



GREEN LAKE COUNTY

AGRICULTURE, EXTENSION EDUCATION & FAIR

Office: 920-294-4032

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Agriculture, Extension Education & Fair Committee Meeting Notice

Date: Tuesday, November 14, 2023 Time: 9:00 a.m.
Green Lake County Government Center, County Board Room
571 County Road A, Green Lake, WI

AMENDED AGENDA*

Committee Members

Ken Bates, Chair
Nita Krenz, Vice Chair
Don Lenz
Nancy Hoffmann
Nancy Hiestand
Curt Talma, alternate

Elizabeth Otto,
Secretary

Virtual attendance at meetings is optional. If technical difficulties arise, there may be instances when remote access may be compromised. If there is a quorum attending in person, the meeting will proceed as scheduled.

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Roll Call
5. Minutes: 09/12/23 meeting
6. Public Comments
7. County Library Services Report - submitted monthly report
8. UW Extension Green Lake County Staff Reports – submitted monthly report
 - Pat Wagner, Area 14 Extension Director
 - Adam Hartfiel, Regional Livestock Educator
 - Natasha Paris, Regional Crops Educator
 - Brandon Springer – 4H Program Educator
 - Jenice Mischler – Human Development and Relationships Educator
 - Laci Monroe – Foodwise Nutrition Coordinator
9. Fair Coordinator Report – submitted report
10. All Colleague Conference Report
11. *2024 Extension Educators 136 Contract Review and Approve
12. Future Fairgrounds Sub-Committee Report
13. Committee Discussion
 - Future Meeting Dates: December 12, 2023
 - Future Agenda items for action & discussion
14. Adjourn

This meeting will be conducted through in person attendance or audio/visual communication. Remote access can be obtained through the following link:

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 226 342 566 523

Passcode: KyXpMT

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 920-515-0745,,419659337#](#) United States, Green Bay

Phone Conference ID: 419 659 337#

[Find a local number](#) | [Reset PIN](#)

Please accept at your earliest convenience. Thank you!

[Learn More](#) | [Help](#) | [Meeting options](#) | [Legal](#)

Kindly arrange to be present, if unable to do so, please notify our office. Sincerely, Elizabeth Otto

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or Audio assistance, should contact the Extension Office, 294-4032, not later than 3 days before date of the meeting.

AGRICULTURE/EXTENSION EDUCATION & FAIR COMMITTEE

September 12, 2023

The meeting of the Green Lake County Agriculture, Extension Education and Fair Committee was called to order at 9:00 AM by Ken Bates in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The meeting was held both in person and via Teams. Requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Ken Bates
Nancy Hiestand
Nancy Hoffmann
Nita Krenz
Don Lenz

Staff Present: Pat Wagner, Area 14 Extension Director
Adam Hartfiel
Stacy Graff
Jenice Mischler
Brandon Springer

Also Present: Cate Wylie, County Administrator; Jeff Mann, Corporation Counsel; Liz Otto, County Clerk; Ken Stephani, Finance Director

MINUTES

Motion/second (Lenz/Krenz) to approve the minutes of the August 15, 2023 meeting with no additions or corrections. Motion carried with no negative vote.

PUBLIC COMMENTS - none

COUNTY LIBRARY SERVICES REPORT

Discussion held regarding submitted reports.

EXTENSION STAFF REPORTS

- **Pat Wagner, Area 14 Extension Director**
Wagner gave an overview of recent activities including budgets for 5 counties and team building to create a new culture within the office
- **Adam Hartfiel, Regional Livestock Educator** – update on submitted report
- **Natasha Paris, Regional Crops Educator** – not present – written report reviewed
- **Brandon Springer, 4-H Program Educator** – provided verbal report in regard to recent activities
- **Jenice Mischler, Human Development and Relationships Educator** – update on submitted report.

FAIR COORDINATOR REPORT

Stacy Graff gave an overview of her submitted report regarding the 2023 fair.

MILEAGE REPORT FOR JENICE MISCHLER

No action required per Chair Bates

CREDIT CARD APPLICATION

- Stacy Graff

Motion/second (Hoffmann/Lenz) to approve the request for credit card with a \$5,000 limit. Motion carried with no negative vote.

FUTURE FAIRGROUNDS SUB-COMMITTEE REPORT

Nancy Hoffmann stated a meeting was held yesterday. Benoy Jacobs of the UW-Extension will be providing guidance as to how to proceed.

COMMITTEE DISCUSSION

- Future Meeting Date: October 10, 2023 @ 9am
- Future Agenda items for action & discussion:

ADJOURNMENT

Chair Bates adjourned the meeting at 9:16 AM.

Submitted by:

Liz Otto
County Clerk

Berlin Library November 2023 Report

October events at the library were well received, with a variety of new programs for our patrons. Adult Librarian, Dani, offered a Deadbolt Mystery Society program. Those attending, although saying it was quite challenging, had a great time. Kids enjoyed several Halloween themed events. And our Children's Librarian, Emillie, has been gaining an audience with her storytimes increasing in attendance each week.

