

**Green Lake County**  
**BOARD OF ADJUSTMENT**  
January 16, 2024

The meeting of the Green Lake County Board of Adjustment was called to order by Chair Ron Triemstra on Tuesday, January 16, 2024, at 9:00 AM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The meeting was held both in person and via remote access. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

**ROLL CALL**

**Present:** Ron Triemstra, Chair  
Rick Dornfeld, Vice-Chair  
Peter Wallace  
BJ Zirger (Alternate) – remote

**Also Present:** Crystal Fieber, Hopp Law Offices

**Other County employees present:**

Liz Otto; County Clerk, Cate Wylie; County Administrator, Jeff Mann; Corp Counsel; Matt Kirkman, P&Z Director; Bill Boutwell, Supervisor #9

Chair Triemstra requested approval to change the order of the items on the agenda to move Item #8 to Item #6 per recommendation of Attorney Crystal Fieber. ***Motion/second (Triemstra/Wallace)*** to change the order of items on the agenda as recommended. Motion carried.

**MINUTES**

***Motion/second (Triemstra/Dornfeld)*** to approve the minutes of the 11/17/2023 meeting. Motion carried with no negative vote.

**BOARD OF ADJUSTMENT RECUSAL DISCUSSION & POSSIBLE ACTION**

Attorney Crystal Fieber discussed a letter from the appellants, John and Brian Wroblewski, requesting that Ron Triemstra recuse himself from this matter. Fieber summarized the letter and advised that all board members must be free of bias and/or conflicts of interest. Attorney Trace Hummel, representing the appellants, stated that Attorney Mann's statement that this matter involves the "county vs. Wroblewski" is incorrect and that Triemstra does have a conflict due to hearing about the issue at the Land Use Planning & Zoning meeting. Triemstra stated that after discussion he will not recuse himself and that he has no preconceived position as to the outcome of this matter. The remaining members of the BOA agreed by general consensus.

**DISCUSSION ON LITTLE GREEN LODGE/CUP REVIEW HEARING AND INTRODUCTION OF APPOINTED COUNSEL, ATTORNEY CRYSTAL FIEBER**

Attorney Crystal Fieber provided a document outlining procedural guidelines for the February 20, 2024 merit based hearing. Items discussed included:

- Site visit as requested by petitioner

- Discussion regarding hire of a court reporter. General consensus of the members felt that recording is sufficient and transcription can take place at a later date if necessary.
- BOA members will receive information ahead of time in the form of written documentation. Deadline for submission of all information for the packet will be 02/06/2024 to Planning & Zoning Director Matt Kirkman.
- Subpoena requests discussed.
- All parties agreed that 4 hours is a sufficient amount of time for the meeting including site visit.
- Witness list to be submitted by 02/06/2024 to Planning & Zoning Director Matt Kirkman. There will be an opportunity for public comment as well.

**DISCUSSION AND POSSIBLE ACTION ON OPERATIONAL GUIDELINES FOR  
LITTLE GREEN LODGE CUP REVIEW HEARING**

Attorney Crystal Fieber handed out operational guidelines for the February 20, 2024 meeting. She reviewed the document by item.

***Motion/second (Wallace/Dornfeld)*** to approve the operational procedures with the addition of a 3 minute limit for public comment and no time limit set for information from the parties involved. Motion carried with no negative vote.

**ADJOURNMENT**

***Motion/second (Dornfeld/Wallace)*** to adjourn the meeting at 10:03 AM. Motion carried with no negative vote.

Respectfully Submitted,

Liz Otto  
County Clerk