

# **GREEN LAKE COUNTY DEPARTMENT OF HEALTH & HUMAN SERVICES**

## **HEALTH & HUMAN SERVICES**

**571 County Road A**

**Green Lake WI 54941**

**VOICE: 920-294-4070**

**FAX: 920-294-4139**

**Email: [glcdhhs@greenlakecountywi.gov](mailto:glcdhhs@greenlakecountywi.gov)**



## **FOX RIVER INDUSTRIES**

**222 Leffert St.**

**PO Box 69**

**Berlin WI 54923-0069**

**VOICE: 920-361-3484**

**FAX: 920-361-1195**

**Email: [fri@greenlakecountywi.gov](mailto:fri@greenlakecountywi.gov)**

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### **Post Date**

**8/9/2023**

**The following documents are included in the packet for the Health and Human Service  
Committee Meeting held on Monday August 14, 2023**

- August 14, 2023 Health and Human Services Committee Agenda
- July 10, 2023 Health and Human Services Committee Draft Minutes
- Wisconsin WINS Presentation
- July 12, 2023 Health and Human Services Health Advisory Draft Minutes
- July 19, 2023 Health and Human Services Commission on Aging Advisory Draft Minutes
- Public and Environmental Health June Unit Report
- Children and Families June Unit Report
- Economic Support/Child Support June Unit Report
- Fox River Industries June Unit Report
- Behavioral Health June Unit Report
- Aging/ADRC June Unit Report
- Department of Health Services Records Fee Schedule



**GREEN LAKE COUNTY  
DEPARTMENT OF HEALTH & HUMAN  
SERVICES**

Office: 920-294-4070 FAX: 920-294-4139 Email: [glcdhhs@greenlakecountywi.gov](mailto:glcdhhs@greenlakecountywi.gov)

**Health & Human Services Committee Meeting Notice**

**Date: August 14, 2023 Time 5:00 PM**

**Green Lake County Government Center  
571 County Rd A, COUNTY BOARD Room #0902 Green Lake WI**

**AGENDA**

**Committee  
Members**

*Joe Gonyo,  
Harley Reabe,  
Brian Floeter  
Joanne Guden  
Christine Schapfel  
Richard Trochinski  
Vacant  
Nancy Hoffmann  
Vacant*

*Kayla Yonke,  
Secretary*

Kindly arrange to be present, if unable to do so, please notify our office.  
Sincerely,  
Kayla Yonke  
Financial/Business Manager

Virtual attendance at meetings is optional. If technical difficulties arise, there may be instances when remote access may be compromised. If there is a quorum attending in person, the meeting will proceed as scheduled.

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Minutes (7/10/2023)
5. Appearances
  - Lauren Olson – Wisconsin WINS
6. Director’s Report
7. VSO Report
8. Advisory Committee Reports
  - Health Advisory (Hoffmann, Reabe)
  - Aging Advisory (Reabe, Trochinski)
9. Unit Reports
10. Budget Update
11. Medical Record Fee
12. Personnel Updates
13. Committee Discussion
  - Future DHHS Meeting Date (September 11, 2023)
  - Future Agenda items for action & discussion
14. Adjourn

**This meeting will be conducted through in person attendance or audio/visual communication. Remote access can be obtained through the following link:**

**Join on your computer, mobile app or room device**

[Click here to join the meeting](#)

Meeting ID: 283 577 394 36

Passcode: rvZYY2

[Download Teams](#) | [Join on the web](#)

**Or call in (audio only)**

[+1 920-659-4195](tel:+19206594195),453909793# United States, Green Bay

Phone Conference ID: 453 909 793#

[Find a local number](#) | [Reset PIN](#)

**Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk’s Office, 294-4005, not later than 3 days before date of the meeting.**

# Health and Human Services Board

July 10, 2023

The regular meeting of the Health and Human Services Board Meeting was called to order by Chair Gonyo at 5:00 PM on Monday July 10, 2023, in the County Board Room, Green Lake County Government Center, Green Lake WI. The meeting was held in person and via Teams. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Harley Reabe via teams, Joanne Guden, Christine Schapfel, Joe Gonyo, Nancy Hoffmann, and Richard Trochinski

Absent:

Other County Employees Present: Jason Jerome, HHS Director, Kayla Yonke, HHS Admin, Ryan Bamberg, Aging Manager, Nichol Wienkes, BHU Manager, Dawn Brantley FRI Unit Manager, Ken Stephani, County Director of Finance, Jon Vandeyacht, VSO Director, Jeff Mann, Corporation Council.

Others: Tony Daley, Berlin Journal Newspaper

## **Minutes of 5/8/2023**

***Motion/second (Guden/Schapfel)*** to approve the minutes of the May 8<sup>th</sup>, 2023, meeting as presented with no corrections or changes. All Ayes, Motion carried.

## **Appearances**

Ryan Bamberg and Dawn Brantley presented on the 85.21 and 53.10 Transportation grants and programs. Discussion Followed.

## **Director's Report**

Jerome reported:

Youth justice summer groups are in full swing, 28 youth are involved in 5 groups.

Public Health Community Health survey has closed, and the health department is compiling the data with a steering committee prioritizing the needs.

The Tri-County Overdose Fatality Review team run/walk even is coming up in Redgranite on Saturday July 15, 2023.

The 2024 Budget Process continues.

We currently have 2 vacancies on the HHS committee. We are looking for 2 Lay persons to serve on the Health and Human Services Board along with Aging Advisory/ADRC and the CWHP committees.

## **VSO Report**

Vandeyacht reported, claims are increasing with traffic coming back not the office. 2024 budgeting process is currently underway. VSO is currently working on implementing a new system that is easier to use. VSO will also have a booth at the fair. Discussion Followed.

## **Advisory Committee Reports**

Family Resource council draft minutes were reviewed and placed on file.

## **Unit Reports**

Children and Families Unit (CFU) - report was reviewed and placed on file.

Public Health (PH)– Report was reviewed and placed on file.

Fox River Industries – Report was reviewed and placed on file.

Aging/ADRC – Report was reviewed and placed on file.

Behavioral Health Unit (BHU) – Report was reviewed and placed on file.

## **Clinical Services Unit Policy Update DHS 75.24(20) – Drug Testing:**

*Motion/second (Schapfel/Guden)* to approve the Clinical Services Unit Policy update DHS 75.24(20) – Drug Testing as presenting. All Aye, motion carried.

## **Personnel Updates**

Jerome reported staff updates:

Kristle Jackson has currently been hired as a clinical Therapist for part time till she finishes her schooling and then will transition to full time.

Lora Plagenz started as the Fox River Industries as the New Services Coordinator.

Community Services Coordinator (CSP) position in the Clinical Services Unit is vacant and currently recruiting.

Dale Grahn our previous Material Handler retired, we are currently recruiting for this position.

