



# ***GREEN LAKE COUNTY***

*571 County Road A, Green Lake, WI 54941*

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**Original Post Date: 09/26/2023**

**Amended\* Post Date:**

**The following documents are included in the packet for the  
Land Information Council Committee Meeting on October 2,  
2023**

- 1) Agenda
- 2) Minutes from 10/10/2022
- 3) Green Lake 2022 Retained Fee Grant Report
- 4) 2024 WLIP Grand Application
- 5) Walker-Hooper Site



# GREEN LAKE COUNTY LAND INFORMATION COUNCIL

571 County Road A.

Green Lake, WI 54941

## Land Information Council Meeting Notice

**Date: October 2, 2023 Time: 10:00AM**  
**Green Lake County Government Center,**  
**County Board Room, 571 County Road A, Green Lake WI**

### AGENDA

#### **Committee Members**

Harley Reabe  
Renee Thiem-Korth  
Elizabeth Otto  
Jessica McLean  
VACANT, Realtor  
Todd Morris  
Mark Podoll  
Gerald Stanuch  
Don Lenz  
Matt Kirkman  
Stefanie Meeker  
  
Elizabeth Otto,  
Secretary

Virtual attendance at meetings is optional. If technical difficulties arise, there may be instances when remote access may be compromised. If there is a quorum attending in person, the meeting will proceed as scheduled.

1. Call to Order
2. Pledge of Allegiance
3. Certification of Open Meeting Law
4. Minutes: 10/10/2022
5. Public Comments (3 Min. Limit)
6. Correspondence
7. June 30<sup>th</sup> 2023 grant report for year 2022
8. 2024 Land Info Grant application
9. Scan County Board Proceeding Books Project
10. The Walker-Hooper Site
11. Future Council Activities
  - Future Meeting. Dates: January 8, 2024 1:00 PM
  - Future Agenda items for action & discussion:
12. Adjourn

This meeting will be conducted through in person attendance or audio/visual communication. Remote access can be obtained through the following link:

### Microsoft Teams meeting

**Join on your computer, mobile app or room device**

[Click here to join the meeting](#)

Meeting ID: 250 311 103 167

Passcode: EEnGYG

[Download Teams](#) | [Join on the web](#)

**Or call in (audio only)**

[+1 920-515-0745,,614898762#](#) United States, Green Bay

Phone Conference ID: 614 898 762#

[Find a local number](#) | [Reset PIN](#)

Please accept at your earliest convenience. Thank you!

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Kindly arrange to be present, if unable to do so, please notify our office. Sincerely, Elizabeth Otto

**Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date of the meeting.**

**GREEN LAKE COUNTY  
LAND INFORMATION COUNCIL  
October 10, 2022**

The meeting of the Land Information Council was called to order by Chair Harley Reabe at 1:00 PM on Monday, October 10, 2022 in the County Board Room, Green Lake County Government Center. The meeting was held both in person and via Zoom. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present:	Harley Reabe	Jerry Stanuch	Stefanie Meeker
	Renee Thiem – Korth	Liz Otto	
	Jess McLean	Todd Morris	
	Matt Kirkman	Don Lenz	

Absent: Bob Schneider, Sheriff Mark Podoll

**APPROVE MINUTES FROM 07/18/2022**

*Motion/second (Lenz/Kirkman)* to approve the minutes from the July 18, 2022 meeting with no errors or corrections. Motion carried with no negative vote.

**PUBLIC COMMENTS** – none

**CORRESPONDENCE** - none

**REAL PROPERTY LISTER COUNCIL MEMBERSHIP**

Stefanie Meeker was added as a member to the Land Information Council as the Real Property Lister. This position is listed in state statute as a member so no confirmation or vote is needed.

**REALTOR COUNCIL MEMBERSHIP**

Bob Schneider has retired and moved out of the area so is now removed from the Council. Discussion held. Matt Kirkman will reach out to a possible replacement. This will be added to the January agenda.

**FIRE NUMBER ORDINANCE UPDATES**

Jerry Stanuch gave a timeline for past discussion on this item. Chair Reabe will discuss with Corporation Counsel to find out what the next step should be.

**SCAN COUNTY BOARD PROCEEDINGS BOOKS PROJECT**

Jerry Stanuch stated that he has not received the estimate for the county board proceedings scanning yet. County Clerk Liz Otto would like to move forward with this because currently there are some books from many years ago with only one copy. Stanuch stated this has been included in the grant application.

**JOINT SUPPORT FOR NG9-1-1**

Jerry Stanuch provided information regarding the NextGen911 grant process. A letter of joint support needs to be provided along with the Sheriff's Office.

