



# **GREEN LAKE COUNTY**

*571 County Road A, Green Lake, WI 54941*

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**Original Post Date: 05/16/2024**  
**Amended Post Date: 05/20/2024**

**The following documents are included in the packet for the County Board meeting on May 21, 2024:**

- 1) Agenda
- 2) Minutes – 04/16/2024
- 3) Report from County Administrator Cate Wylie
- 4) Resolution 08-2024 Relating to Cancellation of Outstanding Checks
- 5) Resolution 09-2024 Resolution to Approve the Use of ARPA Funds to Replace Mobile Radios in Sheriff Department Vehicles
- 6) Resolution 10-2024 Resolution to Restructure and Operate as a Single County Aging and Disability Resource Center (ADRC)
- 7) Ordinance 07-2024 Rezone in the Town of Brooklyn – Owner: Robert and Janel Wustrack
- 8) Ordinance 08-2024 Amending Chapter 9, Board of Supervisors Article III. Appointed Committees
- 9) Committee Appointments



Green Lake County Board of Supervisors  
Meeting Notice

The Green Lake County Board of Supervisors will meet in person and via virtual communication in Room #0902 in the City of Green Lake, Wisconsin on Tuesday, the **21st day of May, 2024 at 4:30 PM** for the regular meeting of the Board. Business to be transacted include:

AGENDA

County Board of Supervisors

Dist. 1 Nancy Hoffmann  
Dist. 2 Charles Buss  
Dist. 3 Curtis Talma  
Dist. 4 David Abendroth – Chair  
Dist. 5 Mike Skivington  
Dist. 6 Brian Floeter  
Dist. 7 Bob Schweder - Vice Chair  
Dist. 8 Nancy Hiestand  
Dist. 9 Bill Boutwell  
Dist. 10 Sue Wendt  
Dist. 11 Harley Reabe  
Dist. 12 Charlie Wielgosh  
Dist. 13 Don Lenz  
Dist. 14 Dennis Mulder  
Dist. 15 Nita Krenz  
Dist. 16 Joe Gonyo  
Dist. 17 Luke Dretske  
Dist. 18 Richard Trochinski  
Dist. 19 Gene Thom

Virtual attendance at meetings is optional. If technical difficulties arise, there may be instances when remote access may be compromised. If there is a quorum attending in person, the meeting will proceed as scheduled.

GREEN LAKE  
COUNTY MISSION:

- 1) Fiscal Responsibility
- 2) Quality Service
- 3) Innovative Leadership
- 4) Continual Improvement in County Government

1. Call to Order
2. Roll Call
3. Reading of the Call
4. Pledge of Allegiance
5. Minutes of 04/16/2024 meeting
6. Announcements
7. Public Comment (3 min. limit)
8. Appearances
  - Monthly update from County Administrator Cate Wylie
  - Bill Nash – Cybersecurity and Infrastructure Security Agency
9. Resolutions
  - Res. 8-2024 Relating to Cancellation of Outstanding Checks
  - Res. 9-2024 Resolution to Approve the Use of ARPA Funds to Replace Mobile Radios in Sheriff Department Vehicles
  - Res. 10-2024 Resolution to Restructure and Operate as a Single County Aging and Disability Resource Center (ADRC)
10. Ordinances
  - Ord. 07-2024 Rezone in the Town of Brooklyn – Owner: Robert and Janel Wustrack
  - Ord. 08-2024 Amending Chapter 9. Board of Supervisors Article III. Appointed Committees
11. Committee Appointments
12. Departments to Report on June 18, 2024
13. Future Agenda Items for Action & Discussion
14. Adjourn

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin, this 13th day of May, 2024.

Elizabeth A. Otto, Green Lake County Clerk

This meeting will be conducted and available through in person attendance or audio/visual communication. Remote access can be obtained through the following link:

Microsoft Teams [Need help?](#)

[Join the meeting now](#)

Meeting ID: 247 477 330 78

Passcode: KCTV7U

Dial-in by phone

[+1 920-515-0745,,454460394#](#) United States, Green Bay

[Find a local number](#)

Phone conference ID: 454 460 394#

For organizers: [Meeting options](#) | [Reset dial-in PIN](#)

Please accept at your earliest convenience. Thank you!

[Org help](#) | [Privacy and security](#)

To be approved at the May 21, 2024 meeting

# GREEN LAKE COUNTY

## *BOARD PROCEEDINGS*

### *ORGANIZATIONAL MEETING*

*April 16, 2024*

The Green Lake County Board of Supervisors met in organizational session, Tuesday, April 16, 2024 at 9:00 AM via remote access and in person access for the regular meeting of the Board.

The Board was called to order by County Clerk Liz Otto. Roll call taken – Present (in person) – 17, Absent – 1 (Don Lenz-District 13), Vacant – 1 (District 15)

| <u>Supervisor</u>  | <u>Supervisor Districts</u> |
|--------------------|-----------------------------|
| Nancy Hoffmann     | 1                           |
| Charles Buss       | 2                           |
| Curt Talma         | 3                           |
| David Abendroth    | 4                           |
| Mike Skivington    | 5                           |
| Brian Floeter      | 6                           |
| Bob Schweder       | 7                           |
| Nancy Hiestand     | 8                           |
| Bill Boutwell      | 9                           |
| Sue Wendt          | 10                          |
| Harley Reabe       | 11                          |
| Charlie Wielgosh   | 12                          |
| Dennis Mulder      | 14                          |
| Joe Gonyo          | 16                          |
| Luke Dretske       | 17                          |
| Richard Trochinski | 18                          |
| Gene Thom          | 19                          |

## **READING OF THE CALL**

The Green Lake County Board of Supervisors will convene via virtual communication and in person at the Government Center in the City of Green Lake, Wisconsin on Tuesday the 16th day of April, 2024 at 9:00 AM for the organizational meeting of the Board. Business to be transacted includes:

CALL TO ORDER  
ROLL CALL  
READING OF THE CALL

# To be approved at the May 21, 2024 meeting

PLEDGE OF ALLEGIANCE

OATH OF OFFICE – JUDGE MARK SLATE

ELECTION OF CHAIR

ELECTION OF VICE CHAIR

ELECTION OF HIGHWAY COMMITTEE

INTRODUCTION OF COUNTY BOARD SUPERVISORS

MINUTES OF 03/19/2024 MEETING

ANNOUNCEMENTS

ORGANIZATION DIRECTION TO COMMITTEES AND ADOPTION OF ROBERTS RULES OF ORDER

APPOINTMENT OF DISTRICT #15 SUPERVISOR – NITA KRENZ

PUBLIC COMMENT (3 minute limit)

APPEARANCES

- Monthly Update from County Administrator Cate Wylie
- Conservation Poster Contest Awards – 9:45
- Student appearances relating to County Government Day – 10:30

EMPLOYEE RECOGNITION AWARDS FOR 2023

RESOLUTIONS

- Resolution 07-2024 Recognition of Service to the Green Lake County Board

ORDINANCES

- Ordinance 03-2024 Rezone in the Town of Green Lake – Owner: Billy Jackowski
- Ordinance 04-2024 Rezone in the Town of Berlin – Owner: Michael Mehn
- Ordinance 05-2024 Rezone in the Town of Berlin – Owner: SX Blasting Real Estate LLC
- Ordinance 06-2024 Rezone in the Town of Brooklyn – Owner: American Baptist Assembly

2023 ANNUAL REPORTS

DISCUSSION REGARDING COMMITTEE CONSOLIDATION (15 MINUTE LIMIT)

BUDGET ADJUSTMENT

- Flex Spending Account

COMMITTEE APPOINTMENTS

DEPARTMENTS TO REPORT ON May 21, 2024

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

ADJOURN

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin this 15<sup>th</sup> day of April, 2024

Elizabeth A. Otto

Green Lake County Clerk

## PLEDGE OF ALLEGIANCE

1. The Pledge of Allegiance to the Flag was recited.

## OATH OF OFFICE – JUDGE MARK SLATE

2. Circuit Court Judge Mark Slate issued the Oath of Office to all supervisors. County Clerk Liz Otto requested that all supervisors sign the printed oath so it can be placed on file in the County Clerk's office.

## To be approved at the May 21, 2024 meeting

### ELECTION OF CHAIR

County Clerk Liz Otto called for nominations for County Board Chair.

2. **Motion/second (Thom/Wielgosh)** to nominate David Abendroth for Chair. Clerk Otto called for any additional nominations 3 times. **Motion/second (Buss/Schweder)** to close nominations and cast a unanimous ballot for Dave Abendroth as Chair. Motion carried with no negative vote.
3. Chair Abendroth was seated to preside over the remainder of the meeting.

### ELECTION OF VICE CHAIR

5. Chair Abendroth called for nominations for County Board Vice Chair. Deputy County Clerk Karissa Block and Corporation Counsel Jeff Mann will act as tellers.
6. Supervisor Dretske nominated Gene Thom for Vice Chair. Supervisor Mulder nominated Bob Schweder for Vice Chair. Chair Abendroth called for any additional nominations 3 times. **Motion/second (Buss/Boutwell)** to close the nominations. Motion carried with no negative vote. Votes compiled by secret ballot and tallied by tellers. Final results: Bob Schweder – 9, Gene Thom – 8. Bob Schweder declared as Vice Chair.

### ELECTION OF HIGHWAY COMMITTEE

7. Chair Abendroth advised this committee will consist of 5 members and called for nominations. Nominations received as follows: Supervisor Chuck Buss nominated Dennis Mulder, Supervisor Bob Schweder nominated Chuck Buss, Supervisor Chuck Buss nominated Bob Schweder, Supervisor Bob Schweder nominated Charlie Wielgosh, Supervisor Sue Wendt nominated Bill Boutwell, Supervisor Luke Dretske nominated himself, and Supervisor Bob Schweder nominated Harley Reabe. Chair Abendroth called for additional nominations 3 times. Tellers required for secret ballot to determine the 5 seats with 7 nominations. Final results with highest votes – Buss-17, Reabe-14, Wielgosh-14, Mulder-13, Schweder-11, Boutwell-8, Dretske-7. **Motion/second (Buss/Trochinski)** to accept the results of Buss, Reabe, Wielgosh, Mulder and Schweder as the Highway Committee. Motion carried with no negative vote.

