PERSONNEL COMMITTEE MEETING February 8, 2024

The regular meeting of the Personnel Committee was called to order by Chair David Abendroth at 4:00 PM on Thursday, February 8, 2024 in the County Board Room, Green Lake County Government Center, Green Lake, WI. The meeting was held both in person and via remote access. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Dave Abendroth	Absent:	Sue Wendt
Luke Dretske		
Nita Krenz Bob Schweder		
	Luke Dretske Nita Krenz	Luke Dretske Nita Krenz

Other County Employees Present: Liz Otto, County Clerk; Jason Jerome, HHS Director; Cate Wylie, County Administrator; Ken Stephani, Finance Director; Matt Vandekolk, Chief Deputy; Sheriff Mark Podoll

MINUTES OF December 14, 2023

Motion/second (Schweder/Krenz) to approve the minutes of the 12/14/2023 meeting as presented with no corrections or changes. Motion carried with no negative vote.

PUBLIC COMMENT (3 minute limit)

Tony Daley of the Berlin Journal newspapers asked that everyone speak into their microphones for clarity.

RESOLUTIONS

Resolution to Increase Shift Differential for Corrections and Communications

County Administrator Cate Wylie stated she has been working with the Sheriff and Chief Deputy to address hiring concerns within the Sheriff's Department. *Motion/second (Schweder/Dretske)* to suspend the rules and allow the Sheriff to speak. Motion carried with no negative vote. Podoll stated that the state Department of Corrections has increased wages significantly making it harder for the county to compete. He explained the resolution and asked for support of the committee to help improve hiring and retention of current employees.

Motion/second (Dretske/Schweder) to approve the resolution and forward to County Board for final approval. Motion carried with no negative vote.

• **Resolution to Combine Part Time Positions to Create Full Time Positions in the Sheriff's Department** Sheriff Mark Podoll stated that it has become increasingly difficult to fill these part time positions so by combining PT to FT with benefits they will be providing a more attractive option for prospective hires.

Motion/second (Dretske/Krenz) to approve the resolution and forward to County Board for final approval. Motion carried with no negative vote.

PERSONNEL POLICY UPDATES

County Administrator Cate Wylie stated she currently has no updates.

DISCUSS WAGE STUDE FOR 2024

County Administrator Cate Wylie outlined the need for a wage study. She estimated that a wage study done by an

outside source would cost anywhere from \$60,000 - \$150,000 and stated that she can do one appropriately in house. Wylie stated that it would be done in time for the 2025 budget input which would be late summer. Discussion held. *Motion/second (Schweder/Abendroth)* to support Administrator Wylie in her efforts to complete an in house wage study. Motion carried with no negative vote.

HR MONTHLY UPDATE

County Clerk Liz Otto provided an update on 2023 forms filed such as W2's, 1095C's, and the Wisconsin retirement reconciliation. New codes have been set up in the payroll system with the help of LINQ support for the changes offered to Jailers as of March 1, 2024. Otto is currently working on the worker's compensation audit for 2023 and the Illness and Injury report which is due to the state by March 1, 2024.

COMMITTEE DISCUSSION

Future meeting date: March 14, 2024 @ 4:00 PM Future agenda items:

ADJOURNMENT

Chair Abendroth adjourned the meeting at 4:30 PM.

Submitted by,

Liz Otto County Clerk