**2023 GRANT APPLICATION**

Jerry Stanuch provided the preliminary grant applications and process for 2023. *Motion/second (Morris/Lenz)* to allow Jerry Stanuch to sign a letter of support with the Sheriff's Office and to approve the NextGen911 GIS and PSAP grant match along with the Land Information grant. Motion carried with no negative vote.

**2023 PLAT BOOK**

Jerry Stanuch gave an update on plat book numbers. He stated 200 books have been purchased for 2022.

### **TAX BOOK SCANNING PROJECT**

Jerry Stanuch stated the this was part of the grant process from last year. Books were scanned in April and the verification needs to be done. Completion should be done by December or January.

### **PUBLIC OUTREACH TV DISPLAY**

Discussion held on the possibility of having a TV in the hallway of the lower level of the West Wing for public outreach on a permanent basis. Jerry Stanuch will contact maintenance to find out if there is a possibility for a wall mount. ***Motion/second (Otto/Morris)*** to approve the purchase of a TV and mounting bracket out of Land Information funds pending approval from Maintenance. Motion carried with no negative vote.

### **WISCONSIN ACT 168**

Discussion held regarding clarification on state statute revision in regard to condominium plats.

### **FUTURE COUNCIL ACTIVITIES**

**Future Meeting Dates:** January 09, 2023 @ 1:00 PM

**Future Agenda items for action & discussion:**

### **ADJOURNMENT**

Chairman Reabe adjourned the meeting at 1:50 PM.

Submitted by:

Liz Otto  
County Clerk



## Wisconsin Land Information Program County Retained Fee/Grant Report

### Instructions:

If your county has accepted a grant under s. 16.967(7) WIS STATS or retained any fees under s. 59.72 (5) WIS STATS, submission of this report to the Wisconsin Department of Administration, Division of Intergovernmental Relations is required by June 30<sup>th</sup> of the following year in accordance with s. 59.72(2)(b) WIS STATS.

County <b>GreenLake</b>	County FIPS <b>047</b>	Recording Period: From Jan. 1, 2022 To Dec. 31, 2022
Name of Land Information Officer <b>Gerald Stanuch</b>	Email Address <b>gstanuch@greenlakecountywi.gov</b>	Phone Number <b>920-294-4174</b>

1. Amount awarded in WLIP grants under s. 16.967(7) Wis. Stats. in the reporting period (Jan. 1 – Dec. 31, 2022)	<b>\$ 117,128.00</b>
2. Amount of document recording fees retained under s. 59.72(5) Wis. Stats. for land information in the reporting period at \$8 per document (Jan. 1 – Dec. 31, 2022)	<b>\$ 30,560.00</b>
3. Total amount of grants and retained fees provided through the WLIP in 2022	<b>\$ 147,688.00</b>

### Brief narrative or bulleted summary of 2022 land information activities:

Green Lake County's land records modernization continues to move forward. The funds from County retained fees has allowed in-house work by the GIS Specialist to continue digital parcel mapping. The parcel mapping is now in an ongoing maintenance mode including integration of re-established PLSS (Public Land Survey System) corners.

The WLIP Grant funds were used to re-establish PLSS corners that have been unidentified for many decades. These PLSS corners provide the foundation for accurate digital parcel mapping.

Parcel based Land Records software, software enhancements, and training was purchased to provide public access to information related to individual parcels.

Website development and maintenance is an on-going process. A gallery format is being used to improve user ease of access to Land Records applications. We are beginning a transition to cloud based services.

Education and Training Grant funds continue to be used for a variety of opportunities that benefit Green Lake County's effort to modernize land records and make them available to public and private entities.

