



GREEN LAKE COUNTY

571 County Road A, Green Lake, WI 54941

Original Post Date: 09/07/2023

Amended* Post Date:

The following documents are included in the packet for the Agriculture/Extension Education & Fair Committee meeting September 12, 2023:

- 1) Agenda
- 2) Minutes from 08/15/2023
- 3) County Library Services report
- 4) UWEX Staff reports
 - Adam Hartfiel, Regional Livestock Educator
 - Natasha Paris, Regional Crops Educator
 - Jenice Mischler, Human Development & Relationships Educator
- 5) Fair Coordinator report
- 6) Mileage report for Jenice Mischler
- 7) Graff credit card application



GREEN LAKE COUNTY

AGRICULTURE, EXTENSION EDUCATION & FAIR

Office: 920-294-4032

FAX: 920-294-4176

Agriculture, Extension Education & Fair Committee Meeting Notice

Date: Tuesday, September 12, 2023 Time: 9:00 a.m.
Green Lake County Government Center, County Board Room
571 County Road A, Green Lake, WI

AGENDA

Committee Members

Ken Bates, Chair
Nita Krenz, Vice Chair
Don Lenz
Nancy Hoffmann
Nancy Hiestand
Curt Talma, alternate

Elizabeth Otto,
Secretary

Virtual attendance at meetings is optional. If technical difficulties arise, there may be instances when remote access may be compromised. If there is a quorum attending in person, the meeting will proceed as scheduled.

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Roll Call
5. Minutes: 08/15/23 meeting
6. Public Comments
7. County Library Services Report - submitted monthly report
8. UW Extension Green Lake County Staff Reports – submitted monthly report
 - Pat Wagner, Area 14 Extension Director
 - Adam Hartfiel, Regional Livestock Educator
 - Natasha Paris, Regional Crops Educator
 - Brandon Springer – 4H Program Educator
 - Jenice Mischler – Human Development and Relationships Educator
9. Fair Coordinator – submitted report
10. Mileage report for Jenice Mischler
11. Credit card application
 - Stacy Graff
12. Future Fairgrounds Sub-Committee Report
13. Committee Discussion
 - Future Meeting Dates: October 10, 2023
 - Future Agenda items for action & discussion
14. Adjourn

This meeting will be conducted through in person attendance or audio/visual communication. Remote access can be obtained through the following link:

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 242 388 604 87

Passcode: rALjVu

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 920-515-0745,,378438438#](#) United States, Green Bay

Phone Conference ID: 378 438 438#

[Find a local number](#) | [Reset PIN](#)

Kindly arrange to be present, if unable to do so, please notify our office. Sincerely, Elizabeth Otto

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or Audio assistance, should contact the Extension Office, 294-4032, not later than 3 days before date of the meeting.

AGRICULTURE/EXTENSION EDUCATION & FAIR COMMITTEE

August 15, 2023

The meeting of the Green Lake County Agriculture, Extension Education and Fair Committee was called to order at 1:00pm by Ken Bates in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The meeting was held both in person and via Teams. Requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Ken Bates
Nancy Hiestand
Nancy Hoffmann (on zoom)
Nita Krenz
Don Lenz

Staff Present: Pat Wagner, Area 14 Extension Director
Adam Hartfiel
Stacy Graff
Kim Zills
Sadie Goettl
Jenice Mischler
Brandon Springer

Also Present: Cate Wylie, County Administrator;
Ken Stephani

MINUTES

Motion/second (Lenz/Krentz) to approve the minutes of the July 11, 2023 meeting with no additions or corrections. Motion carried with no negative vote.

PUBLIC COMMENTS

None.

COUNTY LIBRARY SERVICES REPORT

The submitted monthly reports are in the committee packet.

EXTENSION STAFF REPORTS

- **Pat Wagner, Area 14 Extension Director** – Wagner gave a verbal report.
- **Adam Hartfiel, Regional Livestock Educator** – Hartfiel submitted a report and gave a verbal report.
- **Natasha Paris, Regional Crops Educator** – Paris submitted a report.
- **Stacy Graff, Support Staff and Fair Coordinator** – Graff gave a verbal introduction.
- **Brandon Springer, 4-H Program Educator** – Springer gave a verbal introduction.
- **Jenice Mischler, Human Development and Relationships Educator** – Jenice gave a verbal introduction.

FAIR IMPROVEMENTS – 2023 BUDGET DISCUSSION

Administrator Wylie gave a report on the assessment meeting with the 2023 Fair Staff.