### MINUTES OF 03/19/2024 MEETING

8. **Motion/second (Buss/Trochinski)** to approve the minutes of the March 19, 2024 County Board meeting with no additions or corrections. Motion carried with no negative vote.

### ANNOUNCEMENTS

9. The next meeting of the County Board will take place on May 21, 2024 at 4:30 PM.

## To be approved at the May 21, 2024 meeting

### ORGANIZATION DIRECTION TO COMMITTEES AND ADOPTION OF ROBERTS RULES OF ORDER

10. Chair Abendroth stated that the committees will be chosen by the Chair, Vice Chair and County Administrator. He reminded all supervisors that a Chair and Vice Chair will need to be elected at the first meeting of each committee and will remain in that position for the two year term ending in 2026. **Motion/second (Schweder/Wendt)** to adopt Roberts Rules of Order for the two year term. Discussion held. **Motion/second (Dretske/Hiestand)** to change the regular meeting time to 6:00 PM on the 3<sup>rd</sup> Tuesday of each month. Roll call vote – Ayes – 6 (Hoffmann, Buss, Floeter, Hiestand, Wendt, Dretske), Nays - 11, Vacant – 1, Absent – 1 (Lenz), Abstain - 0. Motion failed.
11. Corporation Counsel Jeff Mann provided an overview of a few of the current rules including the inability to chair a meeting remotely, conflicts of interest, and the absence of a quorum. Voice vote on original motion to adopt Roberts Rules of Order carried with no negative vote.

### APPOINTMENT OF DISTRICT #15 SUPERVISOR – NITA KRENZ

12. Chair Abendroth stated that the write-in candidate from District #15 has declined the position so therefore he is appointing Nita Krenz to fill the position for the two year term. **Motion/second (Thom/Boutwell)** to approve the appointment. Roll call vote – Ayes – 17, Nays - 0, Vacant – 1, Absent – 1 (Lenz), Abstain - 0. Motion carried.

### PUBLIC COMMENT (3 minute limit)

13. Mary Neubauer, City Administrator in the City of Princeton, spoke in regard to an upcoming ARPA request for beautification enhancements for the cities and villages within Green Lake County. There will be a presentation at the April Finance meeting to request approximately \$100,000.

### APPEARANCES

14. Todd Morris, County Conservationist, spoke in regard to the poster contest that the Land Conservation Department sponsors each year. The theme this year was “May the Forest Be With You Always”. Morris introduced the winners and presented a plaque to Ainsley Stapleton for also winning 1<sup>st</sup> place at the county, area, and state level.
15. County Administrator Cate Wylie expanded on her submitted report stating that she attended the WCA Opioid Summit with HHS Director Jason Jerome, the Wisconsin Rural Economic Summit through UWEX, and took part in the Uniquely Wisconsin podcast. Strategic planning is underway as well.

### EMPLOYEE RECOGNITION AWARDS FOR 2023

## To be approved at the May 21, 2024 meeting

16. Chair Abendroth recognized the following employees for their years of service to Green Lake County. 5 year employees receive a certificate of recognition and the others receive a certificate and a \$25.00 gas card.

5 years: Dean Anderson, Jason Kerr, Jacob Koepke, Rachel Prellwitz, Randy Scherbarth, Brandi Schreiber, Joy Schwark, Hiedi Westenberger, and Jason Young

10 years: Jennifer Dille, Kristen Dorsch, Jason Jerome, Angie Smit, and Zachary Walker.

15 years: Shannon Jahsman, Liz Otto, Adam Quade, Daniel Steckbauer, Sherri Wandersee, and Scott Weir

20 years: Matthew Thill

25 years: Mark Podoll

30 years – Mitzi Putzke

35 years – Vanessa Schultz

### RESOLUTIONS

17. Resolution 07-2024 Recognition of Service to the Green Lake County Board. ***Motion/second (Dretske/Thom)*** to adopt Resolution 07-2024 with the removal of Nita Krenz as she will continue to serve on the Board. Roll call vote on motion to adopt Resolution 07-2024 – Ayes – 17, Nays – 0, Absent – 1 (Lenz), Abstain – 0, Vacant – 1. Resolution 07-2024 passed as adopted.
18. ***Motion/second (Thom/Reabe)*** to recess at 10:05 AM to allow for student government report preparation. Motion carried with no negative vote.
19. Chair Abendroth reconvened the meeting at 10:36 AM.
20. Each County Board Supervisor introduced themselves along with the district they serve.
21. Veteran's Service Officer Jon Vandeyacht introduced the students from the 4 area high schools attending Student Government Day. Each group of students gave a report on the departments they visited earlier in the morning.

### ORDINANCES

22. Ordinance 03-2024 Rezone in the Town of Green Lake – Owner: Billy Jackowski. ***Motion/second (Buss/Boutwell)*** to enact Ordinance 03/2024. No discussion. Roll vote on motion to enact Ordinance 03-2024 – Ayes – 17, Nays – 0, Absent – 1 (Lenz), Abstain – 0, Vacant – 1. Ordinance 03-2024 passed as enacted.



## To be approved at the May 21, 2024 meeting

23. Ordinance 04-2024 Rezone in the Town of Berlin – Owner: Michael Mehn. **Motion/second (Thom/Mulder)** to enact Ordinance 04-2024. No discussion. Roll vote on motion to enact Ordinance 04-2024 – Ayes – 17, Nays – 0, Absent – 1 (Lenz), Abstain – 0, Vacant – 1. Ordinance 04-2024 passed as enacted.
24. Ordinance 05-2024 Rezone in the Town of Berlin – Owner: SX Blasting Real Estate LLC. **Motion/second (Buss/Boutwell)** to enact Ordinance 05-2024. No discussion. Roll vote on motion to enact Ordinance 05-2024 – Ayes – 17, Nays – 0, Absent – 1 (Lenz), Abstain – 0, Vacant – 1. Ordinance 05-2024 passed as enacted.
25. Ordinance 06-2024 Rezone in the Town of Brooklyn – Owner: American Baptist Assembly. **Motion/second (Thom/Reabe)** to enact Ordinance 06-2024. No discussion. Roll vote on motion to enact Ordinance 06-2024 – Ayes – 17, Nays – 0, Absent – 1 (Lenz), Abstain – 0, Vacant – 1. Ordinance 06-2024 passed as enacted.

### 2023 ANNUAL REPORTS

26. **Motion/second (Reabe/Trochinski)** to accept the 2023 annual reports as presented. Motion carried with no negative vote.

### DISCUSSION REGARDING COMMITTEE CONSOLIDATION (15 MINUTE LIMIT)

27. Chair Abendroth opened the floor for discussion regarding the proposed changes as outlined in the packet. Questions answered by County Administrator Cate Wylie.

### BUDGET ADJUSTMENT

28. Flex spending account – move \$2,000 out of contingency to cover the cost of FSA management. **Motion/second (Reabe/Trochinski)** to approve the budget adjustment. Roll call vote – Ayes - 17, Nays – 0, Absent – 1 (Lenz), Vacant – 1, Abstain - 0. Motion carried.

### COMMITTEE APPOINTMENTS

29. Chair Abendroth recommended the following appointments with the Board's approval:
- Nick Sina to the Princeton Library Board with a term ending 04/20/2026.
30. **Motion/second (Thom/Buss)** to approve the appointment as presented. Motion carried with no negative vote.

### DEPARTMENTS TO REPORT ON May 21, 2024

31. To be determined



To be approved at the May 21, 2024 meeting

FUTURE AGENDA ITEMS FOR ACTION AND DISCUSSION

32. None

ADJOURN

33. ***Motion/second (Reabe/Buss)*** to adjourn the meeting at 11:28 AM.

Respectfully Submitted,

Elizabeth Otto  
County Clerk



# ADMINISTRATOR ACTIVITY REPORT

## 5/21/2024

| Project Start Date | Project Name                                  | Project Goal  | Action/Updates   | Date Due   |
|--------------------|---|---|--|------------|
| 5/1/2024           | Kickoff 2025 Budget                           | Prepare a fair and balanced budget for 2025   | Preparations for budget activities and discussions           | 10/31/2024 |
| 4/2/2024           | Strategic Planning Project                    | Create a strategic Plan for the County Operations                                       | Determine Objectives with Administrative Committee           | TBD        |
| 1/30/2024          | Review and Revise Ambulance Contract for 2025 | Revise current contract and bring into alignment with County intentions                 | ON HOLD:<br>Will revive in June                              | 7/1/2024   |
| 1/15/2024          | WCEA Project: Court Funding                   | Workgroup to review and revise court funding between State and counties                 | Meeting 5/29 to determine next steps                         | 1/1/2025   |
| 1/10/2024          | Market Wage Study                             | Complete a comprehensive wage study for GLC position                                    | On track to meet in late June to review with Dept. Directors | 7/31/2024  |
| 1/1/2024           | Committee Reorganization                      | Streamline and bring efficiencies to Oversight Committees                               | Final Draft Discussion and Review at this CB Meeting         | TBD        |
| 5/1/2023           | Ad Hoc Highway                                | RFP for Construction Manager  | RFP sent out. June return. CM will help price costs of build | 7/1/2024   |
| 4/12/2023          | WCA/ UW Extension Steering Committee          | Review and Revise relationship between all Wisconsin Counties and UW Extension services | meeting 5/29 to finalize edits on Guidance document          | 6/30/2024  |



### OTHER ACTIVITIES:

WACPD Conference 5/2/2024

At the Cabin Podcast featuring Green Lake Uniquely Wisconsin aired 5/9/2024

Kick off 2025 Budget

## Resolution Number 08-2024

### Relating to Cancellation of Outstanding Checks

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 21st day of May 2024, does resolve as follows:

