

**FINANCE COMMITTEE**  
**December 27, 2023**

The meeting of the Finance Committee was called to order by Chair Harley Reabe on Wednesday, December 27, 2023 at 3:00 PM, in the County Board Room and via remote access format at the Government Center, Green Lake, WI. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present:	Luke Dretske	Absent: Don Lenz
	Dennis Mulder	Brian Floeter
	Harley Reabe	

Other County Employees Present: Cate Wylie, County Administrator; Liz Otto, County Clerk; Ken Stephani, Finance Director; Sheriff Mark Podoll; Jess McLean, Treasurer

**MINUTES**

*Motion/second (Mulder/Dretske)* to approve the minutes of the November 21, 2023 meeting with no additions or corrections. Motion carried with no negative vote.

**PUBLIC COMMENT** - none

**TREASURER'S MONTHLY REPORT**

- Tax Collection Update
- November Financial Reports
- Sales Tax Update

Treasurer Jessica McLean stated that sales tax was up for November and is projected to be approximately 5% higher than last year. Property tax bills have all been calculated, printed, and sent out by the statutory deadline of December 18. A court date has been set for the 2019 in rem taxes.

**DISCUSSION AND REVIEW OF ARPA FUNDING**

Finance Director Ken Stephani provided an update to the current ARPA funds including allocation and interest. Sheriff Mark Podoll handed out information regarding additional funds requested in the amount of \$36,650.00 to upgrade the Berlin communication tower. *Motion/second (Mulder/Dretske)* to draft a resolution to be brought forward next month for that purpose. Motion carried with no negative vote.

**FINANCE DIRECTOR REPORT**

Finance Director Ken Stephani stated that the draft 2022 audit has been received with the final financial statements coming in January or February. Discussion held on revenue and expenses summary format and also on new financial software.

**BUDGET REVIEW OF REVENUES AND EXPENDITURES**

No questions or comments regarding November reports.

**SUPERVISORS/LAY PEOPLE MONTHLY CLAIMS**

Supervisor's claims: \$4,471.34  
Lay Person's claims: \$1,574.30

*Motion/second (Dretske/Mulder)* to approve supervisor and lay people claims. Motion carried with no negative vote.

**COMMITTEE DISCUSSION**

- Future meeting dates: Regular Meeting – January 24, 2024 @ 3:00 PM

- **Future agenda items for action & discussion:**

**ADJOURNMENT**

Chair Reabe adjourned the meeting at 3:35 PM.

Submitted by,

*Liz Otto*

Liz Otto  
County Clerk