



GREEN LAKE COUNTY

Land Conservation Department

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Land Conservation Committee Meeting Notice

Date: June 13, 2024 Time: 9:00 AM
County Board Room #0902, Green Lake County Government Center
571 County Rd A, Green Lake WI

***AMENDED* AGENDA**

Committee Members

- Robert Schweder-
Chairman
- Mike Skivington-
Vice-Chairman
- Bill Boutwell
- Nancy Hiestand
- Dave Albright
- Wesley Eisenga, FSA

This agenda gives notice of a meeting of the Land Conservation Committee. It is possible that individual members of other governing bodies of Green Lake County government may attend this meeting for informative purposes. Members of the Green Lake County Board of Supervisors or its committees may be present for informative purposes but will not take any formal action. A majority or a negative quorum of the members of the Green Lake County Board of Supervisors and/or any of its committees may be present at this meeting. See State ex rel. Badke v. Vill. Bd. of Vill. of Greendale, 173 Wis.2d 553, 578, 494 N.W. 2d 408 (1993).

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Approval of the May 9, 2024 Minutes
5. Public Comments
6. Appearances
7. Department Activities Report
 - Staff Report
 - AIS Update
 - Lake and River Report
8. Farmland Preservation Program (FPP) Update
9. 2023 Budget Line-Item Transfer Form – Discussion & Action
10. Upcoming Events
 - Clean Sweep – August 9th
 - Land & Lake Field Day – August 17th
11. Committee Discussion
12. Future Meeting Date: July 11, 2024 at 9:00 AM
13. Future Agenda items for action & discussion
14. Adjourn

This meeting will be conducted through in person attendance or audio/visual communication. Remote access can be obtained through the following link:

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 219 467 052 163

Passcode: XQqMiH

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 920-515-0495,906383084#](#) United States, Green Bay

Phone Conference ID: 906 383 084#

[Find a local number](#) | [Reset PIN](#)

Please accept at your earliest convenience. Thank you!

Kindly arrange to be present, if unable to do so, please notify our office.
All line items are subject to any and all action by this committee, unless noted.

“Our highest responsibility is to protect and enhance land and water resources that will sustain current and future generations.”

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LAND CONSERVATION COMMITTEE May 9, 2024 - MINUTES

The meeting of the Green Lake County Land Conservation Committee was called to order by Cate Wylie, County Administrator, at 9:00AM on May 9, 2024 in the County Board Room #0902 of the Green Lake County Government Center in Green Lake, WI. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present:
Robert Schweder
Nancy Hiestand
Mike Skivington

Excused:
Wesley Eisenga, FSA Member
Bill Boutwell

Staff Present: Todd Morris
Heidi Weishaar

Others Present: David Albright
Ken Stephani, Finance Director
Cate Wylie, County Administrator

ELECTION OF COMMITTEE CHAIR

Cate Wylie called for nominations for Chair. Nancy Hiestand nominated Robert Schweder. Motion/second (Hiestand/Skivington) to cast a unanimous ballot for Robert Schweder as Chairman. *Motion carried.*

ELECTION OF COMMITTEE VICE-CHAIR

Robert Schweder called for nominations for Vice-Chair. Schweder nominated Mike Skivington. Motion/second (Schweder/Hiestand) to cast a unanimous ballot for Mike Skivington as Vice-Chair. *Motion carried.*

MINUTES

Motion/second (Hiestand/Skivington) to approve and file the April 11, 2024 meeting minutes Motion carried.

PUBLIC COMMENTS

None

APPEARANCES

- Federal Agencies
None

DEPARTMENT ACTIVITIES REPORT

- **Staff Report**

Written report was reviewed.

- **Lake and River Report**

Written report was reviewed, and Morris discussed the whiting event on Silver Creek Estuary and the 2024 State of the Lake Report. Schweder gave an update on Lake Puckaway.

