

FINANCE COMMITTEE
May 22, 2024

The meeting of the Finance Committee was called to order by County Clerk Liz Otto on Wednesday, May 22, 2024 at 3:00 PM, in the County Board Room and via remote access format at the Government Center, Green Lake, WI. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Luke Dretske
Brian Floeter
Don Lenz
Dennis Mulder
Harley Reabe

Absent:

Other County Employees Present: Liz Otto, County Clerk; Ken Stephani, Finance Director; Jeff Mann, Corporation Counsel; Jessica McLean, County Treasurer; Derek Mashuda, Highway Commissioner; Sheriff Mark Podoll; Matt Vandekolk, Chief Deputy; Jason Jerome, HHS Director

MINUTES OF 04/24/2024

Motion/second (Lenz/Mulder) to approve the minutes of the 04/24/2024 meeting with no additions or corrections. Motion carried with no negative vote.

PUBLIC COMMENT – none

TREASURER'S MONTHLY REPORT

- Tax Collection Update
- April Financial Reports
- Sales Tax Update

Treasurer Jessica McLean stated that sales tax is down slightly. 2nd installments of property taxes are due on July 31 with reminder letters being sent soon. McLean also pointed out the rise in interest on her report.

IN REM UPDATE

Treasurer Jess McLean stated that there are currently 12 parcels from 2020 starting the in rem process.

OPEN AND TAKE ACTION ON IN-REM BIDS

3 sealed bids received and opened by Chair Reabe.

- 1) Bid of \$10,000 received for Town of Mackford parcel 010-00159-0000 with the required 20% down payment enclosed. The bid did not meet the minimum bid requirement of \$55,494.93 so it was rejected as required by statute.
- 2) Bid of \$56,998.05 received for Town of Brooklyn parcel 004-01631-0000 with a down payment of \$32,500 enclosed. This bid meets the minimum bid requirement of \$56,998.05.
- 3) Check received in the amount of \$13,460.00 for Town of Brooklyn parcel 004-01631-0000. No bid amount specified. Rejected due to lack of required information.

Motion/second (Dretske/Mulder) to accept Bid #2 from Trinity Flood in the amount of \$56,998.05. Motion carried with no negative vote.

RESOLUTION

- Resolution to Approve the Use of ARPA Funds for the New Highway Department Facility

Chair Reabe stated that no action will be taken on this item due to lack of final list of capital improvements throughout the county. This will be put on the June agenda.

FINANCE DIRECTOR REPORT

Ken Stephani stated that the auditors will be on site in June. He also gave an update on the Alio migration, capital expenses, DA's 2024 budget, and current ARPA funds. Stephani also introduced a request for budget software at an approximate cost of \$38,000 annually to help out with the budget process.

BUDGET REVIEW OF REVENUES AND EXPENDITURES

Discussion held. Ken Stephani asked the committee for guidance on where funds should be deposited from the sale of vehicles.

SUPERVISOR/LAY PEOPLE MONTHLY CLAIMS

- Supervisor claims - \$1,189.56
- Lay People - \$139.58

Motion/second (Dretske/Lenz) to approve the supervisor and lay people claims. Motion carried with no negative vote.

COMMITTEE DISCUSSION

- Future meeting dates: Regular meeting – June 26, 2024 @ 3:00 PM
- Future agenda items for action & discussion:

ADJOURNMENT

Chair Reabe adjourned the meeting at 3:44 PM.

Submitted by,

Liz Otto
County Clerk