

FINANCE COMMITTEE
March 27, 2024

The meeting of the Finance Committee was called to order by Chair Harley Reabe on Wednesday, March 27, 2024 at 3:00 PM, in the County Board Room and via remote access format at the Government Center, Green Lake, WI. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present:	Luke Dretske	Absent:	Don Lenz
	Brian Floeter		
	Dennis Mulder (remote)		
	Harley Reabe		

Other County Employees Present: Cate Wylie, County Administrator; Liz Otto, County Clerk; Ken Stephani, Finance Director; Jeff Mann, Corporation Counsel; Jessica McLean, County Treasurer; David Abendroth, Supervisor #4 (remote); Jason Jerome, HHS Director; Derek Mashuda, Highway Commissioner; Sheriff Mark Podoll; Matt Vandekolk, Chief Deputy

MINUTES OF 02/28/2024

Motion/second (Mulder/Floeter) to approve the minutes of the 02/28/2024 meeting with no additions or corrections. Motion carried with no negative vote.

PUBLIC COMMENT

Mary Neubauer, City Administrator for the City of Princeton, spoke in regard to meetings between the 4 cities and 2 villages within the county and a request for ARPA funds to be used for enhancements and promotions within each municipality. Examples would be for parks improvements, welcome signs, etc. Neubauer stated that all projects are being finalized and a presentation with a formal request will be made in the near future. The amount of the request will be approximately \$100,000.

TREASURER'S MONTHLY REPORT

- **Tax Collection Update**
- **February Financial Reports**
- **Sales Tax Update**

Treasurer Jessica McLean stated that sales tax is up again for last month. The lottery and gaming credit will be distributed to each municipality in April.

IN REM UPDATE

Treasurer Jess McLean stated that 6 properties were foreclosed on and are now in the county's possession through the in rem process. Corporation Counsel Jeff Mann stated that all deeds have been obtained and processed.

DISCUSSION OF IN-REM COMMITTEE AND/OR HIRE OF APPRAISAL SERVICE

Corporation Counsel Jeff Mann stated that the Finance Committee is responsible for deciding what the required bids would be for in rem property sales. He outlined the sale procedure to the committee. Discussion held. *Motion/second (Mulder/Floeter)* to delay action on this item until the April meeting to find out more information. Motion carried with no negative vote.

DISCUSSION AND REVIEW OF ARPA FUNDS

- *Motion/second (Mulder/Reabe)* to deny the request for use of ARPA funds from the Little Green Lake Association. Discussion held. Motion carried with no negative vote.
- Sheriff Mark Podoll stated he is rescinding his request for ARPA funds for the purchase of a command vehicle. Podoll stated that there is currently \$286,481.16 in unused funds from the approved ARPA fund request for communication tower updates. Podoll is asking to reallocate an amount not to exceed \$185,000 for the purchase of 22 updated mobile radios. Discussion held. Supervisor Floeter requested a list of all capital needs from each

department. *Motion/second (Dretske/Floeter)* to delay action on this item until the April meeting. Motion carried with no negative vote.

RESOLUTION

- **Resolution to Approve the Use of ARPA funds for a New Highway Department Facility**

Supervisor Dennis Mulder recused himself from discussion and action on this item due to his position as Chair of the Highway Committee. *Motion/second (Floeter/Dretske)* to postpone action on this resolution to the April meeting. Motion carried with no negative vote.

PRESENT GREEN LAKE COUNTY UNIFORM GUIDANCE SINGLE AUDIT REPORT FOR 2022

Finance Director Ken Stephani outlined the 6 findings on the 2022 single audit. Discussion held.

DISCUSSION AND POSSIBLE ACTION REGARDING HOTSPOT FOR COUNTY BOARD MEMBERS

Finance Director Ken Stephani stated that there is currently one supervisor with a hotspot for internet service. The funds are being taken out of the contingency account but should be moved to County Board expenses. Committee approved this by general consensus. Discussion held regarding the need for this service since all COVID-19 related policies have been rescinded. County Administrator Cate Wylie will look into this further.

BUDGET ADJUSTMENT

- **FSA**

Motion/second (Dretske/Floeter) to approve the budget adjustment in the amount of \$2,000 to fund FSA administrative costs. Motion carried with no negative vote.

FINANCE DIRECTOR REPORT

Finance Director Ken Stephani spoke in regard to the LINQ software migration and the upcoming on site visit from CLA for the 2023 audit. Discussion held on the highway borrowing.

BUDGET REVIEW OF REVENUES AND EXPENDITURES

Discussion held on Supervisor Brian Floeter's request to include salary expenses on the monthly reports.

SUPERVISOR/LAY PEOPLE MONTHLY CLAIMS

- **Supervisor claims - \$4,603.13**
- **Lay People - \$297.78**

Motion/second (Mulder/Floeter) to approve the supervisor and lay people claims. Motion carried with no negative vote.

COMMITTEE DISCUSSION

- **Future meeting dates: Regular meeting – April 24, 2024 @ 3:00 PM**
- **Future agenda items for action & discussion:**

ADJOURNMENT

Chair Reabe adjourned the meeting at 4:28 PM.

Submitted by,

Liz Otto

Liz Otto
County Clerk