

GREEN LAKE COUNTY

571 County Road A, Green Lake, WI 54941

Original Post Date: 02/16/2024

Amended Post Date:

The following documents are included in the packet for the County Board meeting on February 20, 2024:

- 1) Agenda
- 2) Minutes -12/19/2023
- 3) Report from County Administrator Cate Wylie
- 4) Quorum disclaimer for agendas
- 5) Resolution 01-2024 Resolution to Approve ARPA Funds for Communication Tower Updates
- 6) Resolution 02-2024 Resolution to Approve the Use of ARPA Funds for the Design of the Future Highway Facility
- 7) Resolution 03-2024 Resolution to Increase Shift Differentials for Corrections and Communications in the Sheriff's Department
- 8) Resolution 04-2024 Resolution to Approve Combination of Part Time Positions in the Sheriff's Department
- 9) Resolution 05-2024 Resolution Regarding Salaries for County Clerk, County Treasurer, and Register of Deeds for 2025-2028
- 10) Committee Appointments (Fire Wardens)



GREEN LAKE COUNTY OFFICE OF THE COUNTY CLERK

Elizabeth A. Otto County Clerk

Green Lake County Board of Supervisors Meeting Notice

The Green Lake County Board of Supervisors will meet in person and via virtual communication in Room #0902 in the City of Green Lake, Wisconsin on **Tuesday**, **the 20th day of February**, **2024 at 4:30 PM** for the regular meeting of the Board. Business to be transacted includes:

Amended AGENDA**

County Board of Supervisors

- Dist. 1 Nancy Hoffmann
- Dist. 2 Charles Buss
- Dist. 3 Curtis Talma
- Dist. 4 David Abendroth
- Dist. 5 Ken Bates
- Dist. 6 Brian Floeter
- Dist. 7 Bob Schweder
- Dist. 8 Nancy Hiestand
- Dist. 9 Bill Boutwell
- Dist. 10 Sue Wendt
- Dist. 11 Harley Reabe
- Dist. 12 Charlie Wielgosh
- Dist. 13 Don Lenz
- Dist. 14 Dennis Mulder
- Dist. 15 Nita Krenz
- Dist. 16 Joe Gonyo
- Dist. 17 Luke Dretske
- Dist. 18 Richard Trochinski
- Dist. 19 Gene Thom

GREEN LAKE COUNTY MISSION:

- 1) Fiscal Responsibility
- 2) Quality Service
- 3) Innovative Leadership
- 4) Continual Improvement in County Government

Virtual attendance at meetings is optional. If technical difficulties arise, there may be instances when remote access may be compromised. If there is a quorum attending in person, the meeting will proceed as scheduled.

- 1. Call to Order
- 2. Roll Call
- 3. Reading of the Call
- 4. Pledge of Allegiance
- 5. Minutes of 12/19/2023
- 6. Announcements
- 7. Public comment (3 minute limit)
- 8. Appearances
 - Mitch Olson update on BugTussel, LLC project
 - *Advocap updates Tanya Marcoe, Executive Director
 - ICC update Harley Reabe, Supervisor #11
 - Monthly update from County Administrator Cate Wylie
- 9. **Discussion and possible action regarding Quorum Disclaimer on Agendas

Office: 920-294-4005

FAX: 920-294-4009

10. Resolutions

- Res. 01-2024 Resolution to Approve ARPA Funds for Communication Tower Updates
- Res. 02-2024 Resolution to Approve the Use of ARPA Funds for the Design of the Future Highway Facility
- Res. 03-2024 Resolution to Increase Shift Differentials for Corrections and Communications in the Sheriff's Department
- Res. 04-2024 Resolution to Approve Combination of Part Time Positions in the Sheriff's Department
- Res. 05-2024 Resolution Regarding Salaries for County Clerk, County Treasurer, and Register of Deeds for 2025-2028
- 11. ** Committee Appointments (Fire Wardens)
- 12. Departments to Report on March 19, 2024
- 13. Future Agenda Items for Action & Discussion
- 14. Adjourn

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin, this 16th day of February, 2024

Elizabeth A. Otto, Green Lake County Clerk

This meeting will be conducted and available through in person attendance or audio/visual communication. Remote access can be obtained through the following link:

Microsoft Teams meeting

Join on your computer, mobile app or room device

Click here to join the meeting Meeting ID: 221 528 324 859

Passcode: KLDPcw

Download Teams | Join on the web

Or call in (audio only)

+1 920-515-0745,,486116394# United States, Green Bay

Phone Conference ID: 486 116 394# Find a local number | Reset PIN

Please accept at your earliest convenience. Thank you!