**Wisconsin Land Information Program  
County Retained Fee/Grant Report – Continued**

<b>Land Info Spending Category</b> ▼	<b>Project Title(s)</b> Expand the height of rows if you have multiple projects in a spending category. Row height will automatically expand as you type. Do not delete rows. Add rows only for "Other."	<b>Land Info Plan Citations</b> Page number reference	<b>Project Cost</b> Note unit cost and project total for each project	<b>Total Cost for Spending Category</b> ( <u>ONE</u> total per Spending Category)
<b>Digital Parcel Mapping</b>	Parcel mapping ongoing maintenance and re-established PLSS integration	p. 23	417 hours x \$60 by in-house GIS Specialist	25,000.00
<b>PLSS</b>	Remonumented section corners with survey-grade coordinates 2021 BB & SI (63 at \$1,400)	p. 23	contract with Grothman \$88,200	88,200.00
<b>Other Parcel Work (e.g., ROD indexing)</b>	US Imaging scan old map books and tax rolls	p. 26	Stage 1 of 3: \$9,941.91 Stage 2 of 3: \$5,595.36	15,537.27
<b>LIDAR</b>				0.00
<b>Orthoimagery</b>				0.00
<b>Address Points</b>	Lange Enterprises address sign correction	p. 27	\$52.84	52.84
<b>Street Centerlines</b>				0.00
<b>Software</b>	-ESRI ArcGIS Online license	p. 25	\$555.89	555.89
<b>Hardware</b>	-replace GPS surveying equipment -Large format printer supplies -drone supplies -hard drive for GIS	p. 28	\$7,053.48 \$1,375.67 \$190.71 \$99.99	8,719.85
<b>Website Development/ Hosting Services</b>	Maintain existing websites, portals, services, and back-end databases while developing new features	p. 22	167 hours x \$60 by in-house GIS Specialist	10,000.00
<b>Administrative Activities and Management</b>	-2023 Plat Book project management contract with Rockford Map -Land Info Officer calendar	Funds are recovered as books are sold. Not in the plan. Management and accounting only.	\$4,032.95 \$14.99	4,047.94
<b>Training and Education</b>	WLIA Annual Conference WLIA Membership EWUG Annual Conference ESRI Conference Outreach (County Fair, schools, libraries)	p. 27	\$0 \$55 \$0 \$1,909.77 \$1,933.70	3,898.47
<b>Other (specify in second column)</b>	-Highway 23 wayside historical marker sign -Highway 23 Hiawatha Pioneer Trail maps -historical aerial image	p. 27 (additional outreach)	\$2,249.04 \$57.59 \$20	2,326.63
<b>TOTAL</b>				<b>\$ 158,338.89</b>
Amount of retained fees and grants <b>spent</b> on land records modernization in the reporting period				
Note: Total may be more or less than the amount of grants awarded and fees retained in 2022, because some funds may be carried over from year to year.				



## 2024 WLIP Training & Education Grant Application

County:

1. County submitted a 2022-2024 land information plan to DOA ☐ Yes ☐ No
2. Enter date of last county land information council meeting (mm/dd/yyyy) ►
3. LIO subscribed to the land information listserv ☐ Yes ☐ No
4. County's *Retained Fee/Grant Report* for 2022 submitted ☐ Yes ☐ No
5. Training & Education Award Eligible \$ **1,000.00**
6. Training & Education Award Amount Requested \$
7. Brief Description of Intended Expenditures for Training & Education Grant

8. **Statement and Authorization of Land Information Officer**

*As the Land Information Officer for the above county, I am authorized to submit this application, as an eligible applicant, on the authority of the county board. I understand that application authority shall be obtained by specific action of the county board, and that the WLIP may request evidence of such authority. Project work shall meet all standards and conditions as set forth by the relevant Wisconsin State Statutes, Wisconsin Administrative Code, and policy adopted by the Wisconsin Land Information Program or the Wisconsin Department of Administration. To the best of my knowledge, the information contained in this application is accurate and complete. I understand that Training & Education grant projects must be completed by December 31, 2025.*

LIO Name (typed)

Date (mm/dd/yyyy)



## 2024 WLIP Strategic Initiative Grant Application

County:

1. Strategic Initiative Award Eligible **\$ 10,000.00**
2. Strategic Initiative Award Amount Requested \$

### BENCHMARK 1 & BENCHMARK 2

3. The county must meet Benchmark 1 and Benchmark 2 for the V10 call for data by March 31, 2024 in the Searchable Format. Will the county use 2024 Strategic Initiative funding to work toward the Searchable Format for **V10** Benchmark 1 and 2 in the first quarter of 2024?

- ☐ Yes  
☐ No

4. Will the county use 2024 Strategic Initiative Funding to work toward and/or maintain the Searchable Format for **V11** or **V12**?

- ☐ Yes  
☐ No

5. Benchmark 1 and 2 Land Information Plan Citations for *Project Plan to Achieve Searchable Format for Benchmarks 1 & 2* – Page numbers (If answered “No” to #3-4 above, skip down to #8 below.)

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6. Benchmark 1 and 2 Project Activities ▼ Costs ▼

		7. Benchmark 1 and 2 Total Costs ▶	

8. Will the county perform data cleanup and standardization tasks in order to meet the Searchable Format standard before submitting data for the **V10** call for data by March 31, 2024?

