



GREEN LAKE COUNTY

571 County Road A, Green Lake, WI 54941

Original Post Date: 3/14/2024

Amended Post Date: 3/15/2023

The following documents are included in the packet for the County Board meeting on March 19, 2024:

- 1) Amended Agenda
- 2) Minutes – 02/20/2024
- 3) Brandon Springer, 4H Program Educator Presentation
- 4) Jenice Mischler, Human Development and Relationships Educator Presentation
- 5) *County Administrator Report
- 6) Quorum Disclaimer Email
- 7) Restructuring of Committees Draft
- 8) Resolution 07-2024 Resolution Designating the Week of April 15-19, 2024 as “Workzone Safety Awareness Week” in Green Lake County
- 9) Ordinance 01-2024 Ordinance to Repeal §9-24 C
- 10) Ordinance 02-2024 Ordinance to Amend Chapter 9, Article V. Ethics
- 11) Budget Adjustment
 - Land Conservation
 - Fairest of the Fair



Green Lake County Board of Supervisors
Meeting Notice

The Green Lake County Board of Supervisors will meet in person and via virtual communication in Room #0902 in the City of Green Lake, Wisconsin on **Tuesday, the 19th day of March, 2024 at 4:30 PM** for the regular meeting of the Board. Business to be transacted includes:

****AMENDED AGENDA**

County Board of Supervisors

- Dist. 1 Nancy Hoffmann
- Dist. 2 Charles Buss
- Dist. 3 Curtis Talma
- Dist. 4 David Abendroth
- Dist. 5 Ken Bates
- Dist. 6 Brian Floeter
- Dist. 7 Bob Schweder
- Dist. 8 Nancy Hiestand
- Dist. 9 Bill Boutwell
- Dist. 10 Sue Wendt
- Dist. 11 Harley Reabe
- Dist. 12 Charlie Wielgosh
- Dist. 13 Don Lenz
- Dist. 14 Dennis Mulder
- Dist. 15 Nita Krenz
- Dist. 16 Joe Gonyo
- Dist. 17 Luke Dretske
- Dist. 18 Richard Trochinski
- Dist. 19 Gene Thom

GREEN LAKE COUNTY
MISSION:

- 1) Fiscal Responsibility
- 2) Quality Service
- 3) Innovative Leadership
- 4) Continual Improvement in County Government

Virtual attendance at meetings is optional. If technical difficulties arise, there may be instances when remote access may be compromised. If there is a quorum attending in person, the meeting will proceed as scheduled.

1. Call to Order
2. Roll Call
3. Reading of the Call
4. Pledge of Allegiance
5. Minutes of 02/20/2024
6. Announcements
7. Public comment (3 minute limit)
8. Appearances
 - Updates from UW-Extension Agents
 1. Brandon Springer, 4H Program Educator
 2. Jenice Mischler, Human Development and Relationships Educator
 - Monthly update from County Administrator Cate Wylie
9. *Discussion and Action on Quorum Disclaimer
10. **Discussion and Feedback on Restructuring of Committees Draft
11. Resolutions
 - ~~**Res. 06-2024 Resolution Regarding Restructuring of Committees~~
 - Res. 07-2024 Resolution Designating the Week of April 15-19, 2024 as "Workzone Safety Awareness Week" in Green Lake County
12. Ordinances
 - Ord. 01-2024 Ordinance to Repeal §9-24 C
 - Ord. 02-2024 Ordinance to Amend Chapter 9, Article V. Ethics
13. Budget Adjustment
 - Land Conservation
 - **Fairest of the Fair
14. Committee Appointments
15. Departments to Report on April 16, 2024
16. Future Agenda Items for Action & Discussion
17. Adjourn

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin, this 8th day of March, 2024

Elizabeth A. Otto, Green Lake County Clerk

This meeting will be conducted and available through in person attendance or audio/visual communication. Remote access can be obtained through the following link:

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 234 130 183 462

Passcode: maest4

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 920-515-0745,,819329398#](#) United States, Green Bay

Phone Conference ID: 819 329 398#

[Find a local number](#) | [Reset PIN](#)

Please accept at your earliest convenience. Thank you!

[Learn More](#) | [Help](#) | [Meeting options](#) | [Legal](#)

To be approved at the March 19, 2024 meeting

GREEN LAKE COUNTY

BOARD PROCEEDINGS

REGULAR MEETING

February 20, 2024

The Green Lake County Board of Supervisors met in regular session, Tuesday, February 20, 2024 at 4:30 PM via remote access and in person for the regular meeting of the Board.

The Board was called to order by Chair David Abendroth. Roll call taken – Present – 16, Absent – 3 (Ken Bates – District 5, Charlie Wielgosh – District 12, Richard Trochinski – District 18)

<u>Supervisor</u>	<u>Supervisor Districts</u>
Nancy Hoffmann	1
Charles Buss (remote)	2
Curt Talma (remote)	3
David Abendroth	4
Brian Floeter	6
Bob Schweder	7
Nancy Hiestand	8
Bill Boutwell	9
Sue Wendt	10
Harley Reabe	11
Don Lenz	13
Dennis Mulder (remote)	14
Nita Krenz	15
Joe Gonyo	16
Luke Dretske	17
Gene Thom	19

READING OF THE CALL

CALL TO ORDER
ROLL CALL
READING OF THE CALL
PLEDGE OF ALLEGIANCE
MINUTES OF 12/19/2023
ANNOUNCEMENTS
CORRESPONDENCE
PUBLIC COMMENT (3 minute limit)

To be approved at the March 19, 2024 meeting

APPEARANCES

- Mitch Olson – update on BugTussel, LLC project
- Advocap updates – Tanya Marcoe, Executive Director
- ICC update – Harley Reabe, Supervisor #11
- Monthly Update from County Administrator Cate Wylie

DISCUSSION AND POSSIBLE ACTION REGARDING QUORUM DISCLAIMER ON AGENDAS RESOLUTIONS

- Resolution 01-2024 Resolution to Approve ARPA Funds for Communication Tower Updates
- Resolution 02-2024 Resolution to Approve the Use of ARPA Funds for the Design of the Future Highway Facility
- Resolution 03-2024 Resolution to Increase Shift Differentials for Corrections and Communications in the Sheriff's Department
- Resolution 04-2024 Resolution to Approve Combination of Part Time Positions in the Sheriff's Department
- Resolution 05-2024 Resolution Regarding Salaries for County Clerk, County Treasurer, and Register of Deeds for 2025-2028

COMMITTEE APPOINTMENTS (FIRE WARDENS)

DEPARTMENTS TO REPORT ON March 19, 2024

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

ADJOURN

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin this 16th day of February, 2024

Elizabeth A. Otto

Green Lake County Clerk

PLEDGE OF ALLEGIANCE

1. The Pledge of Allegiance to the Flag was recited.

MINUTES OF 12/19/2023 MEETING

2. **Motion/second (Lenz/Boutwell)** to approve the minutes of the December 19, 2023 County Board meeting with no changes or corrections. Motion carried with no negative vote.

ANNOUNCEMENTS

3. The next meeting of the County Board will take place on March 19, 2024 at 4:30 PM. Supervisors were reminded to update their vehicle insurance with the County Clerk's office. County Clerk Liz Otto stated there are some extra Wisconsin Blue Books available if anyone is interested.

PUBLIC COMMENT (3 minute limit)

4. None

To be approved at the March 19, 2024 meeting

APPEARANCES

5. Mitchel Olson of BugTussel LLC gave an update on the countywide broadband project. Two areas with issues include the Town of Kingston due to dam work and the City of Princeton due to a conflicting provider. Olson showed a map of the current progress and stated that 4 of the 6 towers are now mounted. Questions and discussion followed.
6. Tanya Marcoe, Executive Director of Advocap, gave a presentation on the history of the organization that serves Fond du Lac, Green Lake, and Winnebago counties. She also gave an outline of the current services provided along with the strategic plan for 2023-2026. Questions and discussion followed.
7. Harley Reabe, Supervisor #11, provided an update on the last ICC (Intercounty Coordinating Committee) meeting on 12/18/23. This organization involves 7 counties in the surrounding area with meetings centered around current legislation that is effecting all members. A program relevant to all members is always provided as well.
8. County Administrator Cate Wylie expanded on her submitted report to include prework on upcoming contracts such as the WPPA union contract, UWEX contract, and the EMS contract. Other areas she is currently concentrating on are committee reorganization, an updated wage study, and the new highway facility.

DISCUSSION AND POSSIBLE ACTION REGARDING QUORUM DISCLAIMER ON AGENDAS

9. Corporation Counsel Jeff Mann explained the language on the proposed quorum disclaimer. **Motion/second (Reabe/Boutwell)** to approve the disclaimer as presented. Discussion held. Roll call vote on motion to approve – Ayes – 13, Nays - 2 (Nancy Hoffman, Luke Dretske), Absent – 3 (Bates, Wielgosh, Trochinski), Abstain – 0. Motion carried.