Learn More | Help | Meeting options | Legal

GREEN LAKE COUNTY

BOARD PROCEEDINGS

REGULAR MEETING

December 19, 2023

The Green Lake County Board of Supervisors met in regular session, Tuesday, December 19, 2023 at 4:30 PM via remote access and in person for the regular meeting of the Board.

The Board was called to order by Chair David Abendroth. Roll call taken – Present – 17, Absent – 2 (Nancy Hoffmann-District 1, Brian Floeter-District 6)

Supervisor	Supervisor Districts
Charles Buss	2
Curt Talma	3
David Abendroth	4
Ken Bates	5
Bob Schweder	7
Nancy Hiestand	8
Bill Boutwell	9
Sue Wendt	10
Harley Reabe	11
Charlie Wielgosh	12
Don Lenz	13
Dennis Mulder	14
Nita Krenz	15
Joe Gonyo	16
Luke Dretske	17
Richard Trochinski	18
Gene Thom	19

READING OF THE CALL

CALL TO ORDER
ROLL CALL
READING OF THE CALL
PLEDGE OF ALLEGIANCE
MINUTES OF 11/14/2023 MEETING
ANNOUNCEMENTS

CORRESPONDENCE

PUBLIC COMMENT (3 minute limit)

APPEARANCES

- Amber Drewieske, CLA, LLC 2022 audit
- Mitchel Olson, BugTussel LLC project update
- Clairellyn Sommersmith WinneFox Library System
- Monthly Update from County Administrator Cate Wylie

RESOLUTIONS

- Resolution 25-2023 Resolution to Formalize Highway Schedule of Four 10-Hour Days
- Resolution 26-2023 Resolution to Restructure Register of Deeds Office

ORDINANCES

- Ordinance 16-2023 Relating to Amending Zoning Maps
- Ordinance 17-2023 Relating to Amendment of the Green Lake County Comprehensive Plan

COMMITTEE APPOINTMENTS

DEPARTMENTS TO REPORT ON February 20, 2024

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

ADJOURN

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin this 13th day of December, 2023

Elizabeth A. Otto Green Lake County Clerk

PLEDGE OF ALLEGIANCE

1. The Pledge of Allegiance to the Flag was recited.

MINUTES OF 11/14/2023 MEETING

2. *Motion/second (Lenz/Buss)* to approve the minutes of the November 14, 2023 County Board meeting with no changes or corrections. Motion carried with no negative vote.

ANNOUNCEMENTS

3. The next meeting of the County Board will take place on February 20, 2024 at 4:30 PM. There is no meeting scheduled for January.

CORRESPONDENCE

- 4. Chair Abendroth stated that the following correspondence was included in the packet:
 - Senator Joan Ballweg regarding workforce housing updates
- Senator Steve Nass response to the wakeboarding resolution

PUBLIC COMMENT (3 minute limit)

5. Sheriff Mark Podoll spoke in regard to the BusyNet service for 911 and thanked the Maintenance Department for their assistance with this.

APPEARANCES

- 6. Amber Drewieske of CLA, LLC appeared via Teams to provide an update and PowerPoint on the 2022 audit. She stated the audit is in the quality review stage and the full draft should be available on 12/20/2023. No issues found with compliance, financial statements, or internal controls. Minimum fund balance should be at 20% and Green Lake County is slightly over that. Drewieske also reviewed the general fund, restricted funds, and the Highway fund. She stated that CLA is encouraging centralized grant accounting and written policies and procedures in their comments and observations.
- 7. Mitchel Olson of BugTussel LLC spoke to the Board via Teams. He stated that construction went well in Green Lake County and provided an update on the towers and fiber installation for broadband Completion is slated for mid-2024. Olson also gave an update on funding. Chair Abendroth requested he appear in person at the February meeting for additional information.
- 8. Clairellyn Sommersmith of WinneFox Library System provided background information and stated that WinneFox Library System is one of 15 systems throughout the state. WinneFox serves the counties of Fond du Lac, Green Lake, Marquette, Waushara and Winnebago. Sommersmith gave an overview of the budget request process. Discussion held regarding the 2023 budget.
- 9. County Administrator Cate Wylie stated that BambooHR has been fully implemented and performance evaluations are in process. She is currently working on process improvements and year end issues. Wylie thanked the County Board for their support and wished all a Merry Christmas.

