

**FINANCE COMMITTEE**  
**January 24, 2024**

The meeting of the Finance Committee was called to order by Chair Harley Reabe on Wednesday, January 24, 2024 at 3:00 PM, in the County Board Room and via remote access format at the Government Center, Green Lake, WI. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Luke Dretske (remote)                      Absent: Don Lenz  
             Brian Floeter  
             Dennis Mulder  
             Harley Reabe

Other County Employees Present: Cate Wylie, County Administrator; Liz Otto, County Clerk; Ken Stephani, Finance Director; Sheriff Mark Podoll; Jess McLean, Treasurer; Jason Jerome, HHS Director; Jeff Mann, Corporation Counsel

**MINUTES**

*Motion/second (Mulder/Floeter)* to approve the minutes of the December 27, 2023 meeting with no additions or corrections. Motion carried with no negative vote.

**PUBLIC COMMENT** – none

**TREASURER'S MONTHLY REPORT**

- Tax Collection Update
- December Financial Reports
- Sales Tax Update

Treasurer Jessica McLean provided an updated report due to one calculation missing from her submitted online report. No discussion or questions.

**SUPERVISORS/LAY PEOPLE MONTHLY CLAIMS**

Supervisor's claims: \$2,701.95  
Lay Person's claims: \$220.25

*Motion/second (Floeter/Mulder)* to approve supervisor and lay people claims. Motion carried with no negative vote.

**IN REM UPDATE**

Treasurer Jess McLean provided an update to her submitted in rem report. Court date set for March 4, 2024. Corporation Counsel Jeff Mann asked the committee to determine which properties the county wants to pursue. Discussion held. McLean is looking for direction from the committee on any additional information they require for the February meeting. No additional information requested.

**DISCUSSION AND REVIEW OF ARPA FUNDING**

Dashboard provided by Finance Director Ken Stephani. Discussion held and verbal updates provided.

**RESOLUTION**

- Resolution to Approve ARPA funds for Communication Tower Updates

*Motion/second (Mulder/Dretske)* to approve the resolution and forward to County Board for final approval. Motion carried with no negative vote.

**REQUEST FOR FUNDING FOR HIGHWAY BUILDING DESIGN**

County Administrator Cate Wylie opened the discussion stating there were 4 bids received for design of new highway facilities. The AdHoc Highway Committee has not approved the final bid yet but is looking for direction as to where the funding would come from not to exceed \$35,000. The committee asked for a recommendation from Finance Director Ken Stephani. He recommended using the sales tax fund. ***Motion/second (Mulder/Floeter)*** to approve the recommendation of the Finance Director. Discussion held. Stephani changed his recommendation to ARPA funds. Motion carried with no negative vote. A resolution will be brought before Finance at the next meeting.

### **2022 FINANCIAL AUDIT UPDATE**

Finance Director Ken Stephani provided the 2022 audit summary to each committee member. The single audit should be done soon.

### **FINANCE DIRECTOR REPORT**

The committee discussed and accepted Finance Director Ken Stephani's annual report and monthly report.

Supervisor Floeter left the meeting at 4:00 PM.

### **BUDGET REVIEW OF REVENUES AND EXPENDITURES**

Discussion held on Finance Director Ken Stephani's new format for the monthly review of the current budget. County Administrator Cate Wylie asked for guidance regarding moving funds between accounts within individual departments. General consensus of the committee is that those items do not need to be brought to Finance.

### **COMMITTEE DISCUSSION**

- **Future meeting dates: Regular Meeting – special meeting prior to County Board on February 20, 2024; regular meeting - February 28, 2024 @ 3:00 PM**
- **Future agenda items for action & discussion:**

### **ADJOURNMENT**

Chair Reabe adjourned the meeting at 4:07 PM.

Submitted by,

*Liz Otto*

Liz Otto  
County Clerk