no negative vote.

## **INSURANCE UPDATE – COUNTY CLERK**

County Clerk Liz Otto stated the mod factor for Worker's Compensation insurance is not yet available. No other updates to the submitted report in the packet.

## **BUDGET REVIEW OF REVENUES AND EXPENDITURES**

No questions or discussion.

## **SUPERVISOR/LAY PEOPLE MONTHLY CLAIMS**

- **Supervisor claims - \$5,351.84**
- **Lay People - \$122.56**

*Motion/second (Dretske/Lenz)* to approve the supervisor and lay people claims. Motion carried with no negative vote.

## **COMMITTEE DISCUSSION**

- **Future meeting dates: Regular meeting – September 25, 2024 @ 3:00 PM.**
- **Future agenda items for action & discussion: EDC 2025 budget request and presentation**

**ADJOURNMENT**

Chair Reabe adjourned the meeting at 4:05 PM.

Submitted by,

*Liz Otto*

Liz Otto  
County Clerk