RESOLUTIONS

10. Resolution 01-2024 Resolution to Approve ARPA Funds for Communication Tower Updates. **Motion/second (Dretske/Wendt)** to adopt Resolution 01-2024. No discussion. Roll vote on motion to adopt Resolution 01-2024 – Ayes – 16, Nays – 0, Abstain – 0, Absent – 3 (Bates, Wielgosh, Trochinski). Resolution 01-2024 passed as adopted.
11. Resolution 02-2024 Resolution to Approve the Use of ARPA Funds for the Design of the Future Highway Facility. **Motion/second (Lenz/Boutwell)** to adopt Resolution 02-2024. Discussion held. Roll vote on motion to adopt Resolution 02-2024 – Ayes – 16, Nays – 0, Abstain – 0, Absent – 3 (Bates, Wielgosh, Trochinski). Resolution 02-2024 passed as adopted.
12. Resolution 03-2024 Resolution to Increase Shift Differentials for Corrections and Communications in the Sheriff's Department. **Motion/second (Hiestand/Dretske)** to adopt Resolution 03-2024. Fiscal impact of approximately \$53,000 discussed. Roll vote on motion to adopt Resolution 03-2024 – Ayes – 16, Nays – 0, Abstain – 0, Absent – 3 (Bates, Wielgosh, Trochinski). Resolution 03-2024 passed as adopted.

To be approved at the March 19, 2024 meeting

13. Resolution 04-2024 Resolution to Approve Combination of Part Time Positions in the Sheriff's Department. **Motion/second (Wendt/Krenz)** to adopt Resolution 04-2024. Discussion held on fiscal impact. Roll vote on motion to adopt Resolution 04-2024 – Ayes – 16, Nays – 0, Abstain – 0, Absent – 3 (Bates, Wielgosh, Trochinski). Resolution 04-2024 passed as adopted.
14. Resolution 05-2024 Resolution Regarding Salaries for County Clerk, County Treasurer, and Register of Deeds. **Motion/second (Thom/Reabe)** to adopt Resolution 05-2024. Discussion held. Roll vote on motion to adopt Resolution 05-2024 – Ayes – 16, Nays – 0, Abstain – 0, Absent – 3 (Bates, Wielgosh, Trochinski). Resolution 05-2024 passed as adopted.

COMMITTEE APPOINTMENTS

15. Chair Abendroth made the following appointments of Fire Wardens throughout the county:
 - Town of Berlin – Brenda Murkley
 - Town of Brooklyn – Mike Wuest
 - Town of Kingston – Mark Stefan
 - Town of Mackford – Joel Strahota

Motion/second (Thom/Reabe) to approve the appointments. Motion carried with no negative vote.

DEPARTMENTS TO REPORT ON March 19, 2024

16. Chair Abendroth stated that all of the UW-Extension agents will provide updates at the March meeting.

FUTURE AGENDA ITEMS FOR ACTION AND DISCUSSION

17. None

ADJOURN

18. **Motion/second (Schweder/Lenz)** to adjourn the meeting at 6:17 PM.

Respectfully Submitted,

Elizabeth Otto
County Clerk

Green Lake County 4-H

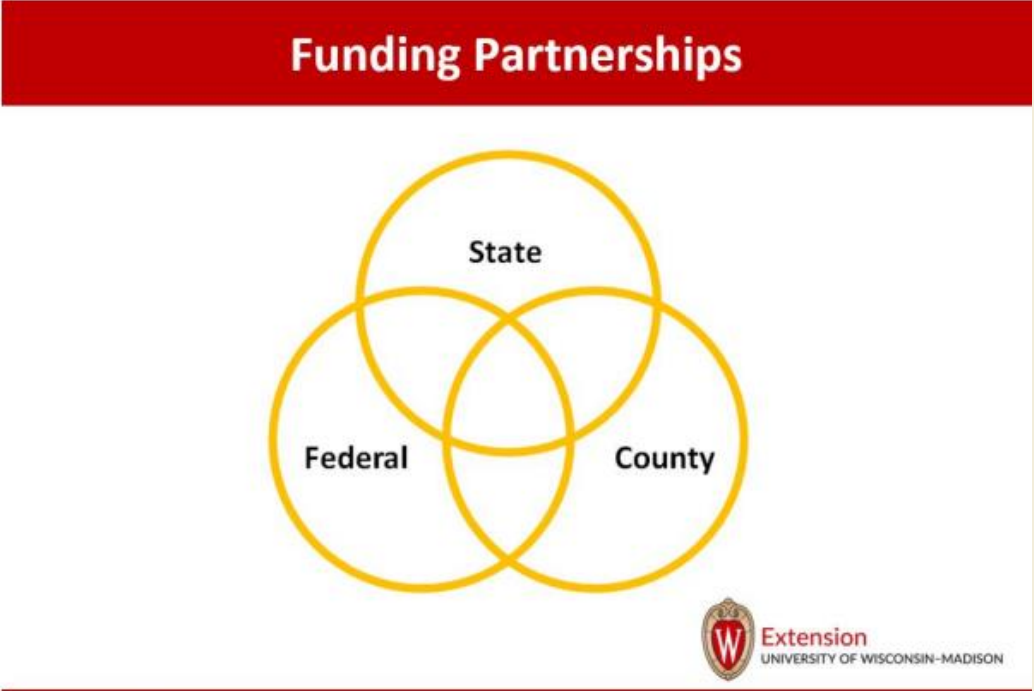
Educator



Brandon Springer

Partnership with Extension

- 4-H started with local community clubs.
- As it grew and with the Smith Lever Act, it became part of the Extension programming.
- Today, the 4-H Program is rooted in the community with support from Extension resources.



Extension’s Mission:
Extension embodies the Wisconsin Idea by partnering to develop and connect the research and educational resources of UW-Madison with residents and communities to address local, statewide, and national issues



Wisconsin 4-H

Mission and Vision

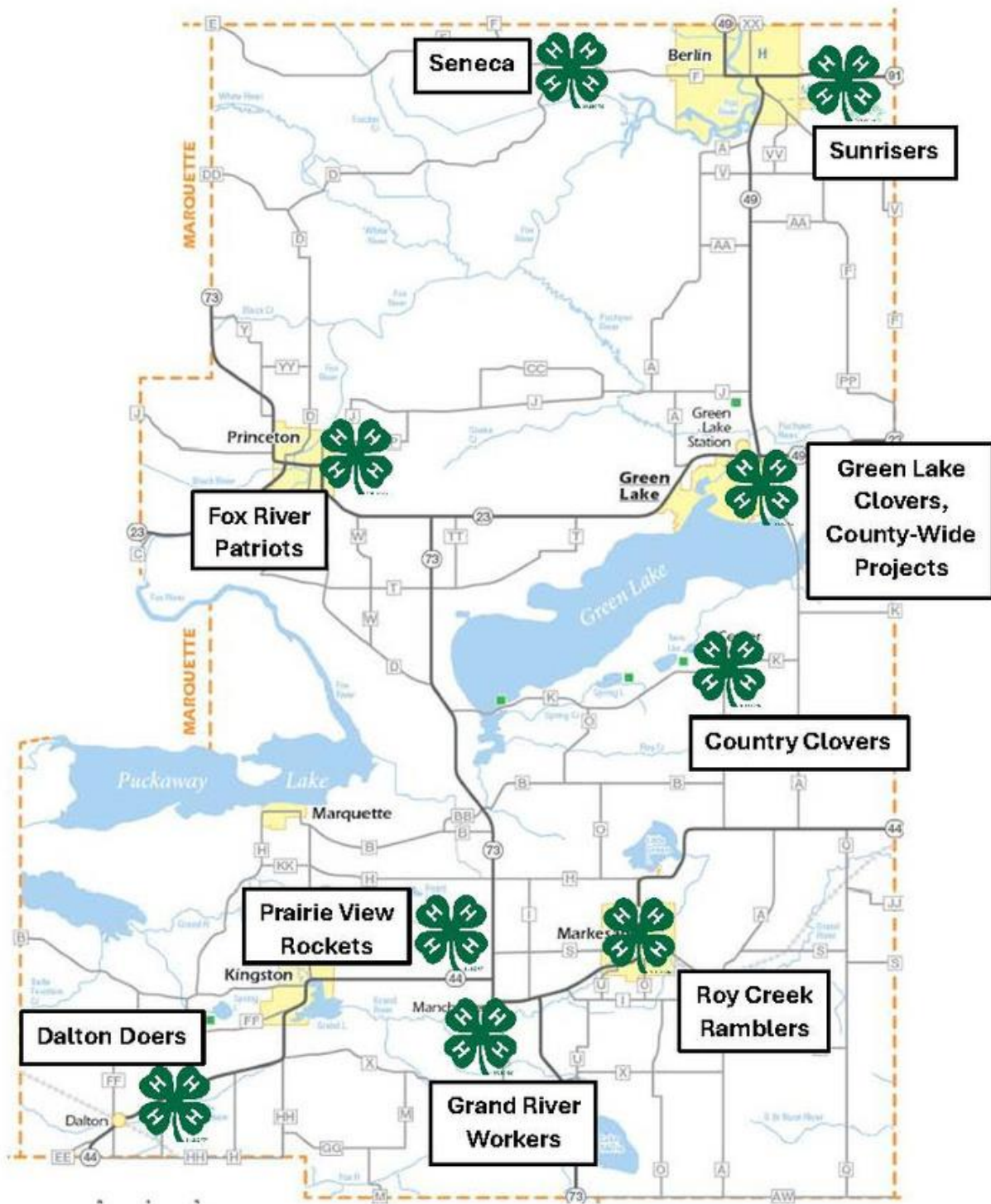


Mission - 4-H empowers youth to reach their full potential working and learning in partnership with caring adults.