## **Committee Discussion**

Future meeting date: August 14 2023, at 5:00pm

Future Agenda Items: N/A

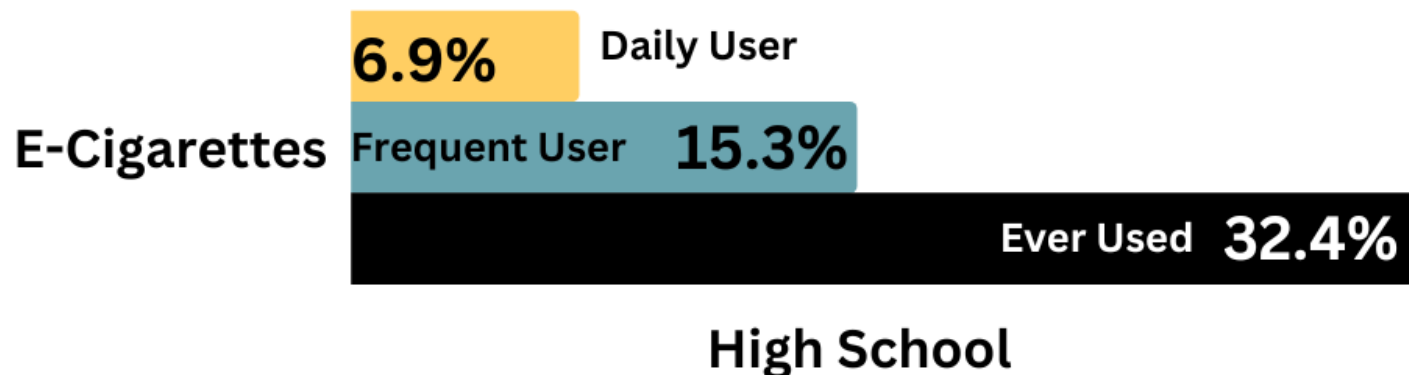
## **Adjourn**

Gonyo adjourned the meeting at 5:50pm.

# **Preventing Youth access to tobacco: Wisconsin Wins & Tobacco 21**



# Current Youth Tobacco Use - Wisconsin



- Conventional Cigarettes
  - 0.5%
- Students who vape are 4x's more likely to move to conventional cigarettes
- 96% of teens who have used E-cigarettes tried them before age of 13
- Flavors play a significant role in attracting youth



# Hidden in Plain Sight



# Wisconsin WINS

## WISCONSIN WINS HELPS KEEP OUR KIDS TOBACCO-FREE

Wisconsin Wins is dedicated to keeping tobacco out of the hands of youth and stopping tobacco addiction before it ever starts.



Nearly **9 out of 10** daily smokers tried their first cigarette **before the age of 18.\***

### Statewide Approach

The Wisconsin Wins program uses a strategic approach to achieve success.



#### Community Partnerships

Working with law enforcement and businesses to make our communities healthier.



#### Retailer Training

Providing free online training to retailers so they can prevent underage tobacco sales and avoid costly fines.



#### Compliance Checks

Congratulating retailers and employees who protect minors from the unhealthy effects and reminds retailers who sell tobacco of the law and possible consequences.



**HASSLE-FREE EMPLOYEE TRAINING.  
TOBACCO-FREE YOUTH.  
IT'S A WIN-WIN.**

**WI WINS** [WITobaccoCheck.org](http://WITobaccoCheck.org)

Sponsored by the Wisconsin Tobacco Prevention and Control Program, part of the Wisconsin Department of Health Services





# Wisconsin WINS in Green Lake County

- In December 2019, the federal minimum age to purchase tobacco products was raised to 21
- State law has not yet been updated, therefore only FDA inspectors can enforce it.
- It is critical for retailers to check IDs to ensure they are not selling to minors

# 10%

The percentage of retailers willing to sell to minors during the last round of compliance checks, 2022.



# Green Lake County: Working Together to Help Youth Stay Tobacco Free

- Regular education and awareness building occurs for retailers, law enforcement, municipal clerks and the public
- Retailers are encouraged to use the FREE training available for employees at [www.WiTobaccoCheck.org](http://www.WiTobaccoCheck.org)

The screenshot shows the website's navigation bar with links for 'Study Guides', 'Take The Test', 'Manage Your Store', and 'Contact Us', along with a 'Login' button. The main content area features a heading 'Making a Difference Means Knowing the Law.' followed by a paragraph explaining the importance of knowing tobacco laws. A black button labeled 'Retailers: Activate Your Store Account Here' is positioned below the text. A 'Note' section provides information about federal legislation. To the right, a white box titled 'Take the State-Approved Training for Free.' lists three steps: 'Step 1: Learn about Wisconsin tobacco sales laws by viewing our study guides.', 'Step 2: See if you know what it means to follow the law and make a difference. Take the test to get certified.', and 'Step 3: Print Do well and you'll earn state-required training and a customized certificate you can print out and pass on to your employer.' A blue button labeled 'Let's get started' is located at the bottom of this box.

Study Guides Take The Test Manage Your Store Contact Us Login

## Making a Difference Means Knowing the Law.

Selling tobacco to minors is wrong. It's also illegal. Now you can use our easy online tool to learn the facts about Wisconsin's tobacco sales laws – for free. When you know the facts, you can avoid a big mistake and expensive citations for you and your employer. When you know how to keep tobacco away from minors, everybody wins.

**Retailers: Activate Your Store Account Here**

*Note:* On December 20, 2019, the President signed legislation to amend the Federal Food, Drug, and Cosmetic Act, and raise the federal minimum age of sale of tobacco products from 18 to 21 years. **It is now illegal for a retailer to sell any tobacco product – including cigarettes, cigars, chewing tobacco and e-cigarettes/e-liquids – to anyone under 21.**

### Take the State-Approved Training for Free.

**Step 1:**  
Learn about Wisconsin tobacco sales laws by viewing our [study guides](#).

**Step 2:**  
See if you know what it means to follow the law and make a difference. [Take the test](#) to get certified.

**Step 3: Print**  
Do well and you'll earn state-required training and a customized certificate you can print out and pass on to your employer.

**Let's get started**



# How you can support WI WINS:

- Send youth volunteers our way!
- Share social media messages that congratulate retailers who do not sell to youth.
- Communicate about tobacco sale laws.
- When you see clerks carding for tobacco products, thank them!



# Health and Human Services Health Advisory Committee

July 12, 2023

The regular meeting of the Health and Human Services Health Advisory Committee Meeting was called to order by Chair Hoffman at 8:00 AM on Wednesday July 12, 2023, in the Green Lake County Health and Human Services Screening room, Green Lake County Government Building, Green Lake WI. The meeting was held in person and via Teams. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Nancy Hoffman, Rachel Prellwitz, Harley Reabe, Terri Mauer, Pat Brandstetter, Joan Blum DeAnn Thurmer(via Teams at 8:09AM).

Absent: Abigail Puglisi, D.O

Other Present: Kayla Yonke (via Teams), Sarah Petit, and Lauren Olson

## **Minutes of 4/12/2023**

Motion/Second (*Brandstetter/Blum*) to approve the minutes from April 12, 2023, Health Advisory Committee meeting with no additions or corrections, All Ayes Motion Carries.