ARBOR DAY CELEBRATION UPDATE

Morris reported positive feedback about the return to the Green Lake Conference Center. The food was good, the location/view is beautiful, and the speaker was informative. Overall, another successful event.

BUDGET CARRYOVER DOCUMENTATION DISCUSSION & ACTION – LAKE & RIVER FUND

Morris and Finance Director Ken Stephani informed the committee of the 2023-2024 Lake & River Fund carryover.

BUDGET CARRYOVER DOCUMENTATION DISCUSSION & ACTION – BUFFER CONTRACTS

Morris and Finance Director Ken Stephani informed the committee of the 2023-2024 Buffer Contracts carryover.

BUDGET CARRYOVER DOCUMENTATION DISCUSSION & ACTION – NO-TILL DRILL/SOIL HEALTH

Morris and Finance Director Ken Stephani informed the committee of the 2023-2024 No-Till Drill/Soil Health carryover.

BUDGET CARRYOVER DOCUMENTATION DISCUSSION & ACTION – CAPTURE FUND

Morris and Finance Director Ken Stephani informed the committee of the 2023-2024 Capture Fund carryover.

2023 BUDGET LINE-ITEM TRANSFER FORM – DISCUSSION & ACTION

No action taken.

LCC RECOMMENDED APPOINTMENTS – DISCUSSION & ACTION

Robert Schweder called for nominations for the LCC. Schweder nominated David Albright. Motion/second (Schweder/Skivington) to cast a unanimous ballot for David Albright as member of the LCC. *Motion carried.*

Robert Schweder called for nominations for the Lake Puckaway Representative. Schweder nominated himself. Motion/second (Schweder/Skivington) to cast a unanimous ballot for Robert Schweder as the Lake Puckaway Representative. *Motion carried.*

Robert Schweder called for nominations for the Little Green Lake Representative. Mike Skivington nominated himself. Motion/second (Skivington/Schweder) to cast a unanimous ballot for Mike Skivington as the Little Green Lake Representative. *Motion carried.*

Robert Schweder called for nominations for the Golden Sands RC & D Representative. Skivington nominated Nancy Hiestand. Motion/second (Skivington/Schweder) to cast a unanimous ballot for Nancy Hiestand as the Golden Sands RC & D Representative. *Motion carried.*

UPCOMING EVENTS

- LWLWCA Spring Meeting – May 17th
- Clean Sweep – August 9th
- Land & Lake Field Day – August 17th

COMMITTEE DISCUSSION

- Future Meeting Date: June 13, 2024 at 9:00 AM
- Future Agenda items for action & discussion

ADJOURN

Meeting adjourned at 9:33 AM.

Respectfully submitted,

Heidi Weishaar
Recorder

DRAFT

Land Conservation Committee
June 13, 2024 Monthly Staff Report

May 2024 Projects

1. Inspect open erosion control permits and review new permit applications for erosion control and storm-water management.
2. Deliver and calibrate the no-till drill for several landowners in the County.
3. Begin design for a lined outlet in the Town of Brooklyn.
4. Attend 2 farm inspections conducted by the Wisconsin DNR on farms located in the Town of Princeton and the Town of St. Marie.
5. Meet with excavators at project sites in the Town of Brooklyn and the Town of Green Lake so they can place bids on proposed projects.
6. Review project designs completed by LCD staff and give input.
7. Update all BMP STEPL spreadsheets to include recommendations of DNR.
8. Assist GIS specialist to survey sewer manhole covers and water pipeline throughout ABA for mapping purposes.
9. Perform general maintenance on Great Plains no-till drill.
10. Design vegetated buffer in Town of Mackford
11. Design Grade Stabilization Structures in the Town of Green Lake
12. Conduct Farmland Preservation Inspections
13. Attend relevant trainings.
14. Complete design of a waste storage facility closure in the Township of Green Lake.
15. Begin design of a grassed waterway in the Township of Berlin.
16. Attend wetland restoration restored sites training in Wisconsin Dells.
17. Deliver and calibrate the no-till drill to landowners throughout the county.
18. Inspect open erosion control and storm-water management permits throughout the county.