One special event I want to highlight was a program initiated by a library loving family. They offered one of their Thrivent Grants to sponsor a Paw Patrol Storytime. With the grant, they purchased Paw Patrol themed books, games, party favors, some of which will remain at the library. Everyone in attendance, especially our little friends, had a wonderful time.

Friends of the Library had a membership drive in conjunction with their bi-annual book sale in October. Their membership is up over 50% from last year, which is great. They have sponsored many programs for the library, to help bridge the gap in our needs.

This month we are reaching out to our teens. We have a new program, *Never Have I Ever*, geared only for teens. Emillie will also be working with the high school librarian to collaborate on teen literacy events at the high school. We know that teens don't always have the time, or unfortunately the desire, to come into the library. Our goal is to change that and go to them. We just want them to know the library is there for them, whether it be now, or in the future. It is a safe place to hang out...it is their library, too!

As we all go through our annual budget time, I want to thank all of you for your hard work and continued support of Green Lake Libraries. Our goal is to reach our communities with trusted information, offer a friendly, safe place to be, and offer assistance in any way we can. We are much more than books! If there is anything we can do to help your own agendas, through programs, events, or distributing information, please let us know.

Thanks for your continued support!

Chris Kalupa
Berlin Library Director

Caestecker Public Library - October 2023

NOTE: At the time of this submission, Caestecker (Green Lake) Library is without internet and Christina is unable to send her report. To see the amazing things happening at the Caestecker Library, go to their website, <https://greenlakelibrary.org/> or check out their [Facebook page](#).

Mill Pond (Kingston) Library News....

The days are getting shorter, and the temperatures are getting cooler and for lots of folks that means more indoor activities. If putting together a puzzle is one of those indoor activities that you enjoy, the Mill Pond Library in Kingston has just put a new batch of puzzles on their

shelves waiting to be checked out. We have 300, 500, 750, and 1000 piece puzzles, which get checked out for a month at a time, and are renewable if it takes longer than that to get it put together. The old puzzles have been put on the Rummage for Reading table and those sales will help to buy new books. And if you have puzzles that you no longer want, the library will gladly take them to use the next time we switch out our collection.

Brent & Michelle Anderson, along with their son Quinn, dug through their pockets and even went out to their car, to get a little more change for our Tip the Teeter contest this past week. The end of the teeter had started to lift off the floor, so they knew it was close to tipping. When it tipped Michelle said, "We need the pumpkins, we haven't gotten ours yet." And if they plant the bulbs yet this Fall, next Spring the Andersons will have some beautiful flowers as a pretty addition to their landscaping. Next on the teeter will be a large pumpkin along with a pumpkin carving kit and a sweet treat. Thanks to all who have brought in change, not only to tip the teeter, but to support the library! It's greatly appreciated!!

The first week of October was National 4-H week, an opportunity for local clubs to showcase their programs. The Dalton Doers 4-H Club has done just that in the libraries display case showing some of the projects the club members took to the Fair this summer. The Dalton Doer's meet on the 2nd Sunday of the month, at 3pm at the Town of Kingston Hall. If interested in joining call leader Brenda Oft at 608-697-9582. The display will be up for the next couple of weeks. Stop in and take a look!

If you're thinking ahead to December and cookies, mark your calendar for Saturday, December 16th for our 25th annual Cookie Walk. Santa will be visiting that day also!

Markesan Public Library Report – November 2023

Programming:

The first meeting of Markesan Menus was a hit! Shari Knaub, library assistant, held the potluck tasting, with 10 adults and 5 kids attending, bringing soups, stews, and breads! There was also a random prize drawing for a new cookbook. The attendees said they are looking forward to the next meeting on Wednesday, October 26 at 4:30 pm, where they can share recipes from the "Magnolia Table" cookbook series by Joanna Gaines.

One of our community members, Pam Werth, led a card making class on Tuesday, October 10 at 5:00 pm. The attendees were all new to card-making and had a great time! They wanted to pick the next date right away, and they chose Monday, November 4 @ 6:00 pm. In October, there were 4 attendees, and already for November's class, there are 8 signed up, so we're hoping that this will turn into a popular regular event.

Chris from Chris' Floral & Gifts led a "Fall Pumpkin Arrangement Workshop" on Thursday, October 12th at 4:00 pm. There were 10 attendees, and they really enjoyed the class.

Rebecca Lillo, an avid geocacher and member of the Wisconsin Geocaching Association, led a "Geocaching 101" class on Tuesday, October 24th to teach the basics of geocaching, with 9 in attendance.