RESOLUTIONS

- 10. Resolution 25-2023 Resolution to Formalize Highway Schedule of Four 10-Hour Days. *Motion/second* (*Mulder/Dretske*) to adopt Resolution 25-2023. Supervisor Schweder urged passage due to increased efficiency and employee retention. Roll vote on motion to adopt Resolution 25-2023 Ayes 17, Nays 0, Abstain 0, Absent 2 (Hoffmann, Floeter). Resolution 25-2023 passed as adopted.
- 11. Resolution 26-2023 Resolution to Restructure Register of Deeds Office. *Motion/second (Dretske/Krenz)* to adopt Resolution 26-2023. No discussion. Roll vote on motion to adopt Resolution 26-2023 as amended Ayes 17, Nays 0, Abstain 0, Absent 2 (Hoffmann, Floeter). Resolution 26-2023 passed as adopted.

ORDINANCES

12. Chair Abendroth stated that the consideration of the two ordinances is being changed due to a procedural request from the Planning and Zoning Director. The ordinances have been renumbered accordingly.

- 13. Ordinance 16-2023 Relating to Amendment of the Green Lake County Comprehensive Plan. *Motion/second (Buss/Boutwell)* to enact Ordinance 16-2023. No discussion. Roll vote on motion to enact Ordinance 16-2023 Ayes 17, Nays 0, Abstain 0, Absent 2 (Hoffmann, Floeter). Ordinance 16-2023 passed as enacted.
- 14. Ordinance 17-2023 Relating to Amending Zoning Maps. *Motion/second (Buss/Mulder)* to enact Ordinance 17-2023 as approved by DATCP. No discussion. Roll vote on motion to enact Ordinance 17-2023 Ayes 17, Nays 0, Abstain 0, Absent 2 (Hoffmann, Floeter). Ordinance 17-2023 passed as enacted.

COMMITTEE APPOINTMENTS

- 15. Chair Abendroth made the following appointments:
 - Victor Shrock to the Veteran's Service Commission
 - Rick Dornfeld to the Board of Adjustment

Motion/second (Thom/Trochinski) to approve the appointments. Motion carried with no negative vote.

DEPARTMENTS TO REPORT ON February 20, 2024

16. Chair Abendroth stated that Mitch Olson of BugTussel, LLC will appear in February along with Supervisor Reabe with a report on ICC. Happy Holidays to all!

FUTURE AGENDA ITEMS FOR ACTION AND DISCUSSION

17. None

ADJOURN

18. Motion/second (Reabe/Dretske) to adjourn the meeting at 5:39 PM.

Respectfully Submitted,

Elizabeth Otto County Clerk



ADMINISTRATOR ACTIVITY REPORT 2/20/2024

Project Start Date	Project Name	Project Goal	Action/Updates	Date Due
1/30/2024	Review and Revise Ambulance Contract for 2025	Revise current contract and bring into alignment with County intentions	Financial Review from 2021 through current	7/1/2024
1/15/2024	WCEA Project: Court Funding	Workgroup to review and revise court funding between State and counties	Investigation and research of current bottlenecks in the system	1/1/2025
1/1/2024	Committee Reorganization	Streamline and bring efficiencies to Oversight Committees	Final Recommendation and Review	3/1/2024
1/10/2024	Market Wage Study	Complete a comprehensive wage study for GLC position	Completed study for Constitutional Officers	7/1/2024
5/1/2023	Ad Hoc Highway	Act as project manager to frame up recommendation and work needed	Design Bid granted to Excel of Fond du Lac. Kickoff meeting the week of	6/1/2024
4/12/2023	WCA/ UW Extension Steering Committee	Review and Revise relationship between all Wisconsin Counties and UW Extension services	New guidelines for negotiation have been established. Current talks between WCA and UW Extension have been favorable.	6/30/2024



