

SPECIAL ADMINISTRATIVE COMMITTEE MEETING

November 30, 2023

The special meeting of the Administrative Committee was called to order by Chairman Dave Abendroth at 3:30 PM on Thursday, November 30, 2023 in person and via remote access at the Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Dave Abendroth
Ken Bates
Gene Thom
Dennis Mulder

Absent: Brian Floeter

Other County Employees Present: Liz Otto, County Clerk; County Administrator Cate Wylie; Corporation Counsel Jeff Mann; Chief Deputy Matt Vandekolk

APPROVAL OF MINUTES – 05/08/2023, 06/15/2023, 06/20/2023 AND 07/17/2023

Motion/second (Mulder/Bates) to approve the minutes of the 05/08/2023, 06/15/2023, 06/20/2023 and 07/17/2023 minutes as presented with no additions or corrections. Motion carried with no negative vote.

REVIEW PAY FOR PERFORMANCE POLICY AND STRUCTURE

Supervisor Thom introduced a discussion on the pay for performance policy and the high percentages paid out by the previous administration that were not approved by the County Board. County Administrator Cate Wylie stated that there is currently no policy in place for 2024 so employees will receive a 3% COLA increase across the board. Wylie suggested a wage study next year which could be done in house or in collaboration with another county to control costs and is looking at establishing dashboards and metrics for longevity increases.

ETHICS COMMITTEE REVIEW

Corporation Counsel Jeff Mann stated that the Ethics Committee policy is outlined in the current County Board rules in section 9-75, 9-76, and 9-77. He questioned the “clergy” verbiage and suggested that be changed. Discussion held on the pros and cons of having a board in place or appoint one as needed. The committee advised Mann to review the policy and present his findings at the January meeting.

CONSOLIDATION OF COMMITTEES FOR 2024 TERM

County Administrator Cate Wylie stated she feels that many of the current committees could be consolidated to increase efficiency and gave several suggestions. Discussion held. Wylie will review this further and present her findings at the January meeting.

CLOSED SESSION

- **The committee may meet in Closed Session under Wis. §19.85(1)(c) to consider the employment of any public employee over which the governmental body has jurisdiction or exercises responsibility – review of County Administrator**

Motion/second (Thom/Mulder) to move into Closed Session at 4:04 PM. Roll call vote – Ayes – 4, Nays - 0, Abstain - 0, Absent – 1 (Floeter). Motion carried.

County Clerk Liz Otto left the meeting.

RECONVENE INTO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

Motion/second (Thom/Mulder) to reconvene into open session at 4:52 PM. Roll call vote – Ayes - 4, Nays – 0, Abstain - 0, Absent – 1 (Floeter). Motion carried.

ADJOURNMENT

Chair Abendroth adjourned the meeting at 4:53 PM.

Submitted by,

A handwritten signature in black ink that reads "Liz Otto". The signature is written in a cursive style with a large, looping initial "L".

Liz Otto
County Clerk