## **Environmental Health Update- Rachel Prellwitz:**

Well water testing: 150 test kits done. Water results community meeting was well attended. Well water information booth will be at fair. Water testing available at the fair. Writing for \$10,000.00 environmental grant. APRA funds available for cost of testing. Plan to do targeting mailing and testing next year. Discussion followed.

## **Wisconsin WINS- Lauren Olson**

WI Wins is a program to decrease youth access to tobacco products. Completed 9 tobacco compliance checks, 8 retailers did not sell, 1 did sell. Planned compliance checks will take place soon. Discussion followed.

## **Community Health Assessment/CHIP update- Lauren Olson**

Community Health Assessment survey completed. Data compiled. Top 3 priorities are:

1. Access to Healthcare (medical and dental), 2. Mental Health, 3. Substance Misuse and transportation. Work group developed for each priority and will work on these for the next 5 years. Discussion followed.

## **Public Health Updates-**

- Community Outreach night and Berlin Farmers Market on 7/18/23- booth for well water testing, car seat safety, diabetes education.
- County Fair Booth will focus on all things water related, focusing on Well Water testing.
- Planning to offer back to school vaccination clinics at all schools open houses
- Great Apple Crunch to be offered to all schools- partnering with Pineapple Hill Orchard. Apples served at lunch on a selected day to promote healthy eating and farm to school. Discussion followed.
- Biometric Screening coordinated by Lauren, to be held on July 20<sup>th</sup>. Discussion followed.
- National Night Out-August 1<sup>st</sup> Held at GLC Government building. Will have a booth and Blender bike to make smoothies. Discussion followed.
- More Narcan Trainings to be held- Training held on June 28<sup>th</sup> with 8 attendees. More trainings will take place in the future.
- Diabetes Fair to be held in November with Lions Club at Grace Lutheran Church in Berlin

## **Quarterly Public Health Update-**

- Collaborating with BHU on Zero Suicide initiative, received notification that the grant application was approved on April 19<sup>th</sup>.
- Allison Krause attended 3-day training for Homeland Security Exercise and Evaluation Program (HSEEP) at the Waupun Fire Department.
  - Full-scale exercise to be planned with Gary Podoll for 2024.
- National Healthcare Decisions Day recognized on April 16<sup>th</sup>. Nancy Gimenez and Kristen Dorsch (Aging Unit) set up informational tables in the community. They also held 2 in-person presentations: April 13<sup>th</sup> at GLC Government Center. April 27<sup>th</sup> at the Princeton Senior Center.
- Lauren Olson and Allison Krause began 4-week tobacco prevention classes for 5<sup>th</sup> through 8<sup>th</sup> graders at All Saints School in Berlin on April 12<sup>th</sup>. This course is specific to vaping use prevention.

- In honor of Earth Day on April 22<sup>nd</sup>, Lauren Olson collaborated with Christ Alone Lutheran School, 3<sup>rd</sup>-5<sup>th</sup> grade, in Princeton and Allison and Lauren with All Saints Catholic School, 4<sup>th</sup> grade, in Berlin to educate about tobacco and nicotine products and their effect on the earth.
- Staff continues course offered through University of Minnesota called, Systems Approaches to Healthy Communities, which is a requirement of our Maternal Child Health (MCH) grant.
- Allison Krause and Nancy Gimenez participated in Kindness Day on May 16<sup>th</sup>, helping out at the GL Food Pantry and surprised volunteers with flowers.
- Rachel Prellwitz and Lauren Olson attended the Opioid, Stimulants, and Trauma Summit May 16<sup>th</sup> through May 18<sup>th</sup>.
- Allison Krause and Lauren Olson attended WPHA-WALHDAB annual public health conference in Middleton on May 24<sup>th</sup>-25<sup>th</sup>.
- Staff attended the Amish Consignment Auction in Dalton on Saturday June 10<sup>th</sup> to provide education to the Amish Community. Distributed battery-operated carbon monoxide detectors and provided education on car seat safety, immunizations, well water testing, carbon monoxide poisoning, food safety, oral health, and farm safety. Discussion followed.
- Amish home visits were conducted on June 27<sup>th</sup> by Allison and Lauren.
  - 12 families seen.
  - 9 Water test kits distributed.
  - 3 car seats provided, with more to be ordered/distributed the following week.
- 2<sup>nd</sup> blood drive held on June 27<sup>th</sup> from 9am to 2pm. We had a total of donors 18. Discussion followed.
- Tri-County Plain Communities Public Health Coalition meeting held on June 28<sup>th</sup> with Columbia and Marquette Counties. All 3 counties are again providing home visits to our Amish community members.
- The Green Lake County Diabetes Prevention Program remains on track to attain preliminary or full recognition this fall.
  - 3 cohorts in progress (34 participants total), and another beginning in August.
  - The first cohort will be completing the program at the end of July and has seen great progress. Discussion followed.
  - It's been communicated that the health dept is getting 2 more grants through DHS to continue to build this program. One is for \$10,000 and the other for \$20,000. Looking to become a Medicare supplier to eventually bill Medicare for the program.

## **Opioid Fatality Review Update-**

- The Tri-County OFR team is currently preparing for this year's community event, "Dash for the 'Stache" in collaboration with the Jezwinski family. This event will be Saturday, July 15<sup>th</sup> and is a two-part event with a walk/run from 8-10 am and the main event being from 10am-2pm at the Bannerman Trail in Redgranite.
- The OFR OD2A Grant cycle ends August 31<sup>st</sup>. Tri-County OFR is currently considering transitioning into a joint death review process (that would cover Child Death Review, Suicide Death Review and Overdose Death Review) going forward that would eliminate OFR grant funding. Discussion followed.

**Future Meeting Date:** The next Health Advisory Committee meeting will be held on Wednesday October 11, 2023, at 8:00 a.m.

**Future Agenda Items:** Direct to Rachel Prellwitz and Lauren Olson.

**Adjournment:** Hoffman adjourn the meeting at 9:07AM

# Commission on Aging Advisory Committee Meeting

July 19, 2023

The regular meeting of the Health and Human Services Aging Advisory Committee meeting was called to order by Chair Reabe at 10:30am on Wednesday, July 19, 2023, in the County Board Room, Green Lake County Government Center, Green Lake WI. The meeting was held in person and via Teams. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Harley Reabe, Judy Street, Richard Trochinski- via Teams

Absent: Gloria Lichtfuss, Darlene Krentz

Other County Employees Present: Jeff Mann, Corp Counsel, Ryan Bamberg, Aging/Long Term Care Unit Manager, Jason Jerome, HHS Director, Kayla Yonke, Financial/Business Manager via teams, Sarah Petit, HHS Admin.

