



GREEN LAKE COUNTY
571 County Road A, Green Lake, WI 54941

Original Post Date: 09/07/2023

Amended* Post Date:

**The following documents are included in the packet for the
Parks Commission Meeting on September 11, 2023:**

- 1) Agenda
- 2) Minutes from 08/07/2023
- 3) Parks Monthly Report



GREEN LAKE COUNTY OFFICE OF THE COUNTY CLERK

Elizabeth Otto
County Clerk

Office: 920-294-4005
FAX: 920-294-4009

Parks Commission Meeting Notice

Date: September 11, 2023 Time: 3:00 PM

Location: Government Center, County Board Room, 571 County Road A, Green Lake WI

AGENDA

Committee Members

*William Boutwell, Chair
Curt Talma, Vice- Chair
Jerry Specht
Charlie Wielgosh
Ken Bates
Vonn Roberts
Michael Shattuck*

Elizabeth Otto, Secretary

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Approval of Minutes: 08/07/2023
5. Public Comment (3 minute limit)
6. Boat launch fee update
7. Kayak launch update
8. Update on Land Assessment
9. Parks Amenities Survey
10. Parks Report
 - Monthly Activities
11. Committee Discussion
 - Future Meeting Dates: TBD
12. Adjourn

This meeting will be conducted through in person attendance or audio/visual communication. Remote access can be obtained through the following link:

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 248 186 377 705

Passcode: QGHZda

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 920-515-0745,,736573839#](#) United States, Green Bay

Phone Conference ID: 736 573 839#

[Find a local number](#) | [Reset PIN](#)

Please accept at your earliest convenience. Thank you!

[Learn More](#) | [Help](#) | [Meeting options](#) | [Legal](#)

Virtual attendance at meetings is optional. If technical difficulties arise, there may be instances when remote access may be compromised. If there is a quorum attending in person, the meeting will proceed as scheduled.

Kindly arrange to be present, if unable to do so, please notify our office. Sincerely, Elizabeth Otto, County Clerk

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date of the meeting.

PARKS COMMISSION

August 7, 2023

The regular meeting of the Parks Commission was called to order by Chair Bill Boutwell on Monday, August 7, 2023 at 3:00 PM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The meeting was held both in person and via remote access. Requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Bill Boutwell
Ken Bates
Vonn Roberts
Charlie Wielgosh
Michael Shattuck

Absent: Jerry Specht
Curt Talma

Other County Employees Present: Liz Otto, County Clerk; Cate Wylie, County Administrator; Ken Stephani, Finance Director; Todd Morris, County Conservationist

APPROVAL OF MINUTES

Motion/second (Shattuck/Roberts) to approve the minutes of the July 10, 2023 meeting and the July 17, 2023 with no changes or corrections. Motion carried with no negative vote.

PUBLIC COMMENT

Dan Zaiki of Green Lake spoke to support consideration of a kayak launch near Sunset Park.

BOAT LAUNCH FEE UPDATE

County Clerk Liz Otto reported \$42,970 in boat launch fees for 2023 through the end of July. The capital outlay fund amount will be examined and up to date figures provided at the next meeting.

KAYAK LAUNCH UPDATE

Discussion held regarding funding for the project.

BOAT RAMPS REPAIR UPDATE

2 bids received:

Radtke Contractors - \$54,291

Mashuda Contractors - \$56,654

Discussion held on the possibility of a bid from the Highway Department. County Administrator Cate Wylie stated that isn't an option at this time. Shattuck also questioned the dewatering option. *Motion/second (Shattuck/Roberts)* to approve the bid from Radtke Contractors for \$54,291. Roll call vote – Ayes – 4, Nays – 0, Absent – 2, Abstain – 1 (Wielgosh). Motion carried.

CLOSED SESSION

- Move into Closed Session per WI §19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a Closed Session – regarding purchase of land

Motion/second (Roberts/Bates) to move into Closed Session at 3:26 PM – Ayes - 5, Nays - 0, Absent - 2, Abstain - 0. Motion carried.

RECONVENE INTO OPEN SESSION

Motion/second (Bates/Shattuck) to reconvene into Open Session at 4:12 PM – Ayes - 5, Nays - 0, Absent - 2, Abstain – 0. Motion carried.

Motion/second (Boutwell/Roberts) to move forward with the opportunity discussed in Closed Session. Roll call vote – Ayes – 4, Nays – 1 (Wielgosh), Absent – 2, Abstain – 0. Motion carried.

PARKS REPORT

- **Monthly activities** – no questions or discussion

COMMITTEE DISCUSSION

Future Meeting Date: September 11, 2023 @ 3:00 PM

Future Agenda items for action & discussion: parks amenities survey

VISIT PARKS: SPRING LAKE AND LAKE MARIA

Chair Boutwell stated that due to the time factor and other commitments the parks tour will be held at a later date.

ADJOURNMENT

Chair Boutwell adjourned the meeting at 4:19 PM.

Submitted by,

Liz Otto
County Clerk

September 11, 2023
Parks Commission
Report
Parks & Recreation Department
Green Lake County

Zobel Park

Plan on pouring concrete again 3rd. week in September. Upper Park
Scheduled Maintenance performed.
General Maintenance performed.

Sunset Park

Scheduled Maintenance performed.
General Maintenance performed.

Twin Lake Park

Scheduled Maintenance performed.
General Maintenance performed.

Spring Valley Park

Scheduled Maintenance performed.
General Maintenance performed.

Dodge Memorial Park

2 large deceased trees removed
Trees trimmed (small dead branches)
Scheduled Maintenance performed.
General Maintenance performed.

Lake Maria

Scheduled Maintenance performed.
General Maintenance performed.

Kingston Park

Fallen limbs cleaned up from winds.
New privy set and landscaped.
Old privy scheduled for removal mid october

Scheduled Maintenance performed.
General Maintenance performed.

Mascoutin Valley State Trail

Shoulders mowed.
Trail sprayed (weeds)
Scheduled Maintenance performed.
General Maintenance performed.

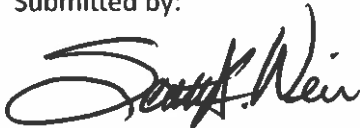
Laurie's Trail

Shoulders mowed.

General

Information included on portable AIS removal unit per request
The 2 Parks LTE positions are vacant as of 08/30/23

Submitted by:

A handwritten signature in black ink that reads "Scott A. Weir". The signature is written in a cursive style with a large, looping initial "S".

Scott A. Weir
Parks & Recreation Director
Green Lake County