**WHEREAS**, ten checks issued by the Treasurer of Green Lake County, drawn against the County's account at Horicon Bank have not been presented for payment by the payees of said checks in excess of one (1) year since said checks were issued;

**NOW, THEREFORE BE IT RESOLVED**, that said outstanding checks as listed below be cancelled, and the amounts represented thereby be restored to the County's general account:

| CHECK DATE | CHECK NUMBER | PAYEE                   | AMOUNT   |
|------------|--------------|-------------------------|----------|
| 10/27/2022 | 212659       | Claire Wendt            | \$25.57  |
| 10/27/2022 | 212743       | William Schweder Wilde  | \$27.60  |
| 10/27/2022 | 212744       | Zackary Nigbor          | \$25.28  |
| 11/23/2022 | 213019       | Catherine Kuhs James    | \$1.79   |
| 12/08/2022 | 213165       | Barbara Morrison        | \$15.08  |
| 12/22/2022 | 213284       | 10-51 Towing & Recovery | \$195.18 |
| 12/22/2022 | 213337       | Tom Wick                | \$26.67  |
| 02/16/2023 | 214053       | Joharis Belen-Melendez  | \$15.00  |
| 02/16/2023 | 214060       | Shyanne Pawicz          | \$15.00  |
| 02/23/2023 | 214150       | Cameron Schmit          | \$17.16  |

**BE IT FURTHER RESOLVED**, that a copy of this resolution be furnished to the Horicon Bank.

**NOTE:** The above checks contain the notation "Void after six months"

Roll Call on Resolution No. 08-2024

Submitted by Finance Committee:

Ayes , Nays , Absent , Abstain

/s/ Harley Reabe

Harley Reabe, Chair

Passed and Adopted/Rejected this 21st day of May 2024.

/s/ Brian Floeter

Brian Floeter, Vice- Chair

\_\_\_\_\_  
County Board Chairman

/s/ Luke Dretske

Luke Dretske

\_\_\_\_\_  
ATTEST: County Clerk  
Approve as to Form:

/s/ Dennis Mulder

Dennis Mulder

\_\_\_\_\_  
Corporation Counsel

/s/ Don Lenz

Don Lenz

## RESOLUTION NUMBER 09-2024

### Resolution to Approve the Use of ARPA Funds to Replace Mobile Radios in Sheriff Department Vehicles

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 21st day of May, 2024, does resolve as follows:

- 1 **WHEREAS**, the Green Lake County Sheriff's Office requires operable radios in all
- 2 sheriff's vehicles to conduct work efficiently; and
- 3 **WHEREAS**, the current radios that are in the vehicles have radios that are outdated and
- 4 some of them are breaking;
- 5 **WHEREAS**, the modernization of the Sheriff's Office's radios is critical to the ongoing
- 6 operations of the department who's mission it is to keep the people of Green Lake
- 7 County and visitors to Green Lake County safe.
- 8 No fiscal impact is anticipated.
- 9 Majority vote is needed to pass.

Roll Call on Resolution No. 09-2024

Submitted by Finance Committee:

Ayes     , Nays     , Absent     , Abstain 0

/s/ Harley Reabe

Harley Reabe, Chair

Passed and Adopted/Rejected this 21st  
day of May, 2024.

/s/ Brian Floeter

Brian Floeter, Vice Chair

\_\_\_\_\_  
County Board Chairman

/s/ Luke Dretske

Luke Dretske

\_\_\_\_\_  
ATTEST: County Clerk  
Approve as to Form:

/s/ Donald Lenz

Donald Lenz

\_\_\_\_\_  
Corporation Counsel

/s/ Dennis Mulder

Dennis Mulder

10 **WHEREAS**, the Green Lake County Board of Supervisors wishes to utilize ARPA funds  
11 to benefit all areas of the county; and

12 **WHEREAS**, Green Lake County recognizes that the services provided by the Green  
13 Lake County Sheriff's Office benefit each resident and visitor to the County equally.

14 **NOW THEREFORE BE IT RESOLVED:** by the Green Lake County Board of  
15 Supervisors that they approve the usage of no more than \$179,974.78 of ARPA funds  
16 to be utilized for the purchase and installation of replacement Motorola Mobile Radios  
17 for the Green Lake County Sheriff's Office.

**RESOLUTION NUMBER 10-2024**

**RESOLUTION TO RESTRUCTURE AND OPERATE AS A SINGLE COUNTY AGING  
AND DISABILITY RESOURCE CENTER (ADRC)**

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting on this 21<sup>st</sup> day of May 2024, does resolve as follows:

- 1 **WHEREAS**, in 2004 Green Lake, Adams, Marquette and Waushara County began  
2 working on a proposal for regional development of Aging and Disability Resource  
3 Centers (ADRC) in each county. Operation of a ADRC in each county began on July 1,  
4 2006; and  
5  
6 **WHEREAS**, on January 1<sup>st</sup>, 2018, Marquette County Human Services withdrew from  
7 the region model, taking the consortium from four counties to three; and  
8  
9 Fiscal note is not applicable.  
10 Majority vote is needed to pass.

Roll Call on Resolution No. 10-2024

Submitted by Health and Human  
Services Board:

Ayes , Nays , Absent , Abstain

/s/ Joe Gonyo

Joe Gonyo

Passed and Enacted/Rejected this 21<sup>st</sup>  
day of May, 2024.

/s/ Harley Reabe

Harley Reabe

County Board Chairman

/s/ Brian Floeter

Brian Floeter

ATTEST: County Clerk  
Approve as to Form:

/s/ Joanne Guden

Joanne Guden

Corporation Counsel

Approved via remote access

Nancy Hoffmann

/s/ Richard Trochinski

Richard Trochinski

/s/ Christine Schapfel

Christine Schapfel

11 **WHEREAS**, the Aging and Long-Term Care Unit within Green Lake County's Health  
12 and Human Services Department has continued to evolve since our membership in the  
13 consortium began. The Aging Unit has found areas of overlap with ADRC as well as  
14 confinements to agreed upon consortium services; and

15 **WHEREAS**, after research into best practices and strategic planning of ways to best  
16 serve the residents of Green Lake County, it was discussed and approved by the HHS  
17 Committee to give notice of withdrawal from the regional ADRC consortium and apply  
18 as a single county ADRC with a projected effective date of January 1, 2025.

19 **NOW THEREFORE BE IT RESOLVED:** effective January 1, 2025, Green Lake  
20 County's Aging and Long-Term Care Unit will remain an integrated and single unit  
21 within the Department of Human Services providing Aging and ADRC services in Green  
22 Lake County only; and

23 **BE IT FURTHER RESOLVED**, that the Aging and Long-Term Care Unit Manager will  
24 manage the ADRC and Aging programs under Wis. Stat. s. 46.82; and

25 **BE IT FURTHER RESOLVED** that starting January 1, 2025, the Aging and Long-Term  
26 Care Unit will report to the Health & Human Services Board and will receive guidance  
27 from the Commission on Aging Advisory Committee.



**ORDINANCE NO. 07-2024**

**Relating to: Rezone in the Town of Brooklyn  
Owner: Robert and Janel Wustrack**

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 21st of May 2024, does ordain as follows:

**NOW, THEREFORE, BE IT ORDAINED** that the Green Lake County Zoning Ordinance, Chapter 350 as amended, Article IV Zoning Districts, Section 350-26 Official Map, as relates to the Town of Brooklyn, shall be amended as follows:

**Owner:** Robert and Janel Wustrack, **Location:** N6410 Forest Ridge Road, **Parcel:** 004-00275-0300. **Legal Description:** NE ¼ & NW ¼ of NW ¼, located in Section 14, T16N, R13E, Town of Brooklyn, ±29.08 acres. **Request:** The owners are requesting to rezone ±29.08 acres from A1, Farmland Preservation District, to A2, General Agriculture District.

**BE IT FURTHER ORDAINED**, that this ordinance shall become effective upon passage and publication.

Roll Call on Ordinance No. 07-2024

Submitted by Land Use Planning &  
Zoning Committee:

Ayes , Nays , Absent , Abstain

Passed and Enacted/Rejected this 21st  
Day of May 2024.

\_\_\_\_\_  
Curt Talma, Chair

\_\_\_\_\_  
*/s/ Chuck Buss*  
Chuck Buss, Vice Chair

\_\_\_\_\_  
County Board Chairman

\_\_\_\_\_  
Harley Reabe

\_\_\_\_\_  
ATTEST: County Clerk  
Approve as to Form:

\_\_\_\_\_  
*/s/ Gene Thom*  
Gene Thom

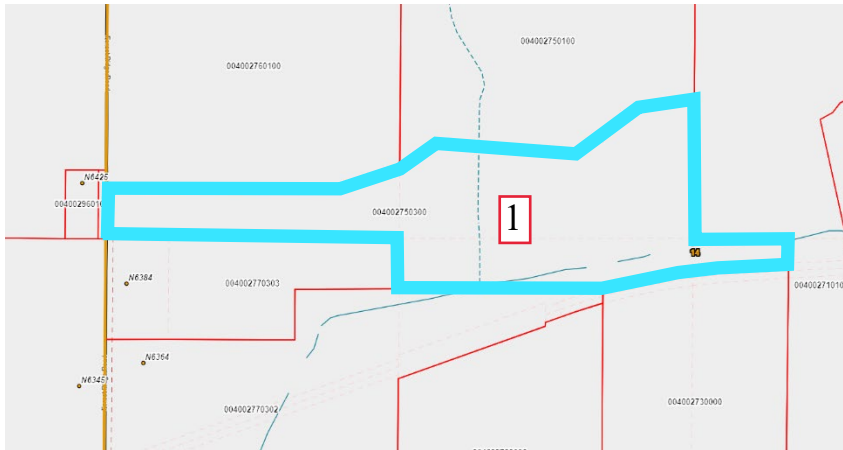
\_\_\_\_\_  
Jeffrey Mann , Corporation Counsel

