

**FINANCE COMMITTEE**  
**April 24, 2024**

The meeting of the Finance Committee was called to order by County Clerk Liz Otto on Wednesday, April 24, 2024 at 3:00 PM, in the County Board Room and via remote access format at the Government Center, Green Lake, WI. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present:	Luke Dretske	Absent:
	Brian Floeter	
	Don Lenz	
	Dennis Mulder	
	Harley Reabe	

Other County Employees Present: Cate Wylie, County Administrator; Liz Otto, County Clerk; Ken Stephani, Finance Director; Jeff Mann, Corporation Counsel; Jessica McLean, County Treasurer; David Abendroth, Supervisor #4 (3:04); Derek Mashuda, Highway Commissioner; Sheriff Mark Podoll; Matt Vandekolk, Chief Deputy; Kayla Yonke, HHS Financial Manager

**ELECTION OF CHAIR**

County Clerk Liz Otto called for nominations for Chair. Don Lenz nominated Harley Reabe. Brian Floeter nominated himself. No other nominations. Vote by show of hands – Reabe – 3 (Reabe, Lenz, Mulder), Floeter – 2 (Dretske, Floeter). Clerk Otto declared Reabe as Chair. Reabe seated as Chair and presided over the remainder of the meeting.

**ELECTION OF VICE CHAIR**

Chair Reabe called for nominations for Vice Chair. Don Lenz nominated Brian Floeter. No other nominations. *Motion/second (Mulder/Floeter)* to close nominations and cast a unanimous ballot for Brian Floeter as Vice Chair. Motion carried with no negative vote.

**MINUTES OF 03/27/2024**

*Motion/second (Dretske/Floeter)* to approve the minutes of the 03/27/2024 meeting with no additions or corrections. Motion carried with no negative vote.

**PUBLIC COMMENT** - none

**TREASURER’S MONTHLY REPORT**

- **Tax Collection Update**
- **March Financial Reports**
- **Sales Tax Update**

Treasurer Jessica McLean stated sales tax is up, the lottery and gaming credit has been distributed, and her office is working on the 2020 in rem properties.

**IN REM UPDATE**

Corporation Counsel Jeff Mann provided updates on Bill 969 which has passed into law so our county ordinance needs to be amended. Mann will provide that at the next meeting. Mann also handed out suggested starting bids for the 6 properties taken in the in rem process. County Administrator Cate Wylie suggested adding \$100 to each to cover the cost of maintenance and securing the properties. Committee agreed by general consensus.

**APPEARANCES**

- **Mary Lou Neubauer – ARPA Request for Municipalities**

Mary Neubauer, Princeton City Administrator, provided a packet outlining the various beautification enhancements totaling \$129,240 for five municipalities including the Cities of Berlin, Green Lake, and Princeton and the Villages of

Kingston and Marquette to promote tourism within the county. Discussion held on ARPA funds received by each of the municipalities and how those funds were expended. This request will be put on the request list – no action taken at this time.

- **Ben Jenkins – ARPA Request for Five Star Harvest Cooperative**

Ben Jenkins handed out a packet to committee members outlining the request for \$10,000 to provide startup costs for a meat processing facility within the county. Discussion held. *Motion/second (Floeter/Mulder)* to defer this item off of the ARPA list. Motion carried with no negative vote.

### **RESOLUTIONS**

- **Resolution Relating to Cancellation of Outstanding Checks**

*Motion/second (Dretske/Lenz)* to approve the resolution and forward to the County Board. Motion carried with no negative vote.

- **Resolution to Approve the Use of ARPA Funds for the New Highway Department Facility**

*Motion Lenz* to approve the resolution and forward to the County Board. No second – motion failed. Dennis Mulder and Harley Reabe both recused themselves due to being members of the Highway Committee. *Motion/second (Floeter/Dretske)* to postpone action on this item until the May 22, 2024 meeting pending a list of capitol improvements. County Administrator Cate Wylie advised that a list won't be provided until at least June to provide time to talk to the various departments. *Motion/second (Floeter/Dretske)* to amend the motion from the May meeting to the June meeting. Mulder opposed but then withdrew his opposition after discussion. Motion passed as amended with no negative vote.

- **Resolution to Approve the Use of ARPA Funds to Replace Mobile Radios in Sheriff Department Vehicles**

*Motion/second (Mulder/Lenz)* to approve the resolution and forward to the County Board. Motion carried with no negative vote. Sheriff Mark Podoll provided additional information on the quotes. Motion carried with no negative vote.

### **REQUEST FOR CREDIT CARD APPROVAL**

- **Sheriff Patrol Deputies**

*Motion/second (Dretzke/Mulder)* to approve the credit card requests. Motion carried with no negative vote.

### **FINANCE DIRECTOR REPORT**

Ken Stephani stated he is working with CLA on the upcoming audit.

### **BUDGET REVIEW OF REVENUES AND EXPENDITURES**

Discussion held on the timing of revenues for HHS and Highway along with the accrual process.

### **SUPERVISOR/LAY PEOPLE MONTHLY CLAIMS**

- Supervisor claims - \$5,068.37
- Lay People - \$606.22

*Motion/second (Mulder/Lenz)* to approve the supervisor and lay people claims. Motion carried with no negative vote.

### **COMMITTEE DISCUSSION**

- **Future meeting dates: Regular meeting – May 22, 2024 @ 3:00 PM**
- **Future agenda items for action & discussion:**

**ADJOURNMENT**

Chair Reabe adjourned the meeting at 4:13 PM.

Submitted by,

*Liz Otto*

Liz Otto  
County Clerk