2024 EXTENSION GREEN LAKE COUNTY BUDGET PROPOSAL

The budget has been submitted and is awaiting a response from the Finance office and County Administrator.

FAIR COORDINATOR REPORT

Fair Coordinator Stacy Graff gave a verbal report on the fair followed by discussion.

FAIR 2023 CONTRACTS

The 2023 contracts were executed well. Contracts for 2024 fair are beginning to be discussed.

MEETING ITEM TO BE DISCUSSED LATER

Looking into the possibility of changing the fair dates for 2025.

BUDGET REQUEST

The finance director and county administrator are reviewing the budget proposal for 2024.

COMMITTEE DISCUSSION

- Future Meeting Date: September 12, 2023 @ 9am
- Future Agenda items for action & discussion: If anyone has an agenda item, please contact Chair Ken Bates or Stacy Graff.

ADJOURNMENT

Chair Bates adjourned the meeting at 1:30 p.m.

*Submitted by,
Stacy Graff, Secretary*

Berlin Library September 2023 Report

Happy Library Card Sign Up month! September is an engaging time in the libraries where we encourage all community members to use their library to its full potential. This includes reaching out to those who do not currently have library cards. We are promoting getting library cards in our newsletter and our newspaper articles.

Next week we will be participating in the Health and Wellness Fair put together by GLC Health and Human Services. At the event we will have handouts to educate the community on what libraries all have to offer to help seniors in their daily lives, both essential and entertaining needs. We are looking forward to participating in this wonderful community event.

Last month our library offered the August Bonus Summer Reading Challenge. Our goal was to encourage kids to read throughout the summer up until school started. A total of 97 adults participated and they logged a total of 412 books. 107 kids and teens participated and read a total of 515 books, for an amazing total of 77,243 minutes! We definitely have some enthusiastic readers at our library!

This month, as the library quiets down a little, we are bringing back the Digitization Service where we offer to help patrons preserve their VHS, slides, and negatives in digital format. This will be offered from September 11 to Sept. 25. Adult programs offered this month include a Mounted Paper Moth craft, a Friday matinee showing of the newly released *The Little Mermaid*, Stitching Group, and a game night on September 29.

We are excited to welcome Emillie to our staff as the new Youth Services Librarian. She will be starting up storytime next week and will be offering special monthly evening programming for kiddos with working parents, as well as many other fun programming for families. Emillie has put together a few drop-in crafts for kids to celebrate getting back to school. This month the special program will be Forts & Fairytales Storytime with blanket forts for ambience. Little attendees will get their very own reading flashlight so they can go home and read under the covers.

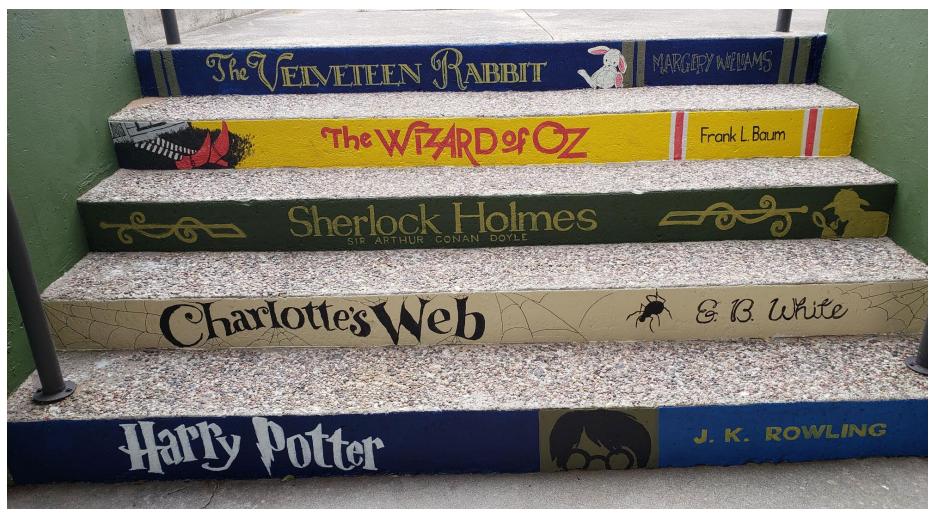
Some schools have reached out to arrange school visits in the fall. This week, several 7th grade Middle School classes will visit to learn about our local history section for an upcoming project.

If you haven't yet seen our amazing painted book steps, I am including a picture of the final project. We love the results! This project was completed with private memorial donations and the remainder was sponsored by our Friends of the Library.

Watch for more exciting happenings at the Berlin Library on our website and Facebook page. Remember that you are welcome at our library anytime for a tour to see what we have to offer.