\_\_\_\_\_  
*/s/ William Boutwell*  
William Boutwell

**Robert and Janel Wustrack**  
**Town of Brooklyn**  
**Forest Ridge Road, Parcel #004-00275-0300**  
**Located in NE ¼ & NW ¼ of NW ¼ of Section 14, T16N, R13E**

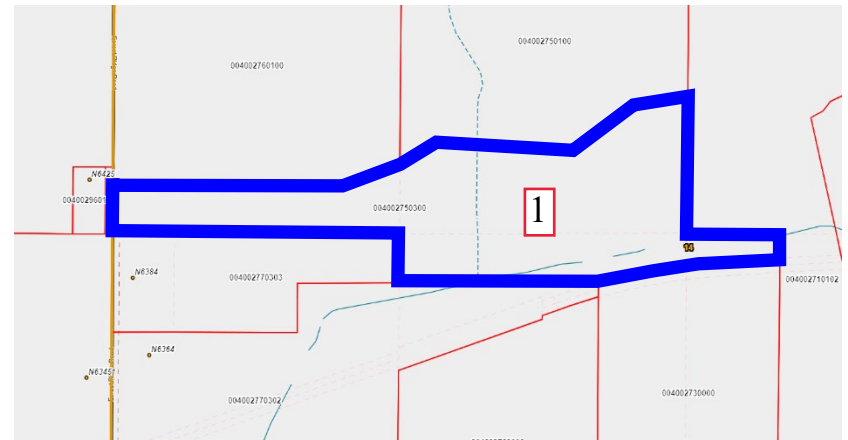
**Existing Configuration**

**1** = 29.08-acre parcel zoned A1, Farmland Preservation District.



**Proposed Configuration**

**1** = 29.08-acre parcel zoned A2, General Agriculture District.



**Land Use Planning & Zoning Public Hearing 5/2/2024**

**ORDINANCE NO.        -2024**

**Amending Chapter 9, 19 and 67. Board of Supervisors Article III. Appointed Committees**

The County Board of Supervisors of Green Lake County, Green Lake Wisconsin, duly assembled at its regular meeting begun on the 21st day of May, 2024, does ordain as follows:

- 1    **WHEREAS**, The Mission of Green Lake County states: “For the benefit of our citizens,  
2    we dedicate ourselves to the pursuit of fiscal responsibility, quality service, innovative  
3    leadership and continual improvement in our County’s government”; and
- 4    **WHEREAS**, to fulfill this promise to the citizens of Green Lake County, it is incumbent  
5    upon the County Board of Supervisors to create and implement efficiencies and  
6    improvements where appropriate; and
- 7    **WHEREAS**, Wisconsin State Statute 59.04 allows “counties the largest measure of self-  
8    government under the administrative home rule authority granted to counties in s. [59.03](#)  
9    [\(1\)](#), this chapter shall be liberally construed in favor of the rights, powers and privileges  
10   of counties to exercise any organizational or administrative power”.  
11  
12   Fiscal note is not applicable.

Submitted        by        Administrative  
Committee:

Roll Call on Ordinance No.        -2024

Ayes        , Nays        , Absent        , Abstain

Passed and Enacted/Rejected this 21st  
day of May, 2024.

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Dave Abendroth, Chair

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Gene Thom, Vice Chair

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County Board Chairman

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Dennis Mulder

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ATTEST: County Clerk  
Approve as to Form:

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Brian Floeter

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Corporation Counsel

---

Bob Schweder

**NOW THEREFORE BE IT RESOLVED:** Green Lake County wishes to implement efficiencies in the oversight of County business while meeting the appropriate statutory requirements, and approves the restructure of oversight committees to seven (7) standing committees under the titles of the Administrative Committee, the Finance & Insurance Committee, the Public Safety and Judicial Committee, the Health & Human Services Board, the Highway Committee, and the Land, Water, Parks and Community Committee.

**BE IT FURTHER RESOLVED:** The Personnel Committee, Property & Insurance Committee, and the Parks Commission will be dissolved. The ongoing responsibilities of these committees will shift to the Administrative Committee, Finance & Insurance Committee, and Land, Water, Parks & Community Committee respectively.

**BE IT FURTHER RESOLVED:** Chapter 9, 19 and 67 of the Green Lake County Ordinance will be revised and updated to reflect the restructure appropriately.

**NOW, THEREFORE, BE IT ORDAINED,** that the ordinance shall be amended as follows:

A.

The County Board Chair shall designate the membership of all appointed committees pursuant to his/her authority under § 9-7, unless the appointment is made by the County Administrator as required under statute. These appointments shall be for a term of two years until their successors are appointed and confirmed by the County Board.

B.

Each committee shall elect its own officers unless said elections are inconsistent with federal or Wisconsin laws.

C.

The County Board Chair (or the County Administrator) shall also designate an alternate member for each appointed committee, who shall serve at such time as may be necessary to form a quorum for the regular conduct of business. The Committee Chair or the County Clerk shall notify the alternate member of the need for his/her services.

D.

Regular meetings of appointed committees shall be held at a time and place as advertised by the committee. Special meetings may be held as determined necessary by the committee and shall be duly advertised.

E.

Committees shall keep appropriate minutes of all actions taken at their meetings. All minutes shall be placed on the County website within three business days of the meeting at which the minutes were taken. Committee Chairs shall present reports to the County Board on request.

§ 9-30. Agriculture-Extension Education and Fair Committee.

52 A.

53 ~~The Agriculture-Extension Education and Fair Committee shall consist of five Supervisors~~  
54 ~~appointed by the County Board Chair and confirmed by the Board of Supervisors. Each~~  
55 ~~Committee member shall serve a term of two years.~~

56 B.

57 ~~Section 59.56, Wis. Stats., governs the powers, duties and responsibilities of this~~  
58 ~~Committee. This Committee shall serve as the governing committee for the University of~~  
59 ~~Wisconsin Extension Department, its agents, the Cooperative Extension Education~~  
60 ~~Program, and the County Library Services.~~

61 C.

62 For the purposes of § 59.56(3)(g), Wis. Stats., the university extension program shall be  
63 a department of County government, and Land, Water, Parks and Community shall be  
64 the committee which is delegated the authority to direct and supervise the department.

65 D.

66 ~~Program functions are established under § 59.56(3)(f), Wis. Stats., and authorization is~~  
67 ~~given to this Committee to direct, conduct and supervise these programs.~~

68 E.

69 The Administrator, with authority delegated by the County Board, may enter into joint  
70 agreements with the University of Wisconsin - Extension or with other counties and  
71 university extension if County funds committed in such agreements have been  
72 appropriated by the County Board. The County Administrator is authorized to execute  
73 such agreements and copies of such agreements will be filed in the Corporation  
74 Counsel's office.

75 F.

76 The Agriculture-Extension Education and Fair Committee shall administer and maintain  
77 those items as listed in the fair inventory of the Green Lake County Junior Free Fair as  
78 filed annually with the office of the Green Lake County Clerk and for the purposes of  
79 administration shall be the governing Board of Directors for the Green Lake County Junior  
80 Free Fair. The Committee shall work in cooperation with the University of Wisconsin -  
81 Extension Office in coordinating activities relating to the County Fair. Section 59.56(14),  
82 Wis. Stats., Fairgrounds and Fairs, § 93.23, Wis. Stats., Local Fairs, and Ch. ATPC 160,  
83 Wis. Adm. Code, shall govern the powers, duties, and responsibilities of the Fair Board,  
84 state aids, premium lists, fair rules, regulations and financial reporting.

85 G.

86 The Agriculture-Extension Education and Fair Committee shall have the power and duty  
87 to manage and maintain the fairgrounds during the Green Lake County Junior Free Fair.  
88 The Committee shall have the authority to contract entertainment services. The  
89 Committee shall have the authority to contract services and/or hire such personnel as it  
90 deems necessary for the adequate management and maintenance of said facilities and  
91 grounds (in preparation for and during the fair and cleanup) within the limit of funds  
92 appropriated for this purpose by the County Board, state aid, donations and grants.

93 H.

94 The Board of Directors shall submit an annual financial report to the Department of  
95 Agriculture, Trade and Consumer Protection in a format as required by § ATPC 160.92,  
96 Wis. Adm. Code. Publication of the financial report shall be in accordance with § ATPC  
97 160.92(6), Wis. Adm. Code, and § 93.23(1)(a) to (i) and Ch. 985, Wis. Stats.

98     **§ 9-31. Public Safety and Judicial Committee**

99     A.

100     Public Safety and Judicial Committee shall consist of five members appointed by the  
101     County Board Chair and confirmed by the County Board of Supervisors. The members  
102     shall serve for two years or until a successor has been elected or appointed. Furthermore,  
103     and in fulfillment of § 323.14(1)(a)3, Wis. Stats, said committee shall also serve as the  
104     county emergency management committee with the Public Safety and Judicial Committee  
105     chair appointed by the County Board Chair and approved by the full County Board of  
106     Supervisors.

107     B.

108     The Public Safety and Judicial Committee shall have the powers, duties and  
109     responsibilities required by § 323.14, Wis. Stats.

110     C.

111     The Public Safety and Judicial Committee will be the governing committee for the  
112     following departments to the extent allowed by Wisconsin Statutes and common law:

113     (1)

114     Clerk of Circuit Court.

115     (2)

116     District Attorney.

117     (3)

118     Sheriff's Department.

119     (4)

120     Register in Probate.

121     (5)

122     Circuit Court Judge.

123     (6)

124     Medical Examiner

125     (7)

126     Family Court Commissioner.

127     (8)

128     Emergency Management.

129     (9) Emergency Medical (Ambulance Services)

130     D.

131     It shall be the responsibility of the Public Safety and Judicial Committee to establish policy  
132     and procedures and assist the department heads listed in Subsection C, above, to  
133     correlate and harmonize all phases of law enforcement in Green Lake County, including  
134     support of the department heads listed in Subsection C, above, in performing their  
135     principal duties under Wisconsin Statutes.