Vision - A world in which youth and adults learn, grow, and work together as catalysts for positive change

Green Lake County Program

- Green Lake County has 9 Community Clubs and 6 County-Wide Clubs
- These Clubs must charter through the Wisconsin 4-H program to be considered a “4-H organization”
- 4-H Clubs are the largest commitment to youth in the program



My Work in the 4-H Program


- Meeting with the community clubs and groups to establish relationships
- Work with club leaders through administrative responsibilities – Charters and Annual Financial Reports
- Programming
 - Needle Felting
 - Virtual Foods
 - Summer Camp Planning
 - Club Office Training
 - Cloverbud Program









A Look at Enrollment in 2023!

In the 2023 4-H year, there were:

50
Approved Volunteers!



.....



Youth Enrollment

- 200 youth enrolled in 4-H
- 53 First Year Members
- 69 First Generations Members

Top 5 Projects

1. Cloverbuds - 50
2. Foods and Nutrition - 45
3. Photography - 42
4. Beef - 39
5. Swine - 39

Thank You!



**Green Lake County 4-H
Newsletter Website**



**Green Lake County 4-H
Facebook**



COUNTY BOARD

PRESENTATION

Jenice Mischler

Green Lake County Extension

**Human Development & Relationships
Educator (HDR)**

Financial Security



Overview



WHY & WHAT IS HDR



WHAT I HAVE BEEN
WORKING ON



ANNUAL REPORT



CLOSING COMMENTS:
THANK YOU FROM
EXTENSION EDUCATORS



WHY & WHAT IS HDR?

The Extension Institute of Human Development & Relationships provides the **tools** Wisconsinites need to thrive as well-rounded, capable individuals and families. We **promote growth and understanding**. Our programs promote **aging-friendly communities**, coach effective parents and help families put **technology, mindfulness and financial awareness** to use.



Life Span



Financial Security



Family Engagement & Relationships

Families & Finance Programs



Parenting and Family Relationships

Providing a source of well-researched, quality information about families and relationships



Life Span

Guiding people through experiences throughout their lifespan, across health and developmental states, through caregiving, and through intergenerational relationships



Financial Education

Helping families and individuals across the state achieve financial well being

WHAT I HAVE BEEN WORKING ON...

DECLUTTER FINANCIALLY

WHAT IS YOUR
"MONEY COLOR"
AND HOW IT HELPS

Did you know a lot of clutter creates stress and anxiety?

Attend this 1-hour Money Module to:

- Find out your Money Color Personality to understand why you use or don't use money in a certain way.
- Discover how you can manage your financial belongings (documents and records)
- Learn how to declutter and downsize your paper and electronic items to start the new year feeling more relaxed and Decluttered Financially.
 - Learn which documents are important to save, how long to save them, and how to safely throw away documents.



BERLIN PUBLIC LIBRARY

Thursday, February 1
6 pm

Kay Swan Community
Room, 2nd Floor

Please RSVP by calling the library
at 920-361-5420

Presented by:

Jenice Mischler
Human Development &
Relationship Educator

UW-Madison Division of
Extension: Green Lake County



Extension
UNIVERSITY OF WISCONSIN-MADISON

FINANCIAL WELLNESS WORKSHOPS: REENTRY READY

Taught by: Jenice Mischler, Human Development & Relationships Educator, Green Lake County Extension

3 CLASSES • SIGN UP IS REQUIRED! • DATES: 2/12, 19, 26



CHOOSING FINANCIAL
PRODUCTS & SERVICES

TRACKING INCOME & BENEFITS

PAYING BILLS & EXPENSES

SAVING MONEY

BUDGETING & GETTING
THROUGH THE MONTH

DEALING WITH DEBT



UNDERSTANDING CREDIT

PROTECTING YOUR MONEY,
INSURANCE & RETIREMENT

OTHER HELPFUL RESOURCES



Extension
UNIVERSITY OF WISCONSIN-MADISON

An EEO/Affirmative Action employer, University of Wisconsin-Madison, Division of Extension provides equal opportunities in employment and programming, including Title IX and ADA requirements. Please make requests for reasonable accommodations to ensure equal access to educational programs as early as possible preceding the scheduled program, services or activity.

WHAT I HAVE BEEN WORKING ON...

Money Modules 3:

Taught by: Jenice Mischler, Human Development & Relationships Educator, Green Lake County Extension

3 CLASSES • SIGN UP IS REQUIRED! • DATES: 2/14, 21, 3/6



CHOOSING FINANCIAL PRODUCTS & SERVICES

Tracking Income & Benefits

PAYING BILLS & EXPENSES

SAVING MONEY

Financial Goal Setting

DEALING WITH DEBT



Affording

PROTECTING YOUR MONEY, INSURANCE & RETIREMENT

Other Resources



You're Invited to

Budget B-I-N-G-O!!!

Join us for a fun, interactive presentation by UW Extension GL County
Learn Budget Basics & Tips to Save Money at the Grocery Store

Raffle Prizes, Daycare,
& Fried Chicken Dinner Provided!!!

Thursday, February 22, 2024
5:00 pm to 6:30 pm
ADVOCAP Head Start
Prairie View Site
W911 State Highway 44
Markesan WI 53946

Detach the bottom and send it back for us to know you'll be joining us!



Please RSVP by Monday, February 12th
Return form in backpack or contact your Family Development Specialist

Head Start Child's Name _____

Total number of children attending _____

Total number of parents attending _____



What I have been working on:

SAVE THE DATE...



planning **AHEAD**

Planning AHEAD is a 7-session course (one hour+ each) that guides participants through the topics listed on the right. This course features a workbook to help people with the tasks and decisions associated with end-of-life planning.

This program is for adults of any age who:

- Want to create plans to make things easier for family members and to ensure their wishes are honored
- Have lost a loved one or are in the process of losing a loved one and are dealing with the transition
- This is an Area provision: Green Lake, Fond du Lac, Winnebago, Outagamie



Handling Financial Changes



Advance Medical and Legal Directives



Estate Planning



Choices in End-of-Life Care



Final Wishes



Understanding Grief

COMING SOON: early summer, 10-11:30 Coffee Chat

Ripon Public Library, 120 Jefferson St, Ripon, WI 54971

Donation Fee for Workbook

Registration Link:

*Program planning underway--Future Registration details: Green Lake
County Extension Office*

Jenice Mischler | Human Development & Relationships Educator

Jenice.mischler@wisc.edu | 920-294-4039

ANNUAL REPORT

Beginning my role in August 2023, I initiated many partnership building connections to foster program collaboration and distribution of Financial Security education. Partnership building meetings were held in the fall. These provided an environmental scan/needs assessment which yielded much needed information to drive programming. The partnership meetings/environmental scans were held with: libraries in Berlin, Princeton, Kingston, Markesan; Green Lake County Aging Unit, Correctional Facility, Health Department, and Human Services; Boys & Girls Club; Economic Development Committee; United Migrant Opportunity Services; Family Resource Council; Community Health Action Team; Head Start, and Advocap. The partnership meetings garnered 80% response rate in immediate programming scheduled and 20% being planned for 2024. I am now producing and offering outreach educational programming in 2024 and beyond.

In December 2023, I was appointed as a Family Resource Council Member. Since October, I have produced monthly and quarterly informational Newsletters, Articles, and Reports.