Happy Reading,

Chris Kalupa
Berlin Library Director



Caestecker Public Library Asst. Director's Report for September 2023

Foremost in my mind this month, is the safe and sound arrival of Alden Rhys Lyon. Mom (Caestecker Library Director, Christina Lyons) is also doing just fine! Christina keeps in contact with me, has been available to answer questions, and has done a lot to make her time away from the library less complicated for us all.

Working with substitutes who have local library experience, knowledge, and the ability to work independently is stress-relieving. Also, Beth's diligence in prepping our graphic materials for August before she moved, enabled us to maintain a normal status with programming.

Ben Rowley's beautiful table has been installed by the fireplace. Patrons acknowledge it daily... and always, always with many compliments!

Our August programs included the conclusion of the Summer Reading Program (Aug 4), continuation of Roasts and Reads, Spice of the Month, Storytime, Play & Build, Family Forum, Stoll & Play, Thursday Matinees, Kids' Scavenger Hunts, Monday Knitting Group, Sit and Stitch, and the C Cookbook Book Club. As with every August, when families are vacationing before school starts, participation in our programs fluctuated quite a bit from other months' attendance (not just in numbers, but in make-up; short-term visitors often outnumber full-time residents).

September will see a continuation of all the 'regulars', with the highlight of an author visit, Sept. 21st, in conjunction with the Cookbook Book Club. Jeanette Hurt, author of The Unofficial ALDI Cookbook: delicious recipes made with fan favorites from the award-winning grocery store, will visit with the club over lunch and do a presentation at 2:30 for the public.

A new school year marks a renewal of my classroom visits to GL's elementary classrooms. I'll be visiting grades 4K-3 again this year, and anticipate seeing lots of familiar faces, including story time participants and our own Toby! Choosing books that are pertinent to each classroom's curriculum and the students' attention span development are a worthwhile use of class time. Adding value to their education is always part of my plan. – with a little fun mixed in.

We have seen an up-tick in the number of new library cards requested this month. With Christina and Beth away, all staff (me included) have become much more proficient in assisting patrons with 'air printing'. We are not always successful but have developed more confidence in workarounds also, resulting in the ability to successfully assist patrons with most technology challenges. The meeting rooms were booked daily for meetings and used as temporary workspace, often to capacity. Last, but not unimportant, the library also served as a refuge on the hottest days of the year.

The Friends of the Library book sales continue to bring new folks to the library who come to shop, then stay to browse the upstairs shelves as well. Donations continue to pour in. The Friends acceptance of donations, providing families with useful a 'after-life' for materials they cannot keep, is a service we don't often acknowledge. I often hear relief in caller's voices when they are looking for a place to take lives-worth of memories. Families appreciate being able to support the library in small ways, continuing their ties to the community.

Margie Roti Roti, Assistant Director

Kingston Library News....

POW/MIA Recognition Day is commemorated on the third Friday of every September, a date that's not associated with any specific war. Resolutions making it official were passed in 1979 by Congress and the president after the families of the more than 2,500 Vietnam War POW/MIA's pushed for full accountability. The point of POW/MIA Recognition Day is to ensure that America remembers and shows that it stands behind those who serve. And to make sure the Nation does everything it can to account for those who have never returned.

As of the latest update on May 22, 2023, more than 81,000 Americans remain missing from WWII, the Korean War, the Vietnam War, the Cold War, and the Gulf War & other conflicts. Missing in action is a casualty classification assigned to combatants, military chaplains, combat medics, and prisoners of war who are reported missing during wartime or ceasefire. They may have been killed, wounded, captured, executed, or deserted. If deceased, neither their remains nor grave have been positively identified.

Becoming MIA has been an occupational risk for as long as there has been warfare but here's a U.S. Military first....The war in Afghanistan ended with zero MIA's. After two decades of combat, there were no American troops missing in action, reflecting a major shift in military priorities. The American Legion in Kingston will be having a POW/MIA Recognition Day service on Sunday, September 17th from 1:00pm to 3:00pm. Also, during Sept. our library in Kingston has a POW/MIA Recognition display, featuring books and movies about the various wars and concentration camps. All items are available to check out.

We have a Meat Raffle fundraiser Sunday, Sept. 10th, for our library. It will be held at Lake View Inn in Markesan. There will be 4 rounds of meat raffled off, a 50/50 raffle round, and some silent auction items that day. The fun starts at 1pm. When you come to one of our fundraisers, you are helping the library to make ends meet. So if you come to the meat raffle and win one of the meat prizes, you are getting your money's worth. BUT... if you don't win a meat item, you are still a winner, because each round you participate in supports the organization (in this case our library) that is having the meat raffle! We greatly appreciate each and every one

of our supporters!! And if you come to the meat raffle you could then stay to cheer on the Packers as they play the Bears at 3:30pm.