136     E.

137     In addition to such general duties and responsibilities, the Public Safety and Judicial  
138     Committee is specifically authorized and empowered to perform the following duties:

139     (1)

The Committee shall review the rules developed by the Sheriff relating to the conduct of law enforcement personnel and the performance of their duties and the established hours of employment.

(2)

Once each year, the Chair of the Committee and the Sheriff shall schedule a special meeting for the examination and inspection of all equipment being used in the operation of the Sheriff's Department and at that time determine the needs for the coming year, prior to preparing the department budgets. The Committee, along with the Sheriff, shall make an impromptu examination of the menu being served all prisoners and sample the same and also determine the fiscal impact on the Sheriff's Department budget. Once each year, the Committee shall inspect the jail as required under § 59.54(15), Wis. Stats.

(3)

The Committee shall have the right to establish the criteria for reports deemed necessary to oversee and advise each department.

§ 9-32. Health and Human Services Board.

A.

The Health and Human Services Board shall consist of nine members appointed by the County Administrator and confirmed by the County Board, five of whom shall be County Board Supervisors and four of whom shall be citizens at large. At least one member shall be an individual who receives or has received human services or shall be a family member of such individual. The remainder shall be consumers of services or citizens at large. No public or private provider of health and human services may be appointed to the County Health and Human Services Board.

B.

Citizens at large on the County Health and Human Services Board shall serve for terms of three years so arranged that, as nearly as possible, the terms of 1/3 of the members shall expire each year. Vacancies shall be filled in the same manner as the original appointments. In the event that a County Board Supervisor (elected for a two-year term) is not re-elected to this position, the County Administrator shall fill this vacancy as described above.

C.

The responsibilities, powers and duties of the Health and Human Services Board are as follows: to ensure that the Department of Health and Human Services provides programs and services to all County residents as provided and directed by § 46.23 et seq., Wis. Stats., and the Wisconsin Administrative Code. The Health and Human Services Board, in conjunction with the Director, shall develop policy and procedures to be followed in providing services required by appropriate directives within the Department's budget. In addition, the Health and Human Services Board shall be the governing committee for the Veterans' Service Office.

D.

The Health and Human Services Board may appoint such subcommittees as may be necessary for the purpose of receiving community, professional or technical information concerning particular policy considerations. All meetings of any subcommittees shall be duly advertised and posted in accordance with the open meeting laws including the preparation of an agenda. Minutes shall be kept of any such meetings, and members



attending shall receive meeting payments and reimbursement for mileage in accordance with the County resolution pertaining to the same.

E.

~~The Personnel Committee shall be notified by all committees when holding personnel interviews for hiring so that representation can attend, observe and, if needed, confer.~~

§ 9-33. Finance & Insurance Committee.

A.

The Finance & Insurance Committee shall consist of five Supervisors appointed by the County Board Chair and confirmed by the County Board for a two-year term or until a successor is appointed and confirmed.

B.

The powers, duties, and responsibilities of the Finance & Insurance Committee shall be as follows:

(1)

Pursuant to § 59.52(12)(a), Wis. Stats., the Committee shall examine and settle all accounts of the County, and all claims and demands against the County that do not exceed \$5,000 and cause to be issued orders therefor.

(2)

The Committee shall facilitate the efforts of the County Administrator in the development and submission of the annual County budget with the County Administrator and submit it to the County Board at the annual meeting. Revenues and expenditures proposed by the several committees and departments of County government shall be considered in the preparation of this budget.

(3)

The Finance & Insurance Committee is hereby authorized, pursuant to § 65.90(5)(b), Wis. Stats., to transfer funds between budgeted items of an individual County office or department, if such budgeted items have been separately appropriated. The County Administrator is hereby authorized to approve the transfer of funds between budgeted items of an individual County office or department, if such budgeted items have been separately appropriated and are in an aggregate amount of \$500 or less. Transfers from the contingency fund shall be processed and approved in the same manner as any budgeted amendment pursuant to § 69.90(5)(a), Wis. Stats.

(4)

The Committee shall examine and investigate all requests for County borrowing and submit its recommendations thereon to the County Board at its meeting next following the completion of said investigation.

(5)

The Committee shall direct all office procedures of the County Treasurer, and secure compliance with recommendations made by the State Department of Audit in relation thereto, and shall supervise the investment of all County funds not needed for immediate operation of the County and shall direct the Treasurer with regard to such investments.

(6)

~~The Committee shall have the authority to designate a representative to monitor and give input to the Personnel Committee during negotiations with labor unions and groups of professional employees.~~

(7)

The Committee shall perform duties relating to illegal assessments and tax deed lands in accordance with Wisconsin Statutes and County ordinances.

(8)

In the absence of the County Administrator, the Finance Director with the approval of the Finance & Insurance Committee may approve payment of vouchers and/or claims from any committee or department to ensure timely payment of bills.

(9)

The Finance & Insurance Committee shall be the oversight committee of the Finance Director, County Clerk, County Treasurer and Economic Development Corporation.

C.

As relates to the Green Lake County Economic Development Corporation, the Chairperson of the Finance & Insurance Committee or his/her designee from the Finance & Insurance Committee shall also serve on the Board of Directors of the Corporation, per Resolution No. 11-90.

~~§ 9-34. Personnel Committee.~~ **Dissolved: All remaining duties transferred to the Administrative Committee**

A.

~~The Personnel Committee shall consist of a five member committee of Supervisors appointed by the County Board Chair and confirmed by the County Board for a two-year term or until a successor is appointed and confirmed.~~

B.

~~The Green Lake County Board delegates to the Personnel Committee full authority to make all decisions relating to management rights/recognition on behalf of the Green Lake County Board as defined in the employee labor contract.~~

C.

The Administrator, on behalf of Green Lake County, shall negotiate contracts with the employee labor unions and associations of professional employees, through authority vested by the County Board, with all contracts subject to ratification of the County Board. A copy of all such contracts will be filed with the County Clerk and Corporation Counsel.

D.

~~The Personnel Committee shall:~~

(1)

~~Establish policies for all County employees, subject to County Board approval, and publish and maintain the County Personnel Policies and Procedures Manual.~~

(2)

~~Establish a period of probation for all new employees and employees transferring from one position to another.~~

(3)

~~All personnel matters needing County Board approval shall be submitted by the governing committee with "recommendation of approval or disapproval of the Personnel Committee" being indicated on the resolution.~~

~~§ 9-35. Property and Insurance Committee.~~ **Dissolved: All remaining duties transferred to the Finance & Insurance Committee**

A.

~~The Property and Insurance Committee shall consist of five Supervisors, appointed by the County Board Chair and confirmed by the County Board for a two-year term or until a successor is appointed and confirmed.~~

B.

~~The powers, duties, and responsibilities of the Property and Insurance Committee shall be as follows:~~

(1)

~~The Committee shall maintain and keep an inventory of all capital items of furniture, fixtures, and general and specialized equipment used in all County operations along with an inventory of surplus equipment. The Committee shall have the authority to determine if surplus equipment is to be serviced and stored for future use or disposal.~~

(2)

~~The Committee shall oversee the maintenance of the Green Lake County Government Center, highway buildings, outbuildings on County premises, and maintain the yards, walks, and parking lots adjacent thereto and plan, develop and supervise all new construction and renovation unless a specific building committee is appointed by the County Board. For acquiring, developing and maintaining snowmobile trails whenever possible, the Committee shall make application for grants and aids from the state and federal snowmobile maintenance funds.~~

(3)

~~The Finance & Insurance Committee shall oversee the County's insurance needs for:~~

(a)

~~Insurance.~~

[1]

~~Public liability and property damage insurance, either through commercial companies or by self-insurance created by setting up a fund for such purpose or by a combination thereof, covering, without exclusion because of enumeration, motor vehicles, malfeasance of professional employees, maintenance and operation of County highways and parks, and any other activities involving the possibility of damage to the general public;~~

[2]

~~Fire and casualty insurance for all County property;~~

[3]

~~Health, life, and disability insurance for County employees as appropriate;~~

[4]

~~The protection of the County and the public against loss or damage resulting from the act, neglect, or default of County officers, department heads, and employees.~~

(b)

~~Any plan for self-insurance under this subsection shall be specifically approved by the County Board before it may be commenced.~~

(4)

~~The Committee shall have the responsibility for arranging for the printing of public notices, County Board proceedings, and any other printing required by County ordinance, except for the printing of notices, etc., that are the special concern and responsibility of other committees of the County Board or departments of County government.~~

C.

The Finance & Insurance Committee may appoint a Loss Control Subcommittee. The Subcommittee shall administer and support the Insurance Loss Control Program of the County in coordination with the County Clerk, who shall serve as the Safety Coordinator/Risk Manager. Additional guidance to this Subcommittee shall be provided by loss control specialists provided by the County's insurance providers at no cost to the County. Subcommittee meetings shall be held at such intervals as are deemed necessary to properly carry out the several functions of the Subcommittee, but at least quarterly. Such meetings shall be duly noticed in accordance with open meeting law and shall keep minutes and post an agenda.

§ 9-36. Land Use Planning and Zoning Committee.

A.

The Land Use Planning and Zoning Committee shall consist of five Supervisors appointed by the County Board Chair and confirmed by the County Board for a two-year term or until a successor has been appointed and confirmed.

B.

It shall be the purpose of the Land Use Planning and Zoning Committee to promote the public health, safety, convenience, and general welfare; to encourage planned and orderly land use development; to recognize the needs of agriculture, forestry, industry, and business in future growth; to encourage uses of land and other natural resources which are in accordance with their character and adaptability; to preserve wetlands; to conserve soil, water, and forest resources; to protect the beauty and amenities of landscape and man-made developments; to provide healthy surroundings for family life; and to promote the efficient and economical use of public lands.

C.