Programs begun in 2024:

ReEntry Ready GLCCF: 15 constituents
Financial Coaching/Classes: Budget Basics: 3 constituents
Public Libraries: Recordkeeping: 9 constituents
Markesan Head Start Parents: Budget Basics: 10 constituents

Ongoing Planning for Programs 2024:

Green Lake Co Fair Boys & Girls Club
Community Health Action Team (CHAT)
Green Lake County Public Health Aging & Disability Unit/ADRC
United Migrant Opportunity Services (UMOS)
Green Lake County Home & Community Educator (HCE)

Reentry Ready—Green Lake County Correctional Facility

Reentry Ready is a 9-module class (provided in 3 classes) that provides people reentering communities with tools and tips for managing bills, identifying & prioritizing payments for both legal system-related debt and consumer debt, creating a spending & savings plan, understanding credit scores & reports, choosing financial products and services, building financial competencies, and provides general resources. Through this, participants strengthen their financial literacy to support a prosperous reentry to their community. In the early part of 2023, Katie Gellings taught financial literacy programming at the Green Lake County Correctional Facility. In the fourth quarter of 2023 I rekindled those partnerships and am currently continuing this programming in 2024.

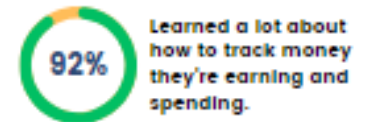
Reentry Ready program evaluation data - 2024 **(23 constituents):**

- What's something you learned/will use from this class?
- It is important to save money in case of emergency.
- Don't use Payday loans; it has a high interest rate.
- I'll use the Budgeting and Saving Tools.
- I'll use the Paycheck Booster Tool.
- I'm going to track my income more closely to prevent overdrafts.
- Using a Bill Calendar helps.
- I'm interested in the tools to improve my Credit.

ReEntry Ready Curriculum

Introduction: Self-Assessment
Module 1: Choosing Financial Products and Services
Module 2: Tracking Income and Benefits
Module 3: Paying Bills
Module 4: Saving
Module 5: Budgeting and Getting Through the Month
Module 6: Dealing with Debt
Module 7: Understanding Credit
Module 8: Protecting Your Money, Insurance, and Retirement
Module 9: Resources

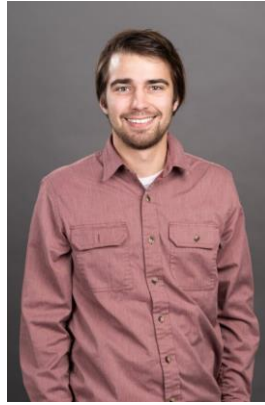
Because of ReEntry Ready:



*Thank
You!!*



**Pat
Wagner**
Area
Extension
Director -
Area 14



**Brandon
Springer**
4-H Program
Educator



Natasha Paris
Regional
Crops
Educator



**Jenice
Mischler**
Human
Development
and
Relationships
Educator

*Green
Lake
County
Extension*



Stacy Graff
County
Support
Staff



**Adam
Hartfiel**
Regional
Livestock
Educator



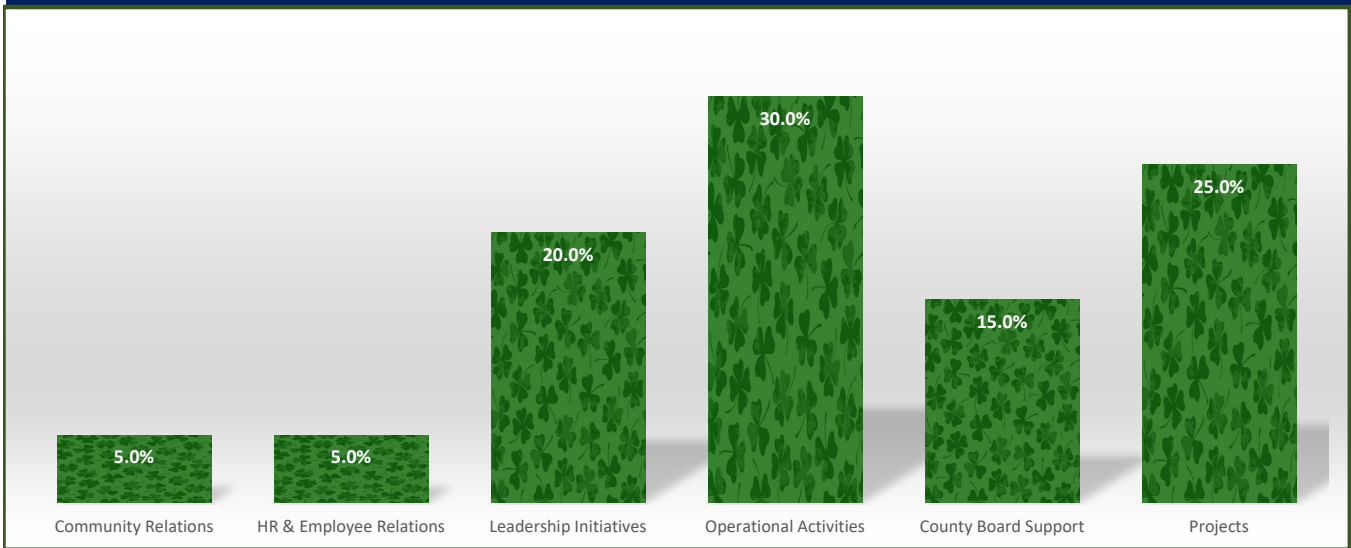
Laci Monroe
FoodWise
Nutrition
Coordinator



ADMINISTRATOR ACTIVITY REPORT

3/19/2024

Project Start Date	Project Name	Project Goal	Action/Updates	Date Due
1/30/2024	Review and Revise Ambulance Contract for 2025	Revise current contract and bring into alignment with County intentions	Financial Review from 2021 through current	7/1/2024
1/15/2024	WCEA Project: Court Funding	Workgroup to review and revise court funding between State and counties	Investigation and research of current bottlenecks in the system	1/1/2025
1/1/2024	Committee Reorganization	Streamline and bring efficiencies to Oversight Committees	Final Draft Discussion and Review	3/19/2024
1/10/2024	Market Wage Study	Complete a comprehensive wage study for GLC position	Data and Research of WI Counties	7/1/2024
5/1/2023	Ad Hoc Highway	Act as project manager to frame up recommendation and work needed	Design review and polish	6/1/2024
4/12/2023	WCA/ UW Extension Steering Committee	Review and Revise relationship between all Wisconsin Counties and UW Extension services	New guidelines for negotiation have been established. Current talks between WCA and UW Extension have been favorable.	6/30/2024



Otto, Liz

From: Mann, Jeff
Sent: Friday, January 19, 2024 1:28 PM
To: Otto, Liz
Subject: RE: Dodge County

Thanks Liz....I've reviewed the notice and the case law it references (Badke v. Village of Greendale). This is what I propose:

"This agenda gives notice of a meeting of the _____ Committee/Board. It is possible that individual members of other governing bodies of the County government may attend the above meeting for informative purposes. Members of the Green Lake County Board of Supervisors or its committees may be present for informative purposes, but will not take any formal action. A majority or a negative quorum of the members of the Green Lake County Board of Supervisors and/or any of its committees may be present at this meeting. See State ex rel. Badke v. Vill. Bd. of Vill. of Greendale, 173 Wis.2d 553, 578, 494 N.W. 2d 408 (1993).

--Jeff

COUNTY BOARD

Current Committees	NEW COMMITTEE	COUNTY DEPARTMENTS: Monthly Reporting		OTHER: Quarterly Reporting	OTHER: As Needed
<ul style="list-style-type: none"> Administrative Finance Personnel Property & Insurance 	Administrative Committee	Treasurer	County Clerk	County Administrator Corporation Counsel Finance Director	<ul style="list-style-type: none"> IT Maintenance HR
<ul style="list-style-type: none"> Judicial Law and Emergency Management 	Public Safety and Judicial	Clerk of Courts Courts	Sheriff DA	Emergency Management Medical Examiner Emergency Medical/Ambulance	<ul style="list-style-type: none"> Emergency Medical Hwy Traffic Safety Locally Emergency Planning
<ul style="list-style-type: none"> ADRC Governing Board Commission on Aging HHS Board Health Advisory Committee Transportation Committee 	Health & Human Services Board	HHS Admin Aging Unit/ADRC Behavioral Health Children & Family	Economic Support FRI Public Health Veterans	<ul style="list-style-type: none"> Commission on Aging Family Resource Counsel Transportation Coordinating 	
<ul style="list-style-type: none"> Land Conservation Land Information Council LUPZ Parks Commission Ag/Ext/Fair EDC 	Community Development Committee	Register of Deeds	Land & Water Conservation Land Use Planning and Zoning Land Information Parks	<ul style="list-style-type: none"> EDC Future Fair Libraries UW Extension County Fair 	
<ul style="list-style-type: none"> Highway 	Highway Committee	Highway		<ul style="list-style-type: none"> Highway Traffic Safety 	<ul style="list-style-type: none"> Hwy Building Ad Hoc

