



GREEN LAKE COUNTY

571 County Road A, Green Lake, WI 54941

Original Post Date: 08/03/23

Amended* Post Date:

**The following documents are included in the packet for the
Parks Commission Meeting on August 7, 2023:**

- 1) Amended Agenda
- 2) Minutes from 07/10/2023, 07/17/2023
- 3) Boat Ramp Bids (2)
- 4) Parks Monthly Report



GREEN LAKE COUNTY OFFICE OF THE COUNTY CLERK

Elizabeth Otto
County Clerk

Office: 920-294-4005
FAX: 920-294-4009

Parks Commission Meeting Notice

Date: August 7, 2023 Time: 3:00 PM
Location: Government Center, County Board Room, 571 County Road A, Green Lake WI

Amended AGENDA*

Committee Members

William Boutwell, Chair
Curt Talma, Vice- Chair
Jerry Specht
Charlie Wielgosh
Ken Bates
Vonn Roberts
Michael Shattuck

Elizabeth Otto, Secretary

Virtual attendance at meetings is optional. If technical difficulties arise, there may be instances when remote access may be compromised. If there is a quorum attending in person, the meeting will proceed as scheduled.

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Approval of Minutes: 07/10/2023, 07/17/2023
5. Public Comment (3 minute limit)
6. Boat launch fee update
7. Kayak launch update
8. *Boat Ramps Repair Update
9. Closed Session
 - Move into Closed Session per WI §19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a Closed Session – regarding purchase of land
10. Reconvene into Open Session to action, if appropriate, on matters discussed in Closed Session
11. Parks Report
 - Monthly Activities
12. Committee Discussion
 - Future Meeting Dates: TBD
13. Visit parks: Spring Lake and Lake Maria
14. Adjourn

This meeting will be conducted through in person attendance or audio/visual communication. Remote access can be obtained through the following link:

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 220 041 789 464

Passcode: ycsPu7

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 920-515-0745,,268162982#](#) United States, Green Bay

Phone Conference ID: 268 162 982#

[Find a local number](#) | [Reset PIN](#)

Please accept at your earliest convenience. Thank you!

[Learn More](#) | [Help](#) | [Meeting options](#) | [Legal](#)

Kindly arrange to be present, if unable to do so, please notify our office. Sincerely, Elizabeth Otto, County Clerk

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date of the meeting.

PARKS COMMISSION

July 10, 2023

The regular meeting of the Parks Commission was called to order by Chair Bill Boutwell on Monday, July 10, 2023 at 3:00 PM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The meeting was held both in person and via remote access. Requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Bill Boutwell
Ken Bates (remote)
Vonn Roberts
Jerry Specht
Curt Talma (remote)
Charlie Wielgosh
Michael Shattuck (remote – 3:15)

Absent:

Other County Employees Present: Liz Otto, County Clerk; Scott Weir, Maintenance Supervisor; Cate Wylie, County Administrator; Ken Stephani, Finance Director; Todd Morris, County Conservationist; Jeff Mann, Corporation Counsel; Matt Vandekolk, Chief Deputy

APPROVAL OF MINUTES

Motion/second (Specht/Roberts) to approve the minutes of the June 5, 2023 meeting with no changes or corrections. Motion carried with no negative vote.

PUBLIC COMMENT – none

MASCOUTIN TRAIL AND LAURIE’S TRAIL SIGNAGE

Jerry Specht is also a member of Green Lake Greenways and spoke in regard to the ability to use e-assist bicycles on both Mascoutin Trail and Laurie’s Trail. Scott Weir stated that this would involve two different sets of rules since the Mascoutin Trail is a state trail and Laurie’s Trail is a county trail. Specht stated that Greenways feels only ADA compliant motorized vehicles be allowed on Laurie’s Trail other than e-assist bicycles. Chair Boutwell asked Specht to research this further and provide more information at the next meeting.

PUBLIC OPINION SURVEY ON PARK AMENITIES

Jerry Specht proposed a county employee be stationed at Dodge Memorial Park on summer weekends and holidays to monitor the bathrooms, garbage, and hand out surveys to gather public input on county parks. Discussion held. County Administrator Cate Wylie stated she will work with Scott Weir to come up with a survey and bring it back to the committee for approval.

CLOSED SESSION

- Move into Closed Session per WI §19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a Closed Session – regarding purchase of additional park lands

Motion/second (Roberts/Specht) to move into Closed Session at 3:29 PM – Ayes - 7, Nays - 0, Absent - 0, Abstain - 0. Motion carried.