The Land Use Planning and Zoning Committee shall be the governing committee for the Land Use Planning and Zoning Department, the Register of Deeds, and the Land Information Council.

D.

The Committee shall be responsible for developing a Comprehensive Plan under §§ 66.1001 and 59.69(2) or (3), Wis. Stats., for all unincorporated areas of the County.

E.

The powers and duties of the Committee shall be as specified by Green Lake County Ordinances Chapter **350**, Zoning; Chapter **338**, Shoreland Protection; Chapter **315**, Land Division and Subdivision; Chapter **300**, Floodplain Zoning; Chapter **334**, Sewage Systems, Private; Chapter **323**, Nonmetallic Mining, and any other ordinance deemed necessary by the County Board. The Committee shall assist in the implementation of the enforcement of the Farmland Preservation Plan and any other plan(s) as deemed necessary by the County Board and shall further have the responsibilities delegated to it by said ordinances in relation to the Green Lake County Zoning Maps, together with such other powers and duties as are specified in §§ 59.69, 59.692, 87.30 and 281.31, Wis. Stats., as well as any other sections of the statutes relating thereto and affecting the general area of responsibility of the Committee as set forth herein and any further duties and responsibilities as may be designated from time to time by the County Board.

364    § 9-37. Commission on Aging.

365    A.

366    The Commission on Aging shall consist of five members appointed by the County  
367    Administrator and confirmed by the County Board. No more than one member shall be  
368    an elected County official, but the elected official shall have an alternate appointed to  
369    serve in the absence of the elected official. Members shall serve for terms of three years,  
370    so arranged that, as nearly as practicable, the terms of 1/3 of the members shall expire  
371    each year, and no member may serve more than two consecutive three-year terms. At  
372    least 51% of the members of the Commission shall be senior citizens, 60 years of age or  
373    older.

374    B.

375    The Chairperson of the Commission shall be appointed by the County Board Chair.

376    C.

377    The duties and powers of the Commission are as prescribed in Green Lake County  
378    Ordinance Chapter 19, Article I, Commission on Aging.

379    D.

380    A meeting of the Commission on Aging shall be held as required at a time and place as  
381    advertised by the Commission. Special meetings shall be held as determined necessary  
382    by the Commission or its Chair and shall be duly advertised.

383    § 9-38. Land, Water, Parks and Community Committee.

384    A.

385    The Land, Water, Parks and Community Committee shall consist of five members, ~~two of~~  
386    ~~whom shall be appointed from the County Agriculture Extension Education and Fair~~  
387    ~~Committee~~, at least two members ~~at large~~ from the County Board of Supervisors ~~not on~~  
388    ~~the Agriculture Extension Education and Fair Committee~~, and one member shall be the  
389    Chair of the County Agricultural Stabilization and Conservation Committee created under  
390    16 U.S.C. § 590h(b) or other member of that latter committee designated by its Chair.

391    B.

392    ~~If a member of the Agriculture Extension Education and Fair Committee declines~~  
393    ~~appointment to this Committee, the County Board Chair shall appoint a replacement from~~  
394    ~~the remaining County Board Supervisors. Section 92.06, Wis. Stats., requires that at least~~  
395    ~~two members shall be Supervisors elected to the County Agriculture Extension Education~~  
396    ~~and Fair Committee.~~

397    C.

398    The Land, Water, Parks and Community Committee shall have those powers, duties, and  
399    responsibilities as designated by the County Board and § 92.07, Wis. Stats., and may  
400    develop and adopt standards and specifications for management practices to control  
401    erosion, sedimentation, and nonpoint-source water pollution.

402    D.

403    The Committee may allocate and distribute federal, state, and County funds made  
404    available for cost-sharing programs and other incentive programs.

405    E.

406    The Committee shall encourage research, educational and informational public service  
407    programs and advise the University of Wisconsin system on educational needs.

408 § 9-39. Administrative Committee.

409 A.

410 The Administrative Committee shall consist of the following members: the County Board  
411 Chair; a member of the Highway Committee; a member of the Public Safety & Judicial  
412 ~~Law/Emergency Management~~ Committee; a member of the Land, Water, Parks &  
413 Community ~~Agriculture Extension and Fair~~ Committee; and a member of the DHHS  
414 Board; a member of the Finance & Insurance Committee; and a member of the Land  
415 Planning & Zoning Committee, appointed by the County Board Chair and subject to  
416 County Board approval. The County Board Chair shall also serve as the Chair of the  
417 Administrative Committee and the County Clerk acts as Secretary to the Committee.  
418 Committee members shall serve for two years or until a successor has been elected or  
419 appointed.

420 B.

421 The Administrative Committee will be the supervising committee for the following elected  
422 and appointed officials: ~~County Clerk, County Treasurer, Register of Deeds, County~~  
423 ~~Administrator and Corporation Counsel.~~

424 C.

425 The Committee shall review and recommend to the County Board the salaries for elected  
426 officials, constitutional officers, employees and the County Board of Supervisors.

427 D.

428 A regular meeting of the Administrative Committee shall be held monthly at a time and  
429 place as advertised by the Committee. Special meetings shall be held as determined  
430 necessary by the Committee and shall be duly advertised.

431 E.

432 The powers, duties, and responsibilities of the Administrative Committee shall be as  
433 follows:

434 (1)

435 The Administrative Committee shall review and recommend policy, not otherwise vested  
436 in other County Board committees, to the County Board, represent the County's point of  
437 view on legislation affecting Green Lake County and consider matters not specifically  
438 assigned to other committees.

439 (2)

440 The County Board Chair or their designee shall act as the members for Inter-county  
441 Coordinating Committee (ICC) and any other member of the Administrative Committee  
442 can act as an alternate.

443 (3)

444 When the County Board Chair becomes ill and/or incapacitated and the Vice Chair  
445 assumes the duties for over 30 days, the Administrative Committee may authorize the  
446 Vice Chair to receive an amount of compensation equal to the County Board Chair's pay.  
447 If the Vice Chair must assume the duties of the County Board Chair, the County Board  
448 Chair shall not receive pay during the time the Vice Chair is acting as Chair.

449 (4)

As per § 59.15, Wis. Stats., the Administrative Committee shall review situations of any Supervisor who refuses or neglects to perform any of the duties which are required of the Supervisor by law as a member of the Board, and the Administrative Committee may recommend to the County Board forfeiture as allowed by statute.

(5)

~~The Committee will be the governing committee for the Information Technology Department and develop policy and procedure for its operations and acquisition and redistribution of hardware and software. Further, the Committee shall:~~

~~(a)~~

~~Set criteria for computer hardware and software, fee structures for information management, standards for employee computer usage, education, and security and coordinate interdepartment computer relations and communications (network).~~

~~(b)~~

~~Develop a five-year computer operations plan which will be reviewed and updated yearly.~~

~~§ 9-40. Parks Commission.~~ **Dissolved: All remaining duties transferred to the Land, Water, Parks & Community Committee**

A.

~~The Parks Commission shall consist of seven members, three of which shall be members of the Green Lake County Board of Supervisors. The County Board Chair shall appoint the members, in writing, and shall file the appointments in the office of the County Clerk.~~

B.

~~The term of each member, except for County Board members, is seven years following July 1 of the year in which the appointment is made and until the appointment and qualification of a successor, except that the first seven members shall be appointed respectfully for such terms that on July 1 in each of the seven years following the year in which they are appointed the term of one member will expire. After the original appointments, one commissioner shall be appointed annually in the month of June to succeed the member whose term will expire on July 1 following. The term of any Park Commissioner who is a County Board member shall end when the Commissioner's membership on the County Board terminates, unless thereafter reappointed to the Commission. [See § 27.02(1), Wis. Stats.]~~

C.

~~The powers, duties and responsibilities of the Parks Commission are as prescribed in Green Lake County Ordinance Chapter 19, Article II, Parks Commission.~~

§ 9-41. Land Information Council.

[Added 11-10-2020 by Ord. No. 17-2020<sup>[1]</sup>]

A.

The Land Information Council shall consist of not less than eight members and shall include the register of deeds, the treasurer, the real property lister, and the following members appointed by the County Board for a one-year term or until a successor has been appointed and confirmed:

(1)

A member of the County Board.



(2)

A representative of the land information office.

(3)

A realtor or a member of the realtors association employed within the County.

(4)

A public safety or emergency communications representative employed within the County.

(5)

The county surveyor or a professional land surveyor employed within the County.

(6)

Any other members of the County Board or public that the County Board designates.

B.

Notwithstanding Subsection A, if no person is willing to serve under Subsection A(3), (4), or (5), the County Board may create or maintain the Land Information Council without the member designated under Subsection A(3), (4), or (5).

C.

The Land Information Council shall review the priorities, needs, policies, and expenditures of the land information office established by the County Board and advise the County Board on matters affecting the land information office.

