



GREEN LAKE COUNTY

571 County Road A, Green Lake, WI 54941

Original Post Date: 4/16/2024

Amended Post Date:

The following documents are included in the packet for the AdHoc Highway Committee Meeting on April 22, 2024:

- 1) Agenda
- 2) Minutes – 1/29/2024
- 3) Highway Building Plan
- 4) Design Meeting Minutes
- 5) Exterior Renderings



GREEN LAKE COUNTY OFFICE OF THE COUNTY CLERK

Elizabeth Otto
County Clerk

Office: 920-294-4005
FAX: 920-294-4009

AdHoc Highway Meeting

Date: Monday, April 22, 2024 Time: 3:00PM
Green Lake County Government Center,
County Board Room, 571 County Rd A, Green Lake WI

AGENDA

Committee Members

David Abendroth
Chuck Buss
Don Lenz
Dennis Mulder
Harley Reabe

Elizabeth Otto, Secretary

This agenda gives notice of a meeting of the AdHoc Highway Committee. It is possible that individual members of other governing bodies of Green Lake County government may attend this meeting for informative purposes. Members of the Green Lake County Board of Supervisors or its committees may be present for informative purposes but will not take any formal action. A majority or a negative quorum of the members of the Green Lake County Board of Supervisors and/or any of its committees may be present at this meeting. See State ex rel. Badke v. Vill. Bd. of Vill. of Greendale, 173 Wis.2d 553, 578, 494 N.W. 2d 408 (1993).

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Approval of January 29, 2024 Minutes
5. Review and Approval of Highway Facility Design Plans
6. Review and Approval of RFP for Construction Management
7. Future agenda items for action & discussion
8. Adjourn

This meeting will be conducted and available through in person attendance or audio/visual communication. Remote access can be obtained through the following link:

Microsoft Teams [Need help?](#)

[Join the meeting now](#)

Meeting ID: 289 949 093 328

Passcode: 3hm9aA

Dial-in by phone

[+1 920-515-0745,,231527969#](#) United States, Green Bay

[Find a local number](#)

Phone conference ID: 231 527 969#

For organizers: [Meeting options](#) | [Reset dial-in PIN](#)

Please accept at your earliest convenience. Thank you!

[Org help](#) | [Privacy and security](#)

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date of the meeting.

AD HOC HIGHWAY COMMITTEE
January 29, 2024

The meeting of the Ad Hoc Highway Committee was called to order by Chair Dennis Mulder at 2:00PM on Monday, January 29, 2024, in the County Board Room at the Government Center, Green Lake, WI. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Dave Abendroth Others Present: Tony Daley
 Chuck Buss
 Don Lenz
 Dennis Mulder
 Harley Reabe

Other County Employees Present: Cate Wylie, County Administrator (2:07PM - Remote); Derek Mashuda Highway Commissioner; Karissa Block, Deputy County Clerk

APPROVAL OF MINUTES 01/17/2024

Motion/second (Buss/Lenz) to approve the minutes of 01/17/2024 as presented. Motion carried with no negative vote.

POTENTIAL DESIGN FIRM INTERVIEWS

Each Design Firm presented their offer to the committee. Order of interviews is as follows:

- ISG
- Excel
- Barrientos

POSSIBLE ACTION ON CHOOSING A DESIGN FIRM

Committee discussed what each Design Firm has to offer and their statistics.

Motion/second (Abendroth/Reabe) to move forward with Excel at a cost of \$29,000. Motion carried with no negative vote.

COMMITTEE DISCUSSION

Future meeting date: TBD

Future agenda items: Begin looking for a Construction Organization

ADJOURNMENT

Chair Mulder adjourned the meeting at 3:39PM

Submitted by,

Karissa Block
Deputy County Clerk



PROFESSIONAL SEAL

PRELIMINARY DATES

MAR. 6, 2024
MAR. 12, 2024
MAR. 27, 2024
APR. 15, 2024

JOB NUMBER

230486600

SHEET NUMBER

X1.0

PRELIM SITE PLAN

SCALE: 1" = 50'-0"

0' 50' 100'