RECONVENE INTO OPEN SESSION

Motion/second (Roberts/Specht) to reconvene into Open Session at 4:18 PM – Ayes - 7, Nays - 0, Absent - 0, Abstain - 0.
Motion carried.

PARKS REPORT

- **Monthly activities** – no questions or discussion on submitted report

COMMITTEE DISCUSSION

Future Meeting Date: Special meeting on Monday, July 17 @ 3:00 PM

Future Agenda items for action & discussion:

TOUR OF LAND DISCUSSED IN CLOSED SESSION

Chair Boutwell stated this will not take place due to the extreme heat today.

ADJOURNMENT

Chair Boutwell adjourned the meeting at 4:20 PM.

Submitted by,

Liz Otto
County Clerk

PARKS COMMISSION

July 17, 2023

The special meeting of the Parks Commission was called to order by Chair Bill Boutwell on Monday, July 17, 2023 at 3:00 PM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The meeting was held both in person and via remote access. Requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Bill Boutwell
Ken Bates
Jerry Specht
Charlie Wielgosh
Michael Shattuck

Absent: Vonn Roberts
Curt Talma

Other County Employees Present: Liz Otto, County Clerk; Scott Weir, Maintenance Supervisor; Cate Wylie, County Administrator (remote); Ken Stephani, Finance Director; Jeff Mann, Corporation Counsel

CLOSED SESSION

- **Move into Closed Session per WI §19.85(1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a Closed Session – regarding tour of proposed park land**

Motion/second (Bates/Specht) to move into Closed Session at 3:03 PM. Ayes - 5, Nays - 0, Absent – 2, Abstain - 0. Motion carried.

Charlie Wielgosh, Liz Otto and Cate Wylie did not attend the tour of the land.

ADJOURNMENT

Chair Boutwell adjourned the meeting at 4:25 PM.

Submitted by,

Liz Otto
County Clerk



"An Equal Opportunity Employer"

PROPOSAL

www.radtkecontractors.com

6408 Cross Road Winneconne, WI 54986

Phone: (920) 582-4114 (920) 836-3437

Fax: (920) 582-4441

Job Name: Green Lake County Dodge Park Boat Ramps

Job Location: Dodge Park

Date: 7/27/2023

We hereby submit an estimate for: Boat Ramp Remove and Replace

Project Narrative from Green Lake County

The planned project is to replace the concrete ramps of the existing boat landing to aid in the launching of watercraft. The project is located in the Town of Green Lake, T14N-R12E, SE1/4 SE1/4 Section 10, on the property owned by Green Lake County. The soils where the project will be located are Mf, Marsh. The current use of the land is for public boat launch and parking. There are currently 5 watercraft launches for public uses. The launch that is proposed to have the concrete ramps replaced is the western most double launch, for a total of 2 ramp replacements. The plan is to use an excavator to remove the existing concrete ramps and install new pre-cast launch ramps in their place. The pre-cast dimensions are 12' wide x 8' long and there will be 3 sections installed on each launch for a total of 24'. Each of the segments will be tied together with cables or a hook and latch system. Each ramp replacement will be 6"-18" of crushed rock base below the precast ramp. There will also be rock rip rap toe protection at the lakeward end of the ramp; this elevation will match the natural level of the lake. All excavated material will be removed from the site and deposited in an upland area off site. The project will be completed with a tracked excavator, and dump trucks will be used to haul the material offsite. The plan will be to complete this project by the fall of 2023.

Complete the project per project narrative and drawings as follows.

Drawing WI-001C Dated 03/16

Drawing WI-005 Dated 05/15

Drawing GLC-PRO-004 Dated 8/21/2018.

PRICE: \$54,291.00

****New ramps to be installed in same position as existing ramps**

****Estimate does not include any staking or layout**

****All permitting down by owner**

****This estimate includes our standard insurance limits. Any special insurance required to cover our operations will be an addition there to.**

****Others to provide and maintain all necessary fences, barricades, and flashers to provide proper jobsite security and safety.**

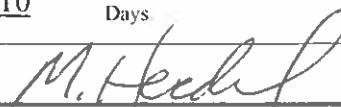
****Estimate does not include any dewatering.**

****All overhead and underground obstructions to be removed by others prior to the start of the project.**

We Propose hereby to furnish material and labor – complete in accordance with the above specifications and the conditions on the reverse side of this proposal, for the sum of: **AS STATED ABOVE**

Note: This proposal may be withdrawn by us if not accepted within 10 Days

Radtke Contractors, Inc. Authorized Signature:


Micah Heidel, Project Manager

Payment to be made as follows: 25% down with balance due upon job completion. Upon receipt of invoice. Any invoicing questions must be addressed within 10 days of the invoice date or will be binding. This will help ensure all questions are resolved in a timely manner.