[1]*Editor's Note: This ordinance also renumbered former § 9-41 as § 9-42.*

~~Article II Parks Commission~~ **Dissolved: Land, Water, Parks & Community is the oversight committee for all Green Lake County Parks**

~~[Adopted 4-17-2018 by Ord. No. 12-2018]~~

~~§ 19-7 Membership; term of office; powers and duties.~~

~~A.~~

~~The Parks Commission shall consist of seven members, three of which shall be members of the Green Lake County Board of Supervisors. The County Board Chair shall appoint the members, in writing, and shall file the appointments in the office of the County Clerk.~~

~~B.~~

~~The term of each member, except for County Board members, is seven years following July 1 of the year in which the appointment is made and until the appointment and qualification of a successor, except that the first seven members shall be appointed respectfully for such terms that on July 1 in each of the seven years following the year in which they are appointed the term of one member will expire. After the original appointments, one Commissioner shall be appointed annually in the month of June to succeed the member whose term will expire on July 1 following. The term of any Park Commissioner who is a County Board member shall end when the Commissioner's membership on the County Board terminates, unless thereafter reappointed to the Commission. [See § 27.02(1); Wis. Stats.]~~

~~C.~~

~~The powers, duties and responsibilities of the Parks Commission shall be as follows:~~

~~(1)~~

~~The maintenance of park buildings and other permanent structures, including playground equipment, is under the maintenance direction of the Parks Commission. The County Maintenance Department is responsible for solid waste removal at the parks and the hygiene of restroom facilities. A limited-term summer parks maintenance worker may be hired annually to assist with summer maintenance work.~~

~~(2)~~

~~The Parks Commission shall have the power and duty to develop, manage and maintain the grounds of the County parks system. The County parks system includes any designated park, access to lakes and streams, public recreational trails, and any other park or recreation project that is County owned and approved by the County Board.~~

~~(3)~~

~~Under the direction of the Parks Commission, the County Maintenance Department shall perform grounds maintenance: lawn mowing, brushing, spring and fall opening and closing of park grounds, maintenance of picnic tables, piers and fences, and other grounds-related maintenance functions.~~

~~(4)~~

~~The Parks Commission shall have the duty and responsibility of developing, coordinating, and updating the five-year Parks and Recreation Plan and any other plan for recreational development in Green Lake County in cooperation with the Department of Natural Resources. All plans shall be submitted to the County Board for final approval.~~

~~(5)~~

~~For acquiring, developing and maintaining the parks and any other recreational project, whenever possible the Parks Commission shall make application for grants and aids from the state and federal fish and game funds, outdoor recreation aids, land and water conservation funds, Waterways Commission funds, stewardship funds, and any other such fund available for park, trail or project acquisition and development.~~

~~(6)~~

~~The duties of a rural planning committee under § 27.019(2), (7), (8), (9), and (11), Wis. Stats.~~

~~(7)~~

~~In the absence of a general manager appointed by the County Administrator and confirmed by the County Board of Supervisors, the duties of a Parks Commission under § 27.05(1) to (8), Wis. Stats., and subject to the general supervision of the County Board and regulations prescribed by the County Board of Supervisors.~~

~~(8)~~

~~Oversee recreational trails, multiuse trails and bikeways, routes or pathways under the jurisdiction of Green Lake County.~~

**CHAPTER 67: PERSONNEL**

~~67-1~~ **Purpose.**

~~The general purpose of this chapter is to establish a system of personnel administration that meets the needs of Green Lake County. The Green Lake County Personnel Policy and Procedures Manual provides guidance and information regarding employment with Green Lake County. It is intended to develop and maintain an effective, efficient, and responsive work force for the County of Green Lake that meets all State and federal employment laws.~~

~~§ 67-2~~ **Scope.**

~~This chapter shall govern personnel administration for all employees and departments of the County of Green Lake except the following:~~

~~**A.**~~

~~Members of the Green Lake County Board of Supervisors.~~

~~**B.**~~

~~Elected County officials.~~

~~**C.**~~

~~Sheriff's Department: one Undersheriff.~~

~~**D.**~~

~~All employees hired on a contract or fee basis.~~

~~**E.**~~

~~Members of boards, commissions and committees and judges when they are acting in that capacity.~~

~~**F.**~~

~~Students engaged in field training.~~

~~**G.**~~

~~Volunteer workers.~~

~~**H.**~~

~~Persons employed to make or conduct a special inquiry, investigation or examination on behalf of Green Lake County (those under contract).~~

~~**I.**~~

~~Temporary, seasonal, or project employees; such appointments must be time limited to be considered exempt (six months).~~

~~**J.**~~

~~Employees represented by unions when collective bargaining agreements have specific provisions contrary to this chapter.~~

~~§ 67-3~~ **Amendments.**

~~This chapter may be amended by the Green Lake County Board of Supervisors in the same manner as adopted.~~ <sup>[1]</sup>

~~[1]~~

*Editor's Note: Original § 3, Personnel Department, as amended 11-18-1980 by Ord. No. 238-80, which immediately followed this section, was deleted at time of adoption of Code (see Ch. 1, General Provisions, Art. I).*

~~§ 67-4 Personnel Committee.~~

~~The Personnel Committee may direct the Personnel Department's activities and appoint its employees. The Personnel Committee may:~~

~~**A.**~~

~~Encourage and exercise leadership in the development of efficient and effective human resource management throughout County government.~~

~~**B.**~~

~~Foster and develop programs for the improvement of employee performance and effectiveness through employee training and development.~~

~~**C.**~~

~~Establish and maintain the official employee records, including therein the class, title, status, pay and other relevant information.~~

~~**D.**~~

~~Apply and carry out the policies herein and perform any other lawful acts which may be necessary or desirable to carry out the purposes and provisions of this chapter.~~

~~**E.**~~

~~Evaluate from time to time the operation and effect of the policies herein and report the findings and recommendations to the County Board.~~

~~§ 67-5 Personnel policies. **[1]**~~

~~Upon approval by the Personnel Committee and the County Board and subject to specific provisions in personnel ordinances, a director (or Personnel Committee acting in that capacity) may issue personnel policies for the County. The policies may provide for preparation, maintenance and revision of a position classification plan for all positions based upon similarity of duties performed and responsibilities assumed, so that the same qualifications may be reasonably required and the same schedule of pay may be equitably applied to all positions in the same class. After such classification plan has been approved by the County Board, the Personnel Committee shall allocate or reallocate the position of every employee in the classes in the plan. Any employee affected by the allocation or reallocation of a position to a class shall, after filing with the Personnel Committee a written request for reconsideration in such a manner and form as the Committee prescribes, be given a reasonable opportunity to be heard.~~

~~**[1]**~~

*Editor's Note: The County Personnel Policies and Procedures Manual, Ord. No. 375-88, as amended, is on file at the County Clerk's office.*

~~§ 67-6 Recruiting.~~

~~Recruiting and determining the relative fitness of applicants for employment and promotion to positions will be accomplished by utilizing job-related evaluations.~~

~~§ 67-7~~**Probation.**

~~The Personnel Committee shall establish a period of probation (a director may with Personnel Committee approval) with the approval of the Green Lake County Board.~~

~~§ 67-8~~**Records and plans.**

~~The Personnel Committee shall develop:~~

~~**A.**~~

~~Performance records for employees. Such records shall be considered as a factor in determining salary increments or increases for meritorious service, promotions, the order of layoffs because of lack of funds or work and in reinstatement, demotions, discharges and transfers.~~

~~**B.**~~

~~A plan for resolving employee complaints and grievances.~~

~~**C.**~~

~~The implementation of discipline, such as reprimand, suspension, or discharge. Procedures shall be established for the presentation of charges, hearings, and appeals for all permanent employees in the service of Green Lake County.~~

~~**D.**~~

~~An affirmative action program as required by state and federal laws.~~

~~**E.**~~

~~Such other miscellaneous matters generally associated with good personnel administration not inconsistent with other policies, ordinances or statutes.~~

~~§ 67-9~~**Payroll.**

~~The Personnel Committee or designee shall be responsible for certification of the payroll vouchers, that the person named therein has been appointed and employed in accordance with the provisions of this chapter and the policies thereunder.~~

~~§ 67-10~~**Intergovernmental cooperation.**

~~The Committee may cooperate with other governmental agencies regarding personnel tests, recruiting, training, and the temporary exchange of personnel for on-the-job training and management experience.~~

~~§ 67-11~~**Employee organizations.**

~~Employees shall have the right, subject to applicable federal and state laws and regulations, to organize, join, and participate in, or to refuse to organize, join and participate in, any employee organization freely and without fear of penalty or reprisal, for the purpose of collective negotiation through representatives of their own choosing on terms and conditions of employment.~~

~~§ 67-12~~**Unlawful acts.**

~~No person shall:~~

~~**A.**~~

691 ~~Make any false statement, certificate, mark, rating or report or in any manner commit or~~  
692 ~~attempt to commit any fraud preventing the impartial execution of this chapter and~~  
693 ~~policies.~~

694 **B.**

695 ~~Directly or indirectly give, render, pay, offer, solicit, or accept any money, service or other~~  
696 ~~valuable consideration for any appointment, proposed appointment, promotion or~~  
697 ~~proposed promotion, or any advantage, in a position of service in Green Lake County.~~

698 **C.**

699 ~~Deprive another of any right granted under this chapter or furnish to any person any~~  
700 ~~special or secret information for the purpose of affecting the rights or prospects of any~~  
701 ~~person with respect to employment in the services of Green Lake County.~~

702 ~~§ 67-13~~ **Appointments and promotions.**

703 ~~All appointments and promotions to positions in the service of Green Lake County shall~~  
704 ~~be made without regard of age, race, color, handicap, sex, creed, national origin or~~  
705 ~~ancestry, political affiliation or beliefs, and arrest or conviction records.~~

706 ~~§ 67-14~~ **Status of present employees.**

707 ~~Employees holding positions in the service of Green Lake County, as defined herein, prior~~  
708 ~~to the adoption of this chapter shall be continued in their respective positions until~~  
709 ~~separated from their positions as provided by ordinance. Nothing herein shall preclude~~  
710 ~~the reclassification or reallocation as provided by this chapter of any position held by any~~  
711 ~~such employee.~~

712 ~~§ 67-15~~ **Violations and penalties.**

713 **A.**

714 ~~Any person who is found to be in violation of this chapter, if an applicant, may be removed~~  
715 ~~from the employment list or, if an officer or employee, may be subject to disciplinary~~  
716 ~~action.~~