PROJECT INFORMATION

NEW HIGHWAY FACILITY:
GREEN LAKE COUNTY
GREEN LAKE, WI 54941

PROFESSIONAL SEAL

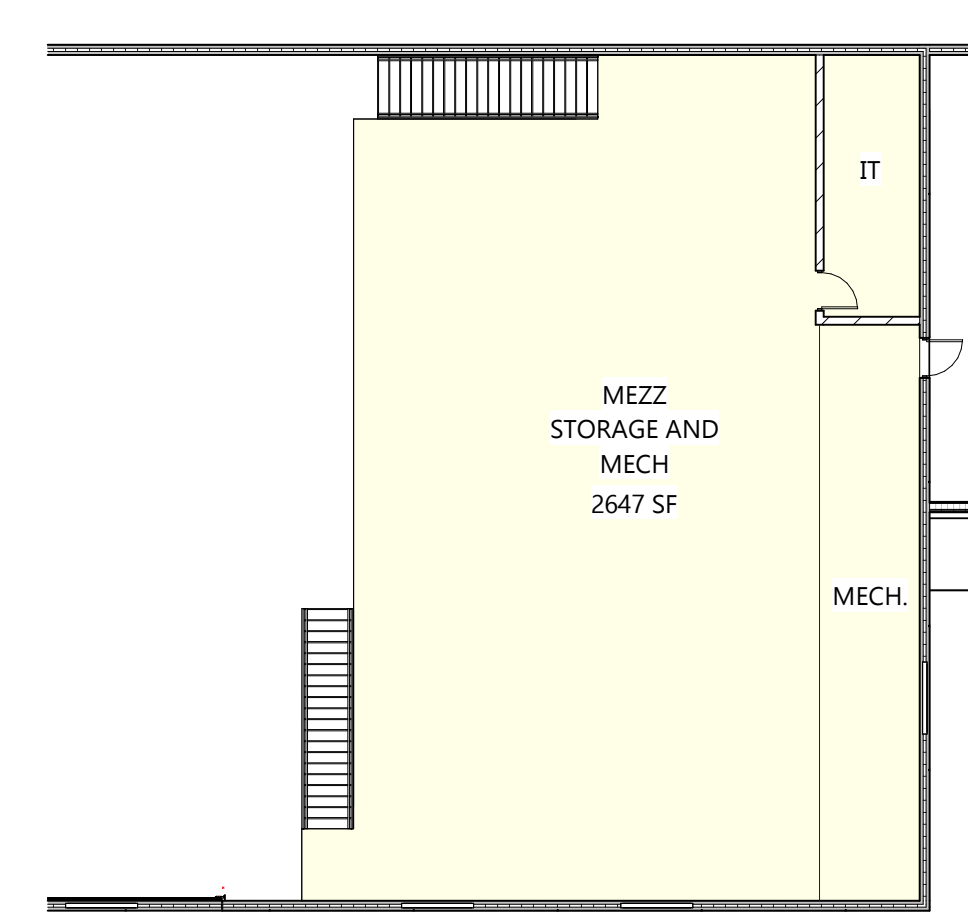
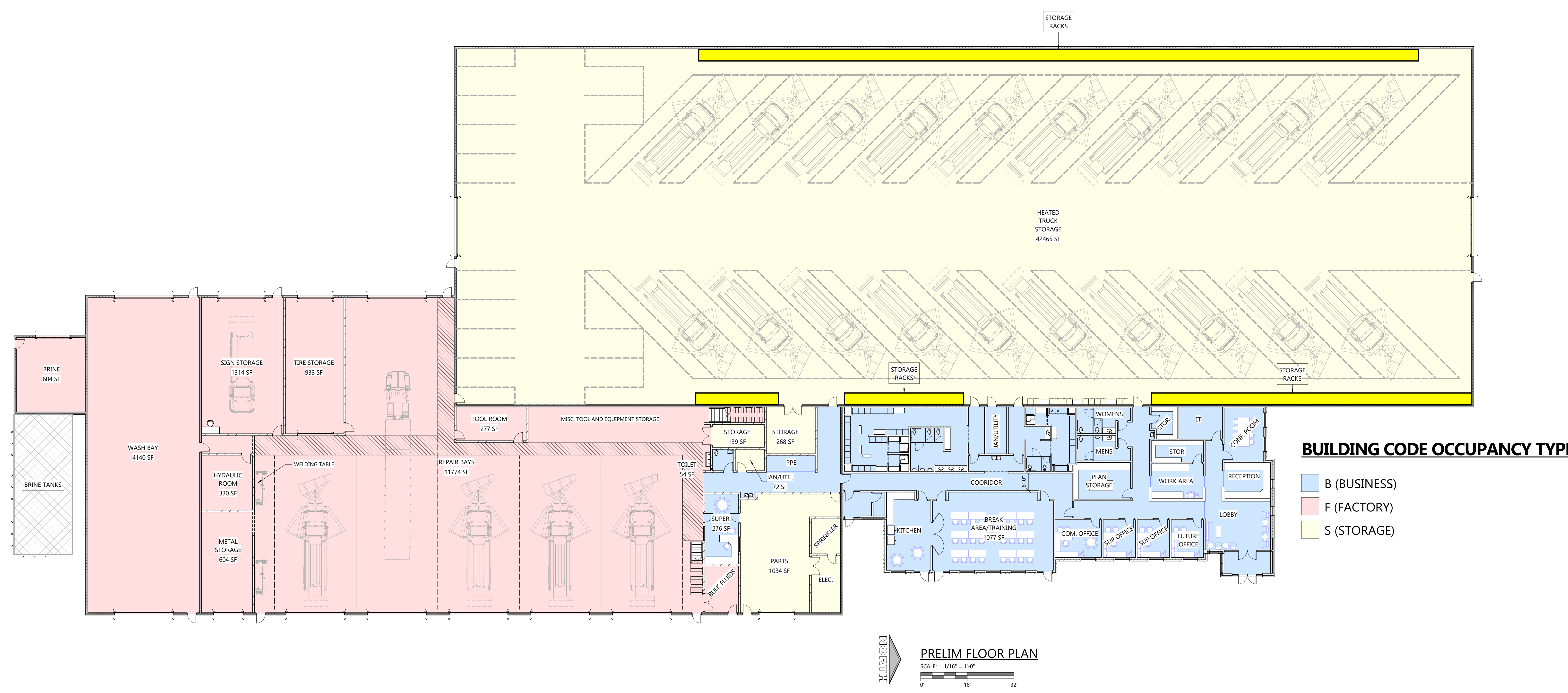
PRELIMINARY DATES
MAR. 6, 2024
MAR. 12, 2024
MAR. 27, 2024
APR. 15, 2024