- ☐ Yes ▶ Skip down to #10 below  
☐ NA – Not applicable because no deficiencies ▶ Skip down to #10 below  
☐ No

9. If you answered “No” to SI\_#8 above, briefly describe how you will address any deficiencies in order to meet the Searchable Format standard, explain why the deficiencies cannot be rectified by the V10 call for data, and how they will be addressed:

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### BENCHMARK 3

10. Is your county's digital parcel fabric complete (including incorporated areas)?

☐ Yes, parcel fabric complete

☐ No, county needs to work toward Benchmark 3 ▶ Estimated year of completion ▶

11. Will county use 2024 Strategic Initiative funding to work toward Benchmark 3 (Completion of County Parcel Fabric)?

☐ Yes

☐ No ▶ Skip down to #15 below

12. Benchmark 3 Land Information Plan Citations for *Project Plan for Parcel Completion* – Page numbers

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13. Benchmark 3 Project Activities ▼

Costs ▼

		14. Benchmark 3 Total Costs ▶	

### BENCHMARK 4

15. Is your county's PLSS framework complete and integrated into digital parcel layer?

☐ Yes, PLSS network complete and integrated (according to the definition of integration on page 6)

☐ No, county needs to work toward Benchmark 4 ▶ Estimated year of completion ▶

16. Benchmark 4 waiver request – Check the waiver box below if you wish to request a waiver from Benchmark 4 in favor of LiDAR and/or Aerial Imagery costs

☐ No / Not Applicable

☐ Yes, waiver requested in favor of **LiDAR** project ▶ Fill out *2024 WLIP Grant Application Addendum*

☐ Yes, waiver requested in favor of **Imagery** project ▶ Fill out *2024 WLIP Grant Application Addendum*

17. Will county use 2024 Strategic Initiative funding to work toward Benchmark 4 (Completion and Integration of PLSS)?

☐ Yes

☐ No ▶ Skip down to #21 below

18. Benchmark 4 Land Information Plan Citations for *Project Plan for PLSS* – Page numbers

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19. Benchmark 4 Project Activities ▼

Costs ▼

		20. Benchmark 4 Total Costs ▶	

## OTHER COUNTY-LEVEL STRATEGIC INITIATIVE PROJECTS

21. County anticipates meeting Benchmarks 1-4 (or 1-3 with LiDAR/aerial imagery waiver) **and** foresees having some of the \$10k Strategic Initiative funding “leftover”?

☐ Yes

☐ No

22. Estimated amount of \$10k to be left after applying any costs to achieve Benchmarks 1-4 (or 1-3 for LiDAR/aerial imagery waiver counties)

☐ Zero

☐ More than zero ▶ Specify amount ▶ \$

If “More than zero” is selected, use the *2024 WLIP Grant Application Addendum* to describe the projects you will use the Strategic Initiative funding for.

23. TOTAL ALL STRATEGIC INITIATIVE PROJECTS (should equal  $\leq$  \$10,000.00) ▶ \$

### 24. Statement and Authorization of Land Information Officer

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LIO Name (typed)

Date (mm/dd/yyyy)



## 2024 WLIP Base Budget Grant Application

County:

1. Base Budget Award Eligible (from grant eligibility table on page 9)

\$

2. Base Budget Award Amount Requested

\$

3. **Base Budget Grant Project Title 1**

4. Land Information Spending Category:

5. Land Information Plan Citations – Page numbers

6. Project Activities ▼

Costs ▼


7. Base Budget Project 1 Total ▶

8. **Base Budget Grant Project Title 2**

9. Land Information Spending Category:

10. Land Information Plan Citations – Page numbers

11. Project Activities ▼

Costs ▼


12. Base Budget Project 2 Total ▶

**13. Base Budget Grant Project Title 3**

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14. Land Information Spending Category:

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15. Land Information Plan Citations – Page numbers

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16. Project Activities ▼Costs ▼

		17. Base Budget Project 3 Total ▶	

**18. Base Budget Grant Project Title 4**

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19. Land Information Spending Category:

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20. Land Information Plan Citations – Page numbers

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21. Project Activities ▼Costs ▼

		22. Base Budget Project 4 Total ▶	

23. TOTAL ALL BASE BUDGET PROJECT COSTS (not to exceed BB\_#1) ▶

\$

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**24. Statement and Authorization of Land Information Officer**

*As the Land Information Officer for the above county, I am authorized to submit this application, as an eligible applicant, on the authority of the county board. I understand that application authority shall be obtained by specific action of the county board, and that the WLIP may request evidence of such authority. Project work shall meet all standards and conditions as set forth by the relevant Wisconsin State Statutes, Wisconsin Administrative Code, and policy adopted by the Wisconsin Land Information Program or the Wisconsin Department of Administration. To the best of my knowledge, the information contained in this application is accurate and complete. I understand that Base Budget grant projects must be completed by December 31, 2025.*

LIO Name (typed)

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Date (mm/dd/yyyy)

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Walker- Hooper is a village site located on the Grand River, east of the Grand River Marsh on Indian Mound Road in Green Lake County, and occupied between AD 1200 and AD 1400.