**Introductions** – Chair Reabe introduced all present.

## **Minutes of 5/17/2023**

***Motion/second (Trochinski/Street)*** to approve the minutes of the May 17, 2023, meeting. Motion carried with no negative vote.

**Correspondence**- None

## **Health and Human Services Board Report**

Jason Jerome reported on ongoing recruitment for open positions within HHS, budget process will start soon and transportation grant.

## **Three-year Aging Plan Update**

Ryan Bamberg reported on 3-year aging goals-

1. To Provide increased opportunities for older adults to participate in social activities within the County:  
No Update.

2. Ensure that Nutrition Program Participants have choice-based meal options. Stepping Up Nutrition Classes: July 18<sup>th</sup> official grand opening of Congregate Meals for Markesan Meal Site, opening went well. Meals served on Monday, Tuesday, Wednesday, and Friday from 11:30am-1:00pm. Public Health will provide information on upcoming diabetes prevention program on 7/28/23 at Markesan Meal Site.

- Meal Data- Total 1460 Home Delivered Meals provided with an average of \$2.55 donation.
- 211 (Berlin only) Carry-out meals provided with an average of \$2.94 donation
- 343 congregate meals provided with an average of \$1.48 donation.



3. Enhance accessible, affordable, and safe exercise opportunities throughout Adams, Green Lake, and Waushara to improve quality of life and chronic disease outcomes and help reduce number of falls: Next Step On class scheduled in October in Markesan. Suggestion of looking into aquatic classes, discussion followed.

4. Ensure that Community Engagement efforts are representative of Community Members: Scheduled a Senior Fair for Sept 14<sup>th</sup> at the Town Square in Green Lake. Have over 20 vendors scheduled to be present. 4 half hour presentations by Master Gardeners, Monarchs Association, Arts N Crafts, and Health Promotions. 20 participants have registered to-date. Registration can be done online or by phone.

5. Provide older adults with annual trainings and/or workshops with opportunity for them to increase and use their advocacy skills: Advocacy Presentation scheduled for August 8<sup>th</sup> at Princeton Senior Center. Presenter will be Janet Zander Advocacy & Public Policy Coordinator with GWAAR. Marketing has begun. Topics- transportation needs and education about how to contact local representatives.

6. Provide more opportunities for individuals in the Community to learn about Medicare: Open enrollment coming in late summer.

### **Program Updates-**

Updates covered in aging plan updates.

### **Committee Discussion**

Future meeting date: September 13, 2023, at 10:30am.

Future Agenda Items: N/A

### **Adjourn**

Chair Reabe adjourned the meeting at 10:48am.

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## June 2023 Health Unit Monthly Report to the Health & Human Services Board

### Public Health Update:

- Well Water Testing results community meeting held on June 5<sup>th</sup> to go over results of water tests and provide education/resources on mediation. Kevin Masarik from UW-Stevens Point presented.



- The Tri-County Overdose Fatality Review team continues to meet to plan for July 15<sup>th</sup> run/walk event on Bannerman Trail in Redgranite entitled, "Dash for the 'Stache". Event to include: run/walk, presenters, live performances, raffles, and food.

- Staff continues course offered through University of Minnesota called, Systems Approaches to Healthy Communities, which is a requirement of our Maternal Child Health (MCH) grant.
  - MCH peering learning call on course module #5 held on June 1<sup>st</sup> with Lauren Olson and Allison Krause attending.
- Staff attended the Amish Consignment Auction in Dalton on Saturday June 10<sup>th</sup> to provide education to the Amish Community. We were able to distribute battery operated carbon monoxide detectors and provided education on car seat safety, immunizations, well water testing, carbon monoxide poisoning, food safety, oral health and farm safety.



- Statewide PHHS grant (Prevention grant) advisory committee meeting held on June 19<sup>th</sup>. 2 Health Officers represented from each region. Jayme Sopha from Marquette County and myself are the Northeast region representatives.
- Rachel and Lauren attended the East Central Alliance for Tobacco Prevention Coalition meeting at the GLCC on June 20<sup>th</sup>.
- Rachel and Lauren attended the Wisconsin Zero Suicide Training June 21<sup>st</sup> through the 23<sup>rd</sup>. Other departments involved with this initiative are Behavioral Health and Children and Families Unit.
- Amish home visits were conducted on June 27<sup>th</sup> by Allison and Lauren.
  - 12 families seen
  - 9 Water test kits distributed
  - 3 car seats provided, with more to be ordered/distributed the following week.
- 2<sup>nd</sup> blood drive held on June 27<sup>th</sup> from 9am to 2pm. We had a total of donors 18, including 9 employees.
- Tri-County Plain Communities Public Health Coalition meeting held on June 28<sup>th</sup> with Columbia and Marquette Counties. All 3 counties are again providing home visits to our Amish community members.
- Narcan Training held on June 28<sup>th</sup> with 8 attendees at Berlin Library with Lauren Olson, Kassandra Gillingham and Melissa Roth presenting.
- Steering Committee meeting held on June 28<sup>th</sup> to go over identified top 3 health needs and next steps. Final CHA steering committee meeting to be held in person on July 26<sup>th</sup>. Next steps include forming workgroups for each identified health need to develop our Community Health Improvement Plan (CHIP).

Respectfully submitted, Rachel Prellwitz, Health Officer

**Environmental Health**  
**Green Lake County**  
**June 2023**

**Quarantine Order:**

2 feline quarantine orders

**Rabies Tests:**

1 Raccoon sent in for testing-Negative

**Well Water:**

15 water test kits distributed

**Sewage:**

Berlin septic issue has been fixed

Dalton septic abatement has been extended

**Solid Waste:**

None

**Radon:**

0 kits distributed

**Housing:**

None

**Asbestos:**

-None

**Food/Water/Env Illnss:**

-None

**Other:**

Abatement order written for a collapsed structure in Princeton

Rental complaint at apartments in Berlin-No orders written

**Agent:**

- Pre-inspections: 6
- Routine inspections: 30

## **CHILDREN & FAMILY SERVICES UNIT – June 30, 2023**

The children and family unit are fully staffed.

### **Out-of-Home Care** – as of 06/30/2023

There are levels to Out of Home Care. Those levels are as follows:

- Court Ordered Relative Care
- Level 1 Foster Care- specific child license or relative license
- Level 2 Foster Care-general foster care with no prior relationship
- Level 3 Treatment Foster Care-private agencies
- Level 4 Specialized Treatment, Group Home
- Level 5 Exceptional Treatment, Residential Care Centers

Green Lake County has the following in each form of placement:

Ct. Ordered Relative Care- 0

Level 1- 0

Level 2- 6

Level 3- 2, these children do not have high needs but no county foster homes were available for placement.

Level 4- 0

Level 5- 0

Total Placements = 6

Voluntary Kinship Care (\$300.00 month per child)

Six (6) children are in this form of kinship care. They must have a yearly review.

Subsidized Guardianship – Is considered a permanent placement for the children and the county must review the home and placement one time per year. We have two (2) subsidized guardianships.