NOT FOR CONSTRUCTION

JOB NUMBER
230486600

SHEET NUMBER

X1.1





Always a Better Plan
100 Camelot Drive
Fond du Lac, WI 54935
920-926-9800
excelengineer.com

PROJECT INFORMATION

NEW HIGHWAY FACILITY:
GREEN LAKE COUNTY
GREEN LAKE, WI 54941

PROFESSIONAL SEAL

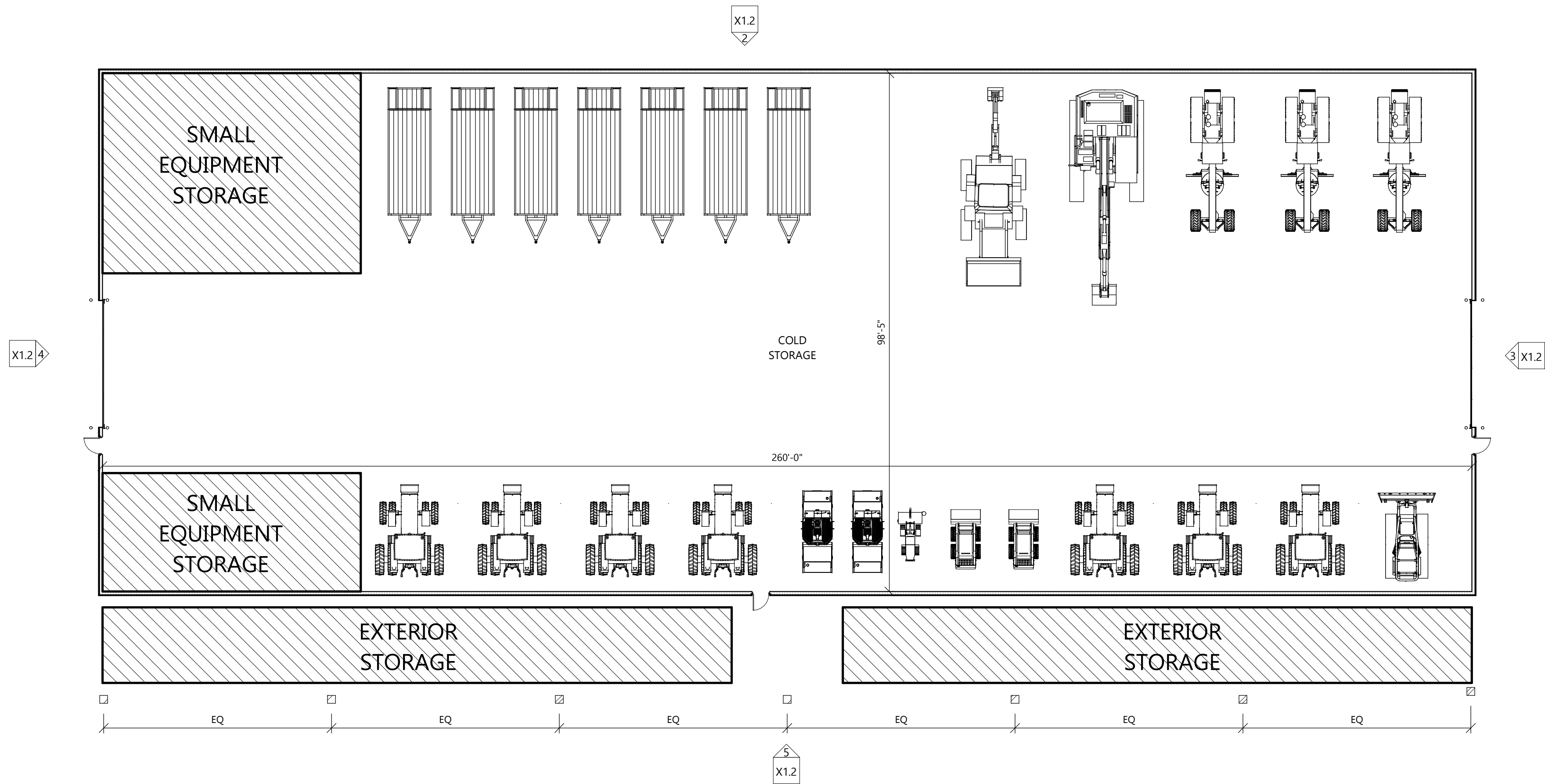
PRELIMINARY DATES
APR. 15, 2024

JOB NUMBER
230486600

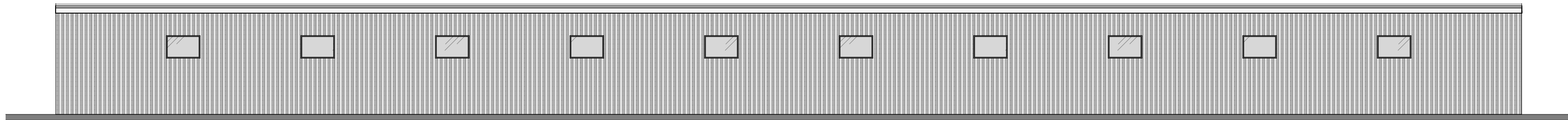
SHEET NUMBER

X1.2

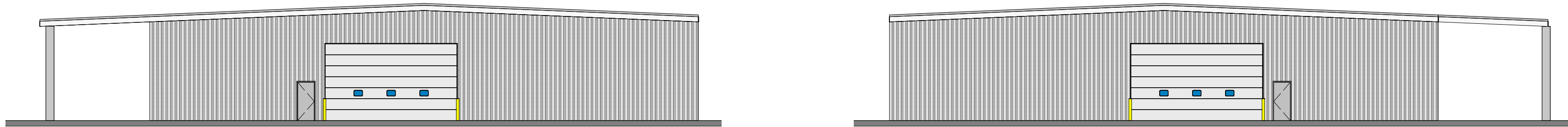
NOT FOR CONSTRUCTION