Our story hour changes with the beginning of the school year. During the summer we had story hour at 2pm, but now that school has started again we will be back to our 4:30pm Thursday schedule. Join us as we begin the new school year story hour, on Thursdays, starting Sept. 7th, at 4:30pm. All ages welcome!!

Markesan Public Library Report – June 2023

Programming:

We had our Kick Off Party on Monday, June 5 from 11:00 am – 1:00 pm. Chief Pflum started the party with a special storytime that the kids enjoyed. Then kids and families could see the prizes on display upstairs, spin the prize wheel and get their reading raffle tickets. We had lawn games, provided by WCTS, and snacks and drinks. We also had blank canvases and markers that kids could color. We gave them the option to let us display them in the library for the month, and some of them left their artwork for the display. 2 teens and 2 other National Honor Society member were here as volunteers to help run the snacks, canvas “painting”, and lawn games.

Total attendance: 21 kids, 7 adults.

Our first Summer Storytime had a Pete the Cat theme, and had a great turnout with 21 kids, also.

Rebecca Weiss of AVES Wildlife Alliance will lead a program, “Aerial Predators” on Tuesday, June 13th at 4:30 pm. It was a well-attended event, despite the rain. 26 adults and 27 children were present!

Dinosaur Dimensions will be here on Tuesday, June 20 at 6:00 pm. I’ll be here for the program and to close up the library. Kids will get to make friendship bracelets on Thursday, June 29 at 4:30 pm.

The Book Club will meet on Wednesday, June 28 at 6:00 pm to talk about “Me Before You” by Jojo Moyes.

Other Summer Reading News:

We have received generous donations this month from the Grand Marsh Turkey Club, LeRoy Meat Market, the Berlin Journal, and Horicon Bank. We are hoping to receive other positive responses to our donation letters, but are very appreciative of the donations given by local businesses!

Sincerely, Vanessa Meyer, Interim Library Director

Princeton Public Library Director's Report for August 2023



We have just about recovered from the action-packed summer. The library looks a little drab now that all of the historic photos and red, white, and blue decorations have been taken down, but Trish created a gorgeous wall art installation that has cheered us up (picture above).



We have also had some very special guests at the library this month. The small screened cage had 24 endangered Monarch caterpillars. They came from eggs collected in the wild by volunteer conservationist Chris Goulet. They are raised in captivity so they are protected against parasites and predators. We released the butterflies as they emerged from their chrysalises. Adults really enjoyed them and our Story Time kids have had a lot of fun learning about them and taking care of them.

Other successful programs in August included:

- Medicare Class
- Computer Basics with Bug Tussel University
- Mystery Book Club
- "Collecting and Sharing Your Stories," a collaborative program with the Historical Society which seeks to record the memories of Princeton citizens for posterity.

Thank-Yous

We had a wonderful donation of \$3,000 from one of our regular patrons, a new flower bouquet each week for three weeks from another, and a nice donation of \$30 from the AA group which now uses our meeting room. Several people have donated craft supplies,

plastic bags, fresh produce, and toys for our play kitchen as well. Finally, a lovely couple from Florida drove their mother's book collection all the way here to donate it. Truly, we are blessed by all of the wonderful people here in Princeton!

Happenings and Meetings:

- Our high school intern, Brady VanRossum, has left for his welding apprenticeship. We wish him luck.

- I attended the Winnefox all-libraries meeting on August 15th in Ripon. We discussed system-wide procedures for cataloging magazines and book series, new item categories for Things and WonderBooks, and procedures for lost and damaged items, and Claims Returned items. Currently, Winnefox policy makes it hard for any individual library to keep track of items that are lost or damaged at other libraries. We are working on changes to fix this.

In maintenance news:

Cody from Quality Door says that all materials have arrived for our front door remodeling project, and he is just waiting on the availability of one technician.

The screws holding our cash drawer into our front desk gave out recently. The whole thing fell onto the floor!

DON'T FORGET- WE OFFER THESE FREE SERVICES:

Favorite Author Club: You'll have a hold automatically placed for you when your favorite authors release a new book, audiobook, or large-print book.

Kanopy: Movie streaming.

Libby: Download eBooks & audiobooks.

Gale Courses: Online college-level classes.

Winnefox app: Check your library account on your smart phone. Don't have one? Click [HERE](#) to check your library account online.

