

## **FINANCE COMMITTEE**

**July 26, 2023**

The meeting of the Finance Committee was called to order by Chair Harley Reabe on Wednesday, July 26, 2023 at 3:00 PM, in the County Board Room and via remote access format at the Government Center, Green Lake, WI. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Luke Dretske  
Don Lenz  
Dennis Mulder  
Harley Reabe

Absent: Brian Floeter

Other County Employees Present: Jessica McLean, Treasurer; Cate Wylie, County Administrator (remote); Samantha Stobbe, Deputy County Clerk; Jason Jerome, HHS Director; Matt Vandekolk, Chief Deputy; Kayla Yonke, HHS Financial Manager (remote); Ken Stephani, Finance Director; Jeff Mann, Corporation Counsel

### **MINUTES**

*Motion/second (Lenz/Mulder)* to approve the minutes of the June 28, 2023 meeting with no additions or corrections. Motion carried with no negative vote.

**PUBLIC COMMENT** – none

### **TREASURER'S MONTHLY REPORT**

- **Tax Collection Update**
- **June Financial Reports**
- **Sales Tax Update**

Treasurer Jessica McLean stated sales tax is ahead for this year. She also stated the office was currently busy collecting the second installment of property taxes.

### **RESOLUTIONS**

- **Relating to Approve ARPA Funds for the Purchase of Automated External Defibrillators**

Discussion held. Corporation Counsel Jeff Mann explained there is no need to worry about separation of church and state with the entities holding the defibrillators since this would be for the betterment of the entire population.

*Motion/second (Mulder/Lenz)* to approve the resolution and forward to County Board for final approval. Motion carried with no negative vote.

### **IN REM UPDATE**

Treasurer Jessica McLean stated that Guaranty Title has sent most of the reports. She will be meeting with Corporation Counsel in the near future to go over them.

### **DISCUSSION/ACTION ON PROPOSED USE OF ARPA FUNDS**

County Administrator Cate Wylie stated that the ARPA dashboard has been handed off to the Finance Director who will be updating the items going forward. Discussion held.

### **FINANCE DIRECTOR REPORT**

Finance Director Ken Stephani highlighted items in his written report. Discussion held.

### **BUDGET REVIEW OF REVENUES AND EXPENDITURES**

No discussion or questions regarding June reports.

**CREDIT CARD REQUEST**

- **Luke Meyer and Caitlyn Tipton, SO**

*Motion/second (Mulder/Dretske)* to approve the credit card request. Motion carried with no negative vote.

**BUDGET ADJUSTMENT** - none

**SUPERVISORS/LAY PEOPLE MONTHLY CLAIMS**

Supervisor's claims: \$2,645.53

Lay Person's claims: \$765.79

*Motion/second (Lenz/Mulder)* to approve supervisor and lay people claims. Motion carried with no negative vote.

**COMMITTEE DISCUSSION**

- **Future meeting dates: Regular Meeting – August 23, 2023 @ 3:00 PM**
- **Future agenda items for action & discussion:**

**ADJOURNMENT**

Chair Reabe adjourned the meeting at 3:25 PM.

Submitted by,

*Samantha Stobbe*

Samantha Stobbe  
Deputy County Clerk