

# PARKS COMMISSION

February 5, 2024

The regular meeting of the Parks Commission was called to order by Chair Bill Boutwell on Monday, February 5, 2024 at 3:00 PM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The meeting was held both in person and via remote access. Requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Bill Boutwell  
Ken Bates  
Vonn Roberts (remote)  
Charlie Wielgosh  
Michael Shattuck  
Curt Talma (remote)

Other County Employees Present: Liz Otto, County Clerk; Jeff Mann, Corporation Counsel; Scott Weir, Maintenance Supervisor

## APPROVAL OF MINUTES

*Motion/second (Shattuck/Bates)* to approve the minutes of the October 9, 2023 with no changes or corrections. Motion carried with no negative vote.

## PUBLIC COMMENT - none

## APPEARANCES

- Lisa Meier, Green Lake Chamber of Commerce, requested approval to set up a promotional kiosk at both Sunset and Dodge Memorial Parks for the summer season. She suggested the kiosk be monitored by either Green Lake Country Visitor's Bureau or the Green Lake Chamber of Commerce and could provide information regarding upcoming events throughout the area.
- Sean Kollmer, Green Lake Association, requested approval to install a new gauging station at Sunset Park by the ADA fishing pier. This would provide important nutrient loading information into that area of the lake and would be the 7<sup>th</sup> station currently on the lake. The stations are all monitored and maintained by the Green Lake Association. Questions followed.

## DISCUSSION AND APPROVAL OF THE USGS SAMPLE REQUEST

Discussion held on monitoring and the data analysis provided by the gauging stations. *Motion/second (Bates/Wielgosh)* to approve the installation of a gauging station at Sunset Park. Motion carried with no negative vote.

## DISCUSSION AND APPROVAL OF THE JOINT KIOSK BETWEEN THE COUNTY PARKS AND THE GREEN LAKE CHAMBER OF COMMERCE

Corporation Counsel Jeff Mann stated he recommends a policy monitoring the material that is put into any type of kiosk at the county parks. Discussion held. *Motion/second (Bates/Shattuck)* to delay action on this item until the next meeting so that Mann can provide information on a policy. Motion carried with no negative vote.

## BOAT LAUNCH FEE UPDATE

- **Ordinance to approve changing the use of boat launch fees**

Chair Boutwell led a discussion regarding the current ordinance and the possible restrictions for use of the boat launch fees. Clerk Liz Otto provided an approximate balance of \$295,493 in funds. Boutwell suggested several options for improvement such as beaches, restrooms, etc. and also suggested collection kiosks at all county launches in addition to Dodge Memorial

and Sunet Park. Corporation Counsel Jeff Mann will study the current ordinance in detail and determine if the language needs to be updated. **Motion/second (Bates/Roberts)** to postpone further discussion until the next meeting. Motion carried with no negative vote.

**DISCUSSION AND TAKE ACTION ON KAYAK LAUNCH ESTIMATES**

Maintenance Supervisor Scott Weir requested direction as to what type of estimates the committee is looking for on the kayak launches. Location plays a part in whether a pier is required or not. Discussion held. Weir will provide more information at the March meeting.

**PARKS REPORT**

- Discuss projects for 5 year plan

Maintenance Supervisor Scott Weir gave an overview of the current plan which terminates on December 31, 2024. Boutwell stated that the committee needs to start thinking of ideas for the 2025-2028 plan.

- Monthly activities – no discussion on submitted report from Scott Weir

**COMMITTEE DISCUSSION**

**Future Meeting Date: March 11, 2024 @ 3:00 PM**

**Future Agenda items for action & discussion:** promotional kiosk approval and policy, boat launch ordinance update, kayak launch estimates, 5 year plan

**ADJOURNMENT**

Chair Boutwell adjourned the meeting at 4:11 PM.

Submitted by,

*Liz Otto*

Liz Otto  
County Clerk