### **ACCESS REPORTS**

**Child Protective Services –**

**January – 26; 6 screened in; 20 screened out.**

**February-29; 7 screened in, 22 screened out.**

**March-23; 3 screened in, 20 screened out.**

**April-21; 3 screened in, 18 screened out.**

**May – 17; 5 screened in, 12 screened out.**  
**June- 12, 5 screened in, 7 screened out.**

**YTD: 29**

**Child Services/Welfare –**

**January –4; 2 screened in; 2 screened out.**  
**February-5; 4 screened in; 1 screened out.**  
**March-4; 1 screened in; 3 screened out.**  
**April -6; 2 screened in; 4 screened out.**  
**May- 0 services report**  
**June- 9; 4 screened in, 5 screened out.**

**YTD: 13**

**Youth Justice –**

**January – 5**  
**February-5**  
**March-9**  
**April-10**  
**May- 5**  
**June- 2**

**YTD: 36**

**Youth Justice:**

The youth justice staff continue to be busy with their regular/daily duties as well as with providing the following groups to the youth in our community.

- Girl Boss
- Girl Talk
- Girl Circle
- Boys Mini Horse
- Boys Full Day Summer

## **Birth to Three/C-COP/CLTS**

Birth to Three presently has had six (6) new children referred in the month of June (3 of these children were auto eligible; 2 due to diagnoses and one a transfer from another county. Plans will be written in July due to scheduling). No new Individualized Family Service Plans (IFSP)'s were developed. Twelve (12) children were open/active in the program in the month of June that had active IFSP's. Children's Community Options has two (2) children enrolled. Children's Long-Term Support (CLTS) are presently being carried by the Birth to Three staff; Thirteen (13) cases have been assigned.



August 2023

## Economic Support Unit Quarterly Report

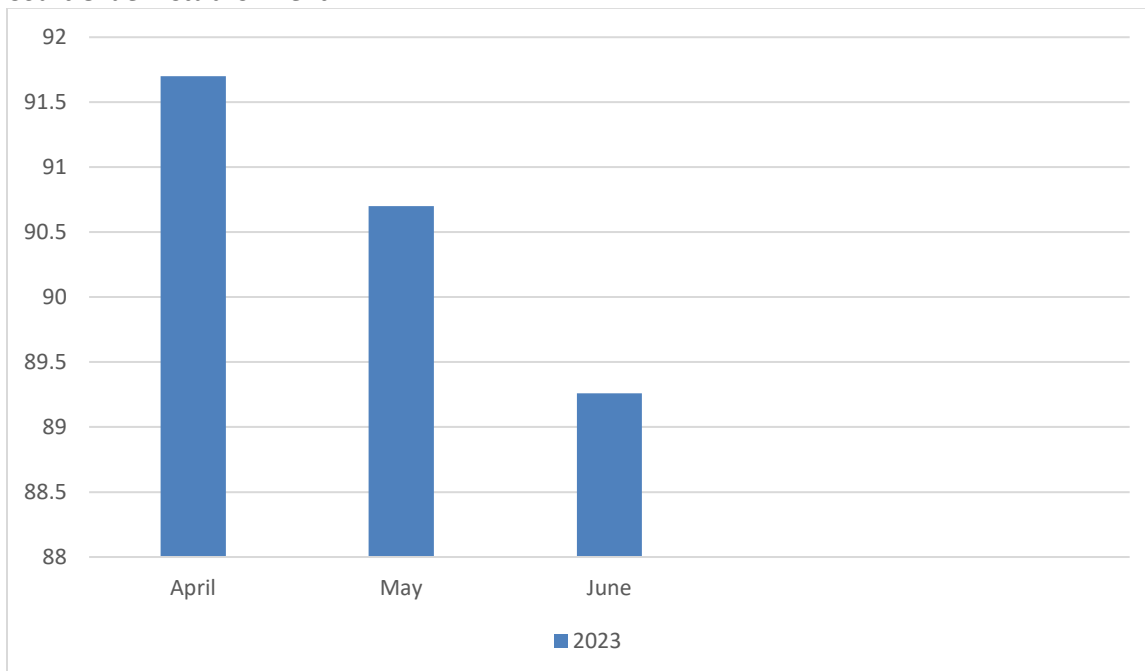
	Number of Active Cases	Applications Processed	Renewals Processed	Six Month Report Form Processed	Number of calls received in the Call Center
April	2,607	78	34	48	11,007
May	2,592	124	69	42	13,263
June	2,523	123	145	43	15,051

The Public Health Care Emergency ended May 11, 2023. Emergency Food Share allotment issuance ended February 28, 2023. The first of Health Care renewals was in June 2023.