Shoutbomb: Text notifications of library overdues, holds, & more.

Delivery: If we don't have an item here, we can have it shipped here for you!

Newspaper Archive: read local and national newspapers back to the 1800s.

Winnefox Tech Skills: Learn tech skills at your own pace with these video tutorials.



Events at the Princeton Public Library

September 2023



ONGOING PROGRAMS

Story Time

Join us every Monday at 9:30 am for songs, stories, crafts, and snacks. Free!

Mystery Book Club

Monthly! 1st Wed's.

Wed. Sept. 6th

9:30am

"Stay Hidden"

by Paul Doiron.

Copies available at the library.

Knitting Club

Twice each month.

Monday Sept. 11th

and Mon. Sept. 25th

4-6pm

Other crafters welcome too!

Ongoing Book Sale

Only \$5/bag!

AA Meetings

2nd Wed. of each month, 5-7pm

Please note: We will be closed for Labor Day Weekend on Saturday Sept. 2nd and Monday Sept. 4th.

Tues. 12th, 4-5pm: Medicare Class

Are you confused about Medicare? Attend this free class. No need to RSVP.

Thursday Sept. 14th, 3-5pm: Collecting & Sharing Your Stories

As part of its commitment to collect family histories, local folklore, and the stories of Princeton citizens, the Princeton Historical Society and Princeton Public Library invite residents to share their memories and experiences. Groups welcome! Please help us preserve local history.

Wed. Sept. 20th, 9am – 4pm: WIC Mobile Unit at the Library

WIC stands for Women, Infants, and Children. WIC is a supplemental nutrition program offering nutrition education and counseling, breastfeeding support and counseling, healthy foods via EBT card (similar to foodshare), and referrals to other community and social services/organizations, doctors, dentists, etc.

Stop in, or contact Michelle Burington to make a confidential appointment:

(920) 787-5514 x1024 or Michelle.Burington@famhealth.org

Wed. Sept. 20th, 2pm: Mind Over Matter: Healthy Bladder & Bowels Class

Join us for this free class in our private conference room. Incontinence can be prevented and even cured with simple exercises. Please RSVP! Call the Green Lake County Aging and Disability Resource Center at 920-787-6666.

Thurs. Sept. 21st, 6pm: Back to School at the Library!

Kids and their families will be touring the library this evening to learn about the resources we offer.

Wed. Sept. 27th, 6pm: Fall Wreath & Centerpiece Crafting

Come and make a lovely fall wreath or centerpiece with us!

We'll provide all the supplies, including dried or fake flowers, cute mushrooms, pinecones, moss, etc. However, if you want to bring some items to give your wreath a personal touch, please do. This activity is for adults and teens only. We have limited supplies, so please RSVP! Call 920-295-6777 to sign up.

Adam Hartfiel
Regional Livestock Educator
Adams, Green Lake, Waushara Counties



Extension
UNIVERSITY OF WISCONSIN-MADISON

Report July 24th-August 28th

Outreach/Needs Assessment:

- Attended Green Lake County Fair Aug. 2nd, 4th.
- Attended Waushara County Fair Aug. 16th weigh-in, Aug. 18th.
- Attended Adams County Fair Aug. 25th.
- Getting to know Adams, Green Lake, and Waushara County staff and community members.
- Article for UW-Madison Topic Hub
 - [Easy in, easy out: Incorporate biosecurity upon the introduction of new animals](#)
- Conducting needs assessment in county
 - Looking for locations for Cow/Calf Meetings
 - Looking for locations for Cattle Feeders

Professional Development/Activities:

- Attended Civil Rights Training
 - Making Civil Rights Presentation
 - Gathering data and visuals
- UW-Madison Ag Institute Colleague Talks
- Meetings with AED and Program Manager
- On-Farm Visits with producers
- Attending local Farm Bureau meetings to meet individuals in the community.
- Extension & Agriculture Institute Meetings
- County Extension Committee Meetings
- County Staff Meetings

Producer Education:

- Attended Pasture walk at Signature Farms
 - Grazing cow/calf pairs under pivots

Regional Livestock Educator
Adams, Green Lake,
Waushara Counties

BEEF RESOURCES
BEEF X DAIRY

Visit Us
Livestock.extension.wisc.edu

**DIRECT MARKETING
DECISION TOOLS**

**FEED PRICING TOOLS
WORKSHEETS**

Adam Hartfiel
adam.hartfiel@wisc.edu
920-647-6560

BIOSECURITY
Start with a Sign

Parking Area
for All Visitors
and Off-Farm
Vehicles

**CHECK-IN
WITH FARM
PERSONNEL
UPON ARRIVAL**

HONK
BEFORE EXITING VEHICLE
TO ANNOUNCE ARRIVAL

**DO NOT
ENTER**
WITHOUT PERMISSION

**FARM
VISITOR
POLICIES**

WELCOME TO OUR FARM!

