

FINANCE COMMITTEE

August 23, 2023

The meeting of the Finance Committee was called to order by Chair Harley Reabe on Wednesday, August 23, 2023 at 3:00 PM, in the County Board Room and via remote access format at the Government Center, Green Lake, WI. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Don Lenz
Dennis Mulder
Harley Reabe

Absent: Brian Floeter
Luke Dretske

Other County Employees Present: Jessica McLean, Treasurer; Cate Wylie, County Administrator; Liz Otto, County Clerk; Jason Jerome, HHS Director; Kayla Yonke, HHS Financial Manager; Ken Stephani, Finance Director; Jeff Mann, Corporation Counsel; Derek Mashuda, Highway Commissioner; Sheriff Mark Podoll

MINUTES

Motion/second (Lenz/Mulder) to approve the minutes of the July 26, 2023 meeting with no additions or corrections. Motion carried with no negative vote.

PUBLIC COMMENT – none

TREASURER'S MONTHLY REPORT

- **Tax Collection Update**
- **July Financial Reports**
- **Sales Tax Update**

Treasurer Jessica McLean gave an update on the July sales tax and stated that the August tax settlement is complete. Letters for delinquent tax parcels will be sent out on September 1, 2023.

ADDITIONAL GENERAL LABORER POSITION – HIGHWAY DEPARTMENT

Highway Commissioner Derek Mashuda spoke regarding his request for an additional general laborer position in the Highway Department due to the Town of Mackford's request for snow plowing and other general maintenance. Mashuda stated Mackford will pay the county \$40,000 annually to cover their costs which is approximately half of the total expense of an employee. The rest will be made up in additional revenue and equipment work.

Motion/second (Mulder/Lenz) to approve the additional position. Motion carried with no negative vote.

IN REM UPDATE

Treasurer Jessica McLean stated that 20 title reports have been submitted and the Schedule A is started on those.

DISCUSSION/ACTION ON PROPOSED USE OF ARPA FUNDS

The County Board has approved the purchase of AED's with ARPA funds. No other updates.

FINANCE DIRECTOR REPORT

Finance Director Ken Stephani stated he is currently working on the 2024 budget. 2022 audit is approximately 70% complete. He provided an update on the roads and bridges short term financing.

2024 BUDGET – ECONOMIC DEVELOPMENT CORPORATION (EDC)

Chair Reabe suggested sending the EDC budget to the Finance Director and County Administrator for further review. County Administrator Cate Wylie explained the request as provided in the packet. General consensus of the committee to move forward with the request with no questions or discussion.

DISCUSSION AND POSSIBLE ACTION REGARDING EQUIPMENT REPLACEMENT FUND FOR EMS

County Administrator Cate Wylie stated she has received a request from Southern Green Lake County EMS to replace a 2008 ambulance. Wylie is requesting clarity on ARPA funds set aside to supplement funds outlined in the current contract. Discussion held.

BUDGET REVIEW OF REVENUES AND EXPENDITURES

No questions or discussion on July reports.

CREDIT CARD REQUEST

- Alex Seidling – Highway
- Medical Examiner

Motion/second (Lenz/Mulder) to approve the credit card requests. Motion carried with no negative vote.

BUDGET ADJUSTMENT

- Sheriff's Office

The Sheriff's Office is requesting a budget adjustment to purchase a UTV trailer to be funded by sale of equipment.

Motion/second (Lenz/Mulder) to approve the budget adjustment as presented. Motion carried with no negative vote.

SUPERVISORS/LAY PEOPLE MONTHLY CLAIMS

Supervisor's claims: \$3,651.85

Lay Person's claims: \$334.65

Motion/second (Mulder/Lenz) to approve supervisor and lay people claims. Motion carried with no negative vote.

COMMITTEE DISCUSSION

- Future meeting dates: Regular Meeting – September 27, 2023 @ 3:00 PM
- Future agenda items for action & discussion:

ADJOURNMENT

Chair Reabe adjourned the meeting at 3:26 PM.

Submitted by,



Liz Otto
County Clerk