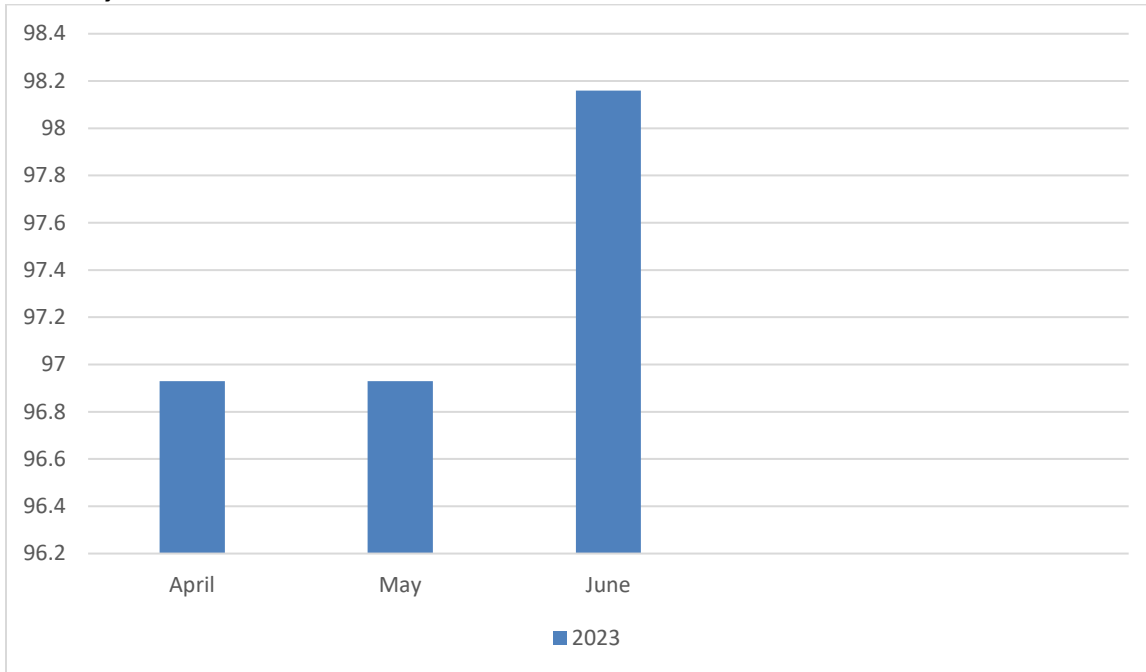
## Child Support Unit Quarterly Report

### Performance Comparison by Month

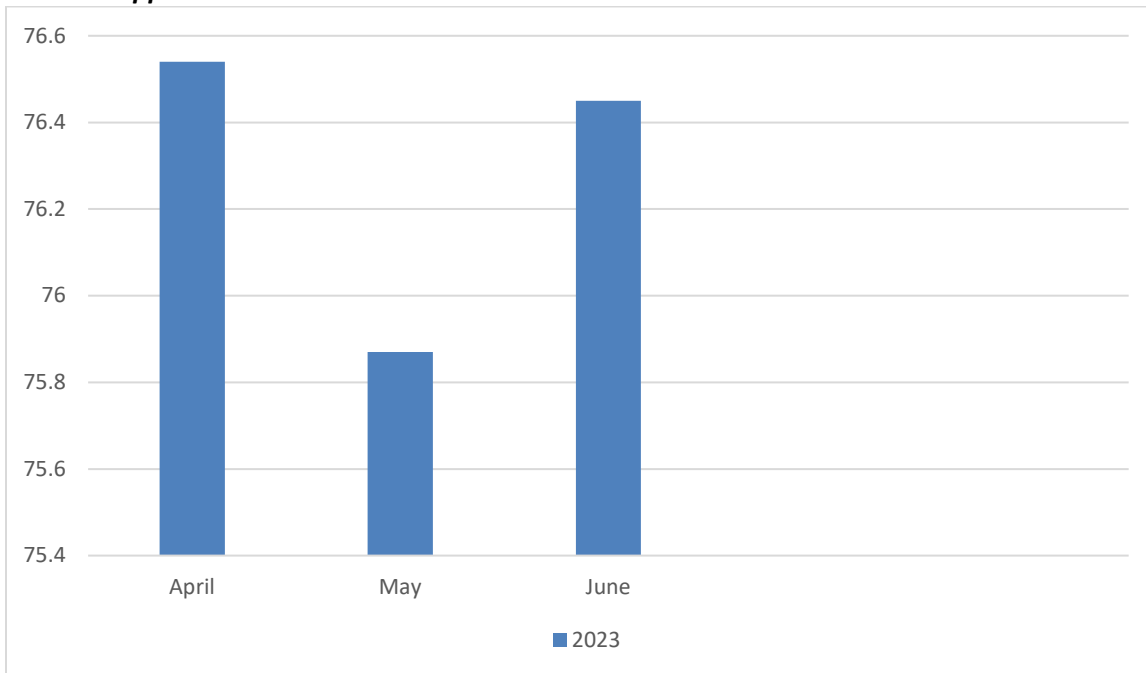
#### *Court Order Establishment*



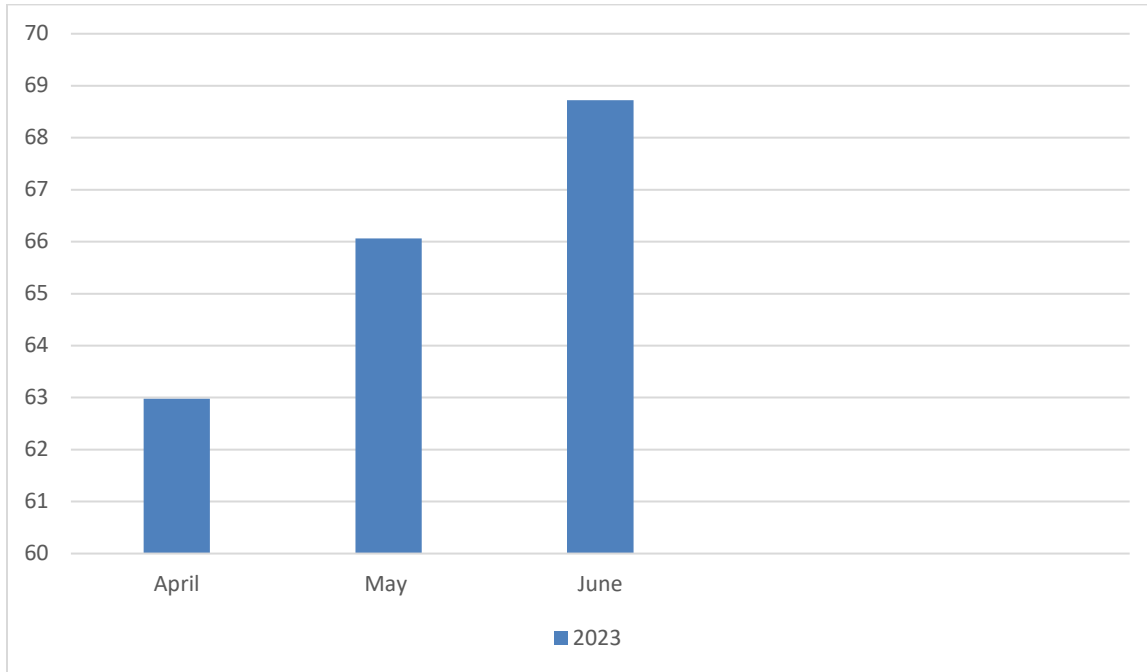
***Paternity***



***Current Support***



### Arrears Collection



Shelby Jensen  
Green Lake County DHHS  
Economic & Child Support Unit Manager

# *Fox River Industries*



222 Leffert Street, P.O. Box 69  
Berlin, WI 54923-0069

Phone: (920) 361-3484

Fax: (920) 361-1195

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## **August Board Meeting Unit Update**

### ***Fox River Industries June Services***

#### **Day Service & Rec & Leisure Program**

- Placed a hold on programming for one participant who participants in two half days of service due to a transfer to skilled nursing for recovery after surgery.
- Increased schedules of 4 individuals; equivalent to 6 full days of programming.
- Waitlist: 7

#### **Facility Based Prevocational Services**

- Waitlist: 15
- 14(c) Certificate Application was successfully accepted.
- Will be assessing a fuel charge For Alliance Laundry Systems as of July due to reduced orders leading to small deliveries.
- Quoted additional light assembly jobs for Milsco out of Redgranite.
- Increased Service hours due to the influx of individuals who were in Community Based Prevocational Services and have now graduated or are on hold.

#### **Community Based Prevocational Services**

- No Current cohorts in session.
- Planning in place for a revision to cohort IV and the start of cohort V. This should eliminate the waitlist.
- Waitlist: 6

#### **Group Supported Employment**

- Program on hold as the relationship and responsibilities between GLC and FRI is explored.

#### **Supported Employment**

- No updates

#### **Representative Payee Services**

- June 30, 2023 – active beneficiaries currently serving: 75 (due to declining initially accepted referrals from Waushara)
- Medicaid Renewals have resumed after COVID 19 placed a hold on all reviews for the past 3 years.
- Annual Social Security “fee for service” recertification material provided to the Social Security Administration.