PROPOSAL

www.radtkecontractors.com

6408 Cross Road Winneconne, WI 54986

Phone: (920) 582-4114 (920) 836-3437

Fax: (920) 582-4441

"An Equal Opportunity Employer"

Acceptance of Proposal – The above prices, specifications and conditions on the reverse side of this proposal are satisfactory and are hereby accepted. You are authorized to do the work as specified Payment will be made as outlined above

Date of Acceptance:

Authorized Signature(s)

ALL material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond insurance. Our workers are fully covered by Workmens' Compensation Insurance. Owner/Contractor agrees to pay a finance charge of 1-1/2% per month on any of our invoices unpaid after 10 days from due date.

Evidence of project funding will be required for all projects. This may include a letter of credit from owner's financial institution, personal guarantee from each principal of owner, written verification of bank funding established for the project, irrevocable line of credit naming Radtke Contractors, Inc. as the payee, or any other procedure intended to provide assurance of payment.

THIS PROPOSAL IS SUBJECT TO THE TERMS CONTAINED ON THE REVERSE SIDE AND BELOW.

If Radtke Contractors, Inc. is subcontractor* we have the right to provide written notice to the Owner identifying our lien rights for work performed on their property. This notice must be given to the Owner within sixty (60) days after first commencement of our work.

FUEL, OIL, LUBRICANT & MATERIAL SURCHARGES may be added if supplier pricing increases significantly from the time of contract origination.

* A Subcontractor is anyone who provides labor and/or materials for construction under a contract with any party except the Owner of the Property being improved.

PROPOSAL

Project Description: Dodge Memorial Park
Removal of Two Existing Concrete Launch Ramps & Replacement of the Two Launch Ramps
Town of Green Lake, Green Lake County, WI

Mashuda Contractors, Inc.

P.O. Box 16
Princeton, WI 54968

Phone: (920) 295-3329
Fax: (920) 295-6117

SUBMITTED TO: Owner: Green Lake County Maintenance & Parks Department Attention: Scott Weir Office Location: 571 County Road A Green Lake, WI 54941 Mobile Number: Office Number: 920-294-4012 Email:	FROM: Name: Matt Mashuda Date: 7/28/2023 Office Location: Princeton, WI Mobile Number: 920-229-3170 Office Number: 920-295-3329 Email: matt.mashuda@mashuda.com
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For furnishing the necessary labor, material and equipment to complete the following:
Removal of Two Concrete Launch Ramps & Replacement at Dodge Memorial Park

TOTAL PRICE = \$56,654.00

NOTES / CONDITIONS:

- Any permits required to be provided by owner
- Mashuda acknowledges that the project must be completed by October 6, 2023.

ACCEPTED BY: OWNER	MASHUDA CONTRACTORS, INC.
Sign:	Sign:
Print:	Print:
Date:	Date:



August 08, 2023
Parks & Recreation Commission
Green Lake County
Parks & Recreation Department

Zobel Park

45 yards of new fall zone material placed at playground equipment
4'w x 12'l concrete side walk forms installed to restroom (upper)
Schedule Maintenance performed
General Maintenance performed

Sunset Park

Scheduled Maintenance performed
General Maintenance performed

Twin Lake Park

Scheduled Maintenance performed
General Maintenance performed

Spring Valley Park

Scheduled Maintenance performed
General Maintenance performed

Dodge Memorial Park

Launch parking lot sod edges cut back
Yearly removal of material removed from all launch's
Ramp replacement bids included in packet parties notified.
No replies from remaining 2 vendors on Kayak launch
Scheduled Maintenance performed
General Maintenance performed

Lake Maria

4' x 20' concrete side walk forms made to be installed week of 08/14/23 to restroom
Scheduled Maintenance performed
General Maintenance performed

Kingston Park

Fallen tree from storm removed restroom area
Excavation scheduled for 08/07/23 for new restroom placement
Scheduled Maintenance performed
General Maintenance performed

Mascoutin Valley State Trail

Boardwalks sealed with ABR X100 natural preserver
Shoulders mowed
General Maintenance performed

Laurie's Trail

Shoulders mowed
General Maintenance performed

Submitted by:

A handwritten signature in black ink, appearing to read "Scott A. Weir". The signature is written in a cursive style with a large, sweeping initial "S".

Scott A. Weir
Maintenance Director/Parks & Recreation Director
Green Lake County