On Friday, October 20, the public schools were out, so we had a movie showing at 11:00 am. We showed “It’s the Great Pumpkin, Charlie Brown”, and provided an “apple nacho bar” with apple slices and sweet and salty topping options. 12 children and 4 adults came, with some wearing their Halloween costumes, which were all really cute!

We’re hosting 3 different kinds of children’s events this fall. Play & Learn will be here on the second and fourth Wednesdays of the month. It’s games and activities for families with children ages 9 months – 6 years old, provided by Children’s Wisconsin. Our storytime librarian will host “Read Aloud” every other Monday at 3:30 pm. She’ll be reading classic children’s stories that she hopes will be enjoyed by caregivers and children alike, for ages 3 and up. Then, on the alternate Mondays, she’ll select an audiobook on Hoopla that we can play at 3:30 pm in the children’s section. Kids will get to listen to a story while they color, craft, or play at our Lego table and train table.

Other news:

We welcomed a new student page, Ingrid Lopez. She’s been a fast learner, and a very kind and conscientious worker. A great addition to our team!

Sincerely, Vanessa Meyer

Princeton Public Library Director's Report for October 2023

We have had a very busy month!

We continue to see an increase in people using our meeting rooms. For the first time, we had a state-supervised visitation between family members, which included a drug test for one parent. For the first time, we acted as a proctor for a homeschool student taking an online exam. We continue to have State and County social services personnel meet with clients, groups like our Knitting Club and AA meet once or twice per month, counsellors from Christine Ann (the women's shelter) meet with women in crisis, and businessmen are constantly working and having meetings here.

On the 6th, we gave a tour to students of Princeton's Christ Alone Lutheran Academy. We love to get kids excited about books and explain our services. Every child got a folder to take home with handouts for parents.

On the 12th we hosted author Chad Lewis, who presented "Bizarre History of Wisconsin." A big hit!



On the 14th we acted as the registration station for the Chamber of Commerce's HalloWINE and Booos event. After another business pulled out of the wine walk at the last minute, Library Board President Lara Roehl volunteered to serve "Mummy Muscato" at the library instead. This event sold out!

On the 17th, we hosted local author Amber Sawyer and her retired racehorse Derek. They read their new book, "Love to Race," and did a craft with families. Kids got to feed Derek carrots.



On the 27th, we participated in the downtown "Trick or Treat on Water Street." We offered candy, stickers and small toys for kids who can't have candy, a whiteboard jack'o'lantern drawing activity, and a Halloween scavenger hunt. Our end-of-the-day door count was 265 people in the library!

On the 30th, I visited Mrs. Napralla's classroom to talk to students about how libraries help people and communities.

On the 31st, we had our Halloween Party, with crafts, snacks, and activities for all ages.

Other successful programs in October included:

- Medicare Class
- Mystery Book Club
- “Mind Over Matter: Healthy Bladder & Bowels” class with the Green Lake ADRC

Meetings

On the 10th, we held our monthly Green Lake County librarians meeting and celebrated Sara’s having worked 30 years at Kingston Library. We also talked about upcoming events, and the continuing problem of finding library directors for small libraries which cannot afford to full-time wages or benefits.

On the 12th, I met with the owners of Adam’s Rib restaurant in Green Lake, WI. They made a very generous donation to the library! Each spring they hold a large fundraiser for community organizations.

On the 20th, I attended a meeting of a new organization, the Association of Library Professionals. This fledgling group hopes to offer an alternative to organizations like the American Library Association and its cohort, the Wisconsin Library Association. Neutrality is ALP’s guiding principle.

On the 21st, I attended the Princeton Chamber of Commerce’s yearly banquet in my triple role as Chamber Secretary, Historical Society Secretary, and Library Director. I appreciate the Chamber’s willingness to work with the library on many events and marketing opportunities which are beneficial to us all. We are looking forward to expanding our yearly Sturgeon Celebration and other events.

On the 24th, I attended Princeton’s City Council meeting.

On the 25th, I virtually attended the Green Lake County Finance Committee meeting. In addressing the issue of a proposed 10% cut to library funding, we had some great supporters. Several County supervisors spoke on behalf of libraries, as well as a Green Lake library volunteer. I spoke briefly, as did Kingston librarian Sara Wilson, and Green Lake librarian Christina Lyon (who also read a statement on behalf of Markesan librarian Vanessa Meyer). Sara spoke about how she already does at least \$10,000 in fundraising every year to keep her library open. Christina talked about the impact these unexpected cuts would have on services. I talked about how our funding request was for reimbursement for services we had already provided, and that Princeton had served so many more County residents in the past year that we had expected a significant increase. I also mentioned that had we known about these cuts sooner, we could have discussed them during budget talks with our municipalities. Motions were passed to remove funds from the Economic Development Committee and give them to libraries, lessening the budget cuts. This is encouraging news, and we are hoping the final budget will be approved Nov. 14th.

Volunteers

Two of our oldest and most valuable volunteers are out this month. Helene M is quarantined at home for the foreseeable future, and Betty T broke her wrist. Please send them best wishes!