Other Committee & Commissions	STAND ALONE: (Not required to report to CB) <ul style="list-style-type: none"> Drainage Board Security and Facilities Criminal Justice Collaborating Committee Board of Adjustment (BOA) Act 184 Ad Hoc Committee Local Emergency Planning Commission 	PARTNERSHIPS: (CB member appointed) <ul style="list-style-type: none"> Economic Development Corporation (EDC) County Libraries County Veteran Service Commission Inter County Collaboration (ICC) Railroad Consortium 	AD HOC /SUBCOMMITTEES: (Reports to an Oversight Committee) <ul style="list-style-type: none"> Commission on Aging Future Fair Highway Ad Hoc Highway Traffic Safety Transportation Committee Family Resource Council
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COUNTY BOARD

Current Committees	NEW COMMITTEE	Committee	Statute	Ordinance
<ul style="list-style-type: none"> Administrative Finance Property & Insurance Personnel 	Administrative Committee	Administrative Finance Committee Property & Insurance Personnel Committee	§ 59.15 §59.52(12)(a) & 65.90(5)(a-b) not required not required	9-39 9-31 9-34
<ul style="list-style-type: none"> Judicial Law and Emergency Management 	Public Safety and Judicial	No Change	§323.13(1)(a), 59.54(8)	9-31
<ul style="list-style-type: none"> ADRC Governing Board Commission on Aging HHS Board Family Resource Committee Health Advisory Committee Transportation Committee 	Health & Human Services Board	ADRC Governing Board Commission on Aging HHS Board HHS Family Resource Council HHS Health Advisory Committee	§ 46.82 § Chpt 46 & 51 § 251.04	19-1 thru 19-6, 9-37 9-32
<ul style="list-style-type: none"> Land Conservation Land Information Council LUPZ Parks Commission Ag/Ext/Fair EDC 	Community Development Committee	Land Conservation Land Information Council Land Use Planning and Zoning Parks Commission Ag/Ext/Fair Committee	§ 92.06 § 59.72(3m) §59.69, 66.1001, 87.30, 281.31 § 27.02(1) §59.56(3)	9-38 9-41 19-36 19-7, 9-40 19-30
<ul style="list-style-type: none"> Highway 	Highway Committee	No Change	§83.015	9-27

Addressing Statutory Requirements

The Green Lake County Website will state the following for each committee: Green Lake County aligns with all required management, reporting and oversight as assigned by Wisconsin State Statutes. The County has implemented efficiencies in oversight and reporting structures. The following committees, boards and/or commissions listed below now report under (**New Committee Designation Name**):

- (state past committee names)

RESOLUTION NUMBER 07-2024

**RESOLUTION DESIGNATING THE WEEK OF APRIL 15TH THROUGH APRIL 19TH, 2024
AS
“WORKZONE SAFETY AWARENESS WEEK IN GREEN LAKE COUNTY”**

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 19th day of March, 2024, does resolve as follows:

- 1 **WHEREAS**, in 1999 the Federal Highway Administration (FHWA) partnered with the
2 American Association of State and Highway officials (AASHTO) and more recently with
3 the American Traffic Safety Services Association (ATSSA) to create the National Work
4 Zone Safety Awareness Week campaign, held annually in April prior to the construction
5 season for much of the nation; and,
6
7 **WHEREAS**, the Wisconsin County Highway Association is asking all seventy-two (72)
8 counties in the state to unite and kick-off “Work Zone Safety Awareness Week” with a
9 resolution and campaign to raise awareness for its’ workers and those of various
10 highway contractors performing work for the counties; and,
11
12 **WHEREAS**, according to data from UW Madison’s Traffic Operations and Safety
13 Laboratory’s Community Maps between 2019 and 2023, there were 64 fatalities
14 recorded as a result of more than 10,000 crashes within work zone which injured more
15 than 3,800 people; and,

Submitted by Highway Committee:

Roll Call on Resolution No. -2024

Ayes , Nays , Absent , Abstain 0

Passed and Adopted/Rejected this 19th
day of March, 2024.

Approved via remote access

Dennis Mulder, Chair

/s/ Charlie Wielgosh

Charlie Wielgosh, Vice-Chair

Absent

Bill Boutwell

/s/ Charles Buss

Charles Buss

County Board Chairman

ATTEST: County Clerk
Approve as to Form:

Corporation Counsel

/s/ Robert Schweder

Robert Schweder

16 **WHEREAS**, construction and maintenance activities on our streets and highways
17 periodically require that work zones be established; and,

18
19 **WHEREAS**, there has been an average of 2,336 work zone crashes in Wisconsin in
20 each of the last five years; and,

21
22 **WHEREAS**, in 2023, Wisconsin suffered from 2,168 crashes in road construction and
23 maintenance zones, resulting in over 712 injuries and 10 fatalities; and,

24
25 **WHEREAS**, through their enforcement activities and other participation, the Green Lake
26 County Sheriff's Office, Wisconsin State Patrol, and the Green Lake County Highway
27 Department will work to make "Work Zone Safety Awareness Week a success; and,

28
29 **WHEREAS**, the County Sheriff's Office is committed in 2024 to conduct enforcement
30 activities and work jointly with the County Highway Department to make "Work Zone
31 Safety Awareness Week" a success in Green Lake County; and,

32
33 **WHEREAS**, the Federal Highway Administration has designated April 15th through April
34 19th, 2024 as National Work Zone Safety Awareness Week with this year's theme "Work
35 Zones are temporary. Actions behind the wheel can last forever", which focuses on
36 awareness to all drivers in work zones of their speed and proximity to workers.

37
38 **THEREFORE BE IT RESOLVED** by the Green Lake County Board of Supervisors that
39 the week of April 15th through April 19th, 2024 be designated as "Work Zone Safety
40 Awareness Week" in Green Lake County.

41
42 Fiscal note is not applicable.

43 A majority vote is needed to pass.

ORDINANCE NO. 01-2024

Ordinance to Repeal § 9-24 C.

1 The County Board of Supervisors of Green Lake County, Green Lake Wisconsin, duly
2 assembled at its regular meeting begun on the 19th day of March, 2024, does ordain as
3 follows:

4
5 **NOW, THEREFORE, BE IT ORDAINED**, that on February 20, 2024, the Green Lake
6 County Board of Supervisors authorized language be added to agendas for all
7 committee, special committee and board meetings in furtherance of notice requirements
8 mandated by WI Stat. § 19.84, the Green Lake County Code and Wisconsin case law.

9
10 **NOW, THEREFORE, BE IT ORDAINED**, that said action taken by the Board on
11 February 20, 2024, renders Green Lake County Code § 9-24 C. unnecessary.

12
13 **NOW, THEREFORE, BE IT ORDAINED**, that Green Lake County Code § 9-24 C. is
14 hereby repealed.

15
16 **BE IT FURTHER ORDAINED**, that this ordinance shall become effective upon passage
17 and publication.

18

Roll Call on Resolution No. -2024

Submitted by Administrative
Committee:

Ayes , Nays , Absent , Abstain

/s/ Dave Abendroth

Dave Abendroth, Chair

Passed and Enacted/Rejected this 19th
day of March, 2024.

/s/ Gene Thom

Gene Thom, Vice-Chair

County Board Chairman

/s/ Ken Bathes

Ken Bates

ATTEST: County Clerk
Approve as to Form:

/s/ Brian Floeter

Brian Floeter

Corporation Counsel

Approved via remote access

Dennis Mulder

ORDINANCE NO. 02-2024

Ordinance to Amend Chapter 9, Article V. Ethics

1 The County Board of Supervisors of Green Lake County, Green Lake Wisconsin, duly
2 assembled at its regular meeting begun on the 19th day of March, 2024, does ordain as
3 follows:
4

5 **NOW, THEREFORE, BE IT ORDAINED**, that on February 15, 2024, the Green Lake
6 County Administrative Committee authorized language both revising and updating
7 current County Code Ch. 9, Article V., specifically as it pertains to an Ethics Policy and
8 Ethics Board.
9

10 **NOW, THEREFORE, BE IT ORDAINED**, that Ch. 9, Article V. Ethics be amended as
11 follows, with modifications in red and/or stricken.

Submitted by Administrative
Committee:

Roll Call on Resolution No. -2024

Ayes , Nays , Absent , Abstain

/s/ Dave Abendroth

Dave Abendroth, Chair

Passed and Enacted/Rejected this 19th
day of March, 2024.

/s/ Gene Thom

Gene Thom, Vice-Chair

County Board Chairman

/s/ Ken Bates

Ken Bates

ATTEST: County Clerk
Approve as to Form:

/s/ Brian Floeter

Brian Floeter

Corporation Counsel

Approved via remote access

Dennis Mulder

12 § 9-64 **Applicability.**

13 This article applies to every County official and employee, **provided any employee**
14 **complaint has already exhausted the chain of command, including a review by the County**
15 **Administrator and in accordance with the Personnel Policies and Procedure Manual (see**
16 **§ 9-70 below).**

17
18 § 9-70 **Complaints from public.**

19 **A.**

20 At times, a person or group may confront a single Board member with a problem or
21 complaint that should be handled by management personnel. Each Board member must
22 decide how much time one can spend on complaints and what courtesy is appropriate.