Otto, Liz

From:

Mann, Jeff

Sent:

Friday, January 19, 2024 1:28 PM

To:

Otto, Liz

Subject:

RE: Dodge County

Thanks Liz....I've reviewed the notice and the case law it references (Badke v. Village of Greendale). This is what I propose:

"This agenda gives notice of a meeting of the ______ Committee/Board. It is possible that individual members of other governing bodies of the County government may attend the above meeting for informative purposes. Members of the Green Lake County Board of Supervisors or its committees may be present for informative purposes, but will not take any formal action. A majority or a negative quorum of the members of the Green Lake County Board of Supervisors and/or any of its committees may be present at this meeting. See State ex rel. Badke v. Vill. Bd. of Vill. of Greendale, 173 Wis.2d 553, 578, 494 N.W. 2d 408 (1993).

--Jeff

RESOLUTION NUMBER 01-2024

Resolution to Approve ARPA Funds for Communication Tower Updates

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting on this day 20th of February 2024, does resolve as follows:

- 1 WHEREAS, Green Lake County has previously approved a budgetary expenditure of
- 2 \$49,000.00 in 2023 for the upgrade of lighting on emergency communication towers
- 3 throughout the county; and
- 4 **WHEREAS**, the cost of the project has increased by the amount of \$36,650.00 (a total
- 5 project cost of \$85,650.00) since the initial request during the preparation of the 2023
- 6 budget; and
- 7 **WHEREAS,** due to this increase and other factors, the project to upgrade the lighting
- 8 has not started, but is expected to begin and be completed in 2024; and
- 9 WHEREAS, the Green Lake County has allocated other ARPA funds towards the
- 10 communication towers project.
- 11 Fiscal note is not applicable.
- 12 Majority vote is needed to pass.

Roll Call on Resolution No. 01-2024

Ayes , Nays , Absent , Abstain	/s/ Harley Reabe
	Harley Reabe, Chair
Passed and Adopted/Rejected this day of	
20th day of February, 2024.	/s/ Brian Floeter
	Brian Floeter, Vice Chair
	Approved via remote access
County Board Chairman	Luke Dretske
	/s/ Dennis Mulder
ATTEST: County Clerk	Dennis Mulder
Approve as to Form:	
Corporation Counsel	Don Lenz

Submitted by Finance Committee

- 13 **NOW THEREFORE BE IT RESOLVED:** by the Green Lake County Board of
- 14 Supervisors that the funds for the lighting upgrade for the communication towers
- project, in the amount of \$49,000.00, be carried over from 2023 into 2024 in order to
- 16 complete the necessary project; and
- 17 **BE IT FURTHER RESOLVED:** the County Board of Supervisors approves the utilization
- of ARPA funds in the amount of \$36,650.00 to cover the increase in expense this
- 19 project.

RESOLUTION NUMBER 02-2024

Resolution to Approve the Use of ARPA Funds for the Design of the Future Highway Facility

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting on this 20th day of February 2024, does resolve as follows:

- 1 **WHEREAS**, the modernization of the Highway Facility is critical to the ongoing
- 2 operations of road and bridge construction and maintenance; and
- 3 **WHEREAS**, The Green Lake County Board of Supervisors has created and empowered
- 4 the Highway Ad Hoc Committee to move forward with bid process for design work of the
- 5 future Highway Facility; and
- 6 WHEREAS, the bid process is complete, and the Ad Hoc Committee has chosen a
- 7 vendor as well as reviewed the availability finance resources for contracting design
- 8 services; and
- 9 **WHEREAS**, Green Lake County Board of Supervisors wishes to utilize ARPA funds to
- 10 benefit all areas of the county; and
- 11 Fiscal note is not applicable.
- 12 Majority vote is needed to pass.