On the 17th, a Princeton High School teacher contacted me to ask if I would take a student on a “job shadow” day on the 26th. Of course I said yes! Sean learned a lot about libraries and did some good work.

The Friends of the Library are meeting on Wednesday, November 8th at 5:30pm to plan Christmas in Princeton (Nov. 24th) and the Cookie Walk (Dec.9th).

Christmas in Princeton: The Friends are sponsoring their traditional Children’s Book Giveaway again this year, spending \$300 on new books, and asking for donations of new and gently used books for ages 0-17. While the library is always offering books, the Friends also believe kids need to have books of their own. The giveaway takes place after the 6pm Holiday Lights parade on November 24th. Friends volunteers dressed as reindeer will walk in the parade to advertise our new board game collection. (We are looking for donations of new and gently used board games for people to check out starting November 17th -our Family Board Game Night.) For the parade, Michelle Golz will be bringing her UTV and decorating it. Mary Lind is creating oversized books from cardboard boxes for the “reindeer” to carry. The covers of the large books will be made to look like game guides. Michelle Golz has donated some cups for hot chocolate.

Cookie Walk: We need to decide volunteer schedules. Michelle Golz has donated plastic serving gloves and will be shopping for clamshell containers. The Friends will decide whether or not to increase the price of the cookies. Last year, due to a huge increase in grocery prices, they raised the price of cookies from \$5/dozen to \$7/dozen.

Millie pulled the petunias from the front planters and decorated them beautifully with pumpkins and dried flowers donated by Jan Manweiler and Kim Leppin.

Incident Reports

We had some unfortunate incidents this month.

On Oct. 9th, I caught a man looking at, and printing off, pornography on library computers. He has been warned before, and the library board voted unanimously to ban him for life from our library.

On Sunday 22nd a person was able to pull hard enough on the new front door to pop the lock open. He took 4 DVDs. This person did call Princeton PD to report that the library doors were “unlocked,” but did not say anything about the DVDs. Fortunately, Officer Gorr knew who the person was and was able to get the DVDs back without incident. For two days, we used a lock and chain on the doors after closing. Cody from Quality Door is working on fixing the lock, and in the meantime we are chaining the doors at night.

Thank-Yous

Green Lake County donated a brand new AED and wall-mounted holder.

Jan Manweiler and her husband grew and delivered about 3 dozen small pumpkins for kids' crafts and decorating.

Kim Leppin brought us dried flowers for our wreath making class which we also used to decorate our planters. She also brought "pumpkins on a stick" for our planters, and fresh produce to share with the community.

Several people have donated craft supplies to our upcoming Art & Craft Supply Swap.

Two community members donated candy for our Halloween events.

Many thanks to Adam's Rib for their generous \$500 donation!

Helene Moldenhauer and her friends and family donated \$150 in memory of Arwen Moldenhauer.

The St. John Lutheran's Men's Club donated \$300.

Princeton's Women's Club donated \$50 towards two audiobooks in honor of Dorothy Bednarek.

Adam Hartfiel
Regional Livestock Educator
Adams, Green Lake, Waushara Counties



Extension
UNIVERSITY OF WISCONSIN-MADISON

Report September 25th- October 23rd

Please reach out with any questions or clarification:

Phone: 920-647-6560

Email: adam.hartfiel@wisc.edu

Outreach/Needs Assessment:

- Article for UW-Madison Topic Hub and Newspapers
 - [Feedlot Biosecurity Factsheet](#)
 - [Test for Toxins Before Feeding Sept 2023](#)
- Conducting needs assessment in county
 - Looking for locations for Cow/Calf and Cattle Feeder Meetings
 - Signature Farms: January
 - Waushara County: January
- Dairy, Dairy-Beef, Beef Calf Transport Surveys
 - Statewide survey through Colorado St, UW-Madison collaboration
 - Data to be gathered before Christmas.

Professional Development/Activities:

- Attended New-Employee Cohort Training in Madison
 - Sept. 20-21st
- Plain Language: Completed Canvas Course
- Attended Civil Rights Training/Review with UW-Madison reviewers.
 - Adams County Presentation
 - Green Lake, Waushara County Presentations
- UW-Madison Ag Institute Colleague Talks
 - Gave Presentation on Receiving Feeder Cattle and Feedlot Biosecurity
- On-Farm Visits with producers
- Attending local Farm Bureau meetings to meet individuals in the community.
- Extension & Agriculture Institute Meetings

Producer Education:

- Working with livestock team to develop articles, worksheets.
- Plan of work: drafting (off of needs assessment)



