

FINANCE COMMITTEE

September 27, 2023

The meeting of the Finance Committee was called to order by Chair Harley Reabe on Wednesday, September 27, 2023 at 3:00 PM, in the County Board Room and via remote access format at the Government Center, Green Lake, WI. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Luke Dretske
Brian Floeter
Dennis Mulder
Harley Reabe

Absent: Don Lenz

Other County Employees Present: Jessica McLean, Treasurer; Cate Wylie, County Administrator (3:10); Liz Otto, County Clerk; Jason Jerome, HHS Director; Kayla Yonke, HHS Financial Manager; Ken Stephani, Finance Director; Jeff Mann, Corporation Counsel; Derek Mashuda, Highway Commissioner; Sheriff Mark Podoll; Gary Podoll, Emergency Management Director

MINUTES

Motion/second (Dretske/Mulder) to approve the minutes of the August 23, 2023 and August 30, 2023 meetings with no additions or corrections. Motion carried with no negative vote.

PUBLIC COMMENT – none

TREASURER'S MONTHLY REPORT

- Tax Collection Update
- August Financial Reports
- Sales Tax Update

No questions or comments on Treasurer Jessica McLean's written report.

REVIEW OF DRAFT 2024 BUDGET

Finance Director Ken Stephani gave an overview of the 2024 budget for each department. Discussion held.

RESOLUTION

- Resolution Relating to Adopting an Automatic Two-year Renewal on the CDBG Program

County Clerk Liz Otto gave an overview of the Community Development Block Grant (CDBG) program.

Motion/second (Mulder/Floeter) to approve the resolution and forward to County Board for final approval. Motion carried with no negative vote.

DISCUSSION/ACTION ON PROPOSED USE OF ARPA FUNDS

- Mobile Command Truck

Sheriff Mark Podoll and Emergency Management Director Gary Podoll provided the committee with information on the status of the current command truck and the need to consider a replacement in the future.

Motion/second (Mulder/Floeter) to continue pursuing information regarding a replacement and to submit a formal request. Motion carried with no negative vote.

FINANCE DIRECTOR REPORT

Finance Director Ken Stephani outlined his activities in the past month including the 2024 budget, highway loan, and the 2022 audit with CLA.

BUDGET REVIEW OF REVENUES AND EXPENDITURES

No questions or discussion on August totals.

CREDIT CARD REQUEST

- **Stacy Graff – Fair/UWEX**
- **Jesse Tipton – Sheriff's Office**
- **Jon Vandeyacht – VSO**

Motion/second (Dretske/Mulder) to approve the credit card requests. Motion carried with no negative vote.

BUDGET ADJUSTMENT

- **Emergency Management**

Emergency Management Director Gary Podoll stated this adjustment is due to a grant received for hazmat equipment.

Motion/second (Dretske/Floeter) to approve the budget adjustment as presented. Motion carried with no negative vote.

SUPERVISORS/LAY PEOPLE MONTHLY CLAIMS

Supervisor's claims: \$3,738.54

Lay Person's claims: \$48.93

Motion/second (Dretske/Mulder) to approve supervisor and lay people claims. Motion carried with no negative vote.

COMMITTEE DISCUSSION

- **Future meeting dates: Regular Meeting – October 25, 2023 @ 3:00 PM**
- **Future agenda items for action & discussion: special meeting on October 11, 2023 for final review of 2024 budget**

ADJOURNMENT

Chair Reabe adjourned the meeting at 4:03 PM.

Submitted by,

Liz Otto

Liz Otto
County Clerk