Submitted by AdHoc Highway Committee
Dennis Mulder, Chair
Don Lenz, Vice Chair
Chuck Buss
/s/ Harley Reabe
Harley Reabe
Dave Abendroth

- 13 **WHEREAS**, Green Lake County recognizes that the services provided by the Green
- 14 Lake County Highway Department benefit each resident and visitor to the County
- 15 equally.
- 16 NOW THEREFORE BE IT RESOLVED: by the Green Lake County Board of
- Supervisors that they approve the usage of no more than \$35,000.00 of ARPA funds to
- 18 be utilized for the design of the future Highway Facility.
- 19 **BE IT FURTHER RESOLVED:** the vendor selected for the design is Excel Engineering
- of Fond du Lac, Wisconsin.

RESOLUTION NUMBER 03-2024

Resolution to Increase Shift Differentials for Corrections and Communications in the Sheriff's Department

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting on this 20th day of February 2024, does resolve as follows:

- 1 **WHEREAS,** Green Lake County recognizes the challenges in recruitment and retention
- 2 among law enforcement candidates throughout the State, especially in corrections and
- 3 communication; and
- 4 **WHEREAS**, the State of Wisconsin has increased this challenge by elevating wages in
- 5 State correctional facilities to a disproportionate level that the County cannot match; and
- 6 **WHEREAS**, the County currently is seeking measures to address these wage concerns
- 7 and has identified inadequacies in night, weekend and holiday shift differentials.
- 8 Fiscal note is not applicable.

9

Majority vote is needed to pass.

Submitted by Personnel Committee Roll Call on Resolution No. 03-2024 Aves /s/ David Abendroth , Navs , Absent , Abstain David Abendroth, Chair Passed and Adopted/Rejected this day of 20th day of February, 2024. /s/ Luke Dretske Luke Dretske, Vice Chair /s/ Nita Krenz County Board Chairman Nita Krenz /s/ Bob Schweder ATTEST: County Clerk Bob Schweder Approve as to Form: Sue Wendt Corporation Counsel

10 NOW THEREFORE BE IT RESOLVED: The Green Lake County Board of Supervisors 11 approves the increase of shift differentials for Corrections and Communications Officers 12 as follows: 13 • Weekday night shift differential will be increased to \$1.40 per hour. 14 Weekday night shift hours are Monday through Friday, 6:00pm to 6:00am • Weekend and Holiday shift differentials will be increased to \$2.00 per hour. 15 Weekend is defined as Saturday 6:00am through Monday 6:00am 16 17 Holiday is defined as all recognized holidays listed in the Green Lake 18 County Personnel Policy. BE IT FURTHER RESOLVED: the Green Lake County Board of Supervisors approves 19 20 the utilization of 2023 Sheriff's Department unspent wages to be carried over into the 212024 budget for purpose of funding said shift differentials for Corrections and 22Communications.

BE IT FURTHER RESOLVED: The said shift differentials will be in effect starting

23

24

February 26, 2024.

RESOLUTION NUMBER 04-2024

Resolution to Approve Combination of Part Time Position in the Sheriff's Department

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting on this 20th day of February 2024, does resolve as follows:

- 1 WHEREAS, Green Lake County recognizes the challenges of recruitment and retention
- 2among law enforcement candidates throughout the State, especially in corrections and
- 3 communication; and
- WHEREAS, the Sheriff's Department currently has eight (8) part time Master Control 4
- positions in Communications that they continuously struggled to fill; and 5
- 6 WHEREAS, the Sheriff's Department struggles to secure candidates for Corrections
- 7 Officers, and generally has a greater need for Male Officers; and
- 8 Fiscal note is not applicable.

9

Majority vote is needed to pass.

Roll Call on Resolution No. 04-2024	Submitted by Personnel Committee
Ayes , Nays , Absent , Abstain	/s/ David Abendroth
	David Abendroth, Chair
Passed and Adopted/Rejected this day of	,
20th day of February, 2024.	/s/ Luke Dretske
<i>3</i> ,	Luke Dretske, Vice Chair
	/s/ Nita Krenz
County Board Chairman	Nita Krenz
	/s/ Bob Schweder
ATTEST: County Clerk	Bob Schweder
Approve as to Form:	
Corporation Counsel	Sue Wendt

- 10 **WHEREAS,** Correction and Communication candidates have rejected employment
- offers due to a desire for full time employment opportunities.
- 12 **NOW THEREFORE BE IT RESOLVED:** The Green Lake County Board of Supervisors
- 13 approves the combination of part time positions to create full time positions for the
- 14 following:
- Combine eight (8) part time Master Control positions to create three (3) full time Master Control positions.
- Combine one (1) part time Male Corrections position and one (1) part time
 Female Corrections position to create one (1) Full time Male Corrections Officer
 Position.