#### **Transportation**

- Transportation Work Group finalized a plan to implement in July which incorporates the benefit of reducing staff hours on the road with unloaded miles and provides consistent arrival times of all participants. Noted program hindrance is increased staff and vehicles required to meet program needs.
- Mini-van retired by Southern Green Lake County was added to the FRI fleet for use.
- Exploring options and a potential partnership with the City of Princeton to utilize a minivan from DSI as needed versus lease due to the value it has in our program and the minimal use they would require.

\*An indicator of success we are tracking is the percent of individuals in our **PREVOCATIONAL SERVICES** engaged at any point in the **COMMUNITY EMPLOYMENT** process (applied for DVR, working with Supported Employment, in a stable job; not including GSE).

2023 Quarter							Comments
1	January	28%	February	29%	March	35%	
2	April	36%	May	32%	June	33%	
3	July		August		September		
4	October		November		December		

OTHER UPDATES

**Disability Services**

- No updates

**Fox River Industries, Inc.**

- No updates

**Green Lake County Staff Updates**

- Lora Plagenz Joined the FRI team as the Services Coordinator.
- Dale Grahn, Material Handler, resigned. Began recruitment for a replacement.

Respectfully submitted by,  
Dawn Brantley, Unit Manager

## Behavioral Health Unit—June 2023

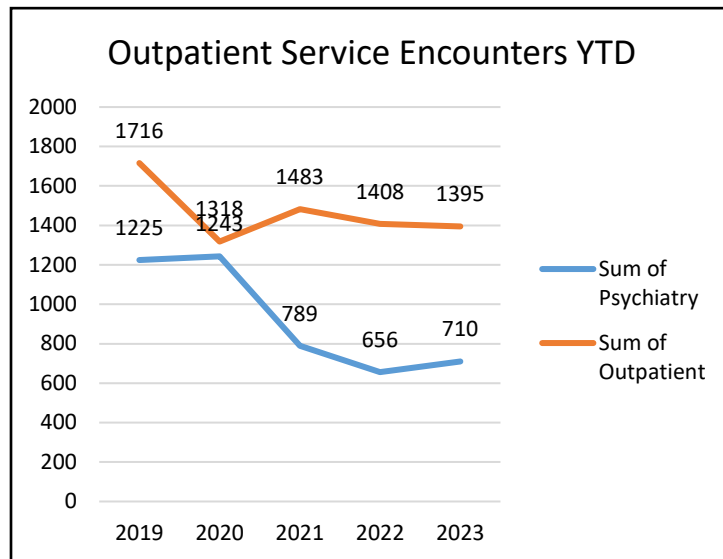
Behavioral Health Unit programs continue to see caseload volumes at full capacity while we continue to recruit for and train new staff. In July, we have continued to recruit for our open CSP Case Manager position.

On June 5<sup>th</sup> our latest electronic health record upgrade went live. This upgrade allows clients to create an online patient portal where they can view and request appointments, request refills, message providers, and view some records. We anticipate that as clients begin to utilize this, it will allow a more efficient workflow for administrative and nursing staff.

Additionally, Medicaid has made several changes recently which will impact various programs:

- Medicaid has implemented a new claim review process which will potentially generate some additional burdens for staff in terms of submitting documentation for selected claims and will tighten the timelines for clinicians' documentation.
- Medicaid is implementing a new set of codes for crisis response programs. This will pave the way for an incentivized rate to be paid for mobile and team-based crisis response in 2024. Staff have begun utilizing the new billing codes and are working on completing the necessary trainings for the enhanced rate.

**Outpatient Mental Health (MH) & Substance Abuse (SUD) Programs-** *The majority of Behavioral Health clients are served via our outpatient clinic. The outpatient clinic serves clients' mental health and substance use disorder (SUD) needs.*



*Figure 1: Psychiatric services data have varied and declined after 2020. This is primarily due to the end of child psychiatric services at this agency with the retirement of Dr. Baldomero. Outpatient therapy services have declined due to having open therapy positions over the majority of the past year due to difficulties recruiting for qualified counselors and due to existing counselors splitting their time between outpatient and crisis services.*

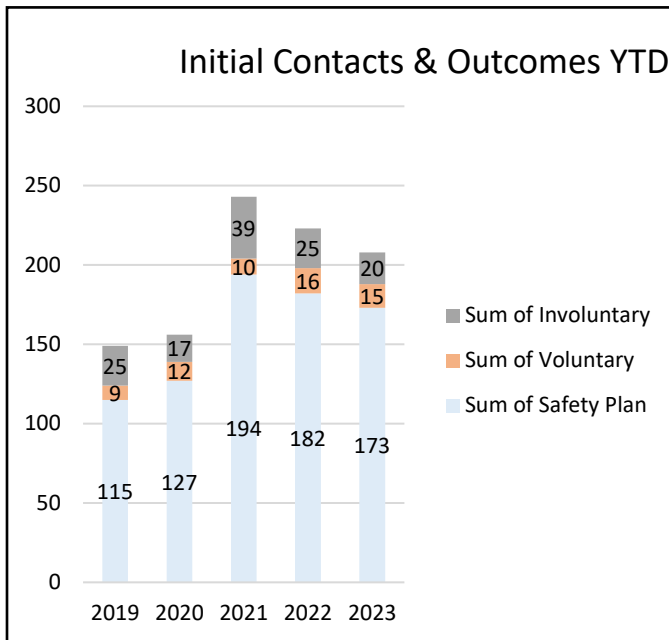
### June Note:

1. Clinicians continue to have full caseloads, however as our therapy service team has been short staffed for, outpatient service encounters have been fewer. We have noted modest improvement in our wait time (average wait for an assessment is currently 37 days, average wait from intake to 1<sup>st</sup> treatment session is 23 days)—target would be 14 days or less. We are optimistic that this wait time will decrease as we have now added a part time clinician who is accepting new clients.
2. **Intoxicated Driver Program:** Our agency serves as an assessor facility for state-mandated intoxicated driver assessments. This month, we provided assessments to 13 drivers. Individuals are either referred to traffic safety school or treatment as a condition of their Driver Safety Plan.
3. **School-based offices:** Behavioral Health has school-based offices in 3 school districts in the county which helps increase access for students to MH services, decrease missed school for appointments, and reduce barriers such as transportation/ missed work for parents. One of these offices (at Berlin MS/HS) has been able to resume offering summer hours this year.

**Wrap-Around Services-** Behavioral Health Unit provides three tiers of wrap-around services, allowing us to match individuals with a program that meets the level of need based on their unique situation.