1 COLD STORAGE PLAN
SCALE: 1/16" = 1'-0"

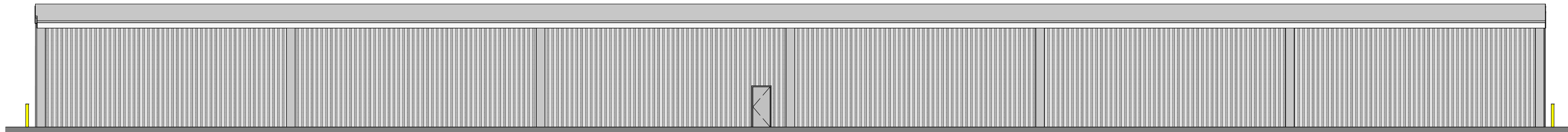


2 NORTH ELEVATION
SCALE: 1/16" = 1'-0"



3 EAST ELEVATION
SCALE: 1/16" = 1'-0"

4 WEST ELEVATION
SCALE: 1/16" = 1'-0"



5 SOUTH ELEVATION
SCALE: 1/16" = 1'-0"



Green Lake County Highway Facility

230486600

Design Meeting Minutes

3

	Date	Time	Location
This Meeting	4/15/24	1:30 PM	Green Lake Highway Department
Next Meeting	4/22/24	1:30 PM	Green Lake County Government Center