23 The official Board of Supervisors policy is:

“No member, nor the Board of Supervisors itself, will officially consider problems or complaints until they
have been submitted to the proper administrative authority and a report by the authority is submitted to the
Board of Supervisors or governing Committee, convened in legal session.”

24 **B.**

25 No member of the Board of Supervisors shall consider a complaint from any employee
26 unless the member has determined that the complainant has gone through the normal
27 chain of command, including the County Administrator. Employees should be directed to
28 the Personnel Policies and Procedure Manual for the proper chain of command for
29 complaints.

30 **C.**

31 Public grievances or complaints should be referred to the County Administrator **(for**
32 **County employees)** or the County Board Chair. Grievances or complaints will be handled
33 in the following order:

34 **(1)**

35 **Referred to the County Administrator who will investigate the matter along with the**
36 **appropriate department head and take the appropriate action in accordance with the**
37 **County’s Personnel Policies and Procedure Manual.**

38 **(2)**

39 **For unresolved matters involving a county employee ~~if not resolved~~, the County**
40 **Administrator shall report to the governing committee with jurisdiction over the matter,**
41 **who then may consider and forward to the next immediate session of the Board of**
42 **Supervisors for official consideration and possible action.**

43 **(3)**

44 **Grievances or complaints received by the County Board Chair shall be placed on the**
45 **agenda of the next immediate session of the Board of Supervisors for official**
46 **consideration and possible action.**

47 **D.**

48 When a Board member seeks information about a specific problem, the member should
49 ask the County Administrator to prepare a report on the matter with the aid of staff, if
50 necessary. No single County Board member may create a committee to investigate a
51 complaint or grievance.

52 **E.**

53 If a satisfactory resolution is not achieved by this procedure, the Board of Supervisors
54 may, if it deems advisable, grant a hearing to the person(s) interested and the hearings
55 will be held during either a regular or special session of the Board of Supervisors.

56 **F.**

57 ~~In the event that the County Administrator is directly involved with any grievance or~~
58 ~~complaint, Corporation Counsel shall assume only those responsibilities normally~~
59 ~~assigned to the County Administrator in administering the Ethics Board/review process,~~
60 ~~including those described in sec. C. (2). In the event the County Board Chair is directly~~
61 ~~involved with any grievance or complaint, the Vice-Chair shall assume only those~~
62 ~~responsibilities normally assigned to the Chair in administering the Ethics Board/review~~
63 ~~process, including those described in sec. C. (3).~~

64

65 § 9-71 **Conflict of interest.**

66 **A.**

67 Offer or acceptance of gifts. No official or employee, directly or indirectly, may solicit or
68 accept from any person, directly or indirectly, *anything of value* without full payment, if it
69 could reasonably be expected to influence the official or employee's duties and
70 responsibilities or a vote, official actions or judgment, or could reasonably be considered
71 as a reward for any official action or inaction on the part of the official or employee. ~~An~~
72 ~~item offered or received with a fair market value greater than the amount set by the~~
73 ~~Wisconsin Ethics Commission (currently \$25) shall give rise to a rebuttable presumption~~
74 ~~that the item could be reasonably expected to influence the official or employee or be~~
75 ~~considered a reward.~~

76 **(1)**

77 Examples of prohibited gifts: sporting event tickets, vacation trips, hotel stays, televisions,
78 gaming consoles, etc., even if entered into a raffle drawing while engaged in County
79 business.

80 **(2)**

81 Examples of permissible gifts: promotional items of a small value with advertising
82 prominently displayed such as baseball caps, calendars, pens, pencils, water bottles,
83 notepads, etc.

84 **B.**

85 Financial and personal interest prohibited. No official or employee, whether paid or
86 unpaid, shall engage in any business or transaction or shall act in regard to financial or

87 other personal interest, direct or indirect, which is incompatible with the proper discharge
88 of the official duties in the public interest contrary to the provisions of this article or state
89 statute or would tend to impair independence of judgment or action in the performance of
90 official duties.

91 **C.**

92 Incompatible employment **and/or civic activities**. No official or employee shall engage in
93 or accept private employment, render service for private **interests or engage in civic**
94 **activities** when such employment, service or **activities** are incompatible with the proper
95 discharge of official duties unless otherwise permitted by law and unless disclosure is
96 provided.

97

98 **§ 9-75 Ethics Board.**

99 This ethics article hereby creates an Ethics Board.

100 **A.**

101 Membership. The Ethics Board shall consist of five members, **requiring a three-person**
102 **quorum and majority vote required for any action taken by the Board. All five members**
103 ~~three members shall be members of the legal or law enforcement community, one citizen~~
104 ~~member who must be a County resident, and one member of the clergy.~~ **Green Lake**
105 **County residents, with two being current members of the Green Lake County Board of**
106 **Supervisors. All five members shall be appointed by the chair of the Green Lake County**
107 **Board of Supervisors. In the event that the County Board chair is the focus of the**
108 **investigation or otherwise has a conflict of interest, the vice-chair for the County Board**
109 **shall make said appointments.** In no instance may a former County employee be a
110 member of the Ethics Board. The County Administrator or County Clerk shall provide
111 necessary staff assistance to the Ethics Board.

112 **B.**

113 Appointment and term. The County Board Chair shall appoint five members of the Ethics
114 Board subject to the confirmation by the County Board of Supervisors. **Of those five**
115 **members, two shall be sitting supervisors on the Green Lake County Board. All members**
116 **shall serve until the ethics case he/she is appointed for reaches resolution. In the event**
117 **a member is unable to complete his or her term, a new member shall be appointed in the**
118 **same manner previously described.**

119 **C.**

120 Powers and duties. **Upon its initial meeting, the Ethics Board shall select a Chair.**
121 Furthermore, the Ethics Board shall be responsible for investigating complaints and
122 conducting hearings under this article. The Ethics Board will interpret the County Code of
123 Ethics consistent with interpretations handed down by the State of Wisconsin Ethics
124 Commission or its successor boards or commissions.

125

126 § 9-76 **Investigations and enforcement; procedure.**

127 **A.**

128 Complaints.

129 **(1)**

130 All complaints shall be verified and in writing. The complaint shall state the specific
131 provision(s) of the County Ethics Code or Wisconsin Statutes section(s) or both believed
132 to have been violated and shall include sufficient information to support the allegations.

133 **(2)**

134 The complaint shall also include the following:

135 **(a)**

136 The name, a **viable mailing address (and residential, if different)** and telephone number
137 of the complainant;

138 **(b)**

139 The name, a **viable mailing and/or a residential address** and position of the individual who
140 is the subject named in the complaint;

141 **(c)**

142 The facts constituting the alleged ethics violation(s) set forth clearly and in detail;

143 **(d)**

144 If complainant(s) believes that any Board member has a conflict of interest or bias, the
145 complaint shall state it in the complaint.

146 **(3)**

147 Complaints that do not meet the minimum pleading requirements in Subsection 2(a) and
148 (b) above shall be dismissed without prejudice.

149 **(4)**

150 No action may be taken on any complaint that is filed later than six months after a violation
151 of the Ethics Code is alleged to have occurred.

152 **(5)**

153 All written complaints shall be submitted to the County Clerk, 571 County Road A, Green
154 Lake, WI 54941. The County Clerk shall forward the complaint to the **Chair of the County**
155 **Board**, the Corporation Counsel **and the County Administrator**. The complaint is a public
156 document.

157 **B.**

158 Preliminary procedure; notice.

159 **(1)**

160 The Corporation Counsel shall review the complaint to assure that it meets all procedural
161 and technical requirements. If the complaint is defective, the Corporation Counsel shall
162 notify the complainant of the defect within 10 days of receipt of the complaint. The
163 complainant must correct the defect within 30 days of the Corporation Counsel's
164 notification or the complaint will be administratively closed.

165 **(2)**

166 The Corporation Counsel shall send notice, including a copy of the complaint to the
167 respondent(s) and complainant within seven business days of the receipt of the complaint
168 by the **County Board Chair**. The notice shall be sent via certified mail or by personal
169 service.

170 **(3)**

171 The notice shall inform the respondent that they may file a written statement of their
172 position with the appropriate committee of oversight within 10 business days of the date
173 the notice was sent.

174 **(4)**

175 The respondent may request that any hearing be held in open session.

176 **(5)**

177 The Corporation Counsel shall contact the members of the Ethics Board **(upon its**
178 **assembly)** to schedule a probable cause hearing.