Agriculture

Natasha Paris
Regional Crops Educator
Adams, Green Lake, Marquette, Waushara

- Planning for the Wisconsin Ag Climate Weekly Outlook series in collaboration with NRCS and the USDA Midwest Climate Hub. This effort will provide farmers and agribusiness professionals with timely updates on weather forecasts, crop conditions, and climatic status compared to other years so they have better access to weather and climate information to make informed management decisions to increase profitability and sustainability.
- Preparing a publication on herbicide rotations in Wisconsin cropping systems. The goal of this effort is to help farmers make more informed decisions about which herbicides to use in their cropping rotations and to consider the effects of any chemicals on future crops, so that farmers can use herbicides in an environmentally and financially sustainable manner.
- A series of phone calls and farm visits to address producer concerns related to production in fresh market vegetables and pasture management. This effort is designed to help farmers address their production issues in real time to improve production efficiency and resilience.
- The webinar, Badger Crop Connect, is meant for agriculture producers, consultants, and industry professionals where they can learn more about timely agriculture related topics from non-bias research-based sources. The goal is to provide seasonal updates on the latest research and recommendations related to current field conditions and crop stages. This activity is designed to provide tangible information that can make a positive impact in the short term which ultimately leads to long term environmental and financial sustainability on Wisconsin farms. (Sam Bibby, Christine Clark, Daniel Marzu, Daniel Smith, Jerry Clark, Jordan Schuler, Joshua Kamps, Kevin Jarek, Liz Gartman, Natasha Paris, Scott Reuss, Steve Okonek)



Extension

UNIVERSITY OF WISCONSIN-MADISON

Green Lake November 2023 Report

Green Lake County 4-H

Brandon Springer

Green Lake County 4-H Program

- Being new to Green Lake County, I wanted to start by meeting with all the 4-H Clubs to see some of what happens at their meetings, introduce myself, and gain feedback on 4-H, specifically in Green Lake County. I was able to meet with all the 4-H Clubs and gained lots of feedback on programming that I can use as I start to plan county-wide programs.
- I was able to attend the 4-H Fall Forum that took place in Green Lake. Fall Forum is a place for 4-H youth in grade 7-13 and adult leaders to connect, collaborate, celebrate, and build excitement for the new 4-H Year. We had 4 youth, and 2 adults attend from Green Lake and I was able to spend a lot of time with them and help them get where they needed. The youth took courses on things ranging from Drama to Building Birdhouses. I attended great sessions that provided great connections to people and resources around project and club programming that I can work with volunteers to implement in the future learned more about what sessions look like in person incase I present at Fall Forum in the future.
- I have been working with the 4-H Educators in Marquette, Adams, Columbia, and Sauk to plan our Club Officer training which will be on Dec. 9th at Upham Woods Outdoor Learning Center. We currently have 8 youth signed up. This event has the goal of providing youth with life-long leadership skills specifically related to their role as a club officer as well as provide an opportunity to meet and learn from youth in other counties in our area.
- Jenice and I have been meeting with county entities like the Health Department and Caestecker Library to see our potential partnerships and how we can support each other in providing information on each other's programs. In these meetings we discuss things like facilities, current or future programs that we are planning, and potential other partnerships. These meetings will help us to provide unique programming opportunities that are not competing with other county entities and to work together to build stronger programs by collaborating. We continue to look for opportunities to meet with other county entities to increase our knowledge of programs and find ways to create partnerships.
- Working with a 4-H member who is part of the Ambassadors group to plan a Cloverbud Workshop in December in the Extension Training Room. The Cloverbud project is for youth in Kindergarten-2nd grade who must be at least 5 years old for them to get an introduction into the 4-H program and start to figure out what types of Sparks they might have.
- Worked closely with the 4-H Leaders Association to plan and put on the 4-H Youth Awards as well as the Leaders Banquet. The Youth Awards recognize the 4-H youth in Green Lake County

for their project and participation achievements based on the record-keeping skill through record books. The Leaders Banquet was held to recognize all of the 4-H volunteers for their years of service to the Green Lake County 4-H Program and thank them for helping to provide great programming at every level of 4-H. We had a volunteer who has been serving the Green Lake County 4-H Program for 40 years!

- Worked with the Leaders Association to distribute applications as well as schedule interviews for their Trip Scholarships as well as the Key Award. The Leader's Association offers youth to go through an interview process for youth to gain interview and speaking skills while ensuring youth are dedicated and active members in 4-H to provide an award. The Key Award is the highest award a 4-H member can receive in the State and show growth, leadership, and active participation through the 4-H program and is typically recognized at one of the county level awards ceremonies. The trips that youth can apply to are Citizen Washington Focus (CWF), American Spirit, National 4-H Conference, Space Camp, and Summer Academy. These are educational trips that allow 4-H youth across WI to meet each other and potentially 4-H youth from across the nation.