1. Targeted Case Management (TCM)— Less intensive case management for clients. **This program expanded to include adult clients in summer 2018. It presently serves 14 individuals.**
2. Comprehensive Community Services (CCS)—Recovery-focused support for clients who may benefit from an intensive level of services for a shorter period of time. **This program serves individuals across the lifespan and presently serves 24 individuals.**
3. Community Support Program (CSP)- Intensive community-based support for individuals with chronic mental illness. This support is intended to be long-term and supports clients to maintain psychiatric stability in the community and to reduce hospitalizations. **This program presently serves 18 adults. We currently have an open posting for a full-time CSP Case Manager.**

**Crisis Services-** Crisis services are available 24/7 including weekends/ holidays for psychiatric and substance use disorder emergencies



In June, we continued to see increase in crisis responses consistent with the past several years. Call volume has had an average of 30% increase since this same time in 2020. The data represent new crisis calls each month. The crisis team provides additional follow up services to clients after their initial contact. This differs case-by-case basis, however crisis follow up can last anywhere from 30 days to 6 months.

In January 2023, we added a crisis therapist position to our staff which has allowed us to expand outreach and offer more expedient follow up for individuals in a crisis who may otherwise have been on a waitlist. We believe that this, and the integration of our substance use case manager position into the crisis enhancement team, has contributed to the reduction in emergency detentions so far this year compared to last year.

**Zero Suicide Initiative:** In July, our Zero Suicide collaborative team reconnected to review the learning collaborative training and the results of our workforce survey. The team identified several key priorities in suicide prevention best practices and began working on an implementation plan. The team implemented Caring Contact cards—an individualized, written follow up that clients receive after a crisis. The team also began planning for an awareness campaign during Suicide Prevention Month (September).

**Children’s Long Term Support Waiver (CLTS)—**Medicaid waiver program provides funding for families of children with long-term disabilities (developmental, physical, and/or severe emotional disturbance) to access services such as respite care and service coordination which are otherwise not covered by Medicaid insurance. In 2018, Wisconsin announced the dissolution of the local waitlist and then subsequently the transition to a state-wide waiting list model and subsequently dissolved the state waiting list. Starting in 2021, youth who are screened eligible for CLTS services will automatically be placed into “enrollable” status with the expectation that the waiver agency will then open them within the allotted 30 days. In late 2021, we hired our first full-time CLTS case manager to attempt to meet the increasing need. Our current program census is at 47 youth.

## Aging / ADRC June

**ADRC** – local ADRC can help decide if someone is eligible for publicly funded long-term care.

In addition, the ADRC will provide:

Information about Wisconsin's long-term care programs and help with local resources.

Information on living options, the kind of help you or your loved one needs, where to receive care, and how to pay for it.

One-on-one counseling to determine the best options based on personal needs, values, and preference

- Received Calls 239
- 127 calls about Public Benefits Long Term Care Programs
- 184 calls have called before
- 178 Age 60 or older

**Disability Benefit Specialist-** Disability benefit specialists are available to help adults ages 18 to 59 who have a disability. Elder benefit specialists are on-hand to help adults over age 60 who have a disability. Specialists can answer your questions related to benefits, such as:

FoodShare

Medicaid

Medicare

Private health insurance

Social Security

- 10 New Consumers
  - 73% referrals about Income Benefits
  - 26% referrals about Health Insurance

**Elder Benefit Specialist-** Elder benefit specialists are on-hand to help adults over age 60 who have a disability. Specialists can answer your questions related to benefits, such as:

FoodShare

Medicaid

Medicare

Private health insurance

Social Security

- 19 New Consumers
  - 53% referrals about Health Insurance Benefits
  - 32% Income Benefits



## **Food Pantry –**

225- Total Households

478- Total People served

- 172 Seniors
- 192 Adults under 60
- 114 Children

**Adult Protective Services** - Adult protective services help elder adults and adults at risk who have been abused, neglected, or financially exploited.

- 4 New Referrals

**Nutrition Program (3 sites Berlin, Markesan, Green Lake)**– Senior dining centers (congregate) give older adults a place to enjoy a fresh, healthy meal with others. Centers offer a space for community, friendship, and a place to receive resources / education. Home-delivered meals are for older adults who must stay at home or have limited ability to leave the home. It may be hard to travel due to health or other reason.

- Home – Delivered Meals – 1,249
- Congregate – 343
- Carry Out – 211

**Caregiver Support Programs**- 3 programs (National Family Caregiver Support Program, Alzheimer’s Family and Caregiver Support Program and Title IIIB). The purpose of the National Family Caregiver Support Program (NFCSP) is to assist families and other informal caregivers in caring for loved ones at home for as long as possible. Research shows that caregivers experience high levels of emotional, physical, and financial stress which often leads to diminished health of the caregiver.

Alzheimer’s Family and Caregiver Support program is available to individuals with a diagnosis of Alzheimer’s disease or other dementia and their caregiver when the person with dementia

Title IIIB These funds are for legal services, access assistance and in-home services.

- National Family Caregiver Support Program – 1 New Referral
- Alzheimer’s Family and Caregiver Support Program – 1 New Referral
- Title IIIB – 0 new referrals

\*Services were put on hold for April and most of May as the Aging Programs waited for GWAAR to provide updated Budgets to make sure the Aging Program knew how much funding was being received. Services are back to being provided.

**Dementia Care Specialist** – Provide free information and support to adults with dementia and caregivers. Help create places where people with Dementia can remain active and safe.

- No Update

# PUBLIC NOTICE

## Department of Health Services Annual Adjustment to Fees That May be Charged by a Health Care Provider for Providing Copies of a Patient's Health Care Records

### Statutory Authority

Pursuant to Wis. Stat. §146.83 (3f) (c) 2., each July 1, beginning on July 1, 2012, the Department of Health Services is required to adjust, by the percentage difference between the consumer price index for the 12-month period ending on December 31 of the preceding year and the consumer price index for the 12-month period ending on December 31 of the year before the preceding year, the dollar amounts specified under Wis. Stat. §146.83 (3f) (b) that a health care provider may charge for providing copies of a patient's health care records.

Under the methods prescribed in Wis. Stat. §146.83 (3f) (c) 2., the adjusted dollar amounts that a health care provider may charge for providing copies of a patient's health care records are as follows:

### Schedule of Health Care Provider Records Fees July 1, 2023 - June 30, 2024

	<b>% difference from Dec 2021 to Dec 2022</b>	<b>Previous Charges</b>	<b>Adjustment for CPI % increase</b>	<b>New Charges</b>
	6.50%			
<b>Paper Copies (per page)</b>				
First 25 pages		\$1.27	\$0.08	\$1.35
Pages 26 to 50		\$0.95	\$0.06	\$1.01
Pages 51 to 100		\$0.62	\$0.04	\$0.66
Pages 101 and above		\$0.37	\$0.02	\$0.39
Microfiche or Microfilm (per page)		\$1.86	\$0.12	\$1.98
Print of an X-ray (per image)		\$12.52	\$0.81	\$13.33
<b>If the requestor is not the patient or a person authorized by the patient</b>				
Certification of Copies		\$10.04	\$0.65	\$10.69
Retrieval Fee		\$25.09	\$1.63	\$26.72
Actual Shipping Costs and Any Applicable Taxes				