179 **C.**

180 Investigations and powers. Pursuant to any investigation or hearing conducted under this
181 ethics article, the Ethics Board has the authority to:

182 **(1)**

183 Require any person to submit in writing such reports and answers to questions relevant
184 to the proceedings conducted under this article as it may prescribe, such submission to
185 be made within such period and under oath or otherwise as the Ethics Board may
186 determine.

187 **(2)**

188 Administer oaths and require by subpoena issued by it pursuant to § 885.01, Wis. Stats.,
189 the attendance and testimony of witnesses and the production of any documentary
190 evidence relating to the investigation or hearing being conducted.

191 **(3)**

192 Order testimony to be taken by deposition before any individual who is designated by it
193 and has the power to administer oaths, and, in such instances, to compel testimony and
194 the production of evidence in the manner as authorized by Subsection **C(2)**, above.

195 **(4)**

196 Pay witnesses the same fees and mileage as are paid in like circumstance by the courts
197 in Wisconsin.

198 **(5)**

199 Request and obtain from the Department of Revenue copies of state income tax returns
200 and access to other appropriate information under § 71.78(4), Wis. Stats., regarding all
201 persons who are the subject of such investigation.

202 **(6)**

203 Retain outside counsel and other experts as needed in connection with any of the Ethics
204 Board's responsibilities hereunder after solicitation of recommendations from the office of
205 the District Attorney and upon such contract for services approved for content and form
206 by the Corporation Counsel.

207 **D.**

208 Hearings.

209 **(1)**

210 Procedure; burden of proof. All hearings conducted by the Ethics Board under this article
211 are subject to the following:

212 **(a)**

213 The burden of proof at all hearings shall rest with the complainant to prove the allegations
214 by evidence that is clear, satisfactory and convincing.

215 **(b)**

216 The Ethics Board shall conduct all hearings in accordance with the rules of civil procedure
217 and shall keep a record of the hearing and all admitted evidence at the hearing. However,
218 the common law or statutory rules of evidence do not apply. The Ethics Board shall admit
219 all testimony having reasonable probative value, but shall exclude immaterial, irrelevant
220 or unduly repetitious testimony. The Ethics Board shall give effect to the rules of privilege
221 recognized by law. Basic principles of relevancy, materiality and probative force shall
222 govern the proof of all questions of fact.

223 **(c)**

224 All hearings shall be in closed session, pursuant to § 19.85, Wis. Stats., unless the
225 respondent requests an open hearing, **submitted via written request.**

226 **(d)**

227 The Ethics Board shall convene in closed session following any hearing for the purpose
228 of deliberation on the evidence.

229 **(e)**

230 All hearings shall be conducted under oath or affirmation.

231 **(f)**

232 ~~Corporation Counsel will direct the proceedings of the hearing.~~ **The proceedings of the**
233 **hearing will be conducted in accordance with the Robert's Rules of Order, managed by**
234 **the Ethics Committee Chair with Corporation Counsel acting as parliamentarian.**

235 **(g)**

236 The parties may make a brief opening statement to acquaint the Ethics Board with the
237 nature of the complaint.

238 **(h)**

239 The parties shall be allowed to question each other and present witnesses on their behalf,
240 consistent with the subject matter before the Ethics Board.

241 **(i)**

242 The Ethics Board may direct questions to any party or witness.

243 **(j)**

244 The Ethics Board may, in its sole discretion, extend the deadlines for taking action on a
245 verified complaint or request. Failure of the Ethics Board to take action within the time
246 frames in this article shall not preclude the Ethics Board from pursuing a complaint.

247 **(2)**

248 Initial/probable cause hearing.

249 **(a)**

250 The Ethics Board shall set a time for a probable cause hearing on the complaint that is
251 within 15 business days following the 10 business-day-time for response by the
252 respondent. The probable cause hearing date shall be set prior to the notice being sent
253 out so that the notice will include the date, time and place of the probable cause hearing
254 of the Ethics Board regarding the complaint.

255 **(b)**

256 At the probable cause hearing the Ethics Board shall determine if it has jurisdiction over
257 the subject matter of the complaint and to determine if there is a basis for the complaint.
258 The complainant must be present. If the complainant does not personally appear, the
259 Ethics Board may dismiss the complaint without prejudice. If the Ethics Board determines
260 that there is no basis for the complaint, it may immediately dismiss the complaint with
261 prejudice and without further hearing. In determining if there is a basis for the complaint,
262 the Ethics Board must review the complaint, assuming that every allegation is true.

263 **(c)**

264 An agenda shall be filed and posted by the County Clerk prior to the probable cause
265 hearing and the respondent's name will not be included in the meeting notice and public
266 access to records pertaining to the complaint shall be restricted in accordance with
267 § 19.35, Wis. Stats., unless the respondent has requested an **open hearing via written**
268 **request.**

269 **(d)**

270 The corporation counsel shall send a copy of the response(s) received from the
271 respondent(s) to the Ethics Board and the complainant(s) at least five business days prior
272 to the probable cause hearing.

273 **(3)**

274 Fact-finding hearing.

275 **(a)**

276 If after the probable cause hearing the Ethics Board finds that probable cause exists for
277 believing the allegation(s) in the complaint, the Ethics Board shall schedule a fact-finding
278 hearing not less than 30 business days after making the finding of probable cause.

279 **(b)**

280 If the Ethics Board sets the matter for a fact-finding hearing, it may direct the parties to
281 appear before it for a conference to consider:

282 **[1]**

283 The clarification of issues;

284 **[2]**

285 The necessity or desirability of amendments to the pleadings;

286 **[3]**

287 The possibility of obtaining admissions of fact and of documents which will avoid
288 unnecessary proof;

289 **[4]**

290 The limitation of the number of witnesses;

291 **[5]**

292 Such other matters as may aid in the disposition of the action.

293 **(c)**

294 Upon the conclusion of the fact-finding hearing, the Ethics Board shall adjourn into closed
295 session for deliberations. Any person not a member of the Ethics Board, including County
296 Board supervisors, shall be excluded from the Ethics Board's deliberations; however, the
297 County Clerk or County Administrator and the Corporation Counsel, who are charged with
298 providing administrative and legal assistance to the Board, shall remain.

299 **E.**

300 Disposition.

301 **(1)**

302 Upon completion of deliberations, the Ethics Board shall issue a written decision within
303 10 business days from the conclusion of deliberation and may direct the Corporation
304 Counsel to draft the decision for signature by the Ethics Board Chair. The decision shall
305 be filed with the County Clerk's office and a copy sent to the complainant and the
306 respondent.

307 **(2)**

308 If the Ethics Board determines by clear, satisfactory and convincing evidence that a
309 violation of this article has occurred, the Ethics Board shall refer the matter to the proper
310 County authority:

311 **(a)**

312 For matters involving allegations against a County employee or department head: the
313 County Administrator and governing committee;

314 **(b)**

315 For matters involving allegations against the County Administrator: the Administrative
316 Committee;

317 **(c)**

318 For matters involving constitutional officers, e.g., County Clerk, Register of Deeds, Sheriff,
319 Treasurer or Clerk of Circuit Court: to the official or body with the authority to remove the
320 officer from office under County ordinance or Wisconsin Statutes.

321 **(d)**

322 For matters involving a County Board Supervisor, the County Board of Supervisors.

323 **(3)**

324 If the Ethics Board does not find a violation by clear, satisfactory and convincing evidence
325 that a violation of this article has occurred, it shall dismiss the complaint.

326 **(4)**

327 Recommendations. The Ethics Board may make recommendations to the proper
328 authority which may include, but are not limited to:

329 **(a)**

330 In the case of an official who is an elected County Board Supervisor, the County Clerk,
331 Treasurer or Surveyor, that the County Board consider sanctioning, censuring, or
332 removing the person under § 17.09(1), Wis. Stats.

333 **(b)**

334 In the case of the Clerk of Circuit Court, referring the matter to the Circuit Court judge to
335 consider sanctioning, censuring, or removing the Clerk of Circuit Court under § 17.09(2),
336 Wis. Stats.

337 **(c)**

338 In the case of the Sheriff, ~~coroner~~ or Register of Deeds, referring the matter to the
339 Governor for sanctioning, censuring, or removal under § 17.09(3), Wis. Stats.

340 **(d)**

341 In the case of an employee, referring the matter to the appropriate County officer or
342 committee to consider discipline, up to and including discharge of the employee.

343

344 **(e)**

345 The return of County property or funds or gifts and/or restitution for the value of the gifts,
346 property and funds procured, obtained or retained as a violation of this ethics article. An
347 order for return/restitution shall include a deadline for return or making restitution.

348 **(f)**

349 An order requiring the accused to conform his or her conduct to this article.

350

351 **(g)**

352 An order requiring an individual who has been determined to have violated this ethics
353 article to forfeit an amount not less than \$100 nor more than \$1,000 for each offense
354 along with a payment deadline.