Attendance and Distribution

	Company	Present	Copied
Derek Mashuda	Green Lake County	X	X
Cate Wylie	Green Lake County	X	X
Don Lenz	Green Lake County		X

	Company	Present	Copied
David Vanden Avond	Excel Engineering	X	X
Elliot Pieper	Excel Engineering	X	X
Jeff Kamin	Excel Engineering		X

Attachment(s):

Green Lake County Highway Facility

230486600

Meeting: #3

April 15, 2024

Meeting Minutes

Bold/Highlighted indicates new business

These minutes are considered the official meeting minutes. Please notify Excel Engineering in writing of any discrepancies within seven days, otherwise these are considered approved by all.

Date	Mtg #	Item #	Resp.	Date Req'd	Entry
-	-	-	-	-	<u>Budget</u>
4/15/2024	3	3.01	-	-	Cost estimate/budget would go to the county board for approval
-	-	-	-	-	-
-	-	-	-	-	<u>Schedule</u>
4/15/2024	3	3.02	Green Lake	4/22/2024	Derek to send out an invite for the Ad-hoc meeting (Monday 22nd 3:00pm)
-	-	-	-	-	-
-	-	-	-	-	<u>General Information</u>
3/7/2024	1	1.01	-	-	The county has started to look at potential sites.
3/7/2024	1	1.02	Excel	-	Look into ways to make the Site/Building more efficient with circulations to reduce size
3/27/2024	2	2.01	-	-	Total building area (heated truck storage, Maintenance Garage, and Office): approximately 77,300 SF (Mtg #3: Update building area is approximately 75,200 SF)
4/15/2024	3	3.03	Green Lake	-	Derek will share the floor plan and site plan with staff with additional highway department staff.
4/15/2024	3	3.04	-	-	Green Lake will send out an RFP for a CM. The CM would provide a cost estimate for the project. Excel will send Green Lake an RFP template. Derek has a couple of CMs in mind but would like Excel to send them a list of CMs they would recommend.
4/15/2024	3	3.05	-	-	When discussing location, Derek suggested they could run everything out of one facility if it is centrally located in the county, possibly along highway 73.
4/15/2024	3	3.06	-	-	Derek and Cate approved the preliminary site and building/renderings. They believe this can be presented at the ad-hoc meeting
-	-	-	-	-	-
-	-	-	-	-	<u>Site</u>
3/7/2024	1	1.09	-	-	Vehicles would more than likely fill up at the fuel island first before entering the fenced in area.
3/27/2024	2	2.03	-	-	Truck loading sequencing Fuel > Brine > Scale > Salt > Scale > Storage
3/27/2024	2	2.04	Excel	-	The county would like to have covered above-ground exposed fuel tanks at the fuel station. Re-use the existing above ground storage tank with new pumps
3/27/2024	2	2.05	Excel	-	The county would like to have data at the scale in order to send information from the scale to the office to print out tickets. Green Lake would like to re-use the existing scale
4/15/2024	3	3.07	Excel	-	Derek would like to remove the extra visitor drive and only have two drives from the road. Trucks would use both entrances, and visitors would only use the one nearest the office.
-	-	-	-	-	-
-	-	-	-	-	<u>Office</u>
3/27/2024	2	2.12	-	-	The county likes the open office, double doors from the kitchen into the training space and locker room layouts.
-	-	-	-	-	-
-	-	-	-	-	<u>Maintenance Garage</u>
3/27/2024	2	2.19	-	-	Wash Bay: the county would prefer to have rolling stairs instead of a fixed platform
-	-	-	-	-	-
-	-	-	-	-	<u>Truck Storage</u>
3/27/2024	2	2.20	-	-	The loader is to be stored in the heated truck storage
3/27/2024	2	2.22	Green Lake	-	The county would stripe the truck storage at a later date.
-	-	-	-	-	-
-	-	-	-	-	<u>Cold Storage</u>
4/15/2024	3	3.08	-	-	Excel showed a lean-to on the south side of the cold storage building running for the full length of the cold storage building. Derek likes this and thinks he would be able to store equipment and materials until the lean-to.

-	-	-	-	-	-
-	-	-	-	-	<u>Salt/Sand Storage/Bunkers</u>
3/27/2024	2	2.23	-	-	The county would like to plan on using an auger/conveyor for the salt storage
-	-	-	-	-	-









GREEN LAKE COUNTY







GREEN LAKE COUNTY










EXCEL



GREEN LAKE COUNTY HIGHWAY COMMISSION