An EEO/AA employer, University of Wisconsin-Madison Division of Extension provides equal opportunities in employment and programming, including

Title VI, Title IX, the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act requirements

Jenice Mischler MSE

920-294-4039

Thank you for reaching out! My position is 80% FTE. Typical Office hours: M-TH 8-4:30

Human Development & Relationships Educator

Green Lake County Extension

571 Cnty Rd A

Green Lake, WI 54941



Extension

UNIVERSITY OF WISCONSIN-MADISON

October 2023 GL Co Report—Human Development & Relationships Educator (HDR):

FUTURE goals (Oct-Nov): Facilitator Shadow/Training for the Following Program COURSES (prospective future offerings) Financial Security focus:

- Rent Smart
- Financial Capability
- Financial Foundations & Cohort

Scheduling for GL Co/EX Partnership Meetings: Boys & Girls Club, Co Libraries, Theda Care CHAT, Family Resource Council, expand referrals from DHHS

Schedule/Conduct Pre-Planning & Logistics Meeting with Partner for Course Programming: ReEntry Ready

Memberships/Connections consideration: NAEFCS, ESP, CEA, WDCA, PWC, WSCA

COMPLETED/Ongoing:




Reports, Meetings & Training:

- Extension Dept Team Building
- All Colleague Conference Nov 1-3: Attended Program Seminars, Created Connection with Colleagues-Networking, Consulted with Experts regarding Course Delivery & Best Practices for HDR Institute and Financial Security emphasis
- GL Co. Civil Rights Compliance Presentation 9/28: Disabilities & Poverty stats at Marquette Co
- Compiling Constituents List (Introductory), Conducting (Environmental Scan of GL Co) Meetings, & Documenting (Needs/Gaps toward programming)
- COURSE training:
 - Planning Ahead
 - Money Matters
 - ReEntry Ready
 - Encouraging Financial Conversations
- Documentation: GL Co AG/EX Ed/FAIR Report, Area 14 Article, Newspaper Article
- Website updated
- Memberships: NAEFCS, ESP

Number of CONTACTS: 19+/-

**FoodWise Coordinator Marquette, Waushara, Green Lake Counties
.90 FTE September-May .50 FTE June-August**

FoodWise mission-To advance healthy eating habits, active lifestyles and healthy community environments for low income families through nutrition education at the individual, community and systems levels.

<p>Marquette County</p>  	<ul style="list-style-type: none"> ● Attended the Great Apple Crunch at Montello School District. Talked about Farm to School and the importance of supporting local farmers. ● On the planning committee at Montello School District with their Farm to School Grant. Planning a potato field trip and event in November. I am providing Potato Harvest of the Month Materials.
<p>Waushara County</p> 	<ul style="list-style-type: none"> ● Meeting next week with Tami from Wautoma school district to start the planning of nutrition education within the district.
<p>Green Lake County</p>	<ul style="list-style-type: none"> ● Meeting with the Fond Du Lac FoodWise team about programming at Head Start in Markesan. They have been covering programming here with the vacancy of my position and I will be taking it over again. ● Princeton Schools is a new school where I can offer programming. I will be reaching out and introducing myself.

Other Projects



- November 8th I am taking the Strong Bodies certification to become a trainer. I am hoping to offer strong bodies to our counties in January. Strong Bodies is an evidence based progressive strength training program with a nutrition component. This program is intended for adults.

Laci Monroe
FoodWise Coordinator
Report for October 2023



- Meeting with head start in Oxford this month about a family event in February that they would like me to attend and provide nutrition education during.



GREEN LAKE COUNTY FAIR OFFICE

Stacy Graff
Fair Coordinator

PHONE: 920-294-4032
EMAIL: sgraff@greenlakecountywi.gov

November 14, 2023

TO: Green Lake County Agriculture, Extension & Fair Committee

Fair Report for October 2023:

- I attended the Wisconsin Association of Fairs Fall District Meeting. It was very interesting to hear the new things the other fairs implemented and the results. Being new it was also a great networking opportunity to build those important relationships with other fairs.
 - Ensured judges are registered with the state early enough is the biggest issue.
 - Something interesting I learned is that for the size of our fair we generate a significant amount of revenue from the carnival.
 - Legislative updates that were brought up at the district meeting
 - Hard seltzers will be illegal without a class B liquor license
 - It was passed by the senate for exhibitors to be paid out for more than one fair (it still has to be voted on by the house of representatives)
- For next year, I plan to limit parking inside the grounds to provide more area for vendors and other activities
- I have applied for 1 grant so far!
- I am looking into money smart options to stay within budget
- Finishing up 2024 Fair sponsorship materials
- Already sent out a handful of judges letters for the 2024 fair, and have received two confirmations.

The mission of the Green Lake County Fair is to provide positive youth development and leadership skills, along with promoting family and community involvement through education and tradition.

**Contract Between Green Lake County
and
Board of Regents of the University of Wisconsin System**

This contract is by and between **Green Lake County**, State of Wisconsin (**County**), and Board of Regents of the University of Wisconsin System, on behalf of the University of Wisconsin - Madison, Division of Extension (**Extension**) and is entered into pursuant to the authority vested in the County Committee on Agriculture and Extension Education by sections 59.22(2)(d) and 59.56(3) of the Wisconsin Statutes.