355 **(h)**

356 Referral to the District Attorney to commence enforcement and penalties as permitted by
357 Wisconsin Statutes.

358 **(5)**

359 No recommendation of the Ethics Board becomes effective until 20 days after it is issued
360 or while an application for rehearing or rehearing before the Board is pending, or the
361 Board has announced its final determination on rehearing.

362 **F.**

363 Review.

364 **(1)**

365 Any party appearing before the Ethics Board who is dissatisfied with the decision may
366 request a review.

367 **(2)**

368 The review is initiated by filing a written request with the County Clerk within 15 days of
369 the Ethics Board's written decision or as required under the grievance procedure in a
370 collective bargaining agreement. The filing of an appeal shall stay any recommendations
371 issued by the Ethics Board. The appeal shall be to the County Board and shall be heard
372 at the next regularly scheduled County Board meeting.

373 **G.**

374 Violations. It is unlawful for:

375 **(1)**

376 A person to violate any provision of this article or state statutes incorporated herein.

377 **(2)**

378 Any person to file a complaint for the purpose of harassment, knowingly provide false
379 information, make a false statement, or fail to provide or misrepresent any material fact
380 to a County agent, board, commission, committee, department, employee, officer, or
381 official acting in an official capacity under this article.

382

383

384 **(3)**

385 A person to disobey, fail, neglect, or refuse to comply with or otherwise resist an order
386 issued pursuant to this article.

387 **H.**

388 Penalties.

389 **(1)**

390 Any official or employee violating the provisions of this article shall be subject to a
391 nonreimbursable forfeiture of not less than \$100 nor more than \$1,000.

392 **(2)**

393 The minimum forfeiture specified in this subsection is doubled for a person who is
394 convicted of violating the same provision of this article within a twenty-four-month period.

395 **(3)**
396 A separate offense is deemed committed on each day that a violation occurs or continues.

397 **(4)**
398 The enumerated penalties and sanctions in this section shall not be construed to limit the
399 authority of the Ethics Board or the County from imposing any additional penalties or
400 sanctions. Any person found by the Ethics Board to have violated any portions of this
401 article shall be subject to private reprimand, public reprimand, denial of salary or merit
402 increase, suspension without pay, removal from employment or office in accordance with
403 Wisconsin Statutes or other disciplinary actions pursuant to the recommendations of the
404 Ethics Board or judgment of the official or body to whom the decision of the Ethics Board
405 is referred under this section. Any action taken by an official or employee that is deemed
406 in violation of this section may be deemed void by Green Lake County.

407 **(5)**
408 Any other recommendations or others as may be necessary and appropriate to carry out
409 the intent and purpose of this article.

410
411 **BE IT FURTHER ORDAINED**, that any and all existing language in this Article, that is
412 neither modified nor stricken, remain unchanged.

413
414 **BE IT FURTHER ORDAINED**, that this ordinance shall become effective upon passage
415 and publication.

GREEN LAKE COUNTY

Notice of Budgetary Adjustment

Expense Increase or Decrease Not Budgeted

Date: February 26, 2024
 Department: Land Conservation
 Amount: \$1,028.00
 Budget Year Amended: 2024

Recording information
Batch no: _____
Date: _____

Source of Increase / Decrease and affect on Program:

(If needed attached separate brief explanation.)

2015 Ford Explorer that is owned by Land Conservation Department is in need of unforeseen maintenance work. The check engine light came on, taken to dealer for diagnostic and estimate, determined that purge valve and four O2 sensors need to be replaced. See attached.



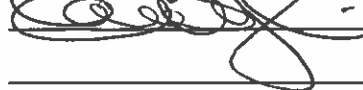
Are Green Lake County contingency funded needed to fund this budget adjustment? YES NO

Revenue Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ -	

Expenditure Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
24-100-14-56110-352-000	Vehicle Maintenance	\$ 3,500.00	\$ 1,128.00	\$ 4,628.00
24-100-14-56110-330-000	Travel	\$ 100.00	\$ (100.00)	\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 1,028.00	

Department Head Approval: <u></u>	Date: <u>2/26/2024</u>
Finance Director Approval: <u></u>	Date: <u>2/26/2024</u>
County Administrator Approval: <u></u>	Date: <u>2/26/2024</u>
	Date: _____

Following this approval please forward to the County Clerk's Office.

Finance Committee Approval: <u>Approved</u>	Date: <u>2/28/2024</u>
County Board Approval: _____	Date: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Land Conservation Department (County) owns the 2015 Ford Explorer. The vehicle has been running rough and recently the check engine light came on. The vehicle was taken to Gagne Ford in Princeton for service. It was determined that an animal had chewed through a wire which was fixed, and that the mass air flow reads out of spec - replace mass air flow was also fixed. These repairs totals are \$555.82 and completed, which we have money in our 2024 budget for. After repairs, check engine light still on. Determined that purge valve is stuck open and needs replacing, estimated cost of \$144.09, and that O2 sensors carbonated and fuel saturated and need to replace 4 sensors, estimated cost of \$1,128.00. Land Conservation Department is requesting \$1,128.00 for the additional repairs. For comparison an estimate was received from Homan Ford in Ripon for \$1,168.00.

GREEN LAKE COUNTY

Notice of Budgetary Adjustment

Date: February 7, 2024
 Department: County Fair
 Amount: \$2,550.00
 Budget Year Amended: 2024

Recording information
Batch no: _____
Date: _____

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

In the past the Fairest of the Fair program was funded by a committee which has since disbanded. Those funds have now run out. The cost of the program is \$2,550 per year. Donations and / or sponsorships will be asked for to fund this program. Thus, we need a revenue account and an expenditure account to track these funds.

Are Green Lake County contingency funded needed to fund this budget adjustment? ~~YES~~ NO
 If Yes, complete sections 1, 2, and 3. If No, complete sections 1 and 2 and inform oversight committee.

Section #1

Revenue Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
24-100-13-46741-359-990	Fairest of the Fair Donations	\$ -	\$ 2,550.00	\$ 2,550.00
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 2,550.00	

Expenditure Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
24-100-13-55460-359-990	Fairest of the Fair Expenses	\$ -	\$ 2,550.00	\$ 2,550.00
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 2,550.00	

Section #2

Department Head Approval: <u><i>Stacy Zbruff</i></u>	Date: <u>2/7/24</u>
Finance Director Approval: <u><i>Kenneth [Signature]</i></u>	Date: <u>02/07/2024</u>
County Administrator Approval: <u><i>[Signature]</i></u>	Date: <u>2/07/2024</u>
Inform your Governing Committee	
	Date: _____

Section #3

Governing Committee Approval: _____	Date: _____
<i>Following this approval please forward to the County Clerk's Office.</i>	
Finance Committee Approval: _____	Date: _____
County Board Approval: _____	Date: _____

Notice of Budgetary Adjustment

Purpose

To comply with State Statute 65.90 (5)

Recommended Practice

Actual spending should not exceed the authorized budget spend for any account in your budget. If you anticipate spending more than the budgeted amount, you need to locate funding and revise the budgets so that you will not exceed budgeted spending. Use this form if you do not have enough funds within your department's budget. If you need to use a portion of the county's contingency dollars to fund your need, make certain that you have the necessary discussions with the County Administrator, Finance Director and your oversight committee prior to approval by the Finance Committee and the County Board.

This form may also be used to process a budgetary adjustment after your department receives a grant award. If the grant and related expenditures do not require any Contingency Funds, then you need to inform your governing committee, but you do not need to evidence their approval and the budgetary adjustment does not need to go to the Finance Committee or County Board.

Procedure

To initiate the Budgetary Adjustment process, the department head shall complete and sign this document. Gain the approval of the Finance Director and County Administrator as evidenced by their signatures. Then notice the review, discussion & action of this completed and signed form on the next monthly meeting agenda of their committee of jurisdiction.

If the Budgetary Adjustment will use Contingency Funds, then you need the approval of your governance committee, Finance Committee and the County Board. After approval by your governing committee the signed copy of this form along with a copy of the meeting minutes shall be forwarded to the County Clerk to be noticed on the Finance Committee agenda for review, discussion & action. Upon Finance Committee approval the signed Budgetary Adjustment form shall be forwarded to the County Clerk to be notice on the County Board agenda for review, discussion and action.

A department representative must be available at each meeting to address any questions or concerns that may arise during review and discussion.

Per WI Stats 65.90(5)(a) the Budgetary Adjustment must be authorized by a vote of two-thirds of the entire membership of the County Board.

FAIREST OF THE FAIR ITEMIZED EXPENSES

<u>ITEM</u>	<u>EXPENSE</u>
Fairest of the Fair Scholarship	1500
Jr. Fairest Scholarship	500
WAF FOF entry fee	200
Crowns & Sashes	150
Supplies	200
Total	2550