RESOLUTION NUMBER 05-2024

Resolution Regarding Salaries for County Clerk, County Treasurer and Register of Deeds for 2025-2028

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting on this day 20th of February 2024, does resolve as follows:

1 2 3 4 5	WHEREAS, Wisconsin Statute §59.22(1)(a)1. requires that "the board shall, before the earliest time for filing nomination papers for any elective office to be voted on in the county which officer is paid in whole or part from the county treasury, establish the total annual compensation for services to be paid to the officer exclusive of reimbursements for expenses out-of-pocket.", and		
6 7 8	WHEREAS , comparables used in determining salaries are the following counties based or population: Adams, Kewaunee, Langlade, Sawyer, and Taylor counties; and		
9 10 11 12 13	County Treasurer, and Register of Deeds fa other Department Heads are classified higher	determined that the positions of County Clerk, Il into Level 8 of the current wage scale when er at Level 7 and that wage scale has not been ees given a 3% raise in 2024 and higher in \$78,026.21 for 2025; and	
15 16 17	WHEREAS, the earliest time for filing nom salary for these constitutional officers must be	ination papers is April 15, 2024 therefore the e set no later than that date.	
Roll	l Call on Resolution No2024	Submitted by Administrative Committee	
	es , Nays , Absent , Abstain ssed and Adopted/Rejected this day of n day of February, 2024.	/s/ David Abendroth David Abendroth, Chair /s/ Gene Thom Gene Thom, Vice Chair	
	County Board Chairman	Ken Bates	
		/s/ Brain Floeter	
App	ATTEST: County Clerk prove as to Form:	Brian Floeter	

Corporation Counsel

Approved via remote access

Dennis Mulder

WHEREAS, the County Clerk, Register of Deeds, and Treasurer should be paid equally for the four year term;

NOW THEREFORE BE IT RESOLVED that the salary for the County Clerk, County Treasurer, and Register of Deeds of Green Lake County for the periods below shall be:

January 1, 2025 to December 31, 2025	\$78,026.21 + COLA increase (if applicable)
January 1, 2026 to December 31, 2026	2025 salary + COLA increase (if applicable)
January 1, 2027 to December 31, 2027	2026 salary + COLA increase (if applicable)
January 1, 2028 to December 31, 2028	2027 salary + COLA increase (if applicable)

NOW THEREFORE BE IT FURTHER RESOLVED that these constitutional officers are eligible for the full benefit package afforded all other full time Green Lake County employees.

NOW THEREFORE BE IT FURTHER RESOLVED that the County Clerk will be paid an annual stipend of \$5,000 in addition to the above salary pro rated on each pay period for the duties of administering payroll and benefits as long as those duties remain with the County Clerk.

DNR Emergency Fire Wardens Green Lake County CY 2024

Town of Breaklyn	Berlin Town Hall N9291 Willard Road, Berlin	
Town of Brooklyn Mike Wuest	Town of Brooklyn N5988 County Rd A, Green Lake	
Town of Kingston Mark Stefan	Grand Valley Campground W5855 County Rd B, Dalton	
Town of Mackford Joel Strahota	Rennerts Fire Equipment 615 E. John Street, Markesan	
By signing, the County Board approves the list of individuals above to act as Emergency Fire Wardens on behalf of the Wisconsin Department of Natural Resources in accordance with Section 26.12(3) and Section 26.14(3) of the Wisconsin State Statutes.		
BY: Jodi Stormoen, Area Forestry L	_ Date: 01/03/2024 .eader	
BY:Chairperson, Green Lake County	Date: Board	
Please return 1 signed copy to:		
WI-DNR Attention: Denise Krentz 427 E. Tower Drive, Suite 100 Wautoma, WI 54982		