Whereas, Extension is organized both around geography, as faculty and staff deliver programs in communities throughout the state, and around academic disciplines including Agriculture, Natural Resources, Community Development, Youth, Human Development & Relationships, and Health;

Whereas, Extension is committed to maintaining an office in every county willing to commit to continued funding and space for Extension staff. Extension recognizes the value in keeping a local presence in every county and keeping the shortest distance possible between the people of Wisconsin and the Extension staff delivering programming to them;

Whereas, Extension provides opportunities to additional resources such as statewide specialists and UW-System campus resources to address specific local issues in core areas of expertise;

Whereas, the County is a critical partner in developing and implementing key educational priorities for county residents. In collaboration with Extension leadership, counties will identify local services of priority to their communities. County will agree to co-fund Extension faculty and staff based upon annually established flat fees for positions as defined below; and

Whereas, the parties need to define their respective rights and responsibilities;

Now therefore, the parties agree as follows:

1. Term, Amendment & Termination.

- a. The term of this contract is one (1) year. The term shall run from January 1, 2024 through December 31, 2024, unless amended or terminated as set forth below.
- b. Any additions, changes, modifications or renewals of this contract are subject to the mutual agreement and written consent of authorized representatives of both parties.
- c. Either the County or Extension may cancel this entire Agreement with or without cause upon sixty (60) days' written notice delivered by mail or in person; provided, however, the County shall be responsible for paying a prorated amount of fees under Section 3.1.a. through the notice period. In addition, if the contract is cancelled before the end of the term, the discount identified in Section 3.1.a. shall be prorated (i.e. the discount amounts to roughly \$834 per month).

2. **Extension Responsibilities.** Extension agrees to:
- a. Hire local Extension staff who will deliver educational services aligned to County priorities. As vacancies occur, and if the County and Extension agree to continue to support the desired program and position, Extension will seek County input when filling vacant positions.
 - b. Invoice the County semi-annually, in May and November for amounts due under this agreement.

3. **County Responsibilities**

3.1 In consideration of the programs that Extension provides to County under this contract, the County agrees to:

- a. Pay to Extension the County share of up to **\$96,367** for the period of January 1, 2024 through December 31, 2024 as allocated below.

Co-Funded Positions	Fee	FTE	Total
Human Development & Relationships Educator	\$46,247	.8	\$36,998
4-H Program Educator	\$46,247	1	\$46,247
Regional Crops & Soils Educator	\$46,247	.25	\$11,561
Regional Livestock Educator	\$46,247	.25	\$11,561
First Educator Discount			(\$10,000)
Subtotal			\$ 96,367
Final Total			\$ 96,367

- b. Provide travel and appropriate job expenses to the staff, office facilities and equipment, office supplies and demonstration materials, salary and fringe benefits for the clerical support staff, and other supporting budgetary items through regular County budgetary procedures in which funds are appropriated for such purposes under applicable Wisconsin law.
- 3.2 Consider and assess opportunities to provide office space with desks and chairs; access to IT support and internet connectivity; and basic operational resources in a manner similar to other Extension colleagues in the office, for FoodWise nutrition education programming to County SNAP/FoodShare eligible residents. Technology for FoodWise positions will be coordinated through the County.
- 3.3 Consider and assess opportunities to provide office space with a desk and chair for fully state funded Extension employees who serve in a regional or statewide capacity. These regional and statewide educators will be provided state-purchased technology

and IT support. The opportunity for these positions to access the internet through the county may also be discussed.

4. **Delegation of Financial Budget Authority.** The parties hereby acknowledge that Extension will employ an Area Extension Director (AED), whose responsibilities may include certain budget-related functions as set forth in the Delegation of Financial Budget Authority Form (DFBA Form) attached hereto as **Exhibit A**. County may authorize the AED to carry out such functions on its behalf, but only to the extent specified in the DFBA Form, which must be signed by an authorized representative of County in order to be effective. The County may rescind such authorization at any time by providing written notice to Extension.

5. **General Conditions** This contract is established under the following conditions:

- a. **Notices.** Any notice or demand which must be given or made by a party to this Agreement, or any statute or ordinance shall be in writing, and shall be sent via e-mail and certified mail. Notices to the County shall be sent to County Representative(s). Notice to the Extension shall be sent to Area Extension Director.
- b. **Employer, Personnel Rules, Volunteers and Liability.** Any employees hired by Extension under Section 2.a. of this contract are employees of Extension, and are subject to the personnel rules, policies, and procedures for faculty, academic staff or University staff, as appropriate to the respective appointment in Extension as established by Wisconsin statute, and, or administrative rules; and, or, by policies or procedures adopted by the Board of Regents and the University of Wisconsin - Division of Extension. Any individual who meets Extension's definition of a volunteer and completes all registration requirements will be considered an Extension volunteer. Extension will be responsible for ensuring that its employees and volunteers take affirmative steps to make clear, when entering into relationships with third parties, that they are employees or volunteers of Extension. Extension shall be liable for the acts and omissions of its employees while acting within the scope of such employment. To the extent they are acting as agents of Extension, Extension shall be liable for the acts and omissions of its volunteers while acting within the scope of such agency.