REGIONAL CROP EDUCATOR
Green Lake, Marquette,
Waushara & Adams

SOIL HEALTH
COVER CROPS
NUTRIENT OPTIMIZATION

CROPPING SYSTEMS
PEST MANAGEMENT
ON-FARM RESEARCH

COMMERCIAL VEGETABLE
PEST MANAGEMENT
DISEASE MANAGEMENT

PASTURE MANAGEMENT
ASSESSMENT
FERTILITY MANAGEMENT

Natasha Paris
Natasha.paris@wisc.edu
608.228.8125



Extension
UNIVERSITY OF WISCONSIN-MADISON®



Agriculture

Natasha Paris
Regional Crops Educator
Adams, Green Lake, Marquette, Waushara

- An event for farmers and agribusiness professionals where participants learned about converting an irrigated vegetable field to pasture for managed grazing. This effort is designed to help people see the options available to them with irrigated ground and to promote managed grazing as a viable option for the Central Sands when it comes to water management, soil health, and nutrient cycling for more resilient agricultural systems. (Natasha Paris, Adam Hartfiel, Anna James)
- An event for farmers, agriculture and natural resource professionals, and community stakeholders, where participants learned about the role of grasslands in the future of agriculture and management strategies to incorporate native grasses and improve wildlife habitat on grazed lands. This effort is designed to increase the use of managed grazing as a resilient agricultural practice and to restore ecosystems with regards to native grasses and bird species for greater ecosystem health in the face of a changing climate. (Natasha Paris, Jason Cavadini)
- An event for farmers and agriculture professionals where participants learned about a nitrogen optimization study in potatoes. This effort is designed to help farmers and agribusiness look at the relationship between nitrogen rate and timing, multispectral imaging, petiole nitrate testing, nitrate leaching, and yield in order to optimize the balance between nitrogen application, yield, and the effect on water quality in potatoes grown in the Central Sands. (Natasha Paris, Lindsey Rushford)
- The North American Manure Expo where professional manure applicators increased awareness of new manure handling equipment, management, and research to apply manure more accurately and protect the environment. (Jerry Clark, Francisco Arriaga, Francisco Arriaga, Joshua Kamps, Joshua Kamps, Kevin Erb, Kevin Erb, Matt Ruark, Matt Ruark, Natasha Paris, Natasha Paris, Nesli Akdeniz Onuki, Nesli Akdeniz Onuki, Rebecca Larson, Rebecca Larson, Richard Halopka, Richard Halopka, Sam Bibby, Sam Bibby, Scott Reuss, Scott Reuss, Steve Okonek, Steve Okonek)
- An on-farm event for Amish produce farmers in which farmers learned about current issues in vegetable crop production and we walked the fields to look for plant disease or insect pests to discuss their management. This effort is designed to increase the knowledge of produce growers in this Amish community to create a more efficient and productive food supply. (Natasha Paris, Amanda Gevens, Russell Groves)
- An event for farmers and agriculture professionals where participants learned about the impact of soil health practices in a commercial vegetable system in sandy soils. This work is designed to show the impact of soil health practices in building soil structure and water holding capacity as well as the impact of various management practices on crop health and growth to promote long-term sustainability and profitability in vegetable cropping systems. (Natasha Paris)
- An event for farmers and agriculture professionals where participants learned about innovations in in-field nitrate sensing to monitor soil fertility and groundwater leaching. This effort is designed to improve the understanding of soil nitrate dynamics and explore new ways to monitor it in order to develop model systems to reduce nitrate lost to leaching which both affects farm profitability and groundwater quality. (Natasha Paris, Francisco Arriaga, Guolong Liang)



- An event for farmers and agriculture professionals, where participants learned about the dynamics of potassium in sandy soils and looked at research being conducted on potassium in sandy soils. This effort is designed to emphasize the importance of potassium and promote its use sustainably for sustainable and profitable crop production in the sandy soils of Central Wisconsin. (Natasha Paris)

Jenice Mischler MSE

920-294-4040 x4039

Thank you for reaching out! My position is 80% FTE. Typical Office hours: M-TH 8-4:30

Human Development & Relationships Educator

UW-Madison Division of Extension: Green Lake County

571 Cnty Rd A

Green Lake, WI 54941



Extension

UNIVERSITY OF WISCONSIN-MADISON

August 2023 GL Co Report—EX Human Development & Relationships Educator (HDR):