Lake and River Report

Puckaway – No Update

Twin Lakes – Lake Monitoring for Lake Plan update is underway

Spring Lake – No Update

Little Green – Lake Planning Workgroup met in May. Grant was not received, working on next steps in lieu of grant. Hwy 44 Sediment Basin inlet replacement commenced.

Green Lake – Met with GLA staff to develop field work plans for 2024. Design and planning work underway for stream restoration and BMP projects for 2024.

Grand Lake – No Update

GREEN LAKE COUNTY

May AIS Highlights

2024

Purple loosestrife beetles collected and distributed to volunteers

Held CBCW training for GLA watercraft inspectors

Hosted virtual CBCW training presentation

Provided AIS updates at council meeting

Attended Lake Leaders conference in Green Lake



Golden Sands
Resource Conservation
& Development Council, Inc.

Conservation That Works!

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GOLDSANDSRCD.ORG**

GREEN LAKE COUNTY

BUDGET REQUEST FOR LINE ITEM TRANSFER

Date: 5/1/2024
Department: Land Conservation
Amount: \$ 1,839.61
Budget Year Amended: 2023

Recording information

Batch no: _____
Date: _____

From Account

Account #	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
23-100-14-56110-110-000	Salaries	\$ 383,940.00	\$ 384.54	\$ 364,627.39	\$ 383,555.46
					\$ -
23-100-14-56110-151-000	Social Security	\$ 29,374.00	\$ 1,005.68	\$ 28,073.40	\$ 28,368.32
23-100-14-56110-153-000	Ret. Employer Share	\$ 26,111.00	\$ 324.36	\$ 25,786.64	\$ 25,786.64
					\$ -
23-100-14-56110-340-000	Operating Supplies	\$ 7,483.00	\$ 125.03	\$ 6,713.72	\$ 7,357.97
					\$ -
Total Transfer			\$ 1,839.61		

To Account

Account #	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
23-100-14-56110-125-000	Overtime	\$ -	\$ 384.54	\$ 384.54	\$ 384.54
					\$ -
23-100-14-56110-154-000	Health Insurance	\$ 87,628.00	\$ 1,330.04	\$ 88,958.04	\$ 88,958.04
					\$ -
23-100-14-56110-352-000	Vehicle Maintenance	\$ 3,500.00	\$ 125.03	\$ 3,625.03	\$ 3,625.03
					\$ -
Total Transfer			\$ 1,839.61		

Explanation for Transfer:

Transfer funds to cover accounts that went over budget in 2023.

Department Head Approval: _____

Date: _____

Finance Director Approval: _____

Date: _____

County Administrator Approval: _____

Date: _____

Governing Committee Approval: _____

Date: _____

Transfer

Purpose

To transfer budgeted expense/revenue amounts from one line item to another within the same budget so as not to exceed the adopted budget. This form can be used to transfer funds from other related departments with their governing board's approval.

Recommended Practice

No transactions should be posted to any budget line item if there are not adequate budgeted funds available to cover those transactions during that fiscal year.

All transactions shall be charged to the appropriate revenue/expenditure account, not arbitrarily charged to accounts where unused budget funds are available.

In the event a department has insufficient line item budgeted funds available to cover the balance of proposed transactions, a transfer of budget funds from another individual line item within that department's budget to cover those transactions may be initiated with prior approval. If sufficient funds are not available within the department's budget to cover the budgetary needs, please use the Notice of Budgetary Adjustment to transfer funds from another department or ask for use of Contingency Funds.

Procedure

To initiate the line item transfer process, the department head shall complete and sign this document. Gain the approval of the Finance Director and County Administrator as evidenced by their signatures. Then notice the review, discussion & action of this completed and signed form on the next monthly meeting agenda of their committee of jurisdiction.