Any individuals who are employed by the County in order to satisfy obligations under Section 3.1.a. of this contract are County employees and are subject to applicable County personnel rules, policies and procedures. Any volunteer engaged by County to further the purposes of this contract will be considered a volunteer of County. County will be responsible for ensuring that its employees and volunteers take affirmative steps to make clear, when entering into relationships with third parties, that they are employees or volunteers of County. County shall be liable for the acts and omissions of its employees while acting within the scope of such employment. To the extent they are acting as agents of County, County shall be liable for the acts and omissions of its volunteers while acting within the scope of such agency.

- c. **Billing.** For the period January 1, 2024 through December 31, 2024, Extension shall bill the County for the total amount under Section 3.1.a. of this contract. The County will be billed for the first half of the total contract by May 31st and the second half of the total contract by November 30th. If services are not rendered or

excess services are provided to the County by Extension during the contract period, the parties will use good faith efforts to adjust the total contract amount and update future bills to coincide with the new agreed upon amount. The County shall pay the amount billed within 30 days of the billing.

- d. **Insurance.** The Board of Regents of the University of Wisconsin System as an agency of the State, and consequently, Extension, is self-funded for liability (both public and property) under ss. 893.82 and 895.46(1), Wis. Stats. As a result, such protection as is afforded under respective Wisconsin Statutes is applicable to officers, employees, and agents while acting within the scope of their employment or agency. Since this is statutory insurance, there is no liability policy as such that can extend protection to any others.

County agrees to maintain appropriate insurance to cover the potential liability of its officers, employees and agents while acting within the scope of their employment or agency. Such insurance may be provided through a self-insurance program. To the extent that an Extension employee is allowed to use a County vehicle, the responsibility for insuring that vehicle lies with the County.

- e. **Nondiscrimination/Affirmative Action.** The County and Extension will comply with all applicable state and federal laws and rules prohibiting unlawful discrimination. During the performance of work under this contract, Extension agrees not to discriminate against any employee or applicant for employment because of race, creed, ancestry, religion, color, sex, national origin, age, disability, arrest or conviction record, marital status, political affiliation, sexual orientation, or membership in the National Guard. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and, selection for training, including apprenticeship. Extension further agrees to take affirmative action to ensure equal employment opportunities.

By: _____
County Representative

Date:

By: _____
County Representative

Date:

By: _____

Date:

By: _____

Date:

County Representative

By: Pat Wagner Date: 10/30/23
Area Extension Director
UW-Madison, Division of Extension

County Representative

By: _____ Date: _____
County Representative

By: _____ Date: _____
Director of Financial Services
UW-Madison, Division of Extension

By: _____ Date: _____
On Behalf of Board of Regents of
The University of Wisconsin System

Exhibit A

Delegation of Financial Budget Authority Form

Area Extension Directors play an important part in county Extension offices as they manage the faculty and staff within that county, and many times, that includes the county support staff. Area Directors also work with county partners to develop a departmental budget and provide oversight to that budget on an annual basis in cooperation with corresponding county financial departments and county board committees. The Delegation of Financial Budget Authority allows Area Directors, hired, and managed by Extension as state employees, to manage county fiscal resources in service to the people of those counties.

To be completed by the county administrator or county official delegating signature/budget authority.

County hereby delegates to the Area Extension Director for **Green Lake County** and _____ (no other person, if blank) authority to approve/authorize the following financial budget matters on behalf of County, provided, however, that such delegation is limited to the extent that such matters are directly related to County's authority under section 59.22(2)(d) and 59.56(3) of the Wisconsin Statutes and subject to any conditions/limitations indicated by County below.

Invoices	Travel Reimbursements	Supply & Expense Reimbursements
Time/Leave Approvals	Purchase Requisitions	Internal Budget Transfers
Inter- departmental transfers	County specific space agreements for educational programs	Bank account signatory
Other items:		
Conditions:		

This authorization is effective until either party (UW-Madison Extension or Green Lake County) requests a change to the document

Budget Authority signature: I am aware this constitutes a delegation of budget authority allowing the Extension Area Director, and any other position mentioned above, to manage county fiscal resources in service to the Extension office and residents of **Green Lake County**. I understand that delegating authority does not release **Green Lake County**, from full responsibility as Budget Authority.

County Administrator/County Official(s):

Name: _____

Title: _____

Signature: _____

Date: _____