Trainings Completed/UWEX & GL Onboarding: [Extension – University of Wisconsin-Madison](https://extension.wisc.edu/)

- UWExtension HDR Focus: The Extension Institute of Human Development & Relationships provides the tools Wisconsinites need to thrive as well-rounded, capable individuals and families. We support families in caring for each other in ways that promote growth and understanding. Our programs promote aging-friendly communities, coach effective parents and help families put technology, mindfulness and financial awareness to use., Contacts, Program, Structure & Process
- [Families & Finances \(Human Development & Relationships\) – Extension \(wisc.edu\)](https://extension.wisc.edu/families-finances/)
UW-Madison Division of Extension's Financial Education program helps families and individuals across the state achieve financial well being – keeping pace with day-to-day expenses, reaching financial goals, planning for life's unexpected events and securing their financial future.
- Civil Rights Compliance
- Sexual Harassment & Violence
- Mandatory Reporter
- Cyber Security Awareness
- NIFA (National Institute of Food and Agriculture) RECR (Responsible & Ethical Conduct of Research)
- Online Reporting

Current Projects/Ongoing Tasks:

- HDR focus: Financial Security Program Overview for GL Co
- Generating Constituents List (Introductory) and Conducting Meetings (Environmental Scan of GL Co Needs/Gaps I can address): Connections made- (GL Co), Marquette Co, Adams, Winnebago, Outagamie, Chippewa
- Civil Rights Report & Presentation for GL Co: Marquette Co Mtg 9/28/23

FUTURE (September-Nov): Scheduled Facilitator Shadow/Training for the Following COURSES (prospective future offerings) Financial Security focus:

- Planning Ahead
- ReEntry Ready
- Encouraging Financial Conversations
- Rent Smart



Green Lake County Fair Office

Stacy Graff, Fair Coordinator

571 County Road A, Green Lake, WI 54941

sgraff@greenlakecountywi.gov

920-294-4032

September 12, 2023

TO: Green Lake County Agriculture, Extension, Education & Fair Committee

Fair Report for August 2023:

- There were 178 Junior Exhibitors, approximately an 8% increase from last year. We had 26 open exhibitors, which was approximately a 22% decrease from last year.
- The revenue made from the carnival was almost identical to 2022.
- Food vendors sales were very similar to last year. There are a few that have not turned in their 12% gross sales.
- Public attendance in the livestock barns seemed to be down.
- The new privacy screening purchased for the track was a great addition. Thank you to Zach and his team for the installation of this.
- The fair award invoices have been mailed out, and we are starting to receive payments.
- The premium checks for exhibitors have been mailed out.
- The Youth Exhibit Committee met on August 15th. They decided that a mandatory setup for the exhibit hall was not necessary for 2024, based on how much help we had this year.
- 30 Day Fair Reporting to **DATCP** has been completed.
- We had expected overages in operating costs due to the transition between individuals.
- The budgeted amount for special acts, features, and contests was exceeded. For next year, I will be looking at events I can change to stay within the budget.
- The kids events that were not well attended will be replaced for next year.
- Some of the acts were booked at the conference last year, which is the highest price they will charge so I will try to avoid doing this.
- We are thinking about the possibility of putting the stage for entertainment in the grass next year, with a tent, rather than on the blacktop.
- The fair received 60 sponsorship donations this year totaling \$14,925, along with various in-kind donations.
- I am starting to consider grants to apply for the upcoming year.

OUT OF COUNTY DAYS

- September 28 – Civil Rights Presentation (Montello)

The mission of the Green Lake County Fair is to provide positive youth development and leadership skills, along with promoting family and community involvement through education and tradition.



MONTH: _____

ACCOUNT NO: _____

[illegible]

Total Miles					

Total Miles x (Rate Effective 1/1/23 **.655**) = Total Amount of Claim

Date

Signed: _____

Approved: _____

I CERTIFY THE ABOVE MILEAGE IS CORRECT

GREEN LAKE COUNTY CREDIT CARD POLICY & PROCEDURES

Purpose

To establish a method for use and define the limits of the use of County issued credit cards. These cards are provided to authorized staff in order to make purchases of goods and/or services on behalf of Green Lake County. All County transactions shall be traceable to an authorized employee.