717 **B.**

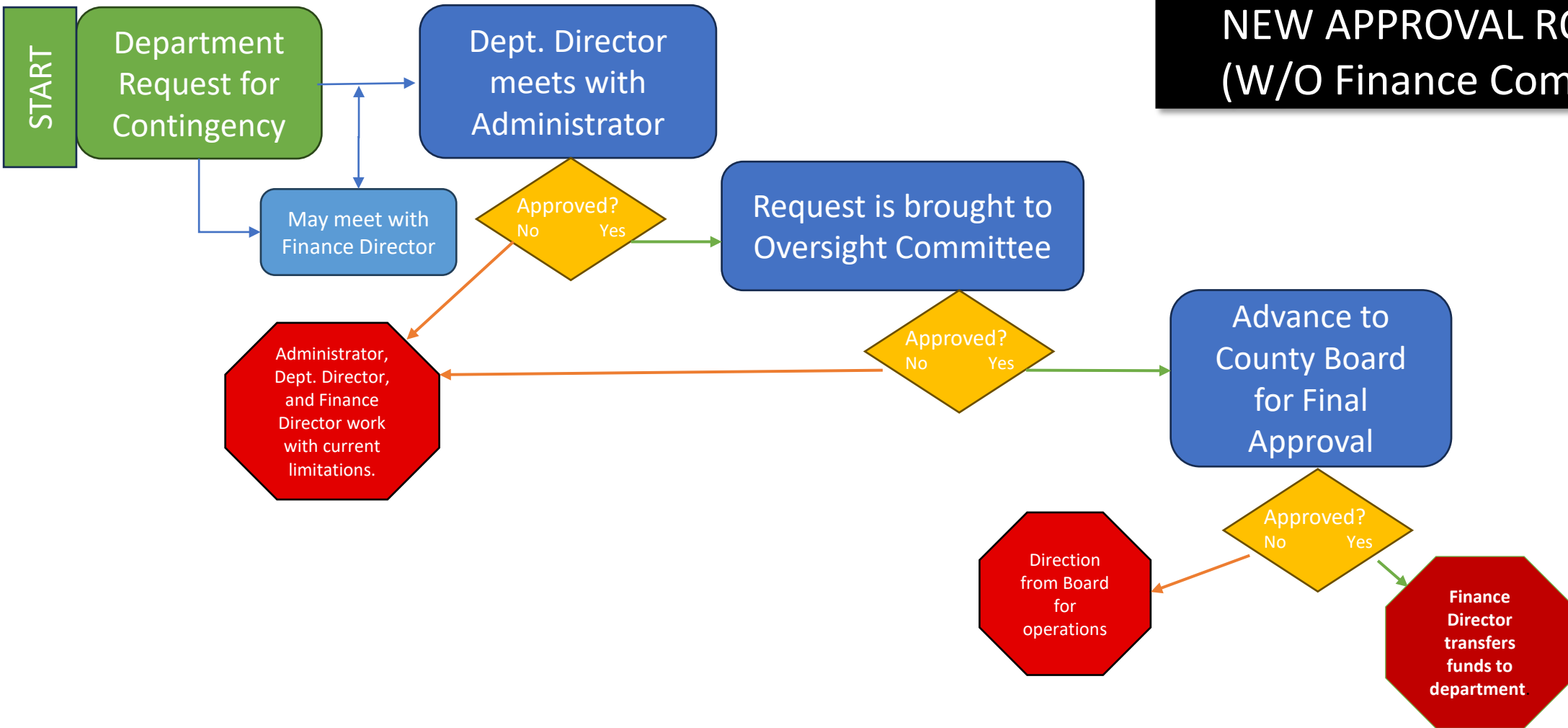
718 ~~Violations of federally mandated sections of this chapter could cause loss of federal funds.~~

719 ~~§ 67-16~~ **Statutory authority.**

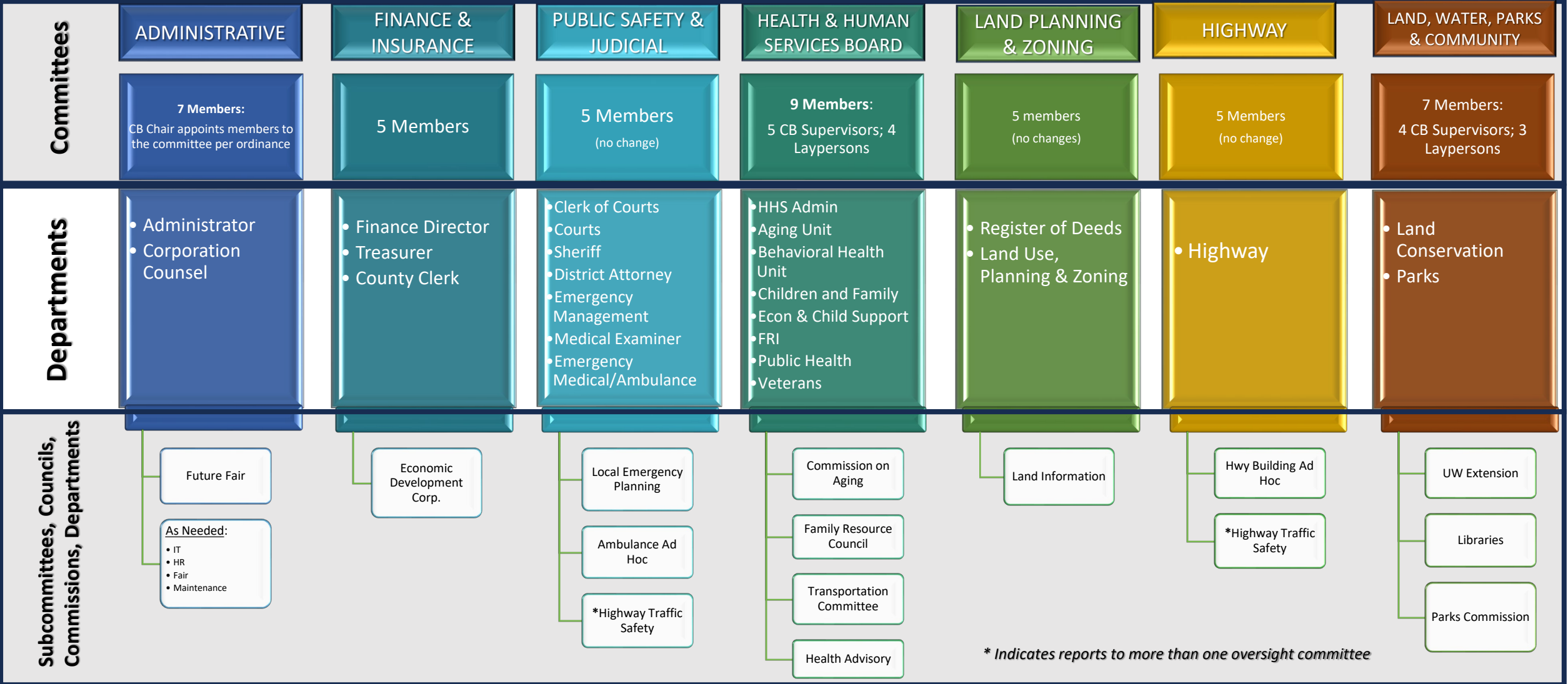
720 ~~This chapter is promulgated under the authority of § 59.22(2), Wis. Stats., as amended.~~

721  
722 **BE IT FURTHER ORDAINED**, that this ordinance shall become effective upon passage  
723 and publication.

# NEW APPROVAL ROUTING (W/O Finance Committee)







Other Committee & Commissions

**STAND ALONE:** (Not required to report to CB)

- Drainage Board
- Security and Facilities
- Criminal Justice Collaborating Committee
- Board of Adjustment (BOA)
- Act 184 Ad Hoc Committee
- Local Emergency Planning Commission
- Veterans Service Commission

**PARTNERSHIPS:** (CB member appointed)

- Economic Development Corporation (EDC)
- County Libraries

**UPDATE REPORTING TO THE COUNTY BOARD:**

- Inter County Collaboration (ICC)
- Railroad Consortium

**AD HOC /SUBCOMMITTEES:** (Reports to an Oversight Committee)

- Commission on Aging
- Future Fair
- Highway Ad Hoc
- Highway Traffic Safety
- Transportation Committee
- Family Resource Council

## APPOINTMENTS TO BE MADE AT THE May 21, 2024 County Board

| <b>Appoint/Reappoint</b> | <b>Name</b>           | <b>Committee Name</b>              | <b>Term Ending</b> |
|--------------------------|-----------------------|------------------------------------|--------------------|
| Reappoint                | Ron Triemstra         | Board of Adjustments               | 6/30/2027          |
| Reappoint                | Brian Zimmerman       | Board of Adjustments               | 6/30/2027          |
| Appoint                  | Carol Hendrickson     | Family Resource Council            | 4/20/2026          |
| Reappoint                | Connie Anderson       | Family Resource Council            | 4/20/2026          |
| Reappoint                | Danielle Barron       | Family Resource Council            | 4/20/2026          |
| Reappoint                | Maria Perez           | Family Resource Council            | 4/20/2026          |
| Reappoint                | Kristine Boeck        | Family Resource Council            | 4/20/2026          |
| Reappoint                | Ann Schnyder          | Family Resource Council            | 4/20/2026          |
| Reappoint                | Robyn Morris          | Family Resource Council            | 4/20/2026          |
| Reappoint                | Carly Porten          | Family Resource Council            | 4/20/2026          |
| Reappoint                | Patricia Brandstetter | Health Advisory Committee          | 4/20/2026          |
| Reappoint                | Abigail Puglisi       | Health Advisory Committee          | 4/20/2026          |
| Reappoint                | Christine Schapfel    | HHS Board - Lay Member             | 4/19/2027          |
| Reappoint                | Rebecca Bays          | HHS Board - Lay Member             | 4/20/2026          |
| Appoint                  | Mary Hess             | HHS Board - Lay Member             | 4/19/2027          |
| Reappoint                | Sue Wendt             | Casestecker Library Board          | 4/20/2026          |
| Appoint                  | David Albright        | Land Conservation Committee        | 4/20/2026          |
| Reappoint                | Bob Schweder          | Lake Puckaway Rehab District       | 4/20/2026          |
| Appoint                  | Mike Skivington       | Little Green Lake Rehab District   | 4/20/2026          |
| Appoint                  | Nancy Hiestand        | Golden Sands RC & D Representative | 4/20/2026          |