

# PARKS COMMISSION

March 21, 2024

The regular meeting of the Parks Commission was called to order by Chair Bill Boutwell on Thursday, March 21, 2024 at 4:00 PM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The meeting was held both in person and via remote access. Requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Bill Boutwell  
Ken Bates  
Vonn Roberts  
Charlie Wielgosh  
Curt Talma

Absent: Mike Shattuck

Other County Employees Present: Liz Otto, County Clerk; Jeff Mann, Corporation Counsel (remote); Scott Weir, Maintenance Supervisor; Cate Wylie, County Administrator; Ken Stephani, Finance Director

## **APPROVAL OF MINUTES**

*Motion/second (Roberts/Bates)* to approve the minutes of the February 5, 2024 meeting with no changes or corrections. Motion carried with no negative vote.

## **PUBLIC COMMENT** – none

## **KAYAK LAUNCHES ON CURRENT BOAT LAUNCH FACILITIES**

Scott Weir handed out the most recent bid received from Cove Marine for kayak launches at both Dodge Memorial and Sunset Parks. Discussion held. *Motion/second (Bates/Roberts)* to approve the bids of \$38,241.50 for Dodge and \$42,114.90 for Sunset.

## **ESTABLISHING DAILY AND ANNUAL FEES FOR KAYAKS, CANOES, AND OTHER NON-MOTORIZED BOATS**

Discussion held on the pros and cons of varied fee levels. General consensus of the committee is to retain all launch fees at \$7.00 for all users. Weir suggested programming the terminals with questions on the type of watercraft being launched for informational purposes.

## **POLICY FOR MONITORING MATERIALS PLACED IN KIOSK AT DODGE AND SUNSET PARKS**

Corporation Counsel Jeff Mann referred to Chapter 187 of the county code and stated that information in the kiosks should only be used for non-profit organizations. Weir stated that the kiosks are set up at both Dodge Memorial and Sunset Park. *Motion/second (Wielgosh/Bates)* to approve the recommendation by Attorney Mann as outlined in Chapter §187-8.2. Motion carried with no negative vote.

## **EXPANDING THE SIZE AND/OR ADD ANOTHER KIOSK FOR INFORMATIONAL KIOSK AT DODGE AND SUNSET PARKS**

No action or discussion needed on this item at this time per Chair Boutwell.

## **UPDATE ON BIKE TRAILS**

Ken Bates provided an update on the multi-use paths. He stated that Green Lake Greenways has purchased equipment to maintain the portion of the path owned by the City of Green Lake so the county no longer needs to provide those services. Memos of Understanding discussed. A new section of multi-use path on Highway 23 between Koro Road and CTH PP is in the works with the Town of Ripon in Fond du Lac County. Bates stated that no more progress will be made on the section

on CTH A until 2025. He also informed the committee that Green Lake Greenways and other organizations are looking toward making future paths accessible to ATV/UTV traffic and snowmobiles.

**RECOMMENDATIONS TO APPOINT A DESIGNATED PARKS PERSON**

Chair Boutwell led a discussion on the need for a designated person to work on planning, grants, and bids for future growth of the parks. County Administrator Cate Wylie stated that she will work on a plan to move forward with a timeline and future parks improvements to substantiate the need for additional personnel.

**REQUEST FOR USE OF ARPA FUNDS FOR PARK DEVELOPMENT**

County Administrator Cate Wylie stated she could draw up a resolution but suggested a plan would need to be in place to justify the use of the funds. Discussion held. No action taken.

**PARKS REPORT**

- **Monthly Activities** – No questions or discussion on Scott Weir’s submitted report. Weir stated that he has applied for a permit with the DNR to dredge out the landings and is waiting for a response.

**COMMITTEE DISCUSSION**

**Future Meeting Date:** April 8, 2024 @ 3:00 PM

**Future Agenda items for action & discussion:**

**ADJOURNMENT**

Chair Boutwell adjourned the meeting at 5:02 PM.

Submitted by,

Liz Otto  
County Clerk