Procedure

1. The County Treasurer shall determine the financial institution offering the best credit card service value to the County and shall be responsible for establishing the County credit card account. The County Administrator shall be designated the credit card account administrator for the purposes of online activity including, but not limited to, adding/deleting credit cards, monitoring transactions for fraud and electronic download of transaction statements. Monthly audit, reconciliation and payment of credit card statement(s) shall be performed by the County Clerk's Office.
2. A department head must submit the Credit Card Request Form to the County Clerk's Office to be included on the agenda for review and approval by their committee of jurisdiction. The request must include the person's name, credit limit, and justification for the credit card.
3. Upon approval by the committee of jurisdiction the Credit Card Request Form shall be forwarded to the County Clerk's office to be included on the agenda for review and approval by the Finance Committee.
4. The Finance Committee shall review the Credit Card Request Form and grant or deny approval of the credit card request. Upon approval of the request, the employee will fill out the Employee Agreement Form and forward it to the County Administrator's Office. The County Administrator will apply for the credit card on the on line credit card website.
5. The County Administrator's Office shall maintain all records of credit card requests, approvals/ denials, and lost/stolen/destroyed card information.
6. The Department Head shall monitor the use of the department's credit cards.
7. The following restrictions shall apply to credit cards and their use:
 - a. County credit cards are to be used only for County business. Personal use is not allowed.
 - b. Minimum credit card limit authorization is \$1,000 per individual, unless extenuating circumstances exist.
 - c. Credit card limits are not to exceed \$10,000
 - d. Each credit card can only be used by the employee whose name is on the county credit card.
 - e. Cash advances are not allowed.
 - f. Telephone calls are not allowed.
 - g. Prior to separation from the County or transfer to another department, the cardholder shall surrender the credit card to the County Administrator's Office. The department head is responsible to notify the County Administrator's Office when a credit card holder leaves county employment or transfers. The County Administrator shall cancel the card.

- h. An Employee Agreement shall be signed and filed with County Administrator's Office before the card is assigned to the employee/department.
 - i. All credit card receipts and monthly statements must be presented for review and approval for payment. The Department management staff along with the County Clerk's Office will review and approve all transactions. Any credit card transactions submitted without proper documentation shall be deemed the personal obligation of the employee initiating that transaction.
 - j. The credit cards shall be used only for the approved purchases allowed by the Finance Committee: gas (if not receiving mileage), lodging, registrations and supplies. Use of any County issued credit card shall not be deemed a substitute for not following standard Green Lake County purchasing policies and practices.
 - k. **The credit cards will not be used for cash cards, gift certificates, meals or other reimbursable items.**
8. The departments shall not take out other credit cards other than those under this policy, unless otherwise authorized by the County Administrator and Finance Committee.
9. Reasons for cancellation for credit cards include, but are not limited to:
- a. If late fees are charged to an account the Finance Committee may cancel that department's credit card.
 - b. Failure to turn in credit card receipts may result in the cancellation of the credit card and the employee being held responsible for reimbursement by action of the County Administrator.
 - c. Any individual or department who violates the above procedures may have his/her/its credit card privileges terminated by the Finance Committee.

EMPLOYEE AGREEMENT

I, (employee name) _____, agree to comply with the following terms and conditions regarding my use of the County credit card.

- I understand that I will be making financial commitments on behalf of Green Lake County and will strive to obtain the best value for the County.
- I understand that Green Lake County is liable for all charges made on the card. However I will be responsible for charges lacking proper documentation.
- I agree to use this card for approved purchases only and agree not to charge personal purchases. I understand that the County Clerk's Office will audit the use of this card and report and take appropriate action on any discrepancies.
- I agree to notify my Department Head and the County Administrator's Office immediately should any apparently fraudulent activity or charges related to the credit card arise or otherwise come to my attention.
- I will follow the established procedures for the use of the card. Failure to do so may result in either revocation of my use of County credit cards and/or other disciplinary actions.
- I have been given a copy of the Green Lake County Credit Card Policy and Procedures and understand the requirements for the card use.
- I agree to return the card immediately upon request or upon termination of employment (including retirement), or upon transfer to another department.
- I agree to return any credit card that has been canceled or expired to the County Administrator's Office as soon as possible for audit review.
- If the card is lost or stolen, I agree to notify the County Administrator and Department Head immediately.

Employee Signature: _____ Date: _____

Department: _____

Card # Issued: _____

Request for Credit Card Approval

Department: _____

Committee: _____

<u>Name of Card Holder</u>	<u>Title of Postion</u>	<u>Credit Card Limit</u>

Justification for Credit Card(s):

Department Head Approval: _____

Date Approved by Committee of Jurisdiction: _____

Following this acceptance please forward to the County Clerk's Office.

Date Approved By Finance Committee: _____